

AGENDA

COUNTY OF OXFORD COUNCIL

Monday, November 25, 2024, 9:30 a.m.

21 Reeve Street, Woodstock and online

www.oxfordcounty.ca/livestream

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
4. **ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**
5. **PUBLIC MEETINGS**
6. **DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**
 - 6.1 Staff Presentations
Re: 2025 Business Plans and Budgets
7. **CONSIDERATION OF CORRESPONDENCE**
 - 7.1 Long Point Region Conservation Authority (LPRCA)
November 15, 2024
2025 Long Point Region Conservation Authority Draft Budget
 - 7.2 Upper Thames River Conservation Authority (UTRCA)
November 18, 2024
2025 Upper Thames River Conservation Authority Draft Budget
8. **REPORTS FROM DEPARTMENTS**
9. **UNFINISHED BUSINESS**

The following Reports are provided for ongoing information purposes during Budget consideration:

 - 9.1 CS 2024-39 2025 Water and Wastewater Rates
Report CS 2024-39, titled 2025 Water and Wastewater rates was received for discussion purposes by Council on November 13, 2024.
 - 9.2 CS 2024-40 2025 Business Plans and Budget
Report CS 2024-40, titled 2025 Business Plans and Budget was received for discussion

purposes by Council on November 13, 2024.

9.3 CS 2024-41 2025 Oxford County Library Business Plan and Budget

Report CS 2024-41, titled 2025 Oxford County Library Business Plan and Budget was received for discussion purposes by Council on November 13, 2024.

9.4 CS 2024-42 Court Security Grant Special Tax Levy

Report CS 2024-42, titled 2025 Court Security Grant Special Tax Levy was received for discussion purposes by Council on November 13, 2024.

9.5 CS (CS) 2024-45

Report CS (CS) 2024-45 [Closed Session Document] was received for discussion purposes by Council on November 13, 2024.

10. MOTIONS

11. NOTICE OF MOTIONS

Note: Section 9.1.2 of Procedure By-law No. 6268-2020 as amended states:

Notwithstanding Section 9.1.1, during Council's review and consideration of annual business plans and budgets, all amending motions shall be tabled in writing and duly signed as Notices of Motion to be debated at the Budget meeting specifically identified for budget debate. The Clerk will ensure that all such motions are printed in full on the Agenda for the meeting when debate is scheduled to occur.

11.1 Notice of Motion 1

Warden Ryan

Whereas Council passed a resolution at their November 13, 2024 Council meeting directing staff to take all necessary steps to amend the development charge policy and by-law at the earliest date to remove the non-statutory exemption related to industrial buildings, and will allow for the funding provision for the non-statutory exemption to be removed from the draft 2025 budget;

Therefore be it resolved, that the 2025 Business Plan and Budget be amended to remove the funding provision for non-statutory exemptions related to industrial development.

12. ENQUIRIES

13. CLOSED SESSION

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

15. BY-LAWS

15.1 By-law No. 6681-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

16. ADJOURNMENT



2025 BUSINESS PLAN AND BUDGET

COUNTY COUNCIL SPECIAL BUDGET MEETING 2
NOVEMBER 25, 2024






OUTLINE

1. Budget Highlights
2. New Information
3. Grant Submissions
4. Business Plan and Budgets by Department
5. Summary
6. Pending Budget Adjustments
7. Decision Points

Public Works
Human Services
Woodingford Lodge
Corporate Services
Library Budget
General Budget
Council
Court Security
Human Resources
CAO
Paramedic Services
Community Planning

BUDGET HIGHLIGHTS

STRATEGIC PRIORITIES (2023-2026)

	Business Plan	New Initiative	FTE
 Promoting Community Vitality	31	0	1
 Enhancing Environmental Sustainability	14	3	0
 Fostering Progressive Government	50	5	15

BUDGET HIGHLIGHTS

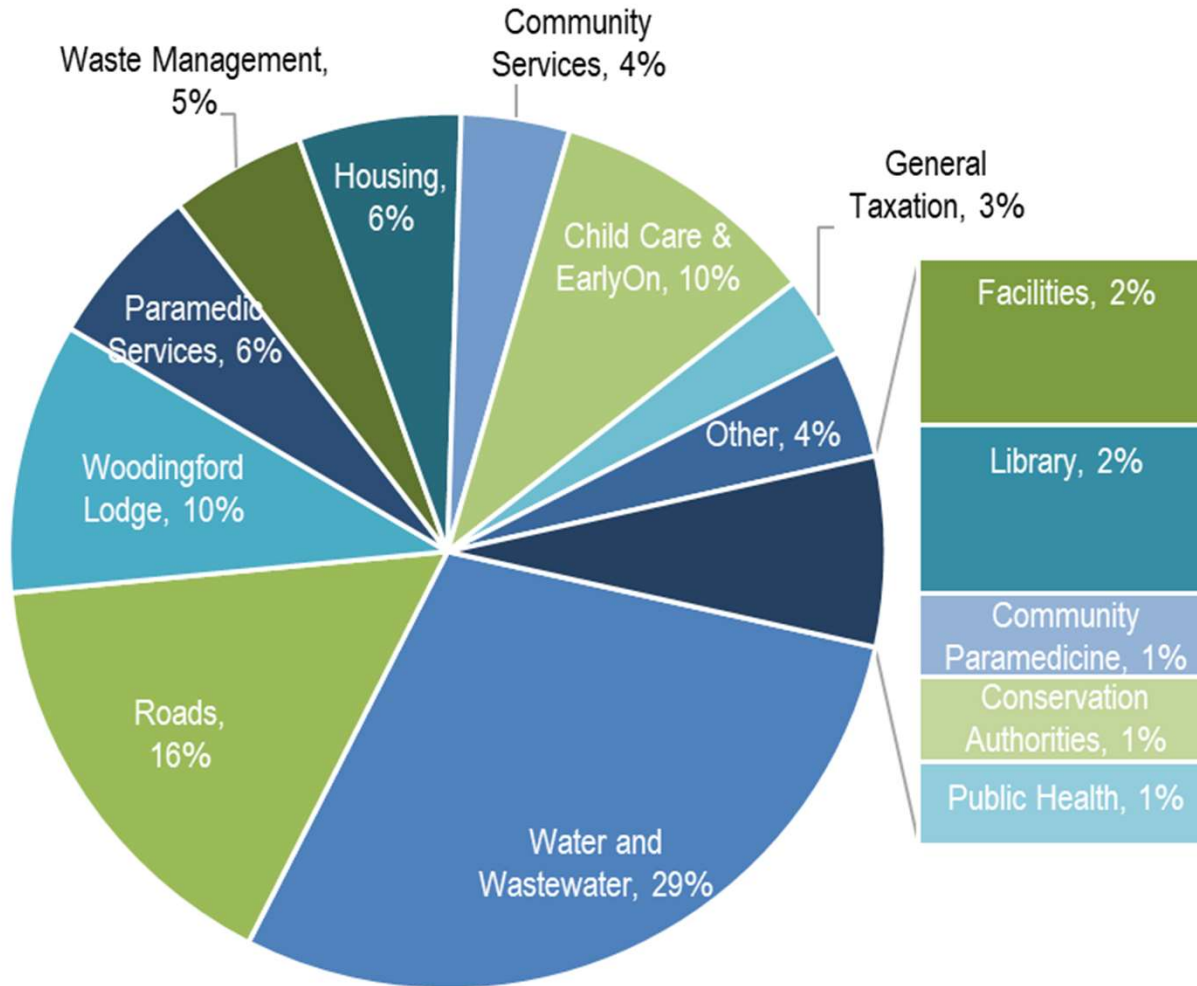
BUDGET AT A GLANCE

The County's budget is divided among four budgets: General Levy, Library Levy, Court Security Levy, and Water and Wastewater Rates.

Levy Budget					Rates Budget	Capital Budget
General	Library	Court Security	Total			
12.6%	10.0%	48.8%	12.5%	2025 Budget increase	8.8%	2025 capital budget includes capital investments of \$131.0 M The capital budget covers maintenance of existing County assets and the adding of new assets.
\$93.0 M (+\$10.4M)	\$5.7 M (+\$0.5 M)	\$123,430 (+\$40,494)	\$98.8 M (+\$11.0 M)	Total Property Taxes	\$48.3 M (+\$3.6 M)	
10.3%	7.9%	46.0%	10.1%	2025 prelim tax rate increase	2.9% to 14.3%	

BUDGET HIGHLIGHTS

TOTAL EXPENDITURE DISTRIBUTION

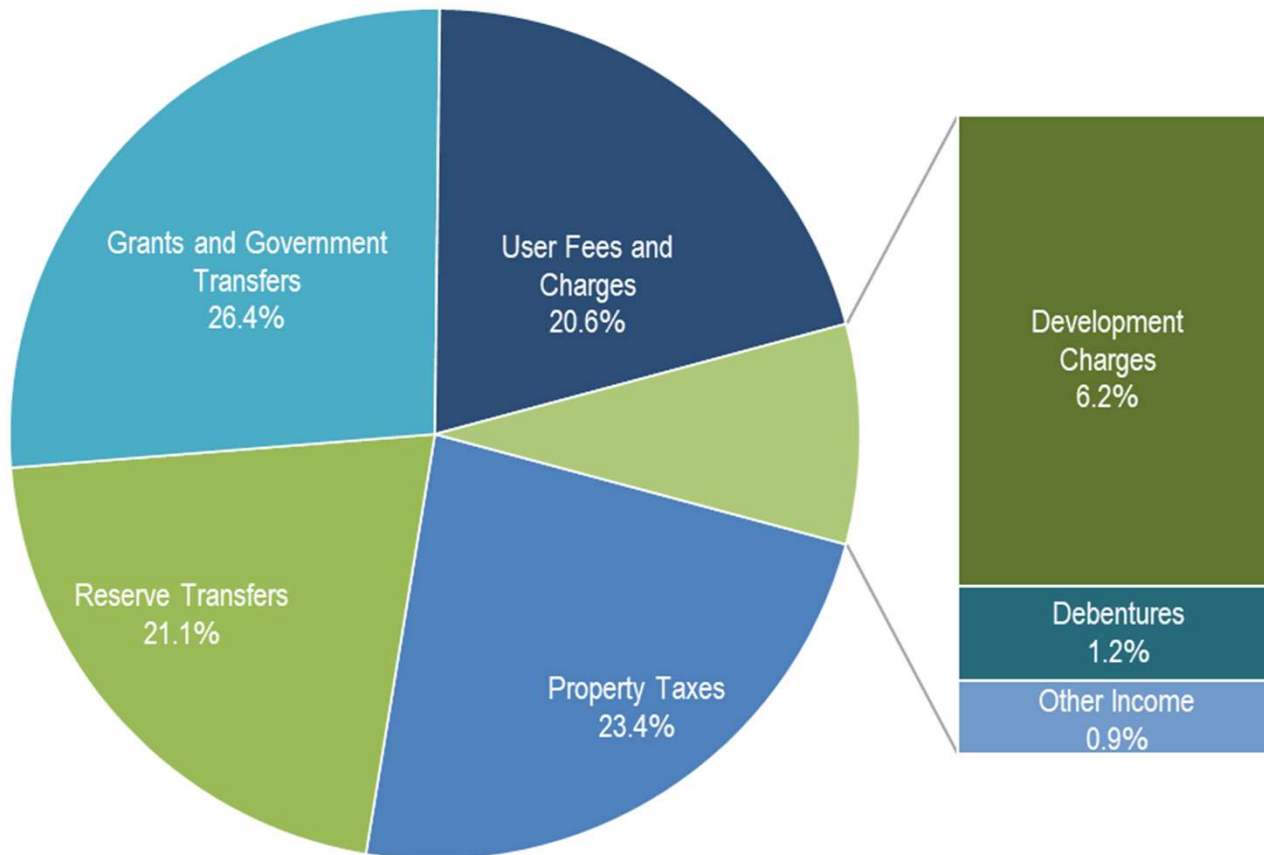


Largest portion of County expenditures (operating + capital):

- > Water and Wastewater: 29%
- > Roads: 16%
- > Child Care and EarlyON: 10%
- > Woodingford Lodge: 10%

BUDGET HIGHLIGHTS

HOW IS THE BUDGET FUNDED



Largest revenue sources for County expenditures:

1. Grants and Transfers: **26.4%**
2. Property Taxes: **23.4%**
3. Reserves: **21.1%**

BUDGET HIGHLIGHTS

DRAFT BUDGET IMPACTS

	Total	Reserves	Other	Rates	Taxation	%
Levy/Rate increase over prior year				3,887,752	10,955,657	12.5%
New Initiatives	2,654,001	85,000	2,175,000	150,200	243,801	0.3%
One-time Items	4,266,000	3,417,522	251,500	351,348	245,630	0.3%
Service Level	2,560,478	294,464	253,055	170,303	1,842,656	2.1%
Capital Contribution	778,000	-	-	-	778,000	0.9%
Initiative Gapping	(1,295,539)	-	(1,130,000)	(18,950)	(146,589)	(0.2%)
In-year Approval/ Carryover	1,614,392	570,000	934,338	-	110,054	0.1%
Minor Capital/Infrastructure	38,630,500	24,987,419	12,358,694	-	1,284,387	1.5%
Budget Impacts	49,207,832	29,354,405	14,842,587	652,901	4,357,939	5.0%
Prior year non-recurring items				161,240	(921,626)	(1.0%)
Prior year initiative gapping				(78,552)	305,899	0.3%
Development charge exemptions				(332,000)	4,959,500	5.6%
Base Budget increase				3,484,163	2,253,945	2.6%

NEW INFORMATION

NEW INFORMATION

Summary and Outlook

2024 Approved General Levy Requirements			\$82,566,456		
#	Item	Notice of Motion	Cost Total \$	Levy Change \$	%
2025 Draft Budget Levy Increase				\$10,393,954	12.6%
1	Whereas Council passed a resolution at their November 13, 2024 Council meeting directing staff to take all necessary steps to amend the development charge policy and by-law at the earliest date to remove the non-statutory exemption related to industrial buildings, and will allow for the funding provision for the non-statutory exemption to be removed from the draft 2025 budget; Therefore be it resolved, that the 2025 Business Plan and Budget be amended to remove the funding provision for non-statutory exemptions related to industrial development.	NM01 241113	(3,199,324)	(3,159,901)	(3.8%)
2	HR (CS) 2024-04: Draft budget adjustment	BA01 241113	609,080	142,605	0.1%
3	WDFL (CS) 2024-08: Draft budget adjustment	BA02 241113	(1,480,217)	(197,217)	(0.2%)

NEW INFORMATION







Summary and Outlook

#	Item	Notice of Motion	Cost Total \$	Levy Change \$	%
4	Grand River Conservation Authority: Draft budget adjustment	BA03 241120	(1,510)	(1,510)	0.0%
5	Catfish Creek Conservation Authority: Draft budget adjustment	BA04 241120	856	856	0.0%
6	Long Point Conservation Authority: Draft budget adjustment	BA05 241125	6,583	6,583	0.0%
7	Upper Thames River Conservation Authority: Draft budget adjustment	BA06 241125	(4,702)	(4,702)	0.0%
8	Town of Tillsonburg Water and Wastewater: Update based on municipal draft roads budget changes	BA07 241125	(4,684,000)	-	0.0%
2025 Budget Levy Increase				\$7,180,668	8.7%
2025 General Levy Requirements				\$89,747,124	8.7%

GRANT SUBMISSIONS














GRANT SUBMISSION

Summary and Outlook

2025 Budget Draft Grant				\$250,000
#	Grant Submission	Strategic Plan Alignment	Request \$	Recommended \$
1	Alzheimer Society Southwest Partners: Minds in Motion- Therapeutic Recreation Program		10,000	-
2	Big Brothers Big Sisters of Oxford County: Mentoring for Children and Youth in Oxford County		50,000	-
3	Community Kitchen of St Pauls United Church: Community Kitchen Expansion		7,000	-
4	Domestic Abuse Services Oxford: Strengthening Gender-Based Violence Prevention Through Training		31,500	31,500
5	Ingersoll and District Inter-Church: Christmas Hamper Program 2024		10,000	-
6	Multi-Service Centre - Tillsonburg: Transportation Services for Seniors and Adults with Disabilities		35,000	-







GRANT SUBMISSION

Summary and Outlook

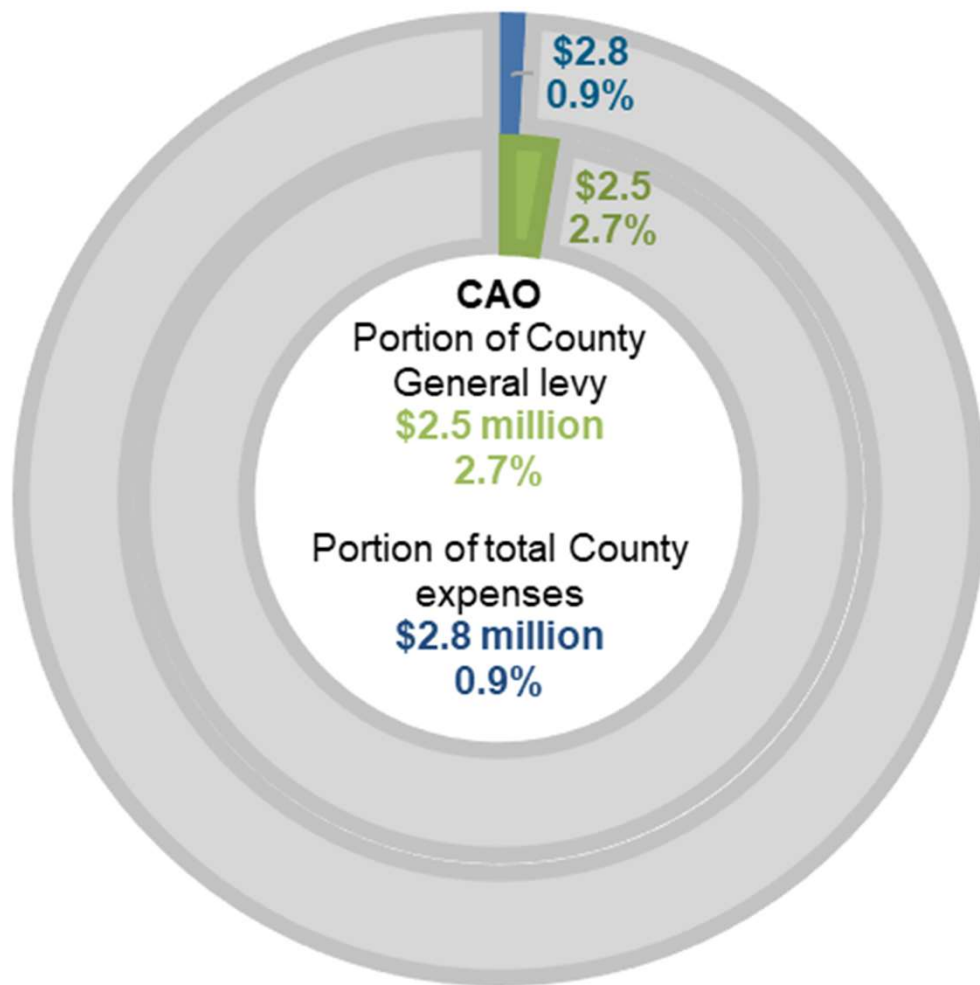
#	Grant Submission	Strategic Plan Alignment	Request \$	Recommended \$
7	Muslim Association of Woodstock: Woodstock Interfaith Community Youth Programs	  	10,000	-
8	Oxford Caribbean Canadian Association: RISE Youth Initiative	  	9,999	-
9	Social Planning Council of Oxford: Local Data Consortium	 	49,000	-
10	South Gate Centre: Healthy Aging through the Arts - South Gate Arts Program	 	9,500	-
11	STITCH Supper Club: Food Rescue Feeding Oxford	 	9,999	-
12	Thames Valley Communication Access Program: Thames Valley Communication Access Program Adult Speech Therapy Groups		6,240	-

GRANT SUBMISSION

Summary and Outlook

#	Grant Submission	Strategic Plan Alignment	Request \$	Recommended \$
13	Oxford Connection: Annual Support for the ongoing economic development efforts of Oxford Connection	 	50,000	50,000
14	The Oxford Small Business Center: SBC Live and the development of our Business Succession Planning program in conjunction with ROEDC and the Ministry of Economic Development	 	50,000	50,000
15	The Salvation Army Tillsonburg Community Church: The HUB	  	150,000	-
16	Women's Employment Resource Centre: Building Capacity in WERC for Community Support and Resources within the organization and Building strong Community Partner relationships	 	60,000	-
Total			\$548,238	\$131,500

BUSINESS PLAN AND BUDGET BY DEPARTMENT



DIVISIONS

- CAO Office
- Strategic Initiatives
- Tourism
- Strategic Communication and Engagement



SUMMARY

- **2025 Budget Goals:**
 - Workforce Culture
 - Strategic Commitments
 - Continuous Improvement
 - Relationship Building

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
REVENUES	(334,866)	-	-	-	0.0%
EXPENSES	887,427	542,659	579,966	37,307	6.9%
NET LEVY	\$552,561	\$542,659	\$579,966	\$37,307	6.9%

CAO| Strategic Initiatives

SUMMARY

- **2025 Budget Goals:**
 - Climate Action Plan
 - Community Environmental Sustainability
 - Internal Diversity Equity and Inclusion
 - Community Diversity Equity and Inclusion
 - Safe and Well Oxford
 - Advocacy
 - Strategic Plan

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
REVENUES	(445,000)	(100,000)	(130,000)	(30,000)	30.0%
EXPENSES	947,022	615,378	758,111	142,733	23.2%
NET LEVY	\$502,022	\$515,378	\$628,111	\$112,733	21.9%

SUMMARY

- **2025 Budget Goals:**
 - Develop Surveys and reports to Improve Measurement, Monitoring and Reporting of Tourism Related Data
 - Investigate New Partnerships with Canada's Outdoor Farm Show
 - Complete Implementation of Your Next Stop
 - Develop a New Visiting Friends and Family Ambassador Program
 - Improve Communication with Businesses, Resident and Consumers on Sustainable Tourism
- **FTE Change:** ↑ **0.4** Tourism Clerk Part-time, ↓ **0.3** Student

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
REVENUES	(126,442)	(88,832)	(20,400)	68,432	(77.%)
EXPENSES	684,999	648,936	589,568	(59,368)	(9.1%)
NET LEVY	\$558,557	\$560,104	\$569,168	\$9,064	1.6%

CAO| Strategic Communication and Engagement

SUMMARY

- **2025 Budget Goals:**
 - Update Communication and Engagement Strategy
 - Develop an Annual Communication and Engagement Update
 - Enhance Construction and Capital Project-Related Communication to the Public
- **FTE Changes:** ↑1.0 Communications Officer

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
REVENUES	(87,220)	(87,220)	(100,420)	(13,200)	15.1%
EXPENSES	698,843	703,903	834,925	131,022	18.6%
NET LEVY	\$611,623	\$616,683	\$734,505	\$117,822	19.1%

CAO| Strategic Communication and Engagement

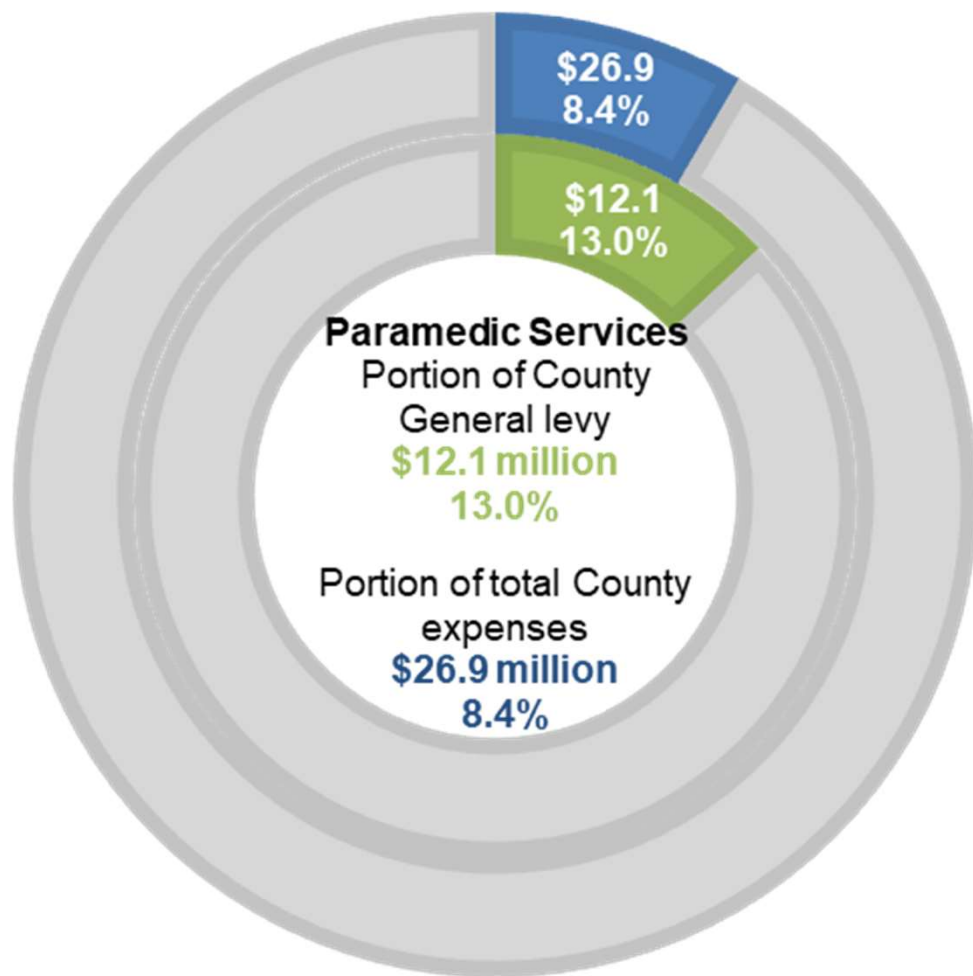
CAPITAL

- NEW PROJECTS

- \$2,000 for a computer for Communication Officer (**FTE 2025-13**)

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
CAPITAL BUDGET	2,200	2,200	2,000	(200)	(9.1%)
<i>FUNDING</i>					
TAXATION	2,200	2,200	2,000	(200)	(9.1%)

PARAMEDIC SERVICES



DIVISIONS

- Paramedic Services
- Community Paramedicine



PARAMEDIC SERVICES | Paramedic Services

SUMMARY

- **2025 Budget Goals:**
 - Paramedic Services 10-Year Master Plan
 - Emergency Management Program Modernization
 - Local Community Healthcare Integration
- **FTE Changes:**
 - **↑4.0** Primary Care Paramedics (PCP)
- **Capital AMP Reserve Contribution: \$1.3 M** Paramedic Services - \$0.05 M **↑**

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
REVENUES	(11,483,226)	(12,143,203)	(12,356,977)	(213,774)	1.8%
EXPENSES	23,849,247	23,118,702	24,443,011	1,324,309	5.7%
NET LEVY	\$12,366,021	\$10,975,499	\$12,086,034	\$1,110,535	10.1%

PARAMEDIC SERVICES | Paramedic Services

CAPITAL

NEW PROJECTS

- **\$1,286,540** for equipment replacements
- **\$746,400** for vehicle replacements
- **\$309,200** in various projects identified from the Building Condition Assessments
- **\$40,000** for presentation technology at Griffin Way
- **\$25,000** for controlled access drug containment at various sites

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
CAPITAL BUDGET	3,189,315	3,231,484	2,447,140	(784,344)	(24.3%)
<i>FUNDING</i>					
RESERVE	2,689,984	2,737,084	2,382,140	(354,944)	(13.%)
GRANTS	37,000	37,000	-	(37,000)	(100.%)
DC	55,612	49,760	-	(49,760)	(100.%)
TAXATION	406,719	407,640	65,000	(342,640)	(84.1%)

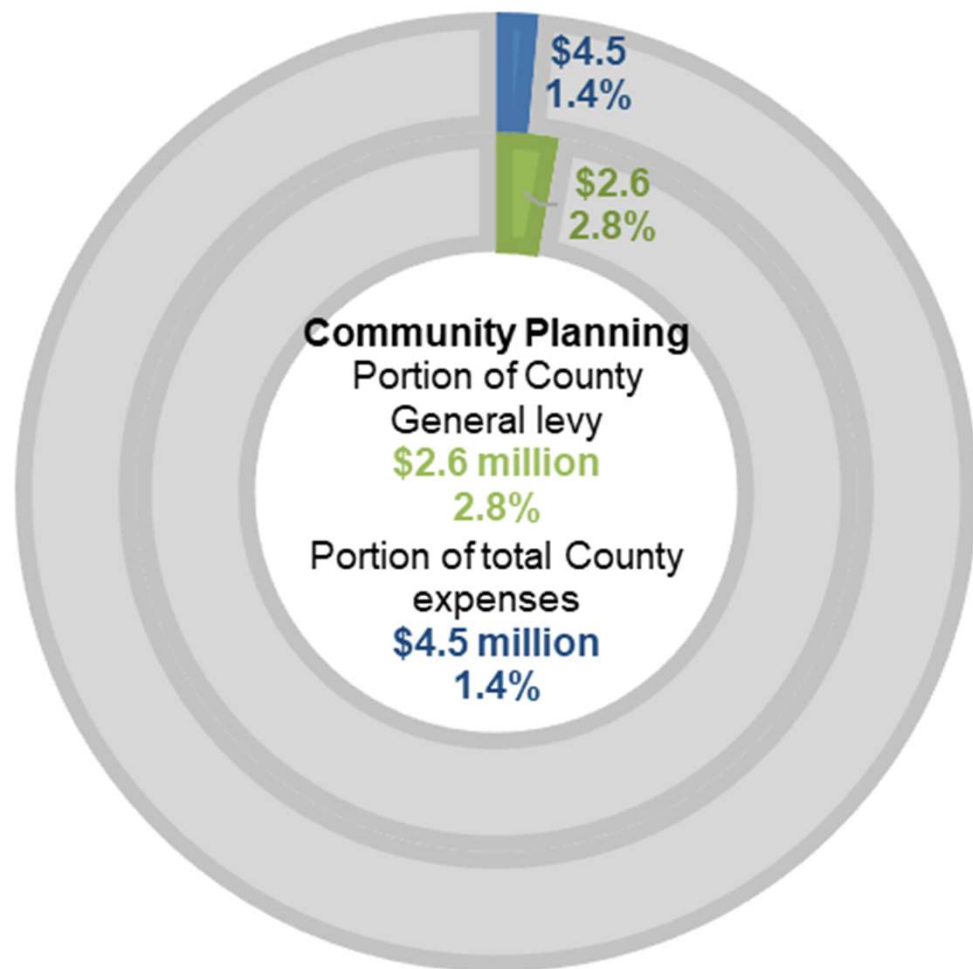
PARAMEDIC SERVICES | Community Paramedicine

SUMMARY

- Temporary funding program announced in 2021 (**NI 2022-12**) that will fully fund the Oxford County Community Paramedicine Program until March 31, 2024, and subsequently extended to **March 31, 2026**
- Paramedics provide in-home assessments, referrals, treatment, and support to patients to meet their goals of care in an effort to prevent 911 calls and hospital admissions.

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
REVENUES	(2,396,900)	(2,378,000)	(2,476,900)	(98,900)	4.2%
EXPENSES	2,396,900	2,378,000	2,476,900	98,900	4.2%
NET LEVY	-	-	-	-	0.0%

COMMUNITY PLANNING



DIVISIONS

- Community Planning



PG. 322

COMMUNITY PLANNING

SUMMARY

- **2025 Budget Goals:**
 - Official Plan Review
 - Planning for Growth
 - Implementation of New Provincial Planning Statement
 - Planning for Infrastructure
 - Housing Initiatives
 - Zoning By-Law and Development Process Updates

	2024 FORECAST	2024 BUDGET	2025 BUDGET	BUDGET VAR \$	BUDGET VAR %
REVENUES	(883,230)	(1,507,688)	(1,914,966)	(407,278)	27.0%
EXPENSES	3,196,270	4,009,508	4,522,448	512,940	12.8%
NET LEVY	\$2,313,040	\$2,501,820	\$2,607,482	\$105,662	4.2%

SUMMARY

BUDGET HIGHLIGHTS

Summary and Outlook

Investments

- 7 New initiatives to advance the Strategic Plan
- Capital Contributions
- Affordable Housing
- Attract and Retain Staff
- Planning for Growth
- Maintain Service Level
- Safe Drinking Water
- Vulnerable and Unhoused Populations
- Traffic Calming and Road Safety
- Asset Management Plan
- Curbside Waste Collection
- Indigenous Consultation Plan and Safe and Well Oxford Plan

Challenges and Risks

- Growth
- WSIB Costs
- Social Assistance Modernization
- Shifting Fiscal Accountability
- Long-term Care – funding and new information

Summary

- **2.6%** Base budget increase
- **12.5%** Overall levy increase
- **\$137** Increase per average residential household

PENDING BUDGET ADJUSTMENTS

PENDING BUDGET ADJUSTMENTS

Potential Impacts

- **Southwestern Public Health - Pending Draft Budget**
 - 2025 Budget estimated by County **5%** increase over 2024 County Approved Budget

DECISION POINTS

DECISION POINTS| RESOLUTIONS

- 1. That the 2025 Oxford County Business Plans be adopted as amended;**
- 2. And further, that Oxford County Council approves the 2025 Budget with a general purpose levy of \$ _____;**
- 3. And further, that Oxford County Council approves a 2025 special levy for Library purposes in the amount of \$ _____, levied against all area municipalities with the exception of the City of Woodstock;**
- 4. And further, that Oxford County Council approves a 2025 special levy to fund a Woodstock Police Services Grant for court security and prisoner transportation services in the amount of \$ _____, levied against all area municipalities with the exception of the City of Woodstock;**

DECISION POINTS | RESOLUTIONS

- 5. And further, that a by-law to adopt the 2025 water and wastewater rates as set out in Report CS 2024-39 effective January 1, 2025, be presented to Council for enactment at their regular meeting scheduled for January 8, 2025;**
- 6. And further, that a by-law to adopt the estimated expenditures for the year 2025 as set out in Report No. CS _____ be presented to Council for enactment at their regular meeting scheduled for January 8, 2025;**
- 7. And further, that staff be authorized to proceed with implementing the incremental full-time equivalent positions as presented in the Full-time Equivalent Plan as part of the 2025 Preliminary Budget Information and further explained in Report No. CS (CS) 2025-45.**

NEXT BUDGET MEETING

Regular Council Meeting – December 11, 2024 – 9:30 AM

Follow the Budget Process

Budget package, updates and presentations:

www.oxfordcounty.ca/budget



Council Notice of Motion deadline of **December 5 at 4:30 pm**

**Sent Via Email**

November 15, 2024

File: 1.4.5.1

Benjamin Addley, CAO
baddley@oxfordcounty.ca**Re: 30-Day Notice to Affected Municipalities – 2025 Draft LPRCA Budget**

Dear Mr. Addley,

The Board of Directors budget meeting was held on Wednesday, November 13, 2024. The Draft 2025 LPRCA Operating and Capital Budgets were recommended to be circulated to member municipalities for review and comment. The proposed overall increase for the municipal levy is \$60,278 or 2.58% versus last year's increase of 3.80%.

The overall municipal support requested for the 2025 operating budget of \$6,082,265 is \$2,237,681 representing an increase in the general levy of 4.27% or \$91,718. The overall municipal support requested for the 2025 capital budget of \$808,864 is \$157,500 representing a decrease in the general levy of -16.64% or \$31,440. The municipal levy is calculated using the Modified Current Value Assessment provided by the Ministry of Natural Resources as outlined in Ontario Regulation 402/22. Specific municipal levy allocation can be found in appendix 4.

Ontario Regulation 402/22 calls for a 30-day notice to affected municipal partners in order for them to consider and provide comment regarding the draft budget. The Regulation also requires that the notice be accompanied by the financial information used to determine that levy. As such, please find attached the following information on LPRCA's budgets for its member municipalities:

1. 2025 Draft Consolidated Budget Summary
2. 2025 Draft Consolidated Operating Budget
3. LPRCA 2025 Municipal Levy – Consolidated - Draft
4. Five Year Summary by Municipality of Levy Apportioned by CVA %

LPRCA is requesting any comments regarding the Draft 2025 Budget to be forwarded to this office no later than 4 p.m., Monday, December 16th, 2024.

The weighted vote for the Final 2025 LPRCA Budget will take place the evening of Wednesday, January 8th, 2025 as part of the regular meeting of the LPRCA Board of Directors.

If your officials request a presentation of the Draft 2025 Budget, we would be pleased to present at your Councils earliest convenience on behalf of the LPRCA Board of Directors. If you have any questions or need further information, please contact Aaron LeDuc, Manager of Corporate Services at aleduc@lprca.on.ca or 519-842-4242, ext. 224.

Sincerely,

*Judy Maxwell*Judy Maxwell
General Managercc. Lynn Buchner, Director, Corporate Services
Lindsey Mansbridge, Coordinator of Legislative Services/Deputy Clerk

Encl. (4)

Attachment 3

**Long Point Region Conservation Authority
2025 DRAFT Consolidated Budget Summary**

	2022 Actual	2023 Actual	2024 Sept 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget		% of Approved Budget
	\$	\$	\$	\$	\$	\$	%	
Total Operating Expenditures	4,699,432	5,706,284	4,222,191	5,868,270	6,082,265	213,996	3.6%	88.3%
Total Capital Expenditures *	349,326	349,326	170,336	696,340	808,864	112,524	16.2%	11.7%
Total Expenditures	5,048,758	6,055,610	4,392,527	6,564,610	6,891,129	326,520	4.97%	100.0%
<u>SOURCES OF REVENUE</u>								
Municipal Levy - Operating	1,724,259	2,164,617	1,609,472	2,145,963	2,237,681	91,718	4.27%	32.5%
Municipal Levy - Capital	349,326	349,326	368,550	188,940	157,500	(31,440)	-16.64%	2.3%
Municipal Levy - Total	2,073,585	2,513,943	1,978,022	2,334,903	2,395,181	60,278	2.58%	34.76%
Municipal Levy - Special Norfolk	-	-	-	60,000	100,000	40,000	66.67%	1.5%
Total Municipal Levy	2,073,585	2,513,943	1,978,022	2,394,903	2,495,181	100,278	4.19%	36.21%
Provincial Funding	11,924	73,440	11,605	19,000	4,500	(14,500)	(76.3%)	0.1%
MNR Grant	35,229	35,229	35,229	35,229	35,229	-	0.0%	0.5%
MNR WECL & Municipal Funding	116,433	56,387	-	75,000	147,500	72,500	0.0%	2.1%
Federal Funding	30,416	42,758	-	3,994	10,585	6,591	165.0%	0.2%
User Fees	2,991,521	3,306,904	3,234,988	3,249,872	3,369,136	119,264	3.7%	48.9%
Community Support	434,312	797,313	550,708	618,345	642,544	24,198	3.9%	9.3%
Interest on Investments	24,144	23,813	-	-	-	-	0.0%	0.0%
Land Donation	-	-	-	-	-	-	0.0%	0.0%
Gain on Sale of Assets	13,339	11,271	-	-	-	-	0.0%	0.0%
Contribution from(to) Reserves	(682,144)	(805,450)	-	168,266	186,455	18,189	10.8%	2.7%
TOTAL REVENUE	5,048,758	6,055,610	5,810,552	6,564,610	6,891,129	326,520	4.97%	100.0%

* The Capital Expenditures in the 2025 Draft Budget are proposed to be funded by Municipal Levy of \$157,500.

**Special Levy of \$100,000 to Norfolk County.

Long Point Region Conservation Authority
2025 DRAFT Consolidated Operating Budget

Program:	2022	2023	2024	2024	2025	2025 Change from		Contribution (to) from Reserves \$	Increase to Levy \$
	Actual	Actual	Sept 30 YTD	Budget	Draft Budget	2024 Budget			
	\$	\$	\$	\$		\$	%		
Watershed Planning and Technical Services	441,714	473,215	294,458	439,146	506,160	67,014	15.3%	-	93,514
Watershed Flood Control Services	92,558	373,087	162,747	320,079	368,890	48,811	15.2%	-	48,811
Healthy Watershed Services	243,281	273,472	243,576	167,227	229,726	62,499	37.4%	-	(12,319)
Conservation Authority Lands	347,207	418,652	346,739	670,310	738,447	68,137	10.2%	5,346	54,519
Communication and Marketing Services	101,495	68,768	69,162	136,299	122,411	(13,888)	(10.2%)	-	(12,638)
Backus Heritage and Education Services	190,924	317,138	191,963	307,756	334,746	26,990	8.8%	-	(1,637)
Conservation Parks Management Services	1,362,999	1,625,798	1,398,457	1,667,787	1,713,973	46,186	2.8%	-	No levy
Public Forest Land Management Services	271,042	344,037	252,553	297,532	319,295	21,763	7.3%	-	No levy
Private Forest Land Management Services	150,013	116,074	77,766	188,427	147,394	(41,034)	(21.8%)	-	No levy
Maintenance Operations Services	398,765	454,620	272,726	433,307	407,898	(25,409)	(5.9%)	-	(65,842)
Corporate Services	1,099,434	1,241,423	912,044	1,240,400	1,193,325	(47,075)	(3.8%)	-	(12,691)
Total Program Expenditures	4,699,432	5,706,284	4,222,191	5,868,270	6,082,265	213,996	3.6%	5,346	91,718
Objects of Expenses:									
Staff Expenses	2,716,453	3,086,063	2,580,283	3,803,085	3,898,139	95,053	2.5%		
Staff Related Expenses	30,460	41,698	35,872	52,305	49,775	(2,530)	(4.8%)		
Materials and Supplies	353,400	330,194	258,294	333,009	360,888	27,879	8.4%		
Purchased Services	1,252,652	1,855,278	1,245,259	1,557,355	1,647,616	90,261	5.8%		
Equipment	40,625	43,680	45,016	53,725	55,725	2,000	3.7%		
Other	55,650	66,652	55,444	68,790	70,122	1,332	1.9%		
Amortization	250,192	282,719	-	-	-	-	0.0%		
Total Expenditures	4,699,432	5,706,284	4,220,168	5,868,270	6,082,265	213,996	3.6%		
Sources of Revenue:									
Municipal Levy - Operating	1,724,259	2,164,617	1,609,472	2,145,963	2,237,681	91,718	4.27%		
Provincial Funding	11,924	73,440	11,605	19,000	4,500	(14,500)	(76.3%)		
MNR Grant	35,229	35,229	35,229	35,229	35,229	-	0.0%		
MNR WECl & Municipal Funding	116,433	56,387	-	-	-	-	0.0%		
Federal Funding	30,416	42,758	-	3,994	10,585	6,591	165.0%		
User Fees	2,991,521	3,306,904	3,234,988	3,249,872	3,369,136	119,264	3.7%		
Community Support	434,312	797,313	550,708	618,345	642,544	24,198	3.9%		
Interest on Investments	24,144	23,813	-	-	-	-	0.0%		
Land Donation	-	-	-	-	-	-	0.0%		
Gain on Sale of Assets	13,339	11,271	-	-	-	-	0.0%		
Contribution from (to) Reserves	(682,144)	(805,450)	-	17,816	5,346	(12,470)	(70.0%)		
Transfer from/(to) Current Year Surplus	-	-	-	-	0	0	0.0%		
Total Revenue	4,699,432	5,706,284	5,442,002	6,090,220	6,305,020	214,801	3.5%		
Surplus - current year	-	-	1,221,834	221,950	222,755	805	0.4%		

LPRCA 2025 MUNICIPAL LEVY - CONSOLIDATED - DRAFT					
MUNICIPALITY	LEVY AMOUNTS			PER CAPITA (Watershed)	PER CAPITA (Municipality)
	OPERATING	CAPITAL	TOTAL		
Haldimand County	\$324,627	\$22,849	\$347,476	\$23.38	\$8.18
Norfolk County	\$1,136,959	\$80,025	\$1,216,984	\$23.68	\$22.49
Norwich Twp.	\$157,568	\$11,091	\$168,659	\$26.96	\$19.95
South-West Oxford Twp.	\$46,020	\$3,239	\$49,259	\$28.47	\$8.54
Tillsonburg	\$293,983	\$20,692	\$314,675	\$22.34	\$22.34
Total Oxford County	\$497,571	\$35,022	\$532,593		
Brant County	\$162,960	\$11,470	\$174,429	\$31.60	\$5.40
Bayham Municipality	\$99,651	\$7,014	\$106,665	\$19.87	\$19.87
Malahide Township	\$15,913	\$1,120	\$17,033	\$25.80	\$2.58
	\$2,237,681	\$157,500	\$2,395,181	\$23.98	\$14.16
Increase over 2024	\$91,718.15	(\$31,440)	\$60,278		
Per Capita Increase over 2024	\$0.92	(\$0.31)	\$0.60		

5 Year Summary by Municipality of Levy Apportioned by CVA %

LPRCA

Draft Budget Operating Levy
\$ 2,237,681

Draft Budget Capital Levy
\$157,500

Draft Budget Total Levy
\$2,395,181

Municipality	Year	Municipal Levy - Operating				Municipal Levy - Capital				Municipal Levy - Combined			
		Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year
Haldimand County	2021	\$240,090	14.23%	\$7,489	3.22%	\$53,371	14.23%	(\$1,260)	-2.31%	\$293,461	14.23%	\$6,230	2.17%
	2022	\$245,330	14.23%	\$5,239	2.25%	\$54,309	14.23%	\$938	1.72%	\$299,638	14.23%	\$6,177	2.15%
	2023	\$302,661	14.42%	\$57,331	23.37%	\$21,624	14.42%	(\$32,685)	-60.18%	\$324,284	14.42%	\$24,646	8.23%
	2024	\$308,299	14.37%	\$5,638	1.86%	\$27,144	14.37%	\$5,520	25.53%	\$335,443	14.37%	\$11,159	3.44%
	2025	\$324,627	14.51%	\$16,328	5.30%	\$22,849	14.51%	(\$4,295)	-15.82%	\$347,476	14.51%	\$12,034	3.59%
Norfolk County	2021	\$882,185	52.29%	\$16,214	1.87%	\$196,106	52.29%	(\$7,284)	-3.58%	\$1,078,290	52.29%	\$8,930	0.84%
	2022	\$901,067	52.26%	\$18,883	2.18%	\$199,470	52.26%	\$3,364	1.65%	\$1,100,537	52.26%	\$22,247	2.08%
	2023	\$1,088,124	51.83%	\$187,057	20.76%	\$77,741	51.83%	(\$121,729)	-61.03%	\$1,165,865	51.83%	\$65,328	5.94%
	2024	\$1,102,753	51.39%	\$14,629	1.34%	\$97,091	51.39%	\$19,350	24.89%	\$1,199,844	51.39%	\$33,978	2.91%
	2025	\$1,136,959	50.81%	\$34,206	3.10%	\$80,025	50.81%	(\$17,066)	-17.58%	\$1,216,984	50.81%	\$17,140	1.43%
Oxford County*	2021	\$360,609	21.38%	\$10,848	3.10%	\$80,162	21.38%	(\$1,986)	-2.42%	\$440,771	21.38%	\$8,862	2.05%
	2022	\$368,308	21.36%	\$7,699	2.20%	\$81,533	21.36%	\$1,371	1.67%	\$449,841	21.36%	\$9,070	2.10%
	2023	\$451,909	21.52%	\$83,601	22.70%	\$32,287	21.52%	(\$49,246)	-60.40%	\$484,196	21.52%	\$34,355	7.64%
	2024	\$469,365	21.87%	\$17,456	3.86%	\$41,325	21.87%	\$9,038	27.99%	\$510,690	21.87%	\$26,494	5.47%
	2025	\$497,571	22.24%	\$28,207	6.01%	\$35,022	22.24%	(\$6,303)	-15.25%	\$532,593	22.24%	\$21,904	4.29%
Brant County	2021	\$114,930	6.81%	\$4,959	4.51%	\$25,548	6.81%	(\$280)	-1.09%	\$140,478	6.81%	\$4,679	3.45%
	2022	\$119,089	6.91%	\$4,159	3.78%	\$26,363	6.91%	\$814	3.15%	\$145,452	6.91%	\$4,974	3.66%
	2023	\$147,095	7.01%	\$28,006	23.52%	\$10,509	7.01%	(\$15,854)	-60.14%	\$157,605	7.01%	\$12,153	8.36%
	2024	\$152,855	7.12%	\$5,760	3.92%	\$13,458	7.12%	\$2,949	28.06%	\$166,313	7.12%	\$8,709	5.53%
	2025	\$162,960	7.28%	\$10,104	6.61%	\$11,470	7.28%	(\$1,988)	-14.77%	\$174,429	7.28%	\$8,116	4.88%
Bayham Municipality	2021	\$76,671	4.54%	\$1,879	2.51%	\$17,044	4.54%	(\$523)	-2.98%	\$93,715	4.54%	\$1,356	1.47%
	2022	\$77,927	4.52%	\$1,256	1.68%	\$17,251	4.52%	\$207	1.18%	\$95,177	4.52%	\$1,463	1.58%
	2023	\$94,466	4.50%	\$16,539	21.22%	\$6,749	4.50%	(\$10,502)	-59.78%	\$101,215	4.50%	\$6,038	6.34%
	2024	\$97,190	4.53%	\$2,724	2.88%	\$8,557	4.53%	\$1,808	25.23%	\$105,747	4.53%	\$4,532	4.48%
	2025	\$99,651	4.45%	\$2,461	2.53%	\$7,014	4.45%	(\$1,543)	-8.94%	\$106,665	4.45%	\$918	0.87%
Malahide Township	2021	\$12,459	0.74%	\$594	5.00%	\$2,770	0.74%	(\$17)	-0.62%	\$15,229	0.74%	\$576	3.93%
	2022	\$12,538	0.73%	\$79	0.66%	\$2,775	0.73%	\$6	0.21%	\$15,313	0.73%	\$84	0.58%
	2023	\$15,255	0.73%	\$2,717	21.67%	\$1,090	0.73%	(\$1,686)	-60.73%	\$16,345	0.73%	\$1,032	7.04%
	2024	\$15,502	0.72%	\$247	1.62%	\$1,365	0.72%	\$275	25.23%	\$16,867	0.72%	\$522	3.43%
	2025	\$15,913	0.71%	\$411	2.65%	\$1,120	0.71%	(\$245)	-17.94%	\$17,033	0.71%	\$167	1.09%
	2025	<u>\$2,237,681</u>		<u>\$91,718</u>	4.27%	<u>\$157,500</u>		<u>(\$31,440)</u>	-16.64%	<u>\$2,395,181</u>		<u>\$60,278</u>	2.58%

<u>Operating</u>		<u>Capital</u>		<u>Combined</u>				
2021	\$ 1,686,943		\$ 375,000		\$ 2,061,943			
2022	\$ 1,724,258	\$ 37,315	\$ 381,700	\$ 6,700	\$ 2,105,959	\$ 44,015	2.13%	
2023	\$ 2,099,510	\$ 375,251	21.76% \$ 150,000	\$ (231,700)	\$ 2,249,510	\$ 143,551	6.82%	
2024	\$ 2,145,963	\$ 46,453	2.21% \$ 188,940	\$ 38,940	\$ 2,334,903	\$ 85,393	3.80%	
2025	\$ 2,237,681	\$ 91,718	4.27% \$ 157,500	\$ (31,440)	\$ 2,395,181	\$ 60,278	2.58%	
Total	\$ 9,894,355		\$ 1,253,140		\$ 11,147,495			

<u>Notes: Operating</u>			<u>Notes: Capital</u>			<u>Notes: Combined</u>		
2021	\$17.22	per capita	2021	\$3.83	per capita	2021	\$21.63	per capita
2022	\$17.71	per capita	2022	\$3.92	per capita	2022	\$22.94	per capita
2023	\$21.41	per capita	2023	\$1.53	per capita	2023	\$22.94	per capita
2024	\$21.65	per capita	2024	\$1.91	per capita	2024	\$23.56	per capita
2025	\$22.40	per capita	2025	\$1.58	per capita	2025	\$23.98	per capita
<u>Oxford County Apportionment:</u>			<u>Oxford County Apportionment:</u>			<u>Oxford County Apportionment:</u>		
Norwich Twp.	\$ 157,568		Norwich Twp.	\$ 11,091		Norwich Twp.	\$ 168,659	
South-West Oxford	\$ 46,020		South-West Oxford	\$ 3,239		South-West Oxford	\$ 49,259	
Tillsonburg	\$ 293,983		Tillsonburg	\$ 20,692		Tillsonburg	\$ 314,675	
	\$ 497,571			\$ 35,022			\$ 532,593	

**LONG POINT REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS**

2025

DRAFT BUDGET PACKAGE

November 13, 2024



About

LPRCA is one of 36 Conservation Authorities in Ontario and was formed in 1971 as a result of the amalgamation of Big Creek Region (1948-1970) and Otter Creek Conservation Authorities (1954-1970). For more than 75 years, LPRCA has been working together with its member municipalities, landowners, the federal and provincial governments, community groups and other agencies to deliver excellent services and experiences, to protect, advance and rejuvenate the watershed, and to optimize the health and well-being of the watershed through education and best practices.

Under the Conservation Authorities Act, the purpose of Conservation Authorities is to ensure the conservation, restoration and management of natural resources in watersheds in Ontario. LPRCA has eight (8) member municipalities and is governed by an 11-member Board of Directors who are municipally-elected officials appointed by and from the member municipalities. Approximately 4,450ha (11,000ac) of land is owned by the Authority. The land supports LPRCA's programs and services, including water control infrastructure, outdoor recreation, environmental education and natural areas.

The Long Point Region watershed is in southwestern Ontario and is home to approximately 100,000 people. The watershed encompasses the entire Municipality of Bayham and the Town of Tillsonburg, most of Norfolk County, portions of Haldimand County, the County of Brant, the Township of Malahide, the Township of Norwich and the Township of South-West Oxford. Land uses in the Long Point Region watershed area are characterized by a few small urban commercial, industrial and residential centres, surrounded by less-populated rural land used for agricultural production.

Table of Contents

About.....	2
Introduction.....	4
Budget Reports.....	5
Consolidated Operating Budget.....	5
Consolidated Budget Summary.....	6
Municipal Levy – Consolidated.....	7
Capital Levy by Municipality.....	8
Current Value Assessment Apportionment (2025).....	9
Current Value Assessment Apportionment (2024).....	10
5 Year Summary by Municipality of Levy Apportionment.....	11
Watershed Planning and Technical Services Budget.....	13
Technical and Planning Service User Fees.....	14
Ontario Regulation 41/24 Permit Fee Schedule.....	15
Planning Act Review Fee Schedule.....	17
Watershed Flood Control Services Budget.....	18
Healthy Watershed Services Budget.....	20
Conservation Authority Lands Budget.....	21
Forestry Fee Schedule.....	22
Lee Brown Marsh Fee Schedule.....	22
Lands and Waters Fee Schedule.....	22
Communication and Marketing Services Budget.....	23
Backus Heritage and Education Services Budget.....	24
Conservation Parks Management Services Budget.....	26
Conservation Area User Fees.....	28
Public Forest Land Management Services Budget.....	30
Private Forest Land Management Services Budget.....	31
Maintenance Operation Services Budget.....	32
Corporate Services Budget.....	33
Corporate Services Fee Schedule.....	34
Capital Budget Summary – 2025.....	35
Capital Budget Summary – 2025–2029.....	36
2025-2034 Flood Control Structures Capital Summary.....	37
Watershed Services Capital Project Detail Sheets.....	43
Conservation Authority Lands Capital Project Detail Sheets.....	47
Backus Heritage and Education Services Capital Project Detail Sheets.....	52
Conservation Parks Management Services Capital Project Detail Sheets.....	53
Maintenance Operation Services Capital Project Detail Sheets.....	55
Corporate Services Capital Project Detail Sheets.....	59
Schedule of Land Holdings 2024.....	60
Appendix A: Fee Schedules.....	68
Planning Act Review Fee Schedule.....	68
Ontario Regulation 41/24 Permit Fee Schedule.....	69
Conservation Area User Fees.....	71
Corporate Services Fee Schedule.....	73
Forestry Fee Schedule.....	73
Lee Brown Marsh Fee Schedule.....	73
Lands and Waters Fee Schedule.....	74

Introduction

The Audit and Finance Committee met on August 16th, 2024 and budget direction was provided to prepare the Draft 2025 Budget with a maximum upside target increase to the municipal levy of 5.0%.

The draft 2025 operating budget in the amount of \$6,082,265 requiring \$2,237,681 of general levy representing an increase in the general levy of 4.27% or \$91,718. The proposed 2025 capital budget of \$808,864 requiring \$157,500 of general levy representing a decrease in the general capital levy of -16.64% or \$31,440. The combined total general municipal levy of \$2,395,181 requiring an increase of 2.58% or \$60,278 overall compared to 2024.

The 2025 budget includes a special levy of \$100,000 for Norfolk County. The 2025 operating budget includes a surplus of \$222,755 that will fund the capital acquisition of motor pool equipment & vehicles and investment in campground infrastructure. The Draft Operating Budget of \$6,082,265 delivers the support to continue the programs and services provided throughout the watershed. The 2025 Draft Capital Budget represents an investment of \$808,864 into capital infrastructure, technology improvements and studies to provide programs and services. The 2025 draft budget provides the organization with the resources necessary to provide quality services and experience to visitors and residents of the watershed and value to our municipal partners and stakeholders.

Long Point Region Conservation Authority
2025 DRAFT Consolidated Operating Budget

	2022 Actual \$	2023 Actual \$	2024 Sept 30 YTD \$	2024 Budget \$	2025 Draft Budget	2025 Change from 2024 Budget \$	%	Contribution (to) from Reserves \$	Increase to Levy \$
Program:									
Watershed Planning and Technical Services	441,714	473,215	294,458	439,146	506,160	67,014	15.3%	-	93,514
Watershed Flood Control Services	92,558	373,087	162,747	320,079	368,890	48,811	15.2%	-	48,811
Healthy Watershed Services	243,281	273,472	243,576	167,227	229,726	62,499	37.4%	-	(12,319)
Conservation Authority Lands	347,207	418,652	346,739	670,310	738,447	68,137	10.2%	5,346	54,519
Communication and Marketing Services	101,495	68,768	69,162	136,299	122,411	(13,888)	(10.2%)	-	(12,638)
Backus Heritage and Education Services	190,924	317,138	191,963	307,756	334,746	26,990	8.8%	-	(1,637)
Conservation Parks Management Services	1,362,999	1,625,798	1,398,457	1,667,787	1,713,973	46,186	2.8%	-	No levy
Public Forest Land Management Services	271,042	344,037	252,553	297,532	319,295	21,763	7.3%	-	No levy
Private Forest Land Management Services	150,013	116,074	77,766	188,427	147,394	(41,034)	(21.8%)	-	No levy
Maintenance Operations Services	398,765	454,620	272,726	433,307	407,898	(25,409)	(5.9%)	-	(65,842)
Corporate Services	1,099,434	1,241,423	912,044	1,240,400	1,193,325	(47,075)	(3.8%)	-	(12,691)
Total Program Expenditures	4,699,432	5,706,284	4,222,191	5,868,270	6,082,265	213,996	3.6%	5,346	91,718
Objects of Expenses:									
Staff Expenses	2,716,453	3,086,063	2,580,283	3,803,085	3,898,139	95,053	2.5%		
Staff Related Expenses	30,460	41,698	35,872	52,305	49,775	(2,530)	(4.8%)		
Materials and Supplies	353,400	330,194	258,294	333,009	360,888	27,879	8.4%		
Purchased Services	1,252,652	1,855,278	1,245,259	1,557,355	1,647,616	90,261	5.8%		
Equipment	40,625	43,680	45,016	53,725	55,725	2,000	3.7%		
Other	55,650	66,652	55,444	68,790	70,122	1,332	1.9%		
Amortization	250,192	282,719	-	-	-	-	0.0%		
Total Expenditures	4,699,432	5,706,284	4,220,168	5,868,270	6,082,265	213,996	3.6%		
Sources of Revenue:									
Municipal Levy - Operating	1,724,259	2,164,617	1,609,472	2,145,963	2,237,681	91,718	4.27%		
Provincial Funding	11,924	73,440	11,605	19,000	4,500	(14,500)	(76.3%)		
MNR Grant	35,229	35,229	35,229	35,229	35,229	-	0.0%		
MNR WECl & Municipal Funding	116,433	56,387	-	-	-	-	0.0%		
Federal Funding	30,416	42,758	-	3,994	10,585	6,591	165.0%		
User Fees	2,991,521	3,306,904	3,234,988	3,249,872	3,369,136	119,264	3.7%		
Community Support	434,312	797,313	550,708	618,345	642,544	24,198	3.9%		
Interest on Investments	24,144	23,813	-	-	-	-	0.0%		
Land Donation	-	-	-	-	-	-	0.0%		
Gain on Sale of Assets	13,339	11,271	-	-	-	-	0.0%		
Contribution from (to) Reserves	(682,144)	(805,450)	-	17,816	5,346	(12,470)	(70.0%)		
Transfer from/(to) Current Year Surplus	-	-	-	-	0	0	0.0%		
Total Revenue	4,699,432	5,706,284	5,442,002	6,090,220	6,305,020	214,801	3.5%		
Surplus - current year	-	-	1,221,834	221,950	222,755	805	0.4%		

**Long Point Region Conservation Authority
2025 DRAFT Consolidated Budget Summary**

	2022	2023	2024	2024	2025	2025 Change from		% of Approved Budget
	Actual	Actual	Sept 30 YTD	Budget	Budget	2024 Budget	%	
	\$	\$	\$	\$	\$	\$		
Total Operating Expenditures	4,699,432	5,706,284	4,222,191	5,868,270	6,082,265	213,996	3.6%	88.3%
Total Capital Expenditures *	349,326	349,326	170,336	696,340	808,864	112,524	16.2%	11.7%
Total Expenditures	5,048,758	6,055,610	4,392,527	6,564,610	6,891,129	326,520	4.97%	100.0%

SOURCES OF REVENUE

Municipal Levy - Operating	1,724,259	2,164,617	1,609,472	2,145,963	2,237,681	91,718	4.27%	32.5%
Municipal Levy - Capital	349,326	349,326	368,550	188,940	157,500	(31,440)	-16.64%	2.3%
Municipal Levy - Total	2,073,585	2,513,943	1,978,022	2,334,903	2,395,181	60,278	2.58%	34.76%
Municipal Levy - Special Norfolk	-	-	-	60,000	100,000	40,000	66.67%	1.5%
Total Municipal Levy	2,073,585	2,513,943	1,978,022	2,394,903	2,495,181	100,278	4.19%	36.21%
Provincial Funding	11,924	73,440	11,605	19,000	4,500	(14,500)	(76.3%)	0.1%
MNR Grant	35,229	35,229	35,229	35,229	35,229	-	0.0%	0.5%
MNR WECl & Municipal Funding	116,433	56,387	-	75,000	147,500	72,500	0.0%	2.1%
Federal Funding	30,416	42,758	-	3,994	10,585	6,591	165.0%	0.2%
User Fees	2,991,521	3,306,904	3,234,988	3,249,872	3,369,136	119,264	3.7%	48.9%
Community Support	434,312	797,313	550,708	618,345	642,544	24,198	3.9%	9.3%
Interest on Investments	24,144	23,813	-	-	-	-	0.0%	0.0%
Land Donation	-	-	-	-	-	-	0.0%	0.0%
Gain on Sale of Assets	13,339	11,271	-	-	-	-	0.0%	0.0%
Contribution from(to) Reserves	(682,144)	(805,450)	-	168,266	186,455	18,189	10.8%	2.7%
TOTAL REVENUE	5,048,758	6,055,610	5,810,552	6,564,610	6,891,129	326,520	4.97%	100.0%

* The Capital Expenditures in the 2025 Draft Budget are proposed to be funded by Municipal Levy of \$157,500.

**Special Levy of \$100,000 to Norfolk County.

LPRCA 2025 MUNICIPAL LEVY - CONSOLIDATED - DRAFT

MUNICIPALITY	LEVY AMOUNTS			PER CAPITA (Watershed)	PER CAPITA (Municipality)
	OPERATING	CAPITAL	TOTAL		
Haldimand County	\$324,627	\$22,849	\$347,476	\$23.38	\$8.18
Norfolk County	\$1,136,959	\$80,025	\$1,216,984	\$23.68	\$22.49
Norwich Twp.	\$157,568	\$11,091	\$168,659	\$26.96	\$19.95
South-West Oxford Twp.	\$46,020	\$3,239	\$49,259	\$28.47	\$8.54
Tillsonburg	\$293,983	\$20,692	\$314,675	\$22.34	\$22.34
Total Oxford County	\$497,571	\$35,022	\$532,593		
Brant County	\$162,960	\$11,470	\$174,429	\$31.60	\$5.40
Bayham Municipality	\$99,651	\$7,014	\$106,665	\$19.87	\$19.87
Malahide Township	\$15,913	\$1,120	\$17,033	\$25.80	\$2.58
	\$2,237,681	\$157,500	\$2,395,181	\$23.98	\$14.16
Increase over 2024	\$91,718.15	(\$31,440)	\$60,278		
Per Capita Increase over 2024	\$0.92	(\$0.31)	\$0.60		

2025 Draft Capital Levy By Municipality Apportioned by CVA %
LPRCA

Project	Haldimand County	Norfolk County	Norwich Township	South-West Oxford Twp.	Tillsonburg	Brant County	Bayham Municipality	Malahide Township	Total
Watershed Services	\$ 8,510	\$ 29,805	\$ 4,131	\$ 1,206	\$ 7,707	\$ 4,272	\$ 2,612	\$ 417	\$ 58,660
Conservation Authority Lands	\$ 9,140	\$ 32,010	\$ 4,436	\$ 1,296	\$ 8,277	\$ 4,588	\$ 2,806	\$ 448	\$ 63,000
Conservation Parks Management Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Backus Heritage and Education Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Operations Services	\$ 3,459	\$ 12,113	\$ 1,679	\$ 490	\$ 3,132	\$ 1,736	\$ 1,062	\$ 170	\$ 23,840
Communication and Marketing Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Corporate Services	\$ 1,741	\$ 6,097	\$ 845	\$ 247	\$ 1,577	\$ 874	\$ 534	\$ 85	\$ 12,000
TOTAL	\$ 22,849	\$ 80,025	\$ 11,091	\$ 3,239	\$ 20,692	\$ 11,470	\$ 7,014	\$ 1,120	\$ 157,500

**Long Point Region Conservation Authority
Levy Apportionment Data for 2025 (CVA)**

Municipality	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2024 Tax Year Current Value Assessment (CVA) (Modified)	2024 Tax Year CVA (Modified) in CA Jurisdiction	CVA Based Apportionment Percentage
County of Brant	17	32285	5,521	7,956,819,370	1,360,616,112	7.2825%
Bayham M	100	5369	5,369	832,025,540	832,025,540	4.4533%
Malahide Tp	10	6603	660	1,328,662,599	132,866,260	0.7111%
Haldimand County	35	42461	14,861	7,744,135,997	2,710,447,599	14.5073%
Norfolk County	95	54106	51,401	9,992,562,732	9,492,934,595	50.8097%
Norwich Tp	74	8453	6,255	1,777,843,570	1,315,604,242	7.0416%
South-West Oxford Tp	30	5768	1,730	1,280,797,330	384,239,199	2.0566%
Tillsonburg T	100	14087	14,087	2,454,585,053	2,454,585,053	13.1378%
		169,132	99,885		18,683,318,600	100.00%

**Long Point Region Conservation Authority
Levy Apportionment Data for 2025 (CVA)**

Year over Year Analysis

Municipality	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2023 Tax Year Current Value Assessment (CVA) (Modified)	2023 Tax Year CVA (Modified) in CA Jurisdiction	CVA Based Apportionment Percentage
County of Brant	-	359	61	305,210,154	52,190,936	0.1596%
Bayham M	-	53	53	92,295	92,295	-0.0756%
Malahide Tp	-	-62	-6	1,724,414	172,441	-0.0112%
Haldimand County	-	565	198	204,113,440	71,439,704	0.1409%
Norfolk County	-	159	151	56,297,295	53,482,431	-0.5776%
Norwich Tp	-	25	19	23,995,100	17,756,374	-0.0237%
South-West Oxford Tp	-	41	12	6,487,905	1,946,372	-0.0246%
Tillsonburg T	-	299	299	117,010,955	117,010,955	0.4124%
TOTAL CHANGE		1439	787	714,931,559	314,091,508	0.00%

Levy Apportionment Data for 2024 (CVA)

Municipality	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2023 Tax Year Current Value Assessment (CVA) (Modified)	2023 Tax Year CVA (Modified) in CA Jurisdiction	CVA Based Apportionment Percentage
County of Brant	17	31,926	5,459	7,651,609,216	1,308,425,176	7.1229%
Bayham M	100	5,316	5,316	831,933,245	831,933,245	4.5290%
Malahide Tp	10	6,665	667	1,326,938,185	132,693,818	0.7224%
Haldimand County	35	41,896	14,664	7,540,022,556	2,639,007,895	14.3665%
Norfolk County	95	53,947	51,250	9,936,265,436	9,439,452,164	51.3873%
Norwich Tp	74	8,428	6,237	1,753,848,470	1,297,847,868	7.0653%
South-West Oxford Tp	30	5,727	1,718	1,274,309,425	382,292,828	2.0812%
Tillsonburg T	100	13,788	13,788	2,337,574,098	2,337,574,098	12.7255%
		167,693	99,098		18,369,227,092	100.00%

5 Year Summary by Municipality of Levy Apportioned by CVA %

LPRCA

Draft Budget Operating Levy
\$ 2,237,681

Draft Budget Capital Levy
\$157,500

Draft Budget Total Levy
\$2,395,181

Municipality	Year	Municipal Levy - Operating				Municipal Levy - Capital				Municipal Levy - Combined			
		Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year	Amount of Levy Share	% of Total Levy*	\$ Increase Year over Year	% Increase Year over Year
Haldimand County	2021	\$240,090	14.23%	\$7,489	3.22%	\$53,371	14.23%	(\$1,260)	-2.31%	\$293,461	14.23%	\$6,230	2.17%
	2022	\$245,330	14.23%	\$5,239	2.25%	\$54,309	14.23%	\$938	1.72%	\$299,638	14.23%	\$6,177	2.15%
	2023	\$302,661	14.42%	\$57,331	23.37%	\$21,624	14.42%	(\$32,685)	-60.18%	\$324,284	14.42%	\$24,646	8.23%
	2024	\$308,299	14.37%	\$5,638	1.86%	\$27,144	14.37%	\$5,520	25.53%	\$335,443	14.37%	\$11,159	3.44%
	2025	\$324,627	14.51%	\$16,328	5.30%	\$22,849	14.51%	(\$4,295)	-15.82%	\$347,476	14.51%	\$12,034	3.59%
Norfolk County	2021	\$882,185	52.29%	\$16,214	1.87%	\$196,106	52.29%	(\$7,284)	-3.58%	\$1,078,290	52.29%	\$8,930	0.84%
	2022	\$901,067	52.26%	\$18,883	2.18%	\$199,470	52.26%	\$3,364	1.65%	\$1,100,537	52.26%	\$22,247	2.08%
	2023	\$1,088,124	51.83%	\$187,057	20.76%	\$77,741	51.83%	(\$121,729)	-61.03%	\$1,165,865	51.83%	\$65,328	5.94%
	2024	\$1,102,753	51.39%	\$14,629	1.34%	\$97,091	51.39%	\$19,350	24.89%	\$1,199,844	51.39%	\$33,978	2.91%
	2025	\$1,136,959	50.81%	\$34,206	3.10%	\$80,025	50.81%	(\$17,066)	-17.58%	\$1,216,984	50.81%	\$17,140	1.43%
Oxford County*	2021	\$360,609	21.38%	\$10,848	3.10%	\$80,162	21.38%	(\$1,986)	-2.42%	\$440,771	21.38%	\$8,862	2.05%
	2022	\$368,308	21.36%	\$7,699	2.20%	\$81,533	21.36%	\$1,371	1.67%	\$449,841	21.36%	\$9,070	2.10%
	2023	\$451,909	21.52%	\$83,601	22.70%	\$32,287	21.52%	(\$49,246)	-60.40%	\$484,196	21.52%	\$34,355	7.64%
	2024	\$469,365	21.87%	\$17,456	3.86%	\$41,325	21.87%	\$9,038	27.99%	\$510,690	21.87%	\$26,494	5.47%
	2025	\$497,571	22.24%	\$28,207	6.01%	\$35,022	22.24%	(\$6,303)	-15.25%	\$532,593	22.24%	\$21,904	4.29%
Brant County	2021	\$114,930	6.81%	\$4,959	4.51%	\$25,548	6.81%	(\$280)	-1.09%	\$140,478	6.81%	\$4,679	3.45%
	2022	\$119,089	6.91%	\$4,159	3.78%	\$26,363	6.91%	\$814	3.15%	\$145,452	6.91%	\$4,974	3.66%
	2023	\$147,095	7.01%	\$28,006	23.52%	\$10,509	7.01%	(\$15,854)	-60.14%	\$157,605	7.01%	\$12,153	8.36%
	2024	\$152,855	7.12%	\$5,760	3.92%	\$13,458	7.12%	\$2,949	28.06%	\$166,313	7.12%	\$8,709	5.53%
	2025	\$162,960	7.28%	\$10,104	6.61%	\$11,470	7.28%	(\$1,988)	-14.77%	\$174,429	7.28%	\$8,116	4.88%
Bayham Municipality	2021	\$76,671	4.54%	\$1,879	2.51%	\$17,044	4.54%	(\$523)	-2.98%	\$93,715	4.54%	\$1,356	1.47%
	2022	\$77,927	4.52%	\$1,256	1.68%	\$17,251	4.52%	\$207	1.18%	\$95,177	4.52%	\$1,463	1.58%
	2023	\$94,466	4.50%	\$16,539	21.22%	\$6,749	4.50%	(\$10,502)	-59.78%	\$101,215	4.50%	\$6,038	6.34%
	2024	\$97,190	4.53%	\$2,724	2.88%	\$8,557	4.53%	\$1,808	10.61%	\$105,747	4.53%	\$4,532	4.48%
	2025	\$99,651	4.45%	\$2,461	2.53%	\$7,014	4.45%	(\$1,543)	-8.94%	\$106,665	4.45%	\$918	0.87%
Malahide Township	2021	\$12,459	0.74%	\$594	5.00%	\$2,770	0.74%	(\$17)	-0.62%	\$15,229	0.74%	\$576	3.93%
	2022	\$12,538	0.73%	\$79	0.66%	\$2,775	0.73%	\$6	0.21%	\$15,313	0.73%	\$84	0.58%
	2023	\$15,255	0.73%	\$2,717	21.67%	\$1,090	0.73%	(\$1,686)	-60.73%	\$16,345	0.73%	\$1,032	7.04%
	2024	\$15,502	0.72%	\$247	1.62%	\$1,365	0.72%	\$275	25.23%	\$16,867	0.72%	\$522	3.43%
	2025	\$15,913	0.71%	\$411	2.65%	\$1,120	0.71%	(\$245)	-17.94%	\$17,033	0.71%	\$167	1.09%
	2025	<u>\$2,237,681</u>		<u>\$91,718</u>	4.27%	<u>\$157,500</u>		<u>(\$31,440)</u>	-16.64%	<u>\$2,395,181</u>		<u>\$60,278</u>	2.58%

<u>Operating</u>		<u>Capital</u>		<u>Combined</u>			
2021	\$ 1,686,943	\$	375,000	\$	2,061,943		
2022	\$ 1,724,258	\$ 37,315	2.21% \$ 381,700	\$ 6,700	1.79% \$ 2,105,959	\$ 44,015	2.13%
2023	\$ 2,099,510	\$ 375,251	21.76% \$ 150,000	\$ (231,700)	-60.70% \$ 2,249,510	\$ 143,551	6.82%
2024	\$ 2,145,963	\$ 46,453	2.21% \$ 188,940	\$ 38,940	25.96% \$ 2,334,903	\$ 85,393	3.80%
2025	\$ 2,237,681	\$ 91,718	4.27% \$ 157,500	\$ (31,440)	-16.64% \$ 2,395,181	\$ 60,278	2.58%
Total	\$ 9,894,355		\$ 1,253,140		\$ 11,147,495		

<u>Notes: Operating</u>			<u>Notes: Capital</u>			<u>Notes: Combined</u>		
2021	\$17.22	per capita	2021	\$3.83	per capita	2021	\$21.63	per capita
2022	\$17.71	per capita	2022	\$3.92	per capita	2022	\$22.94	per capita
2023	\$21.41	per capita	2023	\$1.53	per capita	2023	\$22.94	per capita
2024	\$21.65	per capita	2024	\$1.91	per capita	2024	\$23.56	per capita
2025	\$22.40	per capita	2025	\$1.58	per capita	2025	\$23.98	per capita
<u>Oxford County Apportionment:</u>			<u>Oxford County Apportionment:</u>			<u>Oxford County Apportionment:</u>		
Norwich Twp.	\$ 157,568		Norwich Twp.	\$ 11,091		Norwich Twp.	\$ 168,659	
South-West Oxford	\$ 46,020		South-West Oxford	\$ 3,239		South-West Oxford	\$ 49,259	
Tillsonburg	\$ 293,983		Tillsonburg	\$ 20,692		Tillsonburg	\$ 314,675	
	\$ 497,571			\$ 35,022			\$ 532,593	

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
WATERSHED PLANNING AND TECHNICAL SERVICES**

PROGRAM NAME WATERSHED PLANNING AND TECHNICAL SERVICES	LINKS TO STRATEGIC PLAN <u>Strategic Directions</u> #1 Protect People & Property From Flooding & Natural Hazards #2 Deliver Exceptional Services & Experiences
PROGRAM MANAGER Leigh-Anne Mauthe	<u>Action Plan</u> Complete O.Reg 41/24 mapping and publish externally. Complete permit application turnaround times report consistent with O. Reg 42/24. FHIMP funded projects - Nanticoke Creek Flood Hazard Mapping.

2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
\$	\$	\$	\$	\$	\$	%

ACTIVITIES

Technical and Planning Services	\$ 245,658	\$ 224,634	\$ 204,607	\$ 261,084	\$ 266,731	\$ 5,647	2%
Technical Study Services	47,800	32,555	6,283	28,751	96,724	67,973	236%
Administration and Enforcement	109,227	168,226	83,569	149,310	142,705	(6,606)	0%
Amortization	39,030	47,800	-	-	-	-	0%
TOTAL	\$ 441,714	\$ 473,215	\$ 294,458	\$ 439,146	\$ 506,160	\$ 67,014	15.26%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 386,288	\$ 383,978	\$ 278,180	\$ 389,546	\$ 464,060	\$ 74,514	19%
Staff Related Expenses - Note 2	2,514	6,022	4,971	7,400	6,400	(1,000)	-14%
Materials and Supplies	635	112	655	4,700	4,700	-	0%
Purchased Services - Note 3	11,326	32,528	8,729	31,000	27,500	(3,500)	-11%
Equipment	1,923	2,775	1,923	6,500	3,500	(3,000)	0%
Amortization	39,030	47,800	-	-	-	-	0%
TOTAL EXPENDITURES	\$ 441,714	\$ 473,215	\$ 294,458	\$ 439,146	\$ 506,160	\$ 67,014	15.26%

SOURCES OF REVENUE

Municipal Levy	\$ 203,117	\$ 168,100	\$ 131,504	\$ 175,338	\$ 268,852	\$ 93,514	53.33%
Provincial Funding	-	9,088	-	-	-	-	0%
MNRF Transfer Payment	8,807	8,807	8,807	8,807	8,807	-	0%
User Fees - Pre-Consultation	12,596	5,400	4,750	10,000	7,500	(2,500)	-25%
User Fees - Lawyer Inquiries	27,451	27,905	16,205	25,000	21,000	(4,000)	-16%
Planning Act Review Fees	125,232	100,294	49,592	100,000	80,000	(20,000)	0%
User Fees - Planning/Technical Service Fees	146,930	112,497	90,560	120,000	120,000	-	0%
Contribution from/(to) Reserves	(82,418)	41,125	-	-	-	-	0%
TOTAL REVENUE	\$ 441,714	\$ 473,215	\$ 301,418	\$ 439,146	\$ 506,160	\$ 67,014	15.26%

NOTES

- COLA increase, 1 employee moving in the pay grid steps.
- Courses and professional memberships for 3 staff members.
- Planning legal fees, motor pool and credit card fees..

STAFFING LEVELS (FTE)

2025	2024
4.13	3.35

CHANGES IN SERVICES & ACTIVITY LEVELS

Project Consultant 0.30 FTE added to lead FHIMP projects (Hydrology study).
Engineer Special Projects added to work on FHIMP projects (contract).

Staffing	TOTAL	DEPARTMENT FTE	2025	2024	2023
Manager of Watershed Services	1.00	90%	0.90	0.90	0.70
Manager of Engineering & Infrastructure	0.00	25%	0.25	0.25	0.00
Lands & Waters Supervisor	0.00	8%	0.08	0.05	0.00
Engineer Special Projects	1.00	50%	0.50	0.00	0.00
Project Consultant	1.00	30%	0.30	0.05	0.14
Resource Planner	2.00	200%	2.00	2.00	2.00
Development Technician	0.00	0%	0.00	0.00	0.75
Water Resources Analyst	0.00	10%	0.10	0.10	0.10
	<u>5.00</u>		<u>4.13</u>	<u>3.35</u>	<u>3.69</u>

Technical and Planning Service User Fees

Program Cost Recovery Goal

In 2012, the LPRCA Board of Directors directed staff to prepare a planning fee implementation strategy designed to achieve a 60/40 user/municipal cost sharing for Technical and Planning Services through the administration of fees. The 60/40 user/municipal cost-share is chosen to represent the proportion of the program cost for reviewing and providing comment on municipal planning applications, Section 28 permit applications, and responding to lawyer inquiries, versus all other related activities.

The 2025 budget user fees represent 56%, MNR Grant 2% and municipal levy of 42% cost-share.

Staff time and resources dedicated to Planning Act applications, Section 28 permit applications, and lawyer's inquiries are cost recovery, and the time spent on administration, training, and enforcement is supported by the levy.

2024 Revenue

Planning User fees are down approximately 17% from this time last year and projected to come in approximately 20% below the 2024 budget target.

Proposed 2025 Technical and Planning Service User Fees

In the 2023 budget staff proposed planning users fees increase of 3% and prior to the fee schedule taking effect, the Minister of Natural Resources and Forestry by a Minister's Direction prohibited Conservation Authorities to make any changes to the fee amount charged associated with planning, development and permitting fees effective from January 1, 2023, to December 31, 2023. The 2024 draft budget included a 5% average increase to planning fees and the Minister continued the freeze initiated in 2023 into 2024. The freeze was applied to all 36 Conservation Authorities. As a result, LPRCA fees relating to planning, development and permitting have been frozen at the 2022 levels.

Staff are proposing the fees for 2025 to increase on average 5%. The 2025 user fee revenue budget has been decreased by 10.4% from the 2024 projection of \$255,000 to \$228,500 taking into consideration the trend analysis of the previous three years.

Ontario Regulation 41/24 Permit Fees			
Application Type	2024 Fees	Proposed 2025 Fees	% Change
<p>Very minor development <u>Development with very low risk of impact on natural hazards or natural features.</u> Examples:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Non-habitable accessory structures less than 23 m² (247 ft²), e.g. decks, fences, above-ground pools, barns, sheds <input type="checkbox"/> Fill placement removal and/or grading (landscaping, driveway top-dressing) <input type="checkbox"/> Off-line pond maintenance 	\$ 200	\$ 210	5%
<p>Minor development, interference and alteration <u>Development/work with low risk of impact on natural hazards or natural features. No technical reports are required.</u> Examples:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Raising building or additions not requiring engineered drawings <input type="checkbox"/> Repairs/renovations to existing building <input type="checkbox"/> Non-habitable accessory structures less than 100 m² (1076ft²) <input type="checkbox"/> Septic system <input type="checkbox"/> Fill placement, removal/or grading (not requiring engineered plans) <input type="checkbox"/> Minor development (as listed above) more than 30 metres from a wetlands <input type="checkbox"/> New or replacement residential structures more than 30 metres from a wetland <input type="checkbox"/> Minor utilities (directional bore) <input type="checkbox"/> New offline ponds (grading plan required) <input type="checkbox"/> Docks, boathouses <input type="checkbox"/> Routine/maintenance dredging <input type="checkbox"/> Minor repairs to existing shoreline structures <input type="checkbox"/> Maintenance, repair or replacement of access crossings <input type="checkbox"/> Other applications not deemed by staff to be "Major" in nature 	\$ 405	\$ 425	5%
<p>Major development, interference and alteration <u>Development/work with moderate risk of impact on natural hazards or natural features. Detailed report and/or plans are required.</u> Examples:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Raising building or additions requiring engineered plans <input type="checkbox"/> Non-habitable accessory structures greater than 100 m² (1076ft²) <input type="checkbox"/> New or replacement structures in a natural hazard area <input type="checkbox"/> Fill placement, removal and/or grading (requiring engineered plans) <input type="checkbox"/> Development (including minor development as listed above) less than 30 metres from a wetland <input type="checkbox"/> Major development greater than 30 m from a wetland <input type="checkbox"/> New offline pond with overflow or channel connection <input type="checkbox"/> Maintenance/repairs to existing shoreline structures <input type="checkbox"/> Water crossing, bridge repair <input type="checkbox"/> Stormwater management outlet structure <input type="checkbox"/> Other applications deemed by staff to be "Major" in nature 	\$ 695	\$ 730	5%

Ontario Regulation 41/24 Permit Fees			
Application Type	2024 Fees	Proposed 2025 Fees	% Change
<p><u>Complex development, interference and alteration</u> <u>Development/work with a high risk and/or potential impact to natural hazards or natural features. One or more studies are required, e.g. an environmental impact study, hydraulic analysis, storm water management report or slope stability study. Examples:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Large fill placement, removal, grading (greater than 1000 m3) <input type="checkbox"/> Golf courses <input type="checkbox"/> New watercourse bank stabilization <input type="checkbox"/> New Lake Erie shoreline protection structure <input type="checkbox"/> Bridge replacement <input type="checkbox"/> Channel realignment 	\$ 1,380	\$ 1,450	5%
<u>General</u>			
On Site Technical Advice Fee <i>(Will be applied to permit application if submitted within 12 months from inspection)</i>	\$ 248.60 HST included	\$ 260.00 HST included	5%
Wetland Boundary Delineation <i>(Review of MNRF Wetland boundary in the field by LPRCA ecologist, on property owner request)</i>	\$ 360.00 HST included	\$ 375.00 HST included	4%
Title Clearance <i>(solicitor, realtor, other requests for detailed property information)</i>	\$ 248.60 HST included	\$ 260.00 HST included	5%
Violations/Application where work has proceeded without authorization	2 x Fee	2 x Fee	
Permit Revisions <i>(Must be minor in nature and permit must still be valid.)</i>	\$ 95	\$ 100	5%
Minister's Zoning Order (MZO) <i>(Permit associated with a Minister's Zoning Order)</i>	Cost recovery	Cost recovery	

General Notes for all Application Fees

- It is strongly recommended that proponents pre-consult with LPRCA and, if necessary the municipality, prior to the submission of an application and the preparation of detailed plans and technical report(s).
- Fees must be paid at the time the permit application is submitted. Fees may be paid by debit, cash or cheque (made out to the Long Point Region Conservation Authority) over the phone by credit card or at the LPRCA administration office
- In the event that the application is placed in a higher fee category, the difference in fee must be paid prior to review. If the application is placed in a lower category, LPRCA will reimburse the applicant accordingly.
- Fees are assessed based on the extent of review required. LPRCA reserves the right to levy supplementary fees should the review require a substantially greater level of effort than covered by the standard categories above; this supplementary fee includes the peer review of any relevant documents or information.
- The fees for technical review include one comprehensive review, and one review of the resubmission. Second and each additional resubmission shall be subject to a resubmission fee of 20% of the original application up to a maximum of \$525.
- Where a Section 28 permit approval is required in addition to a Planning Act application for the same activity, the Section 28 permit fee will be **discounted 50%**.
- Where a permit has been submitted for an activity across multiple properties and applicants working together, the fee for each property shall be calculated as 50% of the permit fee. For example, the fee for a new shoreline protection structure constructed across two properties is \$725 each.
- Costs associated with permits (including any conditions) issued under a Minister's Zoning Order shall be paid by the applicant, this includes but is not limited to staff time, any legal review, board expenses, etc.

Planning Act Review Fees			
Application Type	2024 Fees	Proposed 2025 Fees	% Change
Preconsultation Fee			
Review, comment, or participation in preconsultation process	\$ 300	\$ 315	5%
Subdivision and Vacant Land Condominium			
	\$1,380 + \$100/lot (Total Maximum \$15,000.00 +HST)	\$1,450 + \$105/lot (Total Maximum \$15,000.00 +HST)	5%
To draft plan approval including associated OPA and ZBA	\$ 455	\$ 475	4%
Red-line revision (applicant initiated)	\$ 720	\$ 755	5%
Technical plans and reports (SWM with grading & sediment	\$ 225	\$ 235	4%
Clearance letter (each phase)			
Zoning By-Law Amendment			
Minor	\$ 455	\$ 475	4%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Combined Official Plan/Zoning By-Law Amendment			
Minor	\$ 720	\$ 755	5%
Accompanied by 1 technical report	\$ 1,430	\$ 1,500	5%
Accompanied by 2 technical reports	\$ 2,060	\$ 2,160	5%
Consent (severance)			
Minor	\$ 455	\$ 475	4%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Variance			
Minor	\$ 455	\$ 477	5%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Site Plan Control			
Minor	\$ 455	\$ 475	4%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Complex Application (incl. OPA/ZBL/Site Plan) for golf courses, trailer parks, campgrounds and lifestyle communities.	\$ 2,060	\$ 2,160	5%

General Notes for All Application Fees:

1. It is strongly recommended that proponents pre-consult with LPRCA and, if necessary the municipality, prior to the submission of all applications and the preparation of detailed technical reports(s).
2. This fee schedule is effective as of **January 1, 2024** and LPRCA reserves the right to revise this fee schedule at any time without notice to adequately cover the costs to provide the service.
3. All applicable taxes are extra.
4. Applications that fall under one or more categories will be charged at the highest rate.
5. Fees are assessed based on the extent of review required. LPRCA reserves the right to levy supplementary
6. The fees for technical review include one comprehensive review, and one review of the resubmission. Second and each additional resubmission shall be subject to a resubmission fee of 20% of the original application up to a maximum of \$525.
7. Fees must be paid at the time the application is submitted.
8. Where a Section 28 permit approval is required in addition to a Planning Act application for the same activity, the Section 28 permit fee will be **discounted 50%**.

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
WATERSHED FLOOD CONTROL SERVICES**

PROGRAM NAME

WATERSHED FLOOD CONTROL SERVICES

LINKS TO STRATEGIC PLAN**Strategic Directions**

#1 Protect People & Property From Flooding & Natural Hazards
#2 Deliver Exceptional Services & Experiences

PROGRAM MANAGER

Saifur Rahman

Action Plan

Deer Creek Dam - Dam Safety Review (DSR) completion.
Teeterville Dam Class Environmental Assessment completion.
Hydrology study update for the watershed - FHIMP funded.
Hay Creek Dam engineering and design project completion.
Engineered design for Sutton Dam structure removal.

	2022	2023	2024	2024	2025	2025 Change from	
	Actual	Actual	Sept 30 YTD	Budget	Budget	2024 Budget	%
	\$	\$	\$	\$	\$	\$	%

ACTIVITIES

Flood Control Administrative Services	\$ 50,581	\$ 101,220	\$ 103,649	\$ 97,610	\$ 138,776	\$ 41,165	42%
Flood Forecasting and Warning Services	20,518	24,085	32,509	85,333	91,878	6,545	8%
General Operational Services	7,952	5,986	13,229	39,984	42,070	2,086	5%
Structures - Minor Maintenance Services	5,941	10,365	3,025	79,383	68,076	(11,307)	-14%
Structures - Preventative Maintenance Services	7,566	19,677	10,335	17,768	28,090	10,322	58%
Port Rowan Climate/Hydrometric Monitoring Station	-	1,976	-	-	-	-	0%
Norwich Dam - Dam Safety Review - WECl	-	99,716	-	-	-	-	0%
Norwich Dam - Embankment Design - WECl	-	110,063	-	-	-	-	0%
TOTAL	\$ 92,558	\$ 373,087	\$ 162,747	\$ 320,079	\$ 368,890	\$ 48,811	15.25%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 71,722	\$ 147,780	\$ 139,097	\$ 277,054	\$ 316,865	\$ 39,811	14%
Staff Related Expenses - Note 2	525	2,817	2,167	2,700	2,700	-	0%
Materials and Supplies	3,392	2,555	3,178	7,800	10,300	2,500	32%
Purchased Services	9,451	212,846	12,522	23,525	30,025	6,500	28%
Equipment	\$ 7,469	\$ 7,089	\$ 5,783	\$ 9,000	9,000	-	0%
TOTAL EXPENDITURES	\$ 92,558	\$ 373,087	\$ 162,747	\$ 320,079	\$ 368,890	\$ 48,811	15.25%

SOURCES OF REVENUE

Municipal Levy	\$ 178,189	\$ 298,868	\$ 220,243	\$ 293,657	\$ 342,468	\$ 48,811	17%
Provincial Funding	-	49,858	2,331	-	-	-	0%
MNRF Transfer Payment	26,422	26,422	26,422	26,422	26,422	-	0%
MNR WECl & Municipal Funding	116,433	56,387	-	-	-	-	0%
Contribution from/(to) Reserves	(228,485)	(58,447)	-	-	-	-	0%
TOTAL REVENUE	\$ 92,558	\$ 373,087	\$ 248,996	\$ 320,079	\$ 368,890	\$ 48,811	15.25%

NOTES

1. COLA increase and 2 staff moving in the grid.
2. Conference, course, and memberships expenses for two staff.

STAFFING LEVELS (FTE)

CHANGES IN SERVICES & ACTIVITY LEVELS

<u>2025</u>	<u>2024</u>
2.76	2.13

Manager of Engineering & Infrastructure increased to 0.65 FTE from 0.50 FTE.
 Project consultant added 0.10 FTE to assist with Environmental Class EA.
 HWS Technician added 0.25 FTE.
 Engineer Special projects added to assist with special projects.

Staffing	TOTAL	DEPARTMENT FTE	2025	2024	2023
Manager of Engineering & Infrastructure	1.00	65%	0.65	0.50	0.00
Manager of Watershed Services	0.00	0%	0.00	0.00	0.30
Project Consultant	0.00	10%	0.10	0.05	0.14
Water Resources Analyst	1.00	78%	0.78	0.80	0.80
Engineer Special Projects	0.00	17%	0.17	0.00	0.00
Lands & Waters Supervisor	1.00	38%	0.38	0.34	0.20
Workshop Technician	0.00	20%	0.20	0.20	0.18
HWS Technician	0.00	25%	0.25	0.00	0.00
Workshop Supervisor	0.00	10%	0.10	0.10	0.10
Development Technician	0.00	0%	0.00	0.00	0.15
Seasonal Support	0.00	14%	0.14	0.14	0.09
	<u>3.00</u>		<u>2.76</u>	<u>2.13</u>	<u>1.96</u>

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
HEALTHY WATERSHED SERVICES**

PROGRAM NAME	LINKS TO STRATEGIC PLAN
HEALTHY WATERSHED SERVICES	Strategic Directions #1 Protect People & Property From Flooding & Natural Hazards #2 Deliver Exceptional Services & Experiences
PROGRAM MANAGER	Action Plan
Leigh-Anne Mauthe	Target 3 Grant Funded erosion control projects on private landowners properties. Target Big Otter watershed for grant funded cover crops and erosion control measures. Install a grant funded phosphorus monitoring sensor on Big Otter Creek. Report on stream health monitoring efforts within the watershed.

2022	2023	2024	2024	2025	2025 Change from	
Actual	Actual	Sep 30 YTD	Budget	Budget	2024 Budget	
\$	\$	\$	\$	\$	\$	%

ACTIVITIES

Healthy Watershed Technical Support Services *	\$ 51,667	\$ 56,661	\$ 28,143	\$ 12,718	\$ 18,617	\$ 5,899	46%
Drain Classification - DFO/Norfolk County	2,797	3,135	3,868	-	2,860	2,860	0%
Surface & Groundwater Quality Monitoring Services	32,955	45,460	25,851	61,970	51,885	(10,085)	-16%
Sediment and Erosion Control Services	1,606	-	-	-	-	-	0%
Watershed Low Water Response Services	1,652	1,680	1,585	5,544	3,309	(2,234)	-40%
Lamprey Barrier Inspection Services	1,728	4,013	1,610	3,994	7,725	3,731	93%
Water Supply Source Protection Planning	3,477	4,490	3,323	13,731	14,405	674	5%
Stream Health Monitoring*	-	-	4,613	19,265	10,925	(8,340)	0%
ICAP - Integrated Conservation Action Plan	91,054	89,102	97,979	50,005	45,000	(5,005)	0%
COA Agreement	1,348	19,125	14,731	-	-	-	0%
Specific Initiatives and Services	54,997	49,806	61,461	-	-	-	0%
ECCC - GLFEI - Big Otter	-	-	412	-	75,000	75,000	0
TOTAL	\$ 243,281	\$ 273,472	\$ 243,576	\$ 167,227	\$ 229,726	\$ 62,499	37.37%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 128,890	\$ 109,333	\$ 88,592	\$ 109,220	\$ 124,228	\$ 15,008	14%
Staff Related Expenses	797	316	370	-	400	400	0%
Materials and Supplies	16,445	23,247	48,930	2,000	23,984	21,984	1099%
Purchased Services	97,150	140,575	103,662	56,007	81,115	25,108	45%
TOTAL EXPENDITURES	\$ 243,281	\$ 273,472	\$ 241,553	\$ 167,227	\$ 229,726	\$ 62,499	37.37%

SOURCES OF REVENUE

Municipal Levy	\$ 111,946	\$ 146,553	\$ 50,635	\$ 67,514	\$ 55,195	\$ (12,319)	(18.25%)
Provincial Funding	1,225	1,829	1,325	-	-	-	0%
Federal Funding	13,840	7,795	-	3,994	10,585	6,591	165%
User Fees	310	1,239	-	-	-	-	0%
Community Support	152,891	160,389	118,951	63,736	134,405	70,669	111%
Contribution from/(to) Reserves	(36,931)	(44,333)	-	-	-	-	0%
Transfer from/(to) Current Year Surplus - Note 2	-	-	-	31,983	29,542	(2,441)	(8%)
TOTAL REVENUE	\$ 243,281	\$ 273,472	\$ 170,911	\$ 167,227	\$ 229,726	\$ 62,499	37.37%

NOTES

* Category 3 programs and services funded by current year surplus transfer.
1. COLA increase and 1 staff moving in the pay grid steps.
2. Transfer from current year surplus to fund Healthy Watershed Category 3 programs and services \$29,542.

STAFFING LEVELS (FTE)

2025	2024
1.08	1.03

CHANGES IN SERVICES & ACTIVITY LEVELS

Lands & Waters Supervisor increased to 0.34 FTE from 0.24 FTE.
Water Resources Analyst for Source Water Protection.
Healthy Watershed Technician reduced to 0.53 FTE.

STAFFING

	TOTAL	DEPARTMENT FTE	2025	2024	2023
Manager of Watershed Services	0.00	10%	0.10	0.10	0.00
Lands & Waters Supervisor	0.00	34%	0.34	0.24	0.53
Water Resources Analyst	0.00	10%	0.10	0.10	0.10
HWS Technician	1.00	53%	0.53	0.58	0.97
General Manager	0.00	1%	0.01	0.01	0.01
	1.00		1.08	1.03	1.61

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
CONSERVATION AUTHORITY LANDS**

PROGRAM NAME	LINKS TO STRATEGIC PLAN
Conservation Authority Lands	Strategic Directions #1 Protect People & Property From Flooding & Natural Hazards #2 Deliver Exceptional Services & Experiences #4 Organizational Excellence
PROGRAM MANAGER	Action Plan Manage Lee Brown Marsh for sustainable hunting opportunities and a healthy ecosystem. Parking lot/fencing upgrades, install forest tract gates and property signage. Property surveys and enforcement of activities on Authority own lands. Maintenance of parkettes and Authority trails.
Judy Maxwell	

	2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
	\$	\$	\$	\$	\$	\$	%
ACTIVITIES							
Administration & Enforcement	\$ 164,160	\$ 212,661	\$ 178,162	\$ 314,101	\$ 359,563	\$ 45,462	14%
Parkettes Services	26,340	74,031	44,333	93,287	94,897	1,609	2%
Lee Brown Waterfowl Management Services	126,058	97,342	87,064	166,500	171,180	4,680	3%
Hazard Tree Removal	26,607	32,157	32,839	86,548	103,962	17,414	20%
Fish and Wildlife Support Services	4,042	2,461	4,341	3,500	3,500	-	0%
Partner Agreement Management	-	-	524	6,374	5,346	(1,028)	-16%
TOTAL	\$ 347,207	\$ 418,652	\$ 346,739	\$ 670,310	\$ 738,447	\$ 68,137	10.17%

OBJECTS OF EXPENSES	2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
	\$	\$	\$	\$	\$	\$	%
Staff Expenses - Note 1	\$ 151,702	\$ 171,894	\$ 131,130	\$ 400,170	\$ 440,165	\$ 39,995	10%
Staff Related Expenses	-	-	-	150	150	-	0%
Materials and Supplies	20,955	17,870	21,842	29,723	31,223	1,500	5%
Purchased Services	174,549	228,887	193,768	240,267	266,909	26,642	11%
TOTAL EXPENDITURES	\$ 347,207	\$ 418,652	\$ 346,739	\$ 670,310	\$ 738,447	\$ 68,137	10.17%

SOURCES OF REVENUE	2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
	\$	\$	\$	\$	\$	\$	%
Municipal Levy	\$ 253,425	\$ 345,971	\$ 313,640	\$ 418,186	\$ 472,705	\$ 54,519	13.04%
User Fees - Note 2	199,238	240,382	254,376	245,750	260,396	\$ 14,646	6%
Contribution from/(to) Reserves - Note 3	(105,456)	(167,701)	-	6,374	5,346	\$ (1,028)	-16%
TOTAL REVENUE	\$ 347,207	\$ 418,652	\$ 568,015	\$ 670,310	\$ 738,447	\$ 68,137	10.17%

NOTES
1. COLA increase, 2 staff moving up the grid.
2. Lee Brown Marsh fees - \$107,180.
3. Partner Agreement Management - \$5,346 from reserves.

STAFFING LEVELS (FTE)	2025	2024	CHANGES IN SERVICES & ACTIVITY LEVELS
	4.23	3.27	Manager of Conservation Lands increased to 0.40FTE from 0.30 FTE. Supervisor of Forestry decreased to 0.26 FTE from 0.43 FTE. Seasonal Support Staff added 0.77 FTE. HWS Technician reallocated 0.19 FTE to Conservation Lands.

STAFFING	TOTAL	DEPARTMENT FTE	2025	2024	2023
Lee Brown Marsh Manager	1.00	100%	1.00	1.00	1.00
Manager Conservation Land Services	1.00	40%	0.40	0.30	0.18
Support Staff (4)	6.00	163%	1.63	0.82	0.82
Support Staff (2)	2.00	38%	0.38	0.48	0.38
Superintendent of Conservation Areas	0.00	31%	0.31	0.18	0.18
Supervisor of Forestry	0.00	26%	0.26	0.43	0.07
Forestry Technician	0.00	6%	0.06	0.06	0.02
HWS Technician	0.00	19%	0.19	0.00	0.00
	<u>10.00</u>		<u>4.23</u>	<u>3.27</u>	<u>2.65</u>

LONG POINT REGION CONSERVATION AUTHORITY
CONSERVATION LANDS - FORESTRY FEE SCHEDULE

	Draft 2025 before HST
FORESTRY Consulation Service per hour	\$125.00

LONG POINT REGION CONSERVATION AUTHORITY
CONSERVATION LANDS - LEE BROWN MARSH FEE SCHEDULE

	Draft 2025 before HST
LEE BROWN MARSH <u>Goose Relocation</u> - Per Canada goos	\$6.20
<u>Hunting Fees</u> 1-Day Field Hunt , 1 person 1-Day (midweek) Marsh Hunt, 1 person 1-Day (midweek) Marsh Hunt, 4 people 3-Day Marsh Hunt for 4 people	\$53.10 \$503.78 \$1,718.75 \$4,296.88

LONG POINT REGION CONSERVATION AUTHORITY
CONSERVATION LANDS - LANDS AND WATERS FEE SCHEDULE

	Draft 2025 before HST
LANDS AND WATERS <u>Tree Planting Program - Forest Ontario Sponsored</u> Full Service (Seedling and Planting) per tree ¹	\$0.70
<u>Private Landowner Tree Planting Program</u> Land Owner Cost per tree ² Full Service (Seedling and Planting) per tree ³ Rental of Tree Planter per day for trees purchased from the Conservation Authority	\$0.96 - \$2.35 \$1.75 - \$3.05 \$75.00
<u>Restoration Program</u> Erosion Control - Landowner Plans	\$350.00
¹ Pricing subject to change without notice. Subject to approval and availability. Minimum 500 seedlings must be planted. ² Pricing subject to change without notice. Subject to availability. Minimum 150 seedlings/species. ³ Pricing subject to change without notice. Subject to availability. Minimum 5 acres and 500 seedlings.	

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
COMMUNICATION AND MARKETING SERVICES**

PROGRAM NAME	LINKS TO STRATEGIC PLAN
COMMUNICATION AND MARKETING SERVICES	Strategic Directions #1 Protect People & Property From Flooding & Natural Hazards #2 Deliver Exceptional Services & Experiences #4 Organizational Excellence Action Plan Outreach with an emphasis on the Great Lakes Freshwater Ecosystem Initiative. Promote Authority's program's & services and accomplishments. Update and refresh the Authority's website information and user experience.
PROGRAM MANAGER	
Aaron LeDuc	

2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
\$	\$	\$	\$	\$	\$	%

ACTIVITIES

Communication and Marketing Services	\$ 95,974	\$ 59,249	\$ 58,622	\$ 122,963	\$ 110,908	\$ (12,056)	-10%
Leighton & Betty Brown Scholarship Trust Fund	2,000	2,000	1,000	1,000	1,000	-	0%
LPRCA Memorial Woodlot Services	3,521	7,518	9,540	12,335	10,503	(1,832)	-15%
TOTAL	\$ 101,495	\$ 68,768	\$ 69,162	\$ 136,299	\$ 122,411	\$ (13,888)	-10.19%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 80,827	\$ 55,673	\$ 55,326	\$ 98,799	\$ 87,161	\$ (11,638)	-12%
Staff Related Expenses	1,279	120	25	1,650	1,650	-	0%
Materials and Supplies	7,488	8,078	4,958	11,300	11,300	-	0%
Purchased Services	11,901	4,896	8,853	24,550	22,300	(2,250)	-9%
TOTAL EXPENDITURES	\$ 101,495	\$ 68,768	\$ 69,162	\$ 136,299	\$ 122,411	\$ (13,888)	-10.19%

SOURCES OF REVENUE

Municipal Levy	\$ 96,719	\$ 130,277	\$ 96,224	\$ 128,299	\$ 115,661	\$ (12,638)	-9.85%
Community Support - Note 2	8,976	12,197	6,723	8,000	6,750	(1,250)	-16%
Contribution from/(to) Reserves	(4,200)	(73,706)	-	-	-	-	0%
TOTAL REVENUE	\$ 101,495	\$ 68,768	\$ 102,947	\$ 136,299	\$ 122,411	\$ (13,888)	-10.19%

NOTES

- COLA increase, 1 employee moving up the grid.
- Memorial Woodlot Donations of \$5,750 and the Leighton & Betty Brown Fund Interest for Scholarships of \$1,000.

STAFFING LEVELS (FTE)

2025	2024
1.08	1.08

CHANGES IN SERVICES & ACTIVITY LEVELS

The FTE's remain at the 2024 level.

STAFFING	TOTAL	DEPARTMENT FTE	2025	2024	2023
Marketing & Social Media Associate	1.00	100%	1.00	1.00	1.00
Seasonal Support	0.00	8%	0.08	0.08	0.08
	1.00		1.08	1.08	1.08

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
BACKUS HERITAGE AND EDUCATION SERVICES**

PROGRAM NAME

BACKUS HERITAGE AND
EDUCATION SERVICES

LINKS TO STRATEGIC PLAN**Strategic Directions**

#2 Deliver Exceptional Services & Experiences
#4 Organizational Excellence

PROGRAM MANAGER

Judy Maxwell

Action Plan

Deliver student Outdoor Education & Heritage Programs.
Collection Management project continuation.
Grand opening for the Conservation Education Centre Galley Revitalization project.
Replace Cherry Valley School House roof.

ACTIVITIES	2022	2023	2024	2024	2025	2025 Change from	
	Actual	Actual	Sep 30 YTD	Budget	Budget	2024 Budget	%
	\$	\$	\$	\$	\$	\$	%
Education Centre	\$ 27,657	\$ 44,470	\$ 24,001	\$ 49,546	\$ 43,416	\$ (6,130)	-12%
Educational and Interactive Program Services	15,095	62,159	36,422	84,423	106,782	22,359	26%
Heritage Village and Historical Services*	108,270	132,820	131,540	173,788	184,549	10,761	6%
Tourism Relief Fund Ed Centre Reno	-	26,886	-	-	-	-	0%
Amortization	39,902	50,803	-	-	-	-	0%
	\$ 190,924	\$ 317,138	\$ 191,963	\$ 307,756	\$ 334,746	\$ 26,990	8.77%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 118,071	\$ 209,018	\$ 154,667	\$ 247,646	\$ 260,204	\$ 12,558	5%
Staff Related Expenses	628	500	589	1,550	1,550	-	0%
Materials and Supplies	3,877	15,242	4,640	11,361	13,731	2,370	21%
Purchased Services	28,446	41,575	32,066	47,200	59,261	12,061	26%
Amortization	39,902	50,803	-	-	-	-	0%
TOTAL EXPENDITURES	\$ 190,924	\$ 317,138	\$ 191,963	\$ 307,756	\$ 334,746	\$ 26,990	8.77%

SOURCES OF REVENUE

Municipal Levy	\$ 94,968	\$ 150,426	\$ 4,186	\$ 5,582	\$ 3,945	\$ (1,637)	-29%
Provincial Funding-Student programs	-	2,155	7,949	4,500	4,500	-	0%
Federal Funding - COVID-19 Funding	16,576	34,963	-	-	-	-	0%
Other - Interest on Investments, Misc.	-	-	-	-	-	-	0%
User Fees - Educational non contract programs	823	180	775	3,000	1,000	(2,000)	-67%
User Fees - Heritage non contract programs	1,937	11,050	5,001	4,606	5,108	502	11%
Community Support - Note 2	54,030	165,454	103,469	156,074	191,727	35,654	23%
Contribution from (to) Reserves	22,590	(47,090)	-	-	-	-	0%
Transfer from/(to) Current Year Surplus - Note 3	-	-	-	133,995	128,466	(5,529)	0%
TOTAL REVENUE	\$ 190,924	\$ 317,138	\$ 121,380	\$ 307,756	\$ 334,746	\$ 26,990	8.77%

NOTES

* Category 3 programs and services funded by current year surplus transfer.

- COLA increase, 3 staff moving up the grid.
- Community support revenue includes the interest from the endowment fund of \$100,000 and the contracts with the school boards is \$86,052.
- Transfer from user fee programs & services to fund Heritage programs of \$128,466.

STAFFING LEVELS (FTE)

2025	2024
3.10	3.05

CHANGES IN SERVICES & ACTIVITY LEVELS

Curator to 0.96 FTE from 0.90 FTE.
Heritage Programmer to 0.85 FTE from 0.81 FTE.

Staffing	TOTAL	DEPARTMENT FTE	2025	2024	2023
Manager Conservation Land Services	0.0	20%	0.20	0.00	0.00
Superintendent of Conservation Areas	0.0	0%	0.00	0.25	0.30
Curatorial Assistant	0.0	0%	0.00	0.00	0.50
Curator	1.0	96%	0.96	0.90	0.90
Heritage Programmer	1.0	85%	0.85	0.81	0.50
Outdoor Educator	1.0	50%	0.50	0.50	0.50
Carpenter	0.0	0%	0.00	0.00	0.05
Workshop Supervisor	0.0	5%	0.05	0.05	0.05
Heritage Program Students (2)	2.0	50%	0.50	0.50	0.50
Outdoor Education Students	1.0	4%	0.04	0.04	0.50
	<u>6.00</u>		<u>3.10</u>	<u>3.05</u>	<u>3.80</u>

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
CONSERVATION PARKS MANAGEMENT SERVICES**

PROGRAM NAME	LINKS TO STRATEGIC PLAN
CONSERVATION PARKS MANAGEMENT SERVICES	Strategic Directions #2 Deliver Exceptional Services & Experiences #4 Organizational Excellence
PROGRAM MANAGER	Action Plan
Judy Maxwell	Continue to provide visitors and campers exceptional experiences. Haldimand CA South Side Hydro Upgrades. Waterford CA Playground Equipment installation.

	2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
	\$	\$	\$	\$	\$	\$	%
ACTIVITIES							
Backus Conservation Area Services	\$ 295,081	\$ 372,989	\$ 325,086	\$ 356,192	\$ 357,572	\$ 1,380	0%
Norfolk Conservation Park Services	251,846	305,692	277,007	348,745	368,256	19,510	6%
Deer Creek Conservation Park Services	178,669	217,232	185,300	212,470	224,186	11,716	6%
Haldimand Conservation Park Services	300,428	310,449	305,217	382,833	391,569	8,736	2%
Waterford North Conservation Park Services	258,045	314,831	305,846	367,547	372,391	4,844	1%
Amortization	78,930	104,605	-	-	-	-	0%
	\$ 1,362,999	\$ 1,625,798	\$ 1,398,457	\$ 1,667,787	\$ 1,713,973	\$ 46,186	2.77%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 722,291	\$ 843,881	\$ 802,278	\$ 1,008,726	\$ 1,022,117	\$ 13,391	1%
Staff Related Expenses	4,028	4,072	4,153	5,505	6,075	570	10%
Materials and Supplies	102,167	94,155	82,828	73,250	76,125	2,875	4%
Purchased Services	434,083	556,360	485,473	556,581	584,931	28,350	5%
Equipment - Note 2	21,500	22,725	23,725	23,725	24,725	1,000	4%
Amortization	78,930	104,605	-	-	-	-	0%
TOTAL EXPENDITURES	\$ 1,362,999	\$ 1,625,798	\$ 1,398,457	\$ 1,667,787	\$ 1,713,973	\$ 46,186	2.77%

SOURCES OF REVENUE

Municipal Levy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
User Fees - Note 3	1,914,023	2,034,057	2,058,961	1,941,600	2,025,200	83,600	4%
Provincial Funding-Student programs	10,699	10,510	-	14,500	-	(14,500)	-100%
Contribution from (to) Reserves	(561,723)	(418,769)	-	-	-	-	0%
Transfer from/(to) Current Year Surplus - Note 4	-	-	-	(258,913)	(260,472)	(1,559)	1%
TOTAL REVENUE	\$ 1,362,999	\$ 1,625,798	\$ 2,058,961	\$ 1,697,187	1,764,728	\$ 67,541	3.98%

SURPLUS - Note 5

\$ -	\$ -	\$ 660,504	\$ 29,400	\$ 50,755	\$ 21,355	72.64%
-------------	-------------	-------------------	------------------	------------------	------------------	---------------

NOTES

1. COLA increase, and grid movement.
2. Equipment charges for CAMIS reservation system and hardware increasing to \$24,725.
3. Camping revenues budgeted to increasing 4.3% to reflect fee increase and projected usage.
4. Transfer to Healthy Watershed Services (\$29,542), Backus Heritage (\$128,466) and Corporate Services (\$76,059).
5. Budget surplus of \$50,755 to fund campground capital upgrades.

STAFFING LEVELS (FTE)

<u>2025</u>	<u>2024</u>
15.69	14.90

CHANGES IN SERVICES & ACTIVITY LEVELS

Manager of Conservation Lands Services 0.4FTE from 0.5 FTE.
Summer/student support at Backus CA reduced from 3.48 to 2.58 FTE.
Superintendent of Conservation Areas reduced 0.05 FTE to 0.58 FTE.
Seasonal support from the workshop increased to 1.15 FTE's from 0.86 FTE.

FTE	TOTAL	DEPARTMENT FTE	2025	2024	2023
Manager Conservation Land Services	0.00	40%	0.40	0.50	0.60
Superintendent of Conservation Areas	1.00	63%	0.69	0.58	0.63
Deer Creek Supervisor and Assistant (2)	2.00	108%	1.08	1.08	1.08
Deer Creek summer/students (2)	3.00	104%	1.04	1.04	1.04
Backus Supervisor and Assistant (2)	2.00	108%	1.08	1.08	1.08
Backus summer/students (2)	10.00	258%	2.58	2.58	3.48
Norfolk Supervisor and Assistant	2.00	108%	1.08	1.08	1.08
Norfolk summer/students (4)	4.00	144%	1.44	1.44	1.44
Haldimand Supervisor and Assistant (2)	2.00	108%	1.08	1.21	1.08
Haldimand summer/students (4)	4.00	144%	1.44	1.44	1.44
Waterford Supervisor and Assistant (2)	2.00	108%	1.08	1.08	1.08
Waterford summer/students (3)	5.00	133%	1.73	1.73	1.33
Seasonal Support	0.00	115%	0.98	1.15	0.86
	<u>36.00</u>		<u>15.69</u>	<u>14.90</u>	<u>14.99</u>

CONSERVATION AREA FEE SCHEDULE
Backus, Deer Creek, Haldimand, Norfolk and Waterford North

	2020 HST included	2021 HST included	2022 HST included	2023 HST included	Draft 2024 HST included	Draft 2025 HST included	Draft increase %
DAY USE FEES							
Walk-in (under 12 free)	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$7.00	16.67%
Vehicle	\$14.00	\$15.00	\$15.00	\$15.00	\$15.00	\$16.00	6.67%
Motorcycle	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$10.00	11.11%
Season Vehicle Day Pass	\$85.00	\$95.00	\$95.00	\$100.00	\$100.00	\$110.00	10.00%
Season Vehicle Pass Replacement	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	0.00%
Mini Bus	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	0.00%
Bus	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	0.00%
Operator Permit Fee - Annual		\$350.00	\$350.00	\$375.00	\$375.00	\$375.00	0.00%
Operator Customer Fee - per person		\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	0.00%
Picnic Site						\$32.00	NEW
CAMPING FEES							
<u>Per Night</u>							
Unserviced*	\$38.00	\$38.00	\$38.00	\$40.00	\$41.00	\$42.00	2.44%
With Hydro & Water 15 amp*	\$50.00	\$50.00	\$50.00	\$53.00	\$55.00	\$57.00	3.64%
With Hydro & Water 30 amp*	\$59.00	\$59.00	\$59.00	\$60.00	\$63.00	\$65.00	3.17%
With Hydro, Water & Sewer 15 amp*	\$61.00	\$61.00	\$61.00	\$64.00	\$66.00	\$69.00	4.55%
With Hydro, Water & Sewer 30 amp*	\$70.00	\$70.00	\$70.00	\$70.00	\$73.00	\$76.00	4.11%
<i>*20% discount for overnight camping for seniors & the disabled. Must show senior or disability permit.</i>							
<u>Cabin Rental Per Night</u>							
Cabin 900 A (Backus only)	\$60.00	\$60.00	\$60.00	\$65.00	\$70.00	\$73.00	4.29%
Cabin 901 D (Backus only)	\$105.00	\$105.00	\$105.00	\$110.00	\$115.00	\$120.00	4.35%
<u>Per Week</u>							
Unserviced	\$225.00	\$225.00	\$225.00	\$240.00	\$246.00	\$252.00	2.44%
With Hydro & Water 15 amp	\$305.00	\$305.00	\$305.00	\$318.00	\$330.00	\$342.00	3.64%
With Hydro & Water 30 amp	\$350.00	\$350.00	\$350.00	\$360.00	\$378.00	\$390.00	3.17%
With Hydro, Water & Sewer 15 amp	\$368.00	\$368.00	\$368.00	\$384.00	\$396.00	\$414.00	4.55%
With Hydro, Water & Sewer 30 amp	\$415.00	\$415.00	\$415.00	\$420.00	\$438.00	\$456.00	4.11%
<u>Cabin Rental Per Week</u>							
Cabin 900 A (Backus only)	\$360.00	\$360.00	\$360.00	\$360.00	\$385.00	\$400.00	3.90%
Cabin 901 D (Backus only)	\$630.00	\$630.00	\$630.00	\$630.00	\$635.00	\$660.00	3.94%
<u>Per Month</u>							
Unserviced	\$675.00	\$675.00	\$675.00	\$720.00	\$738.00	\$756.00	2.44%
With Hydro & Water 15 amp	\$915.00	\$915.00	\$915.00	\$954.00	\$990.00	\$1,026.00	3.64%
With Hydro & Water 30 amp	\$1,050.00	\$1,050.00	\$1,050.00	\$1,080.00	\$1,134.00	\$1,170.00	3.17%
With Hydro, Water & Sewer 15 amp	\$1,100.00	\$1,100.00	\$1,100.00	\$1,152.00	\$1,188.00	\$1,242.00	4.55%
With Hydro, Water & Sewer 30 amp	\$1,240.00	\$1,240.00	\$1,240.00	\$1,260.00	\$1,314.00	\$1,368.00	4.11%
<u>Per Season</u>							
Unserviced	\$1,685.00	\$1,770.00	N/A	N/A	N/A	N/A	
With Hydro & Water 15 amp	\$2,400.00	\$2,520.00	\$2,570.00	\$2,623.50	\$2,722.50	\$2,821.50	3.64%
With Hydro & Water 30 amp	\$2,650.00	\$2,785.00	\$2,840.00	\$2,970.00	\$3,118.50	\$3,217.50	3.17%
With Hydro, Water & Sewer 15 amp	\$2,900.00	\$3,045.00	\$3,105.00	\$3,168.00	\$3,267.00	\$3,415.50	4.55%
With Hydro, Water & Sewer 30 amp	\$3,125.00	\$3,285.00	\$3,350.00	\$3,465.00	\$3,613.50	\$3,762.00	4.11%
Premium & 30 amp	\$3,200.00	\$3,360.00	\$3,430.00	\$3,565.00	\$3,740.00	\$3,925.00	4.95%
2nd Season Vehicle Day Pass	\$50.00	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00	0.00%
Exterior Fridge (Seasonal)	\$275.00	\$300.00	\$300.00	\$325.00	\$335.00	\$335.00	0.00%
Seasonal Camper Late Payment Fee					\$75.00	\$75.00	0.00%

CONSERVATION AREA FEE SCHEDULE

Backus, Deer Creek, Haldimand, Norfolk and Waterford North

	2020 HST included	2021 HST included	2022 HST included	2023 HST included	Draft 2024 HST included	Draft 2025 HST included	Draft increase %
Group Camping							
Group Camping Tents Only							
Group Camping (per night)	\$55.00	\$55.00	\$55.00	\$60.00	\$60.00	\$65.00	8.33%
Group Camping (per person/night)	\$6.00	\$6.00	\$6.00	\$7.00	\$7.00	\$8.00	14.29%
Portable Toilet Rental						\$205.00	NEW
OTHER FEES							
Reservation Fee - online	\$12.00	\$13.00	\$13.00	\$14.00	\$15.00	\$15.00	0.00%
Reservation Fee - by phone	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	0.00%
Cancellation/Change Fee	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	0.00%
2nd Vehicle Parking	\$11.00	\$12.00	\$12.00	\$13.00	\$13.00	\$13.00	0.00%
Pavilion	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	0.00%
Wood	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	0.00%
Kindling	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	0.00%
Ice	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	0.00%
Picnic Tables (per table per day)	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	0.00%
Bait / Worms	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$4.00	14.29%
Vendor permit	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	0.00%
Canoe/Kayak Rental - per hour	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	33.33%
- per 1/2 day (4 hours)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$60.00	20.00%
Boat/Trailer Storage - off site	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	0.00%
Winter Trailer Storage/camp site	\$215.00	\$225.00	\$225.00	\$225.00	\$225.00	\$250.00	11.11%
Winter Storage Late Fee (per day)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	0.00%
BACKUS HERITAGE CONSERVATION AREA							
Rentals							
Church Rental	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	0.00%
Ed. Centre Rentals							
- 1/2 day	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$247.00	2.92%
- full day Auditorium or Classroom	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$412.00	3.00%
- add for 2nd room	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	0.00%
Photography							
Photography Fee	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00	33.33%
- includes entry for 2 passenger vehicles							
Education Programming							
- full day**				\$560.84	\$583.62	\$606.97	4.00%
- 1/2 day**				\$280.42	\$291.81	\$303.48	4.00%
**Maximum 40 students per class per day.							

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
PUBLIC FOREST LAND MANAGEMENT SERVICES**

PROGRAM NAME PUBLIC FOREST LAND MANAGEMENT SERVICES	LINKS TO STRATEGIC PLAN <u>Strategic Directions</u> #1 Organizational Excellence #3 Support & Empower Our People
PROGRAM MANAGER Judy Maxwell	<u>Action Plan</u> Continue sustainable harvesting following 20-year FMP and the 5-year operating plan 2025 - 2030. Protection of SAR by continuing with Ecological Surveys. Complete prescriptions, tender marked forest tracts and monitor ongoing logging operations. Ongoing monitoring of the Spongy Month, Oak Wilt and HWA. Grant funding for invasive spraying on Authority properties including HWA inventory/treatment..

2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
\$	\$	\$	\$	\$	\$	%

ACTIVITIES

General Forestry Management Services	\$ 230,656	\$ 242,968	\$ 151,943	\$ 231,152	\$ 247,378	\$ 16,226	7%
LPBLT - Upland Habitat Program - Note 3	\$ 40,386	\$ 88,430	\$ 66,587	\$ 66,381	\$ 71,917	\$ 5,537	0%
Long Point Biosphere Reserve	\$ -	\$ 12,639	\$ 34,023	\$ -	\$ -	\$ -	
TOTAL	\$ 271,042	\$ 344,037	\$ 252,553	\$ 297,532	\$ 319,295	\$ 21,763	7.31%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 211,174	\$ 242,698	\$ 187,625	\$ 199,356	\$ 210,619	\$ 11,263	6%
Staff Related Expenses - Note 2	9,461	10,500	9,951	11,300	11,800	500	4%
Materials and Supplies	13,756	18,234	5,715	19,276	19,276	-	0%
Purchased Services - Note 4	36,651	72,605	49,261	67,600	77,600	10,000	15%
TOTAL EXPENDITURES	\$ 271,042	\$ 344,037	\$ 252,553	\$ 297,532	\$ 319,295	\$ 21,763	7.31%

SOURCES OF REVENUE

Municipal Levy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
User Fees - Forest Revenue	340,505	332,157	315,172	310,000	310,000	-	0%
Community Support	22,712	61,782	62,193	40,000	35,000	(5,000)	-13%
Contribution from (to) Reserves	(92,174)	(49,902)	-	-	-	-	0%
Transfer from/(to) Current Year Surplus - Note 5	-	-	-	(43,918)	(25,705)	18,213	-41%
TOTAL REVENUE	\$ 271,042	\$ 344,037	\$ 377,365	\$ 306,082	\$ 319,295	\$ 13,213	4.32%

SURPLUS

TOTAL	\$ -	\$ -	\$ 124,812	\$ 8,550	\$ -	\$ (8,550)	0%
--------------	-------------	-------------	-------------------	-----------------	-------------	-------------------	-----------

NOTES

- COLA increase.
- \$8,500 included for membership fees including the Eastern Ontario Model Forest Association.
- LPBLT Grant Funding of \$35,000.
- Subcontractors are: \$30,000 for ecological survey, \$5,000 property surveys and \$5,000 for a Forestry Consultant.
- Transfer to Corporate Services (\$25,705).

STAFFING LEVELS (FTE)

2025	2024
1.79	1.65

CHANGES IN SERVICES & ACTIVITY LEVELS

Manager of Conservation removed from 0.2 FTE to 0.0 FTE.
Supervisor of Forestry increased to 0.74 from 0.50 FTE.
Lands & Waters Supervisor added 0.05 FTE
HWS Technician added 0.05 FTE.

FTE	TOTAL	DEPARTMENT FTE	2025	2024	2023
Manager Conservation Land Services	0%	0.00	0%	0.00	0.20
Supervisor of Forestry	100%	1.00	50%	0.74	0.50
Lands & Waters Supervisor	0%	0.00	5%	0.05	0.00
Forestry Technician	100%	1.00	94%	0.94	0.94
HWS Technician	0%	0.00	5%	0.05	0.00
Seasonal Staff	0%	0.00	1%	0.01	0.01
		2.00		1.79	1.65
				1.79	1.65

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
PRIVATE FOREST LAND MANAGEMENT SERVICES**

PROGRAM NAME	LINKS TO STRATEGIC PLAN
PRIVATE FOREST LAND MANAGEMENT SERVICES	Strategic Directions #2 Deliver Exceptional Services & Experiences #4 Organizational Excellence
PROGRAM MANAGER	Action Plan
Leigh-Anne Mauthe	Plant 40,000 trees on private and LPRCA owned properties. Complete tree survival monitoring and reporting.

	2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
	\$	\$	\$	\$	\$	\$	%
ACTIVITIES							
Private Property Tree Planting Services	\$ 137,659	\$ 93,155	\$ 77,150	\$ 114,849	\$ 134,582	\$ 19,733	17%
OPG Tree Planting Services	-	-	-	50,000	-	(50,000)	0%
LPB/OPG Long Term Tree Planting Services	-	6,420	617	11,443	-	(11,443)	-100%
Trees for Roads	12,354	16,498	-	12,136	12,812	676	0%
	\$ 150,013	\$ 116,074	\$ 77,766	\$ 188,427	\$ 147,394	\$ (41,034)	-21.78%

OBJECTS OF EXPENSES							
Staff Expenses - Note 1	\$ 27,026	\$ 47,254	\$ 39,048	\$ 66,753	\$ 35,494	\$ (31,259)	-47%
Staff Related Expenses	740	680	-	850	850	-	0%
Materials and Supplies - Note 2	80,436	47,144	18,661	72,049	69,650	(2,399)	-3%
Purchased Services - Note 3	41,811	20,995	20,057	48,775	41,400	(7,375)	-15%
TOTAL EXPENDITURES	\$ 150,013	\$ 116,074	\$ 77,766	\$ 188,427	\$ 147,394	\$ (41,034)	-21.78%

SOURCES OF REVENUE							
Municipal Levy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
User Fees - Note 4	115,836	40,763	80,252	90,849	106,582	15,733	17%
Community Support - Note 5	33,454	71,505	28,167	86,136	40,812	(45,324)	-53%
Contribution from (to) Reserves	723	3,805	-	11,443	-	(11,443)	0%
TOTAL REVENUE	\$ 150,013	\$ 116,074	\$ 108,418	\$ 188,427	\$ 147,394	\$ (41,034)	-21.78%

- NOTES**
- COLA increase, one staff moving up grid.
 - Nursery stock of \$60,000.
 - Subcontractors expense for the tree planting of \$28,000 and motorpool expenses of \$10,000.
 - User fees are private property tree planting funding from Forest Ontario.
 - Community Support is fees charged to landowners, trees for roads program and grant funding.

STAFFING LEVELS (FTE)		CHANGES IN SERVICES & ACTIVITY LEVELS	
2025	2024		
0.32	0.80	Lands & Waters Supervisor decreased 0.16 FTE to grant funded program. HWS Technician decreased to 0.10 FTE from 0.42 FTE.	

FTE	TOTAL	DEPARTMENT FTE	2025	2024	2023
Lands & Waters Supervisor	0.00	24%	0.16	0.32	0.27
HWS Technician	0.00	3%	0.10	0.42	0.03
Support Staff	0.00	6%	0.06	0.06	0.06
	0.00		0.32	0.80	0.36

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
Maintenance Operations Services**

PROGRAM NAME	LINKS TO STRATEGIC PLAN
Maintenance Operations Services	Strategic Directions #2 Deliver Exceptional Services & Experiences #4 Organizational Excellence
PROGRAM MANAGER	Action Plan
Saifur Rahman	Support operations for parks, parkettes, flood control structures, forestry and motor pool. Maintain the equipment and vehicles for the Authority.

	2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
	\$	\$	\$	\$	\$	\$	%
ACTIVITIES							
General Facility Maintenance Services	\$ 170,795	\$ 208,384	\$ 140,687	\$ 227,039	\$ 196,854	\$ (30,185)	-13%
Motor Pool Services	145,004	177,043	132,039	206,267	211,044	4,777	2%
Amortization	82,966	69,194	-	-	-	-	0%
	\$ 398,765	\$ 454,620	\$ 272,726	\$ 433,307	\$ 407,898	\$ (25,409)	-5.86%

OBJECTS OF EXPENSES							
Staff Expenses- Note 1	\$ 161,818	\$ 195,584	\$ 143,853	\$ 235,507	\$ 225,548	\$ (9,959)	-4%
Staff Related Expenses	2,937	3,803	3,970	4,100	3,600	(500)	-12%
Materials and Supplies - Note 2	95,178	93,084	62,466	91,550	90,300	(1,250)	-1%
Purchased Services	55,866	92,955	62,437	102,150	88,450	(13,700)	-13%
Amortization	82,966	69,194	-	-	-	-	0%
TOTAL EXPENDITURES	\$ 398,765	\$ 454,620	\$ 272,726	\$ 433,307	\$ 407,898	\$ (25,409)	-5.86%

SOURCES OF REVENUE							
					\$ -		
Municipal Levy	\$ 260,558	\$ 197,722	\$ 170,280	\$ 227,039	\$ 161,198	\$ (65,842)	-29%
User Fees - Note 3	98,291	390,427	353,441	390,267	418,700	28,433	7%
Contribution from (to) Reserves	39,916	(133,529)	-	-	-	-	0%
TOTAL REVENUE	\$ 398,765	\$ 454,620	\$ 523,720	\$ 617,307	\$ 579,898	\$ (37,409)	-6.06%
SURPLUS - Note 4	\$ -	\$ -	\$ -	\$ 184,000	\$ 172,000	\$ -	42.17%

NOTES	
1. COLA increase, 1 staff moving up the grid.	
2. Fuel, Diesel and motor pool repairs.	
3. Motor Pool revenues of \$418,700.	
4. 2025 Capital Budget includes the acquisition of \$172,000 equipment & vehicles.	

STAFFING LEVELS (FTE)		CHANGES IN SERVICES & ACTIVITY LEVELS	
2025	2024		
2.15	2.20	Manager of Engineering and Infrastructure reduced to 0.10 FTE from 0.25 FTE allocation.	
		Workshop Technician increased from 0.75 FTE to 0.80 FTE.	

STAFFING	TOTAL	DEPARTMENT FTE	2025	2024	2023
Manager of Engineering & Infrastructure	0.00	25%	0.10	0.25	0.20
Workshop Technician	1.00	75%	0.80	0.75	0.69
Workshop Supervisor	1.00	85%	0.85	0.85	0.85
Support Staff	0.00	35%	0.40	0.35	0.35
	<u>2.00</u>		<u>2.15</u>	<u>2.20</u>	<u>2.09</u>

**LONG POINT REGION CONSERVATION AUTHORITY
2025 DRAFT BUDGET
CORPORATE SERVICES**

PROGRAM NAME	LINKS TO STRATEGIC PLAN
CORPORATE SERVICES	<u>Strategic Directions</u> #2 Deliver Exceptional Services & Experiences #3 Support & Empower Our People #4 Organizational Excellence
PROGRAM MANAGER	
Aaron LeDuc	<u>Action Plan</u> Review and update Corporate policies.

	2022 Actual	2023 Actual	2024 Sep 30 YTD	2024 Budget	2025 Budget	2025 Change from 2024 Budget	
	\$	\$	\$	\$	\$	\$	%

ACTIVITIES

LPRCA Board	\$ 55,650	\$ 66,652	\$ 55,444	\$ 68,790	\$ 70,122	\$ 1,332	2%
Corporate / IT Services	1,034,420	1,164,454	856,600	1,171,610	1,123,203	(48,407)	-4%
Amortization	9,364	10,317	-	-	-	-	0%
TOTAL	\$ 1,099,434	\$ 1,241,423	\$ 912,044	\$ 1,240,400	\$ 1,193,325	\$ (47,075)	-3.80%

OBJECTS OF EXPENSES

Staff Expenses - Note 1	\$ 656,645	\$ 678,969	\$ 560,487	\$ 770,310	\$ 711,678	\$ (58,631)	-8%
Staff Related Expenses	7,551	12,867	9,675	17,100	14,600	(2,500)	-15%
Materials and Supplies	9,070	10,472	4,421	10,000	10,300	300	3%
Purchased Services - Note 2	351,419	451,055	268,432	359,700	368,125	8,425	2%
Equipment	9,734	11,091	13,585	14,500	18,500	4,000	28%
Other	55,650	66,652	55,444	68,790	70,122	1,332	2%
Amortization	9,364	10,317	-	-	-	-	0%
TOTAL EXPENDITURES	\$ 1,099,434	\$ 1,241,423	\$ 912,044	\$ 1,240,400	\$ 1,193,325	\$ (47,075)	-3.80%

SOURCES OF REVENUE

Municipal Levy	\$ 525,337	\$ 726,699	\$ 622,761	\$ 830,348	\$ 817,656	\$ (12,691)	-2%
User Fees - Note 3	8,351	10,555	10,654	8,800	13,650	4,850	55%
Community Support - Note 4	162,248	325,986	231,206	264,400	233,850	(30,550)	-12%
Interest on Investments	24,144	23,813	-	-	-	-	0%
Gain on Sale of Assets	13,339	11,271	-	-	-	-	0%
Contribution from (to) Reserves	366,014	143,098	-	-	-	-	0%
Transfer from/(to) Current Year Surplus - Note 5	-	-	-	136,852	128,168	(8,684)	-6%
TOTAL REVENUE	\$ 1,099,434	\$ 1,241,423	\$ 864,620	\$ 1,240,400	\$ 1,193,325	\$ (47,075)	-3.80%

NOTES

- COLA increase, four staff moving up the grid.
- Includes the lease of the administration office space \$117,100.
- Rental of office space \$13,650.
- Gas lease revenue of \$2,500, water irrigation permit fee of \$1,100, interest revenue \$192,500 and endowment interest of \$20,000 to cover overhead, taxes and insurance for Backus Education Center.
- The transfer from current year surplus from user fee support departments is \$178,923.

STAFFING LEVELS (FTE)

CHANGES IN SERVICES & ACTIVITY LEVELS

2025	2024	
5.90	6.55	Project Consultant reduced to 0.0 FTE from 0.4 FTE.
		Special Projects reduced to 0.0 FTE from 0.25 FTE.

STAFFING

	TOTAL	DEPARTMENT FTE	2025	2024	2023
General Manager	1.00	99%	0.99	0.99	0.99
Manager of Corporate Services	1.00	100%	1.00	1.00	1.00
Supervisor of Accounting	0.00	0%	0.00	0.00	1.00
Accounting Clerk (2)	2.00	190%	1.90	1.90	0.80
Executive Assistant	1.00	100%	1.00	1.00	1.00
HR Associate/Receptionist	1.00	100%	1.00	1.00	1.00
Project Consultant	0.00	0%	0.00	0.40	0.28
Special Projects	0.00	0%	0.00	0.25	0.25
Seasonal Support Staff	0.00	2%	0.02	0.02	0.02
	<u>6.00</u>		<u>5.90</u>	<u>6.55</u>	<u>6.34</u>

LONG POINT REGION CONSERVATION AUTHORITY
CORPORATE SERVICES FEE SCHEDULE

	Draft 2025 before HST
CORPORATE SERVICES	
Hold Harmless Agreements for research or events	\$45.13
Irrigation Access Permits within Conservation Authority owned properties	\$1,000.00

Capital Budget Summary - 2025

Long Point Region Conservation Authority One Year (2025) Draft Capital Budget

CAPITAL PROJECTS 2025	General Levy	Special Levy	Provincial Funding	Endowment Funding	Unrestricted Reserves	User Fee Reserve	Prior Year Capital Levy	In-Year Surplus	Total
Watershed Services									
Flood Control Structure Repairs and Studies	52,500	100,000	82,500				30,000		265,000
Hydrology Study	30,000		30,000						60,000
Nanticoke Creek Flood Hazard Mapping			35,000		35,000				70,000
Conservation Authority Lands									
Property Gates	5,000								5,000
Signage Project	18,000								18,000
Parking Lots and Fencing Upgrades	10,000								10,000
Barn Demolition	5,000								5,000
Backus Heritage and Education Services									
Conservation Education Centre Exterior Upgrades				64,000					64,000
Building Assessments	25,000								25,000
Conservation Parks Management Services									
Haldimand CA South Side Hydro Upgrades								50,755	50,755
Waterford CA Playground Equipment						52,109			52,109
Maintenance Operation Services									
Vehicle Replacement (1 1/2 ton pickup truck)								53,000	53,000
Vehicle Replacement (1 3/4 ton pickup truck)								62,000	62,000
Equipment Replacement (1 riding lawnmower)								19,000	19,000
Equipment Purchase (1 Tractor)								38,000	38,000
Corporate Services									
Computer Upgrades	12,000								12,000
Total	\$ 157,500	\$ 100,000	\$ 147,500	\$ 64,000	\$ 35,000	\$ 52,109	\$ 30,000	\$ 222,755	\$ 808,864

Capital Budget Summary - 2025-2029

Long Point Region Conservation Authority Five Year (2025-2029) Draft Capital Budget

CAPITAL PROJECTS 2025-2029	2025	2026	2027	2028	2029	Total
Watershed Services						
Flood Control Structure Repairs and Studies	265,000	512,000	633,000	1,785,000	985,000	4,180,000
Hydrology Study	60,000					60,000
Nanticoke Creek Flood Hazard Mapping	70,000	50,000				120,000
Upper Big Creek Flood and Erosion Hazard Mapping		70,000	50,000			120,000
Conservation Authority Lands						
Property Gates	5,000	5,000	5,000	5,000	5,000	25,000
Signage Project	18,000	6,000	6,000	6,000	6,000	42,000
Parking Lots and Fencing Upgrades	10,000					10,000
Barn Demolition	5,000					5,000
Backus Heritage and Education Services						
Conservation Education Centre Exterior Upgrades	64,000					64,000
Building Assessments	25,000					25,000
Conservation Parks Management Services						
Haldimand CA South Side Hydro Upgrades	50,755					50,755
Waterford CA Playground Equipment	52,109					52,109
Maintenance Operation Services						
Vehicle Replacement (1 1/2 ton pickup truck)	53,000	53,000	53,000	53,000	53,000	265,000
Vehicle Replacement (1 3/4 ton pickup truck)	62,000					62,000
Equipment Replacement (1 riding lawnmower)	19,000	19,000	19,000	19,000	19,000	95,000
Equipment Purchase (1 Tractor)	38,000				55,000	93,000
Corporate Services						
Computer Upgrades	12,000	12,000	12,000	12,000	12,000	60,000
Total	\$ 808,864	\$ 727,000	\$ 778,000	\$ 1,880,000	\$ 1,135,000	\$ 5,328,864

SOURCES OF REVENUE for 2025						
MUNICIPAL GENERAL LEVY - Capital	157,500	23,000	23,000	173,000	173,000	\$ 549,500
MUNICIPAL SPECIAL LEVY - Capital	100,000	512,000	633,000	1,635,000	835,000	\$ 3,715,000
Grants - Provincial (WECI or FHIMP)	147,500	60,000	25,000	0	0	\$ 232,500
Endowment Funding	64,000	0	0	0	0	\$ 64,000
Unrestricted Reserves	35,000	60,000	25,000	0	0	\$ 120,000
Motorpool Reserve	0	0	0	0	0	\$ -
User Fee Reserve	52,109	0	0	0	0	\$ 52,109
Prior Year Capital Levy	30,000	0	0	0	0	\$ 30,000
In-Year Surplus	222,755	72,000	72,000	72,000	127,000	\$ 565,755
Total	\$ 808,864	\$ 727,000	\$ 778,000	\$ 1,880,000	\$ 1,135,000	\$ 5,328,864

Flood Control Structures Capital Summary 2025-2034

The Long Point Region Conservation Authority currently owns and operates 12 dams and water control structures within its watershed. Historically these structures were constructed for a variety of reasons including water storage, flow augmentation, municipal and agricultural water sources, power generation and recreation. Many of these structures were constructed in the 1960's while others were constructed over 100 years ago.

In 2014 LPRCA hired Riggs Engineering to undertake a visual inspection of six structures. The structures identified and inspected were Backus Mill, Deer Creek, Hay Creek, Lehman, Norwich and Teeterville dams. The inspections identified a number of concerns with the structures relating to public safety and maintenance. As part of the inspection, corrective action and tasks were identified based on priority intervals of 1-2, 2-5 and 5-10 years. Dam Safety Reviews and Condition Assessments (DSR) have been completed for Vittoria, Teeterville, Backus Mill, Hay Creek and Norwich Dams. The DSR for Deer Creek is currently being completed. Recommendations from the inspections along with the DSR have been incorporated into the Capital Plan for Dams.

Where possible, LPRCA staff applies for matching funds from the Water and Erosion Control Infrastructure (WECI) Program administered by the Ministry of Natural Resources. The WECI Program is competitive amongst all conservation authorities with a limited amount of funding allocated based on a priority scoring system.

2025 Flood Control Structures Capital Plan

The Long Point Region Conservation Authority currently owns and operates 12 dams and water control structures within the watershed. For 2025, LPRCA staff are proposing to complete the following:

1. **Teeterville Dam:** Conservation Authority Class Environmental Assessment (Class EA) is underway in 2024 to investigate options to repair, modify, abandon or decommission the Dam in consultation with the affected community and applicable government agencies. The cost to complete the 2-year project in 2025 is 65,000.00.
2. **Lehman Dam:** Dam Safety Review to investigate the capacity, structural stability and safety conditions at the dam.
3. **Sutton Dam Structure:** The dam was decommissioned in 2005 by removing all of the stop logs and the flashboards. The remaining concrete is deteriorating. The engineered design plan for the removal of the structure and implementation plan will restore natural waterflow, improve fish migrations and revitalize habitat. There is a footbridge on top of the structure.

LPRCA Flood Control Structures

Backus Mill Dam

The Backus Mill Dam was constructed to power a grist mill approximately 11 km north of Port Rowan on Dedrick Creek in Norfolk County. Historically the Dam was constructed to power a grist mill in the 1800's and continues to supply water to the historic mill and serves as a feature for the Backus Heritage Conservation Area. The Dam is a composite gravity dam with earthen embankments on either side and a concrete spillway with stoplogs for adjusting water levels.

The Riggs inspection identified the Dam to be in need of repairs to the bridge, spillway and embankment. A structural analysis and assessment of the timber bridge with respect to the Canadian Highway Bridge Design Code was completed. The bridge was reinforced for capacity requirements and curbs added for vehicular

safety in 2016. Pedestrian railings around the bridge and dam were added in 2017/18 to protect the public from fall hazards.

Portions of the embankment were determined to be steep and over-steep with areas experiencing localized loss of material. Potential solutions included bringing in new material, re-grading the downstream slope to a 2H:1V inclination and installing French drains at the new toe of slope. This would require extending downstream wingwalls at the spillway to accommodate the re-graded 2H:1V inclination of the slope and extending the stilling basin to accommodate the re-graded slope. As required by the Ministry of Natural Resources and Forestry (MNRF) for such work, a Dam Safety Review was carried out in 2017. The Hazard Classification of the Dam is determined to be LOW; however, the Dam fails to pass the 100-year Inflow Design Flood and would be overtopped.

A Lakes and Rivers Improvement Act (LRIA) permit is required from MNRF for the dam repairs. The LRIA application requires the Dam to be modified to pass the IDF (100-year flow) as part of the necessary embankment repairs. Design for the repairs was completed by Riggs Engineering in March 2019. The capacity of the dam will be increased by constructing a semi-circular weir upstream of the dam to control the discharge, removing the logs from the dam control structure, and regrading the road to provide for controlled overflow. Funding opportunities are being assessed with construction scheduled post-2027. To date, all repairs and designs have been co-funded by the WECL program and LPRCA general levy.

Brook Dam

The Brook Dam is an earth fill dam which was built with three stop log sections. LPRCA purchased the property in 1972, and the dam has not been operated since 1980. A new railing at the bridge entrance was installed in 1994.

The dam was partially decommissioned in 2007 and although the dam is not operating anymore, the concrete structure still remains. A Dam Safety Study is required to determine if a dam failure is still a risk to the downstream properties.

Deer Creek Dam

The Dam was constructed on Deer Creek approximately 2.7 km north of the confluence with Big Creek in Norfolk County in the late 1960's. LPRCA constructed the Dam as a water storage area, an agricultural irrigation source, a recreational opportunity and feature for the adjacent Deer Creek Conservation Area, and to support Norfolk County Road 45 and its bridge over the watercourse and valley system. The Dam is a composite gravity dam with earthen embankments on either side and a concrete spillway. Stoplogs are included in the spillway for minor adjustment of water levels but are not actively operated due to inaccessibility and lack of need.

The 2014 inspection identified the Dam to be in relatively good condition. Noted by the inspection is an ongoing alkali-silica reaction across the majority of the dam's concrete. Alkali-silica reaction of concrete is between the cement paste and the aggregate that leads to swelling resulting in spalling, loss of strength, and potential failure. Concrete repair planned in 2020 and 2021 was not approved for WECL funding but proceeded in 2022 with Norfolk County funding. An application made to the WECL program again in 2022 was approved, reducing the cost to Norfolk County.

Additional items for further investigation and maintenance to ensure the structure's long-term health and performance include a video camera inspection of the toe drains. The safety fence was upgraded in 2018 to Ontario Building Code standards around hazards. The required Dam Safety Review, originally planned in 2020, has been approved for WECL funding and is underway in 2024.

Hay Creek Dam

In 1967 the Hay Creek Dam was originally constructed approximately 4.5 km from Lake Erie by the Big Creek Conservation Authority. In 1970 the dam came under the ownership of LPRCA with the amalgamation of the

Big Creek Region and Otter Creek Conservation Authorities. The dam was constructed as a water storage area, an agricultural irrigation source, a recreational opportunity and feature for the adjacent Hay Creek Conservation Area, and to support Port Ryerse Road and its bridge over the watercourse and valley system.

The Dam was identified by the Riggs Engineering inspection as a high priority structure requiring immediate attention. Specifically identified with the Dam was the disabling of the shear pin mechanism without prior approval from MNRF under LRIA. The shear pin mechanism was intended to release stop logs during flood flows to increase flow capacity and reduce the potential for overtopping of the Dam. In 2015/16 WECl co-funded a hydraulic study of the disabled shear pin mechanism. It was determined the flow capacity of the Dam was reduced and the structure would be overtopped during a 100-year flood. In response, the water level was reduced to an appropriate level (now current level) that allows the structure to pass the 100-year flood with adequate freeboard.

Deterioration of downstream wingwalls was identified in the Riggs inspection as a priority concern. Potential causes of the issues related to the walls include a buildup of water behind the wingwalls and joint deterioration.

A Dam Safety Review and Condition Assessment was completed in 2018 to assess the overall condition of the Dam. The Hazard Classification has been determined to be HIGH based on the potential loss of life due to flooding at one home downstream at Gilbert Road. However, Norfolk County enlarged the Gilbert Road culvert in 2023 at which time the hazard was reduced to LOW. The Dam Safety Review concluded that the downstream embankment does not meet the structural stability standards. A potential solution would include repairing the concrete, adding wicking behind the wingwalls to improve drainage, installing a sheet pile wall mid-way down the downstream slope to improve stability, and maintaining the lower water level as has been the case since 2016. The design study for the repairs is underway in 2024 with construction shown in the capital forecast for 2026.

Should LPRCA choose to explore abandonment or decommissioning of the dam in the long-term, an environmental assessment and consultation process will be required. At Norfolk County's request, the EA is shown in the capital forecast for 2027-28 to align with the County's bridge repair planning.

Lehman Dam

Lehman Dam was constructed in 1964 downstream of the confluence of North and South Creek to provide a drinking water source for the Town of Delhi. Norfolk County no longer uses the Dam's reservoir as a municipal drinking water source. The reservoir continues to be used as an agricultural irrigation source and a conservation area feature.

The Dam and reservoir have been identified to be in relatively good condition by Riggs Engineering. Repairs to the fish ladder related to potential erosion were delayed in 2017 and proposed in 2018 with co-funding from WECl (unsuccessfully). These repairs were considered in 2019/2020 but are being postponed until the MTO gives direction to the culvert on Hwy. #3. Action and safety items identified to be addressed in 2-5 years, including replacing safety railings consistent with the Ontario Building Code were completed in 2023.

Discussions with Norfolk County staff and the Ministry of Transportation (MTO) have called into question the future of the Dam. New water supply wells east of Delhi have eliminated the need for the Dam and reservoir as a source for municipal water.

An MTO culvert at the upper upstream limit of the reservoir is scheduled to be replaced. The backwater effects of the reservoir and future of the reservoir will likely impact the type of crossing constructed (bridge or culvert) and associated costs. Discussions with Norfolk County and MTO staff regarding the potential future of the Dam are on hold. To date, no costs associated with the Dam's future related to decommissioning are included in the Capital Plan. However, options will be being explored with both agencies to reduce overall costs.

The required Dam Safety Review for Lehman Dam has been approved for WECl for 2025.

Norwich Dam

The Norwich Dam was originally constructed in the late 1960's by the Big Otter Conservation Authority approximately 103 km upstream from Lake Erie within the village of Norwich on Big Otter Creek. In 1970, the Dam came under the ownership of the LPRCA after the Big Creek Region and Otter Creek Conservation Authorities merged. The Dam currently serves as a feature to the Norwich Conservation Area and has historically provided low flow augmentation.

The Dam has been identified to be in relatively good condition based on the inspection report. Additional action items identified to be addressed in 2-5 years include inspecting the downstream stilling basin for erosion; assessing the upstream embankment condition; and adding riprap protection as necessary. The safety fence around public hazards was upgraded in 2018 to Ontario Building Code standards.

A Dam Safety Review and Condition Assessment, was completed in 2020 to assess the overall condition of the Dam. The Hazard Classification has been determined to be Medium based on the potential property damage due to flooding downstream in the Town of Norwich. The Dam Safety Review concluded that the dam meets capacity standards and can pass the inflow design flood without overtopping. However, the dam does not meet the structural stability standard for winter ice loading conditions; the control structure will require anchoring or mass adding to meet this structural stability standard. Ice loading considerations and options for remediation will be investigated further.

The severe erosion on the upstream slope of the earth embankment was repaired in 2022 with WECl funding assistance. The dam safety review also recommends a number of small operator and public safety repairs.

Sutton Dam

The Sutton Dam was reconstructed in 1960, at this time a new spillway section consisting of two log sections, 6 feet wide by 12 feet high, were built. The dam was partially decommissioned in 2005 by removing all of the stop logs and the flashboards.

Teeterville Dam

The Teeterville Dam was originally constructed in the early 1900's approximately 36 km from Lake Erie within the village of Teeterville, Norfolk County on Big Creek. In 1954, the structure and reservoir were purchased by the former Big Creek Conservation Authority. After taking ownership, the Big Creek Conservation Authority made modifications to the dam by adding stop logs to increase the reservoir level approximately 1.0 metre. The dam came under the ownership of LPRCA after the Big Creek Region and Otter Conservation Authorities merged in 1970. Norfolk County, LPRCA and privately-owned lands surround the dam and reservoir.

The structure was identified as a high priority structure based on its condition by the 2014 Riggs Engineering inspection. A Dam Safety Review and Condition Assessment was co-funded by WECl and completed by AECOM in 2016. The assessment determined the Dam does not meet stability requirements, the stilling basin is undermined and repairs are required to the concrete and operator bridge. The Dam was lowered to its winter operating level in October 2016 and will be maintained at its current level to reduce loading on the Dam and avoid the need for operator access on the unsafe bridge.

The current reduced operating level will not address the inadequate stability condition of the Dam. To address the instability, required portions of the Dam could potentially be anchored and/or mass added at a significant cost. A sediment management plan was completed in 2017 to facilitate LPRCA's options including following through on the necessary repairs or lowering the reservoir further.

In 2018/19 Stantec Engineering undertook a design to facilitate construction and obtain Lakes and Rivers Improvement Act (LRIA) approval from MNRF for the repairs. The work will improve global stability to meet dam safety standards and LRIA requirements, repair deteriorated concrete and provide operator access. The old bridge was removed from the top of the dam by Norfolk County in 2022.

Based on discussions with Norfolk County staff, an Environmental Assessment is underway with WECl funding assistance in 2024 to consider options. The environmental assessment will include consultation with the affected community and applicable government agencies. The cost to complete this 2-year project in 2025 is \$65,000.

Vittoria Dam

Vittoria Dam was first constructed between 1805 and 1810 near the town of Vittoria, Norfolk County to power grist and saw mills. During its operation the dam was rebuilt a number of times due to failure and deterioration. In 1964 the Big Creek Region Conservation Authority commissioned the dam to be rebuilt at its present location approximately 5 km from Lake Erie on Youngs Creek. The Vittoria Dam is primarily comprised of an earthen berm and concrete structure with stoplogs to control water levels. The majority of the structural components of the dam are located within the road allowance of Mill Pond Road with the berm of Vittoria Dam providing a base for the road and concrete structure supporting the bridge deck.

In 2015 a Dam Safety Review was completed by AECOM and co-funded by WECl. The study identified minor, major and safety repairs, as well as the hazard classification, associated inflow/design flood and stability requirements.

AECOM identified the need for concrete repair on the wingwalls, piers, abutments and deck, as well as operator safety repairs and repairs/improvements on the approach road and deck. The operator safety repairs were completed in 2016.

The Dam Safety Review identified the Dam as a HIGH hazard classification structure based on the potential loss of life at the homes in the floodplain downstream. The high hazard classification sets out very clear and stringent requirements for stability and ability to pass higher design flows. Based on the Dam Safety Review, the structure fails to meet most of these requirements and requires major structural modifications including an emergency spillway to increase discharge capacity, concrete repairs and base anchoring to meet earthquake stability requirements.

An Environmental Assessment was initiated in 2023 to investigate options to repair, modify, abandon or decommission the Dam in consultation with the affected community and applicable government agencies. The approved option is to repair the concrete structure and to draw the reservoir down to the dam's control structure sill over a number of years and allow the area of the reservoir to naturalize. The design study for the plan implementation was not approved for WECl funding in 2025 and staff proposed to resubmit a WECl funding request in 2026.

Dam Safety Review

A Dam Safety Review (DSR) is a comprehensive study of the dam and its associated components. The study determines important information such as the Hazard Classification, Inflow Design Flood, structural stability and condition of the dam, and operator safety. DSR's were completed for the Vittoria, Teeterville, Backus Mill, Hay Creek and Norwich Dams based on their assessment and condition. A DSR provides valuable information when determining the future of the dam, making LRIA applications and developing decommissioning plans. Dam Safety Reviews are required as part of the provincial Dam Safety Standards. MNRF requires a completed Dam Safety Review accompany any application under the Lakes and River Improvement Act for dam works including most major structural repairs. The current capital forecast includes Dam Safety Reviews for Lehman Dam.

2025 – 2034 Capital Plan

Costs to undertake the necessary repairs and studies for the LPRCA water control structures are forecast as outlined below in **Table A**. Costs are based on the best available information from the Dam Safety Review studies. Funding through the provincial WECl Program will be sought where possible.

LPRCA is in the process of finalizing an Asset Management Plan for its Water Control Structures.

Table A: 2025-2034 Capital Plan

Structure	Year(s)						Total	
	2025		2026	2027	2028	2029		2030-2034
	Repairs	Studies						
Backus Mill					\$55,000	\$735,000	\$125,000	\$915,000
Brook							\$244,000	\$244,000
Deer Creek								\$0
Hay Creek			\$410,000		\$150,000		\$587,000	\$1,147,000
Lehman		\$100,000				\$150,000	\$606,000	\$856,000
Norwich							\$275,000	\$275,000
Sutton	\$100,000							\$100,000
Teeterville		\$65,000		\$108,000	\$1,380,000			\$1,553,000
Vittoria			\$102,000	\$525,000	\$200,000	\$100,000	\$200,000	\$1,127,000
Total– General		\$165,000		\$633,000	\$150,000	\$ 150,000	\$369,000	\$1,467,000
Total– Special	\$100,000		\$512,000		\$1,635,000	\$835,000	\$1,668,000	\$4,750,000
Total Cost	\$100,000	\$165,000	\$512,000	\$633,000	\$1,785,000	\$985,000	\$2,037,000	\$6,217,000

Watershed Services Capital Project Detail Sheets

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME	PROJECT DESCRIPTION	
Flood Control Structures	Repairs and studies for various water control structures.	In 2024, a Conservation Authority Class Environmental Assessment for Teeterville Dam was approved for WECl funding and is a 2 year funded project of \$155,000. A Dam Safety Review was approved for Lehman Dam for a total of \$100,000 to be completed in 2025. Sutton Dam has a footbridge on top and requires an engineered design completed for removal of the structure and footbridge. The Flood Control Structures 10-year Capital Summary 2025-2034 is presented in Table A: 2025-2034 Capital Plan Summary.
PROJECT MANAGER		
Saifur Rahman, Manager of Engineering and Infrastructure		

	2025 REPAIRS	2025 STUDIES	2026	2027	2028	2029	TOTAL
Backus Mill					\$ 55,000	\$ 735,000	\$ 790,000
Deer Creek							\$ -
Hay Creek			\$ 410,000		\$ 150,000		\$ 560,000
Lehman		\$ 100,000				\$ 150,000	\$ 250,000
Norwich							\$ -
Teeterville		\$ 65,000		\$ 108,000	\$ 1,380,000		\$ 1,553,000
Vittoria			\$ 102,000	\$ 525,000	\$ 200,000	\$ 100,000	\$ 927,000
Big Creek Control Gate							\$ -
Brook							\$ -
Sutton	\$ 100,000						\$ 100,000
Waterford Control Gate							\$ -
TOTALS	\$ 100,000	\$ 165,000	\$ 512,000	\$ 633,000	\$ 1,785,000	\$ 985,000	\$ 4,180,000

SOURCES OF FINANCING	2025 REPAIRS	2025 STUDIES	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital		\$ 52,500			\$ 150,000	\$ 150,000	\$ 352,500
SPECIAL LEVY	\$ 100,000		\$ 512,000	\$ 633,000	\$ 1,635,000	\$ 835,000	\$ 3,715,000
PROVINCIAL (WECl)		\$ 82,500					\$ 82,500
UNRESTRICTED RESERVE							\$ -
MOTOR POOL RESERVE							\$ -
USER FEE RESERVE							\$ -
PRIOR YEAR CAPITAL LEVY		\$ 30,000					\$ 30,000
TOTALS	\$ 100,000	\$ 165,000	\$ 512,000	\$ 633,000	\$ 1,785,000	\$ 985,000	\$ 4,180,000

NOTES

1. **Teeterville Dam:** Conservation Authority Class Environmental Assessment (Class EA) Year 2 of the project to investigate options to repair, modify, abandon or decommission the Dam in consultation with the affected community and applicable government agencies. This was an approved WECl project in 2024 for a total project of \$155,000.
2. **Lehman Dam Safety Review:** The WECl project was approved in 2024 for a Dam Safety Review for a project total of \$100,000 to be completed in 2025.
3. **Sutton Dam Structure Design and Removal:** The dam was decommissioned in 2005 by removing all of the stop logs and the flashboards. The remaining concrete is deteriorating. The engineered design plan for the removal of the structure and implementation plan will restore natural waterflow, improve fish migrations and revitalize habitat. There is a footbridge on top of the structure.

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER
(use GL account #)

PROJECT NAME Hydrology Study	PROJECT DESCRIPTION Upgrade and improve the flood hydrology model.	NEED FOR PROJECT To enable new and updated flood hazard maps to be created for the Planning Department and to provide information to member municipalities to use in planning processes and documents. To provide the Flood Forecasting and Warning team with an updated model to utilize in flood forecasting.
PROJECT MANAGER Saifur Rahman, Manager of Engineering and		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS	\$ 60,000					\$ 60,000
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital	\$ 30,000					\$ 30,000
PROVINCIAL (FHIMP)	\$ 30,000					\$ 30,000
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
PRIOR YEAR CAPITAL LEVY						\$ -
TOTALS	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

NOTES

This project has an application submitted to the Province for 50% funding under the Flood Hazard Identification and Mapping Program (FHIMP). If the application is not successful, this project will proceed and a request would be presented to the Board to use unrestricted reserves to complete the project.

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER
(use GL account #)

PROJECT NAME Nanticoke Creek Flood Hazard Mapping	PROJECT DESCRIPTION Complete 46 kms of engineering quality flood hazard mapping on Nanticoke Creek.	NEED FOR PROJECT The existing mapping is from 1977. For the Planning Department and to inform Haldimand and Norfolk Counties of flood hazards in their jurisdiction.
PROJECT MANAGER Leigh-Mauthé, Manager of Watershed Services		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS	\$ 70,000	\$ 50,000				\$ 120,000
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 70,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 120,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL (FHIMP)	\$ 35,000	\$ 25,000				\$ 60,000
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE	\$ 35,000	\$ 25,000				\$ 60,000
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
PRIOR YEAR CAPITAL LEVY						\$ -
TOTALS	\$ 70,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 120,000

NOTES

This project has an application submitted to the Province for 50% funding under the Flood Hazard Identification and Mapping Program (FHIMP).

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER
(use GL account #)

PROJECT NAME Upper Big Creek Flood and Erosion Hazard Mapping	PROJECT DESCRIPTION Complete 32 kms of engineering quality flood and erosion hazard mapping on Big Creek.	NEED FOR PROJECT No flood hazard mapping exists for Big Creek above Delhi. For the Planning Department to inform Brant County of flooding and erosion hazards in their jurisdiction.
PROJECT MANAGER Leigh-Mauthe, Manager of Watershed Services		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS		\$ 70,000	\$ 50,000			\$ 120,000
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ -	\$ 70,000	\$ 50,000	\$ -	\$ -	\$ 120,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL (FHIMP)		\$ 35,000	\$ 25,000			\$ 60,000
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE		\$ 35,000	\$ 25,000			\$ 60,000
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
TOTALS	\$ -	\$ 70,000	\$ 50,000	\$ -	\$ -	\$ 120,000

NOTES

This project has an application submitted to the Province for 50% funding under the Flood Hazard Identification and Mapping Program (FHIMP).

Page 91 of 162

Conservation Authority Lands Capital Project Detail Sheets

2025-2029 CAPITAL BUDGET FOR LPRCA CAPITAL PROJECT DETAIL SHEET

PROJECT NUMBER (use GL account #)

PROJECT NAME	PROJECT DESCRIPTION	NEED FOR PROJECT
Property Gates	Build and install gates at forest tract entrances.	Some of the LPRCA forest tracts are missing gates at the entrances. The placement of gates discourages ATV trespassing and garbage dumping. LPRCA would like to continue installing four gates a year.
PROJECT MANAGER		
Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
TOTALS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000

NOTES

Gates are built and installed by the workshop staff.

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER
(use GL account #)

PROJECT NAME	PROJECT DESCRIPTION	NEED FOR PROJECT
Signage project	Signs, posts and hardware for 24 prioritized properties.	Signage is required for risk management. Properties include the five campgrounds, 12 parkettes and seven forest tracts. All properties will require signage which is expected to be completed over five years.
PROJECT MANAGER		
Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES	\$ 18,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 42,000
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 18,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 42,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital	\$ 18,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 42,000
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
TOTALS	\$ 18,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 42,000

NOTES

As a result of a risk management review for insurance purposes, there was a suggestion to add signage with disclaimers and information on LPRCA properties. Staff has identified 24 properties as a priority based on frequency of usage and activities.

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME Parking Lots and Fencing Upgrades	PROJECT DESCRIPTION Upgrade the parking lots at six conservation areas.	NEED FOR PROJECT The parking lots at Trout Pond, Hay Creek CA, Brooks CA, Fisher CA and Norwich CA are in need of repair for visitor safety and enjoyment.
PROJECT MANAGER Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES	\$ 10,000					\$ 10,000
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital	\$ 10,000					\$ 10,000
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
TOTALS	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

NOTES

The work will be completed by the workshop staff. There would be gravel added to the parking lots. Wooden fences would be added to areas to improve the deliniation of the areas. Overgrown trees and shrubs will be removed in the parking lot areas.

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME Barn Demolition	PROJECT DESCRIPTION Demolish the barn and site restoration located on the Lower Big Creek property.	NEED FOR PROJECT The property was purchased with a barn on-site in 2000. The barn is not used and should be demolished for safety purposes. Site restoration will occur after the barn has been removed.
PROJECT MANAGER Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS	\$ 5,000					\$ 5,000
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital	\$ 5,000					\$ 5,000
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
TOTALS	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

NOTES

The site restoration will be completed by the workshop and the lands and waters staff. The barn is approximately 40' x 50'. The majority of the property is forested and the goal is to eliminate the grass cutting at the site.

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME Building Assessments	PROJECT DESCRIPTION Structural and architectural review of each building within the Village.	NEED FOR PROJECT Within the Heritage Site at Backus there are many buildings all in different physical conditions. A report is needed to assist in preparing an operations plan for the future.
PROJECT MANAGER Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS	\$ 25,000					\$ 25,000
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital	\$ 25,000					\$ 25,000
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
TOTALS	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

NOTES

--

Backus Heritage and Education Services Capital Project Detail Sheets

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME	PROJECT DESCRIPTION	NEED FOR PROJECT
Conservation Education Centre Exterior Updates	Replace the back porch and deck, and the eavestrough, downspout and fascia on the Backus Education Centre.	To continue the upgrades on the Education Centre exterior. The back porch/deck structure was installed a number of years ago and is starting to deteriorate. The eavestrough, downspout and fascia need to be removed and replaced on the porch and the entire building.
PROJECT MANAGER		
Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS	\$ 64,000					\$ 64,000
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ 64,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL						\$ -
ENDOWMENT FUNDING	\$ 64,000					\$ 64,000
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
TOTALS	\$ 64,000	\$ -	\$ -	\$ -	\$ -	\$ 64,000

NOTES

New concrete sonotube foundations and pressure treated deck framing will be installed. The new porch and deck will be constructed with composite deck boards. Metal fascia flashing, eavestroughs and downspouts to be installed.

Conservation Parks Management Services Capital Project Sheets

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME	PROJECT DESCRIPTION	NEED FOR PROJECT
Haldimand CA South Side Hydro Upgrades	Update the hydro, water and septic infrastructure to sites 1-11 and 51-60 on the south side. Add eight sites to the current 60.	The sites septic lines, water lines, and hydro boxes need to be upgraded. The pavilion needs to be removed due to erosion and safety concerns. Once the hydro panel box located at the pavilion is relocated within the south section and upgraded from a 100amp service to a 200amp service, the pavilion can be removed. Eight additional sites will be gained bringing the total to 68 in the south section.
PROJECT MANAGER		
Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS	\$ 19,000					\$ 19,000
MATERIALS AND SUPPLIES	\$ 31,755					\$ 31,755
EQUIPMENT						\$ -
OTHER						\$ -
TOTALS	\$ 50,755	\$ -	\$ -	\$ -	\$ -	\$ 50,755

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
IN-YEAR SURPLUS	\$ 50,755					\$ 50,755
TOTALS	\$ 50,755	\$ -	\$ -	\$ -	\$ -	\$ 50,755

NOTES

The area will be reconfigured to gain eight additional seasonal camping sites.

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER
(use GL account #)

PROJECT NAME Waterford CA Playground Equipment	PROJECT DESCRIPTION Install a full-structure playground.	NEED FOR PROJECT There is currently no playground equipment at Waterford CA. To further enhance the campground and the camping experience for families.
PROJECT MANAGER Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS	\$ 3,000					\$ 3,000
MATERIALS AND SUPPLIES	\$ 3,000					\$ 3,000
EQUIPMENT	\$ 46,109					\$ 46,109
OTHER						\$ -
TOTALS	\$ 52,109	\$ -	\$ -	\$ -	\$ -	\$ 52,109

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE	\$ 52,109					\$ 52,109
IN-YEAR SURPLUS						\$ -
TOTALS	\$ 52,109	\$ -	\$ -	\$ -	\$ -	\$ 52,109

NOTES

The full-structure playground includes a swingset, three slides, three climbing structures, and platforms. It would be professionally installed on-site.

Maintenance Operation Services Capital Project Sheets

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER
(use GL account #)

PROJECT NAME	PROJECT DESCRIPTION	NEED FOR PROJECT
Vehicle Replacement	Purchase one new 1/2 ton 4x4 pickup truck.	To upgrade and maintain the vehicle fleet. Replacing a 2009 GMC Sierra with 166,848 km.
PROJECT MANAGER		
Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 265,000
OTHER						\$ -
TOTALS	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 265,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
IN-YEAR SURPLUS	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 265,000
TOTALS	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 265,000

NOTES

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME Vehicle Replacement	PROJECT DESCRIPTION Purchase one new 3/4 ton 4x4 pickup truck.	NEED FOR PROJECT To upgrade and maintain the vehicle fleet. Replacing a 2010 Chev Silverado with 146,045 km.
PROJECT MANAGER Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT	\$ 62,000					\$ 62,000
OTHER						\$ -
TOTALS	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ 62,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
IN-YEAR SURPLUS	\$ 62,000					\$ 62,000
TOTALS	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ 62,000

NOTES

--

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME Equipment Replacement	PROJECT DESCRIPTION Purchase of one new diesel zero-turn riding lawn mower.	NEED FOR PROJECT The new mower will replace a 2005 Toro. The fleet of lawnmowers are utilized to best match the need at the various locations at LPRCA.
PROJECT MANAGER Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 95,000
OTHER						\$ -
TOTALS	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 95,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
IN-YEAR SURPLUS	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 95,000
TOTALS	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ 95,000

NOTES

--

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME Equipment Purchase	PROJECT DESCRIPTION Purchase of one new 4WD 40 HP diesel tractor with front loader bucket.	NEED FOR PROJECT The tractor at Waterford North CA (WNCA) needs to be upgraded. The old tractor will then be deployed to Deer Creek CA (DCCA) which will benefit from having a small tractor on site to manage road washouts to the boat ramp and other maintenance. The current tractor at WNCA needs to be replaced with a larger model.
PROJECT MANAGER Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT	\$ 38,000				\$ 55,000	\$ 93,000
OTHER						\$ -
TOTALS	\$ 38,000	\$ -	\$ -	\$ -	\$ 55,000	\$ 93,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital						\$ -
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
IN-YEAR SURPLUS	\$ 38,000				\$ 55,000	\$ 93,000
TOTALS	\$ 38,000	\$ -	\$ -	\$ -	\$ 55,000	\$ 93,000

NOTES

The current tractor is a 29 HP New Holland and the replacement will be between a 39 HP to 40 HP tractor.
--

Corporate Services Capital Project Detail Sheets

**2025-2029 CAPITAL BUDGET FOR LPRCA
CAPITAL PROJECT DETAIL SHEET**

PROJECT NUMBER (use GL account #)

PROJECT NAME	PROJECT DESCRIPTION	NEED FOR PROJECT
Computer Upgrades	Five laptop replacements plus accessories and various components.	To upgrade and maintain computer systems. Five laptops along with various accessories will be purchased and deployed where needed.
PROJECT MANAGER		
Judy Maxwell, General Manager		

ESTIMATED COSTS	2025	2026	2027	2028	2029	TOTAL
LAND ACQUISITION						\$ -
BUILDING CONSTRUCTION						\$ -
CONSULTANTS						\$ -
CONTRACTS						\$ -
MATERIALS AND SUPPLIES						\$ -
EQUIPMENT	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000
OTHER						\$ -
TOTALS	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000

SOURCES OF FINANCING	2025	2026	2027	2028	2029	TOTAL
MUNICIPAL GENERAL LEVY - Capital	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000
PROVINCIAL						\$ -
ENDOWMENT FUNDING						\$ -
UNRESTRICTED RESERVE						\$ -
MOTOR POOL RESERVE						\$ -
USER FEE RESERVE						\$ -
IN-YEAR SURPLUS						\$ -
TOTALS	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000

NOTES

Schedule of Land Holdings 2024

LONG POINT REGION CONSERVATION AUTHORITY Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

NORFOLK	ROLL NUMBER 33-10	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
WATSON LANDS CA	541-010-29300-0000	179.96	TT	179.96	463,009
WATSON LANDS CA	541-010-38600-0000	94.02	TT	94.02	321,000
WATSON LANDS CA	541-010-38610-0000	0.77	CL	0.77	7,700
WATSON LANDS CA	541-020-10550-0000	30.2	TT	30.2	122,000
WATSON LANDS CA	541-050-01920-0000	1.49	CL	1.49	11,400
PUBLIC TRUSTEE (GIBEL)	541-020-01000-0000	65	TT	65	109,000
ABBOTT & TOWNSEND	541-020-66100-0000	95	TT	95	323,000
VERMEERSCH TRACT	541-050-03510-0000	10	TT	10	32,000
PARROTT	541-060-00100-0000	100.04	TT	100.04	331,000
RINGLAND	541-060-04900-0000	100	TT	100	132,000
MCCONKEY-MIDDLETON WETLANDS	541-060-06300-0000	137.43	TT	137.43	373,000
MIDDLETON WETLANDS	541-060-06310-0000	2.16	CL	2.02	30,000
not on MPAC statement			RT	0.14	2,000
LEE/ANDERSON/BECKER	541-060-09900-0000	200.1	TT	200.1	496,000
PARSONS	541-060-18000-0000	215.52	TT	215.52	522,000
CROTON CA	541-070-14320-0000	16	CL	16	108,000
DEVOS	542-020-21410-0000	94.15	TT	94.15	305,000
NEMETH	542-030-05000-0000	100	TT	100	324,000
DEER CREEK FOREST	542-030-10700-0000	252.04	TT	190.56	176,300
DEER CREEK CA			RT	59.13	56,700
			CL	2.35	
JACKSON	542-030-15200-0000	100	TT	100	324,000
HEPBURN/DEWANNAMACKER	542-030-18000-0000	101.44	TT	72.97	236,400
			CL	28.47	93,600
CARR	542-040-24500-0000	50	TT	36.38	118,800
			RT	0.31	66,200
			CL	13.31	
LOWER BIG CREEK/TWIN GULLIES	542-040-20000-0000		CL	1.55	7,400
		89.89	TT	88.34	285,600
TWIN GULLIES	542-040-12100-0000	47.81	TT	47.81	122,000
WILSON	543-010-11700-0000	200	CL	200	198,000
MOULTON/TOWNSEND	543-010-14700-0000	46.3	CL	46.3	276,000
FERRIS/ARMSTRONG/COPPENS	543-010-18200-0000	385.33	CL	385.33	321,000
ROWAN MILLS CA	543-010-23300-0000	108.89	TT	108.89	138,000
HODGES	543-020-01800-0000	50	TT	50	162,000
A. BECKER C.A. FOREST	543-020-19200-0000	13	TT	13	53,000
BACKUS CA / MUSEUM	543-020-37500-0000	430.33	RT	73.5	227,200
BACKUS FOREST/DUMP			TT	324.83	264,800
FRONT FIELD-ARMSTRONG RENTAL			FT	32	142,500
LB SANCTUARY/CRIDLAND	543-030-14910-0000	90.84	FT	90.84	131,000
VIERAITIS LAND RENTAL					
LB-BOYD/VIERAITIS LAND RENTAL	543-030-19410-0000	70.18	FT	9.28	217,700
			TT	60.9	44,300
LB MARSH	543-030-19500-0000	545.58	RT	0.8	1,100
			CL	544.78	795,900
LB-WALKER/VIERAITIS LAND RENTAL	543-030-19600-0000	39.26	FT	39.26	186,000
LB-ROBINSON	543-050-00200-0000	55.8	RT	50.86	93,900
			RT	4.94	24,700
TRAVIS/DESILVER	545-010-18800-0000	25.04	TT	25.04	81,000
ALLAN	545-020-01900-0000	50	TT	50	162,000
FLOYD/HARRIS	545-020-02900-0000	150	TT	95.95	264,800

LONG POINT REGION CONSERVATION AUTHORITY
Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

			CL	54.05	149,200
BURWELL	545-020-03500-0000	100	CL	35.76	118,500
			TT	64.24	207,500
FLOYD/HARRIS	545-020-12100-0000	200	TT	200	496,000
GESQUIERE	545-030-04400-0000	62.02	TT	62.02	200,000
RONEY	545-030-07500-0000	80	TT	80	259,000
HARVEY	545-030-11000-0000	99.5	TT	45.04	145,900
			CL	54.46	180,100
LONG	545-030-11500-0000	100	TT	100	245,000
TULPIN	543-020-36200-0000	6.08	RT	6.08	51,000
NEUFELD	543-010-23702-0000	45.19	TT	45.19	146,000
WALSINGHAM FLATS C.A.-HUYGE	543-010-02210-0000	69.07	TT	61	197,300
			CL	8.07	32,700
WALSINGHAM FLATS C.A.-HUYGE	543-010-02220-0000	9.42	RT	9.42	84,900
			CL		1,100
SUBTOTAL:		5,115		5,115	11,798,209

NORFOLK FORMER TOWNSHIP OF DELHI	ROLL NUMBER 33-10	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
LITTLE LAKE CA	491-003-53000-0000	183.11	RT	9.37	34,300
LITTLE LAKE WETLAND			CL	82.43	179,900
			TT	91.31	198,800
GREATHEAD	491-006-13000-0000	125	TT	125	325,000
PERSALL	491-006-14000-0000	22	TT	22	22,500
TARCZA	491-006-42000-0000	100.33	TT	100.33	293,000
VANESSA CA	491-010-04000-0000	26	TT	26	27,500
TEETERVILLE CA		36.6	CL	36.6	179,100
McINTOSH	491-011-16500-0000	22.32	TT	22.32	90,000
LIVSEY		20	TT	20	75,000
WINTEMUTE/COLLVER		60	TT	60	241,000
RYDER	491-020-09500-0000	45.5	TT	45.5	183,000
MADDEFORD	491-022-34000-0000	28.21	TT	28.21	72,000
LANDON	491-022-81000-0000	50	TT	50	38,500
MCKNIGHT	491-023-35000-0000	16.5	TT	16.5	17,600
EARL/DANYLVICH/HANSON	491-002-39150-0000	159.89	CL	76.53	197,200
	493-010-48600-0000		TT	83.36	214,800
LANDON	493-020-17400-0000	50	TT	50	38,500
CA SMITH		50	TT	50	101,000
KING/SWICK	493-030-22300-0000	200	TT	200	473,000
HAMMOND		50	TT	50	162,000
SOWDEN		55	TT	55	178,000
VITTORIA CA BRAMHILL	493-040-20500-0000	20.12	CL	19.64	146,500
	493-050-03100-0000		RT	0.48	3,500
VANLONDERSELE/ Janssen (old)	493-050-03300-0000	25.56	TT	25.56	82,000
VITTORIA CA	493-050-11800-0000	34	RT	13.26	8,200
	493-060-32900-0000		CL	20.74	12,800
LIPSETT/PENNER		137.85	CL	32.93	90,300
	493-030-11410-0000		TT	104.92	287,700
BAKER		25	CL	9.89	81,100
	493-060-33800-0000		TT	15.11	48,900
MACKAY/KYTE/LAFORGE		134	CL	79.08	219,400

LONG POINT REGION CONSERVATION AUTHORITY
Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

			TT	54.92	152,600
MASON/BUCHNER	493-060-33900-0000	50	TT	50	35,000
FISHER CA		131.75	TT	131.75	118,000
CORNELL		17.32	CL	17.32	66,000
	493-070-03600-0000	188	TT	188	225,000
LEHMAN DAM CA		30.87	RT	30.87	39,000
CROTON		22	CL	21.65	90,600
	493-070-03700-0000		RT	0.35	1,400
SIDNEY BACK C.A.		72.17	TT	72.17	277,000
SIDNEY BACK		19.48	TT	19.48	78,000
DE CLOET	493-070-04300-0000	76.26	TT	76.26	62,000
CASSELTON		14	TT	14	45,000
GAGE PROPERTY		50	TT	50	202,000
BLOMMAERT TRACT	493-070-05900-0000	37.86	TT	37.86	122,000
SUBTOTAL:		2,387		2,387	5,835,700

NORFOLK TOWN OF SIMCOE	ROLL NUMBER 33-10	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
SUTTON CA	401-001-08500-0000	19.94	CL	18.12	260800
			RT	1.82	26200
SUTTON CA/CANADIAN CANNERS	401-001-27000-0000	1.2	RT	0.39	14200
			CL	0.81	29300
BROOK CA	401-015-35600-0000	30.04	TT	22.51	19500
			CL	7.53	6500
SUBTOTAL:		51		51	356,500

LONG POINT REGION CONSERVATION AUTHORITY
Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

NORFOLK FORMER CITY OF NANTICOKE	ROLL NUMBER 33-10	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
POW WETLAND	336-030-61800-0000	47.3	RT	0.79	1,900
			CL	46.51	115,100
WAT. CA FOREST	336-050-02500-0000	294.21	TT	50	73,200
CAMP TRILLIUM			RT	198.5	4,363,000
WATERFORD C.A.			RT	0	
** 5 acres Waterford Trout Pond	(included in C.Trillium)		CL	45.74	79,800
WORKSHOP	336-050-47300-0000	77	RT	8	6,700
WORKSHOP FOREST			TT	69	58,300
BLACK CREEK CA FOREST	337-040-14600-0000	21	TT	21	16,200
SOWDEN FOREST	337-060-00510-0000	15	TT	15	57,000
HAY CR FOREST	337-060-01500-0000	98.5	TT	97.5	134,700
HAY CREEK CA			RT	1	1,300
DEWAL/BLACK CREEK	337-040-18250-0000	2	RT	2	12,400
VERN RYERSE MEMORIAL CA	337-060-07710-0000	2.34	RT	2.34	35,500
VERN RYERSE MEMORIAL CA	337-060-07800-0000	0.54	RT	0.54	7,700
- severance apportionment 2005					
NORFOLK CA	337-060-05200-0000	45.26	RT	45.26	334,000
SUBTOTAL:		603		603	5,296,800

TOTAL ACRES NORFOLK

FT	171
CL	1,910
RT	520.15
TT	5,554
	<u><u>8,156</u></u>

TOTAL NORFOLK

LONG POINT REGION CONSERVATION AUTHORITY
Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

BRANT	ROLL NUMBER 29-20	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
FARKASH	29-20-011-040-29900	102	TT	102	163,000
MISNER	29-20-011-010-36600	50	TT	50	202,000
ROSWELL/BROWN/HARLEY TRACT	29-20-011- 040-26900	80	TT	80	137,000
DROZD/CHERNISHENKO	29-20-011-010-37200	100	TT	100	193,000
DAWES/CHAMBERS/TONTSCH	29-20-011-040-21200	75	TT	75	127,000
PHIPPS	29-20-011-040-16600	8	RT	8	44,500
DEAN	29-20-011-010-54000	202.51	TT	202.51	519,000
DAWES	29-20-011-040-14100	40	TT	40	60,000
DAWES/NORRIS	29-20-011-010-57000	10.16	RT	10.16	99,000
MOORE/FORCE	29-20-011-010-57200	50	CL	50	187,000
ARMSTRONG	29-20-011-010-59500	5.16	CL	5.16	80,000
DAWES/LOCK/SAVAGE	29-20-011-010-60900	303.7	CL	292.07	244,300
			RT	11.63	9,700
POOLE/DURHAM	29-20-011-010-65400	25.11	RT	3.72	22,400
			CL	21.39	128,600
MOORE	29-20-011-010-64800	165	TT	165	184,000
CALEY	29-20-011-010-63600	263	TT	263	234,000
MAWHINNEY	29-20-011-010-65700	15	TT	15	60,000
HARLEY/ROSWELL/BROWN	29-20-011-040-26299	7.16	RT	7.16	105,000
TOTAL		1,502		1,502	2,799,500

TOTAL ACRES BRANT

CL	369	-10.75
RT	41	-10.57
TT	1,093	

TOTAL BRANT

1,502

LONG POINT REGION CONSERVATION AUTHORITY
Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

NORWICH	ROLL NUMBER 32-02	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
ARTHUR	3202-010-020-14500-0000	25	TT	25	24,500
HUGHES	3202-010-040-19500-0000	319.46	TT	319.46	333,000
OATMAN CA FOREST	3202-010-050-06100-0000	40	TT	40	34,500
ROCKS MILL FOREST	3202-010-050-11100-0000	77.94	TT	77.94	82,000
ROCKS MILL	3202-010-050-11400-0000	5.35	RT	5.35	20,000
NORWICH CA	3202-020-020-00900-0000	31.85	RT	31.85	40,000
NORWICH CA	3202-020-020-19406-0000	8.58	RT	8.58	10,200
NORWICH CA	3202-030-010-24500-0000	71	RT	35.87	34,700
			CL	35.13	25,800
SACKRIDER	3202-030-030-02400-0000	50	TT	50	63,000
SMITH	3202-030-030-02800-0000	43	TT	43	123,000
HOPKINS	3202-030-040-11300-0000	81.52	TT	13.4	14,500
			CL	68.12	100
TOTAL:		754		754	805,300

TOTAL ACRES NORWICH

CL	103
RT	82
TT	569
	<u><u>754</u></u>

TOTAL NORWICH

TILLSONBURG	ROLL NUMBER 32-04	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
TILLSONBURG CA	32-04-020-020-44200-0000	15.62	RT	15.62	18,000
FARKAS	32-04-030-030-22100-0000	1.49	RT	1.49	3,500
TOTAL:		17		17	21,500

TOTAL ACRES TILLSONBURG

RT	17
	<u><u>17</u></u>

TOTAL TILLSONBURG

LONG POINT REGION CONSERVATION AUTHORITY
Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

BAYHAM	ROLL NUMBER 34-01	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
PT. BURWELL CA	34-01-000-001-01500-0000	0	RT	10.82	0
VIENNA CA	34-01-000-002-01000-0000	10.82	TT	0.16	15,900
BAKER	34-01-004-001-22900-0000	0.16	RT	0.61	60,000
BARTLETT	34-01-004-001-23900-0000	0.61	RT		2,000
RUGENUIS/CARSON LN	34-01-000-006-17250-0000	23.18	TT	23.18	50,000
BEATTIE	34-01-000-003-09120-0000	18.1	TT	18.1	41,500
TOTAL:		53		53	169,400

TOTAL ACRES BAYHAM

	RT	11
	TT	41
TOTAL BAYHAM		53

SW OXFORD	ROLL NUMBER 32-11	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
DEREHAM WETLAND-FULLER	32-11-010-040-03502-0000	93.42	TT	93.42	89,000
DEREHAM WETLAND-BUTLER	32-11-010-040-03900-0000	25.24	CL	23.93	31,800
			RT	1.31	1,700
DEREHAM WETLAND-JEFFERY	32-11-010-040-04200-0000	42.31	CL	41.24	49,700
			RT	1.07	1,300
DEREHAM WETLAND-STAFFORD	32-11-010-040-04400-0000	25	RT	1.01	1,300
			CL	23.99	32,200
DEREHAM WETLAND-LEE	32-11-010-040-04500-0000	19.13	RT	1.84	2,400
			CL	17.29	22,600
DEREHAM WETLAND-ATKINSON	32-11-010-040-04600-0000	37.61	TT	13.75	18,200
			CL	23.86	31,300
DEREHAM WETLAND-HAWKINS	32-11-010-050-02300-0000	50	TT	50	44,500
HUGHES	32-11-010-050-08400-0000	87.75	TT	87.75	103,000
DEREHAM WETLANDS-PATON	32-11-010-040-04300-0000	10.1	FT	1.63	5,000
			CL	8.47	26,500
DEREHAM WETLANDS-PATON	32-11-010-040-04401-0000	19.17	FT	10.3	51,400
			CL	8.87	26,600
TOTAL:		410		410	538,500

TOTAL ACRES SW OXFORD

	FT	12
	CL	148
	RT	5
	TT	245
TOTAL SW OXFORD		410

LONG POINT REGION CONSERVATION AUTHORITY
Schedule of Land Holdings 2024

*Legend	
FT	Farmland
CL	Conservation Lands
RT	Residential/Recreational
TT	Managed Forest

HALDIMAND	ROLL NUMBER 28-10	TOTAL ACRES	DESC. CODE	ACRES BREAKDOWN	REALTY ASSESSMENT 2023
HALDIMAND NC	332-002-09410-0000	121.12	RT	36.4	229,000
			TT	78.57	184,700
			CL	6.15	20,300
HALDIMAND SOUTH		15.32	RT	15.32	120,000
JAQUES	332-002-09420-0000	40.77	TT	40.77	95,000
			RT		
TOTAL:		177		177	649,000

TOTAL ACRES HALDIMAND

CL	6
RT	52
TT	119

TOTAL HALDIMAND

<u>177</u>

LPRCA LAND HOLDINGS SUMMARY

Tax Class	Acres	Description
FT	183	Farmland
CL	2,536	Conservation Lands
RT	728	Residential / Recreational
TT	7,621	Managed Forest
TOTAL	<u>11,068</u>	

Appendix A: Fee Schedule

Planning Act Review Fees			
Application Type	2024 Fees	Proposed 2025 Fees	% Change
Preconsultation Fee			
Review, comment, or participation in preconsultation process	\$ 300	\$ 315	5%
Subdivision and Vacant Land Condominium			
	\$1,380 + \$100/lot (Total Maximum \$15,000.00 +HST)	\$1,450 + \$105/lot (Total Maximum \$15,000.00 +HST)	5%
To draft plan approval including associated OPA and ZBA	\$ 455	\$ 475	4%
Red-line revision (applicant initiated)	\$ 720	\$ 755	5%
Technical plans and reports (SWM with grading & sediment	\$ 225	\$ 235	4%
Clearance letter (each phase)			
Zoning By-Law Amendment			
Minor	\$ 455	\$ 475	4%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Combined Official Plan/Zoning By-Law Amendment			
Minor	\$ 720	\$ 755	5%
Accompanied by 1 technical report	\$ 1,430	\$ 1,500	5%
Accompanied by 2 technical reports	\$ 2,060	\$ 2,160	5%
Consent (severance)			
Minor	\$ 455	\$ 475	4%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Variance			
Minor	\$ 455	\$ 477	5%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Site Plan Control			
Minor	\$ 455	\$ 475	4%
Accompanied by 1 technical report	\$ 720	\$ 755	5%
Accompanied by 2 technical reports	\$ 1,430	\$ 1,500	5%
Complex Application (incl. OPA/ZBL/Site Plan) for golf courses, trailer parks, campgrounds and lifestyle communities.	\$ 2,060	\$ 2,160	5%

General Notes for All Application Fees:

1. It is strongly recommended that proponents pre-consult with LPRCA and, if necessary the municipality, prior to the submission of all applications and the preparation of detailed technical reports(s).
2. This fee schedule is effective as of **January 1, 2024** and LPRCA reserves the right to revise this fee schedule at any time without notice to adequately cover the costs to provide the service.
3. All applicable taxes are extra.
4. Applications that fall under one or more categories will be charged at the highest rate.
5. Fees are assessed based on the extent of review required. LPRCA reserves the right to levy supplementary
6. The fees for technical review include one comprehensive review, and one review of the resubmission. Second and each additional resubmission shall be subject to a resubmission fee of 20% of the original application up to a maximum of \$525.
7. Fees must be paid at the time the application is submitted.
8. Where a Section 28 permit approval is required in addition to a Planning Act application for the same activity, the Section 28 permit fee will be **discounted 50%**.

Ontario Regulation 41/24 Permit Fees			
Application Type	2024 Fees	Proposed 2025 Fees	% Change
<p>Very minor development <u>Development with very low risk of impact on natural hazards or natural features.</u> Examples:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Non-habitable accessory structures less than 23 m² (247 ft²), e.g. decks, fences, above-ground pools, barns, sheds <input type="checkbox"/> Fill placement removal and/or grading (landscaping, driveway top-dressing) <input type="checkbox"/> Off-line pond maintenance 	\$ 200	\$ 210	5%
<p>Minor development, interference and alteration <u>Development/work with low risk of impact on natural hazards or natural features. No technical reports are required.</u> Examples:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Raising building or additions not requiring engineered drawings <input type="checkbox"/> Repairs/renovations to existing building <input type="checkbox"/> Non-habitable accessory structures less than 100 m² (1076ft²) <input type="checkbox"/> Septic system <input type="checkbox"/> Fill placement, removal/or grading (not requiring engineered plans) <input type="checkbox"/> Minor development (as listed above) more than 30 metres from a wetlands <input type="checkbox"/> New or replacement residential structures more than 30 metres from a wetland <input type="checkbox"/> Minor utilities (directional bore) <input type="checkbox"/> New offline ponds (grading plan required) <input type="checkbox"/> Docks, boathouses <input type="checkbox"/> Routine/maintenance dredging <input type="checkbox"/> Minor repairs to existing shoreline structures <input type="checkbox"/> Maintenance, repair or replacement of access crossings <input type="checkbox"/> Other applications not deemed by staff to be "Major" in nature 	\$ 405	\$ 425	5%
<p>Major development, interference and alteration <u>Development/work with moderate risk of impact on natural hazards or natural features. Detailed report and/or plans are required.</u> Examples:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Raising building or additions requiring engineered plans <input type="checkbox"/> Non-habitable accessory structures greater than 100 m² (1076ft²) <input type="checkbox"/> New or replacement structures in a natural hazard area <input type="checkbox"/> Fill placement, removal and/or grading (requiring engineered plans) <input type="checkbox"/> Development (including minor development as listed above) less than 30 metres from a wetland <input type="checkbox"/> Major development greater than 30 m from a wetland <input type="checkbox"/> New offline pond with overflow or channel connection <input type="checkbox"/> Maintenance/repairs to existing shoreline structures <input type="checkbox"/> Water crossing, bridge repair <input type="checkbox"/> Stormwater management outlet structure <input type="checkbox"/> Other applications deemed by staff to be "Major" in nature 	\$ 695	\$ 730	5%

Ontario Regulation 41/24 Permit Fees			
Application Type	2024 Fees	Proposed 2025 Fees	% Change
<p><u>Complex development, interference and alteration</u> <u>Development/work with a high risk and/or potential impact to natural hazards or natural features. One or more studies are required, e.g. an environmental impact study, hydraulic analysis, storm water management report or slope stability study. Examples:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Large fill placement, removal, grading (greater than 1000 m3) <input type="checkbox"/> Golf courses <input type="checkbox"/> New watercourse bank stabilization <input type="checkbox"/> New Lake Erie shoreline protection structure <input type="checkbox"/> Bridge replacement <input type="checkbox"/> Channel realignment 	\$ 1,380	\$ 1,450	5%
<u>General</u>			
On Site Technical Advice Fee <i>(Will be applied to permit application if submitted within 12 months from inspection)</i>	\$ 248.60 HST included	\$ 260.00 HST included	5%
Wetland Boundary Delineation <i>(Review of MNRF Wetland boundary in the field by LPRCA ecologist, on property owner request)</i>	\$ 360.00 HST included	\$ 375.00 HST included	4%
Title Clearance <i>(solicitor, realtor, other requests for detailed property information)</i>	\$ 248.60 HST included	\$ 260.00 HST included	5%
Violations/Application where work has proceeded without authorization	2 x Fee	2 x Fee	
Permit Revisions <i>(Must be minor in nature and permit must still be valid.)</i>	\$ 95	\$ 100	5%
Minister's Zoning Order (MZO) <i>(Permit associated with a Minister's Zoning Order)</i>	Cost recovery	Cost recovery	

General Notes for all Application Fees

- It is strongly recommended that proponents pre-consult with LPRCA and, if necessary the municipality, prior to the submission of an application and the preparation of detailed plans and technical report(s).
- Fees must be paid at the time the permit application is submitted. Fees may be paid by debit, cash or cheque (made out to the Long Point Region Conservation Authority) over the phone by credit card or at the LPRCA administration office
- In the event that the application is placed in a higher fee category, the difference in fee must be paid prior to review. If the application is placed in a lower category, LPRCA will reimburse the applicant accordingly.
- Fees are assessed based on the extent of review required. LPRCA reserves the right to levy supplementary fees should the review require a substantially greater level of effort than covered by the standard categories above; this supplementary fee includes the peer review of any relevant documents or information.
- The fees for technical review include one comprehensive review, and one review of the resubmission. Second and each additional resubmission shall be subject to a resubmission fee of 20% of the original application up to a maximum of \$525.
- Where a Section 28 permit approval is required in addition to a Planning Act application for the same activity, the Section 28 permit fee will be **discounted 50%**.
- Where a permit has been submitted for an activity across multiple properties and applicants working together, the fee for each property shall be calculated as 50% of the permit fee. For example, the fee for a new shoreline protection structure constructed across two properties is \$725 each.
- Costs associated with permits (including any conditions) issued under a Minister's Zoning Order shall be paid by the applicant, this includes but is not limited to staff time, any legal review, board expenses, etc.

CONSERVATION AREA FEE SCHEDULE
Backus, Deer Creek, Haldimand, Norfolk and Waterford North

	2020 HST included	2021 HST included	2022 HST included	2023 HST included	Draft 2024 HST included	Draft 2025 HST included	Draft increase %
DAY USE FEES							
Walk-in (under 12 free)	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$7.00	16.67%
Vehicle	\$14.00	\$15.00	\$15.00	\$15.00	\$15.00	\$16.00	6.67%
Motorcycle	\$9.00	\$9.00	\$9.00	\$9.00	\$9.00	\$10.00	11.11%
Season Vehicle Day Pass	\$85.00	\$95.00	\$95.00	\$100.00	\$100.00	\$110.00	10.00%
Season Vehicle Pass Replacement	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	0.00%
Mini Bus	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	\$55.00	0.00%
Bus	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00	0.00%
Operator Permit Fee - Annual		\$350.00	\$350.00	\$375.00	\$375.00	\$375.00	0.00%
Operator Customer Fee - per person		\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	0.00%
Picnic Site						\$32.00	NEW
CAMPING FEES							
<u>Per Night</u>							
Unserviced*	\$38.00	\$38.00	\$38.00	\$40.00	\$41.00	\$42.00	2.44%
With Hydro & Water 15 amp*	\$50.00	\$50.00	\$50.00	\$53.00	\$55.00	\$57.00	3.64%
With Hydro & Water 30 amp*	\$59.00	\$59.00	\$59.00	\$60.00	\$63.00	\$65.00	3.17%
With Hydro, Water & Sewer 15 amp*	\$61.00	\$61.00	\$61.00	\$64.00	\$66.00	\$69.00	4.55%
With Hydro, Water & Sewer 30 amp*	\$70.00	\$70.00	\$70.00	\$70.00	\$73.00	\$76.00	4.11%
<i>*20% discount for overnight camping for seniors & the disabled. Must show senior or disability permit.</i>							
<u>Cabin Rental Per Night</u>							
Cabin 900 A (Backus only)	\$60.00	\$60.00	\$60.00	\$65.00	\$70.00	\$73.00	4.29%
Cabin 901 D (Backus only)	\$105.00	\$105.00	\$105.00	\$110.00	\$115.00	\$120.00	4.35%
<u>Per Week</u>							
Unserviced	\$225.00	\$225.00	\$225.00	\$240.00	\$246.00	\$252.00	2.44%
With Hydro & Water 15 amp	\$305.00	\$305.00	\$305.00	\$318.00	\$330.00	\$342.00	3.64%
With Hydro & Water 30 amp	\$350.00	\$350.00	\$350.00	\$360.00	\$378.00	\$390.00	3.17%
With Hydro, Water & Sewer 15 amp	\$368.00	\$368.00	\$368.00	\$384.00	\$396.00	\$414.00	4.55%
With Hydro, Water & Sewer 30 amp	\$415.00	\$415.00	\$415.00	\$420.00	\$438.00	\$456.00	4.11%
<u>Cabin Rental Per Week</u>							
Cabin 900 A (Backus only)	\$360.00	\$360.00	\$360.00	\$360.00	\$385.00	\$400.00	3.90%
Cabin 901 D (Backus only)	\$630.00	\$630.00	\$630.00	\$630.00	\$635.00	\$660.00	3.94%
<u>Per Month</u>							
Unserviced	\$675.00	\$675.00	\$675.00	\$720.00	\$738.00	\$756.00	2.44%
With Hydro & Water 15 amp	\$915.00	\$915.00	\$915.00	\$954.00	\$990.00	\$1,026.00	3.64%
With Hydro & Water 30 amp	\$1,050.00	\$1,050.00	\$1,050.00	\$1,080.00	\$1,134.00	\$1,170.00	3.17%
With Hydro, Water & Sewer 15 amp	\$1,100.00	\$1,100.00	\$1,100.00	\$1,152.00	\$1,188.00	\$1,242.00	4.55%
With Hydro, Water & Sewer 30 amp	\$1,240.00	\$1,240.00	\$1,240.00	\$1,260.00	\$1,314.00	\$1,368.00	4.11%
<u>Per Season</u>							
Unserviced	\$1,685.00	\$1,770.00	N/A	N/A	N/A	N/A	
With Hydro & Water 15 amp	\$2,400.00	\$2,520.00	\$2,570.00	\$2,623.50	\$2,722.50	\$2,821.50	3.64%
With Hydro & Water 30 amp	\$2,650.00	\$2,785.00	\$2,840.00	\$2,970.00	\$3,118.50	\$3,217.50	3.17%
With Hydro, Water & Sewer 15 amp	\$2,900.00	\$3,045.00	\$3,105.00	\$3,168.00	\$3,267.00	\$3,415.50	4.55%
With Hydro, Water & Sewer 30 amp	\$3,125.00	\$3,285.00	\$3,350.00	\$3,465.00	\$3,613.50	\$3,762.00	4.11%
Premium & 30 amp	\$3,200.00	\$3,360.00	\$3,430.00	\$3,565.00	\$3,740.00	\$3,925.00	4.95%
2nd Season Vehicle Day Pass	\$50.00	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00	0.00%
Exterior Fridge (Seasonal)	\$275.00	\$300.00	\$300.00	\$325.00	\$335.00	\$335.00	0.00%
Seasonal Camper Late Payment Fee					\$75.00	\$75.00	0.00%

CONSERVATION AREA FEE SCHEDULE

Backus, Deer Creek, Haldimand, Norfolk and Waterford North

	2020 HST included	2021 HST included	2022 HST included	2023 HST included	Draft 2024 HST included	Draft 2025 HST included	Draft increase %
Group Camping							
Group Camping Tents Only							
Group Camping (per night)	\$55.00	\$55.00	\$55.00	\$60.00	\$60.00	\$65.00	8.33%
Group Camping (per person/night)	\$6.00	\$6.00	\$6.00	\$7.00	\$7.00	\$8.00	14.29%
Portable Toilet Rental						\$205.00	NEW
OTHER FEES							
Reservation Fee - online	\$12.00	\$13.00	\$13.00	\$14.00	\$15.00	\$15.00	0.00%
Reservation Fee - by phone	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	0.00%
Cancellation/Change Fee	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	0.00%
2nd Vehicle Parking	\$11.00	\$12.00	\$12.00	\$13.00	\$13.00	\$13.00	0.00%
Pavilion	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	0.00%
Wood	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	0.00%
Kindling	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	0.00%
Ice	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	\$4.00	0.00%
Picnic Tables (per table per day)	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	0.00%
Bait / Worms	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$4.00	14.29%
Vendor permit	\$55.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	0.00%
Canoe/Kayak Rental - per hour	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$20.00	33.33%
- per 1/2 day (4 hours)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$60.00	20.00%
Boat/Trailer Storage - off site	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	0.00%
Winter Trailer Storage/camp site	\$215.00	\$225.00	\$225.00	\$225.00	\$225.00	\$250.00	11.11%
Winter Storage Late Fee (per day)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	0.00%
BACKUS HERITAGE CONSERVATION AREA							
Rentals							
Church Rental	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	0.00%
Ed. Centre Rentals							
- 1/2 day	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$247.00	2.92%
- full day Auditorium or Classroom	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$412.00	3.00%
- add for 2nd room	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	0.00%
Photography							
Photography Fee	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$100.00	33.33%
- includes entry for 2 passenger vehicles							
Education Programming							
- full day**				\$560.84	\$583.62	\$606.97	4.00%
- 1/2 day**				\$280.42	\$291.81	\$303.48	4.00%
**Maximum 40 students per class per day.							

LONG POINT REGION CONSERVATION AUTHORITY
CORPORATE SERVICES FEE SCHEDULE

	Draft 2025 before HST
CORPORATE SERVICES	
Hold Harmless Agreements for research or events	\$45.13
Irrigation Access Permits within Conservation Authority owned properties	\$1,000.00

LONG POINT REGION CONSERVATION AUTHORITY
CONSERVATION LANDS - FORESTRY FEE SCHEDULE

	Draft 2025 before HST
FORESTRY	
Consulation Service per hour	\$125.00

LONG POINT REGION CONSERVATION AUTHORITY
CONSERVATION LANDS - LEE BROWN MARSH FEE SCHEDULE

	Draft 2025 before HST
LEE BROWN MARSH	
<u>Goose Relocation</u>	
- Per Canada goos	\$6.20
<u>Hunting Fees</u>	
1-Day Field Hunt , 1 person	\$53.10
1-Day (midweek) Marsh Hunt, 1 person	\$503.78
1-Day (midweek) Marsh Hunt, 4 people	\$1,718.75
3-Day Marsh Hunt for 4 people	\$4,296.88

LONG POINT REGION CONSERVATION AUTHORITY
CONSERVATION LANDS - LANDS AND WATERS FEE SCHEDULE

	Draft 2025 before HST
LANDS AND WATERS	
<u>Tree Planting Program - Forest Ontario Sponsored</u> Full Service (Seedling and Planting) per tree ¹	\$0.70
<u>Private Landowner Tree Planting Program</u> Land Owner Cost per tree ² Full Service (Seedling and Planting) per tree ³ Rental of Tree Planter per day for trees purchased from the Conservation Authority	\$0.96 - \$2.35 \$1.75 - \$3.05 \$75.00
<u>Restoration Program</u> Erosion Control - Landowner Plans	\$350.00
¹ <i>Pricing subject to change without notice. Subject to approval and availability. Minimum 500 seedlings must be planted.</i> ² <i>Pricing subject to change without notice. Subject to availability. Minimum 150 seedlings/species.</i> ³ <i>Pricing subject to change without notice. Subject to availability. Minimum 5 acres and 500 seedlings.</i>	





Long Point Region
Conservation Authority




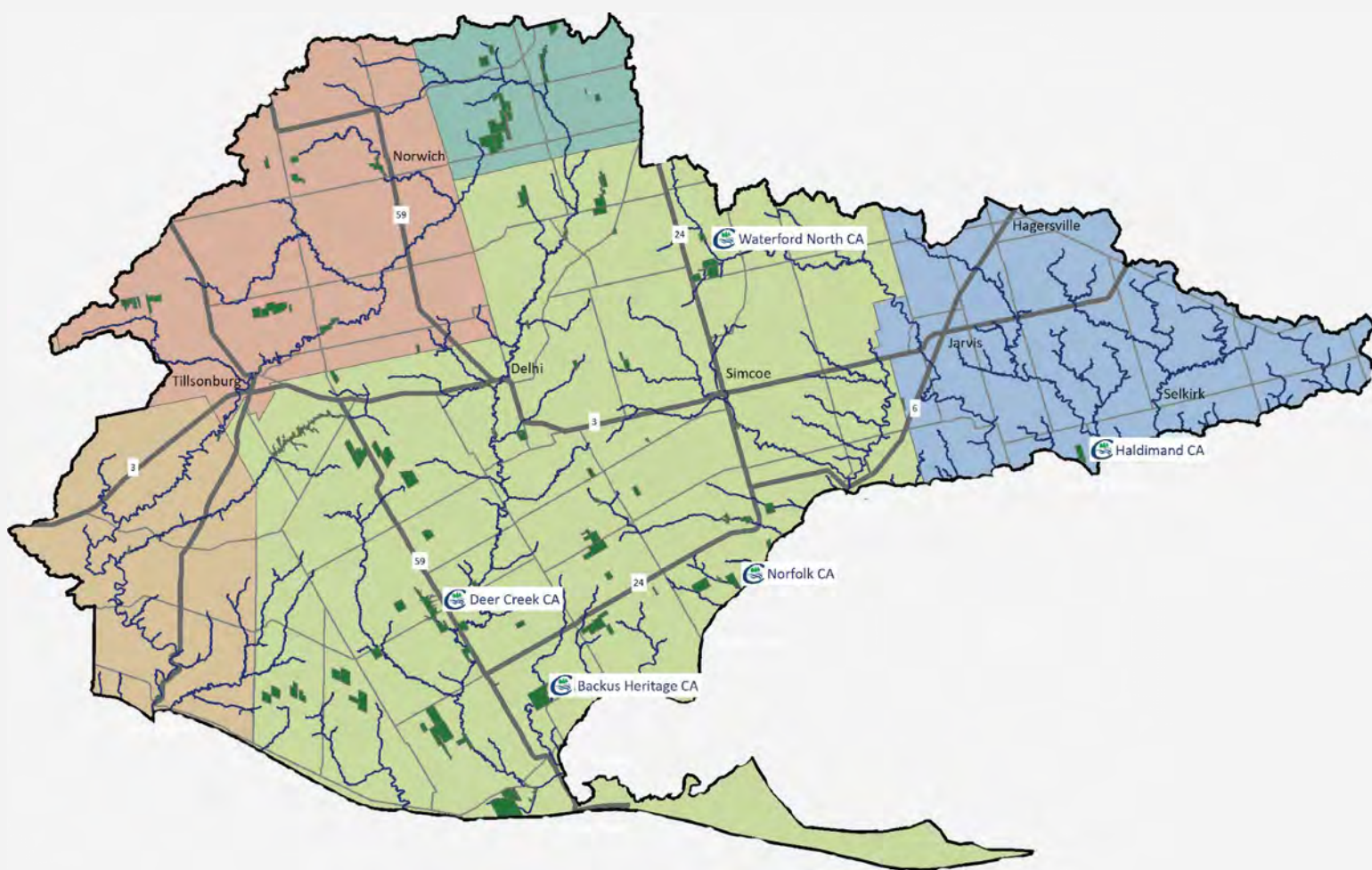
Member of the
Conservation Ontario Network

4 Elm Street, Tillsonburg, ON N4G 0C4
519-842-4242 | 1-888-231-5408
conservation@lprca.on.ca
www.lprca.on.ca

 @lpr_ca

 @LongPointConservation

 @longpointca



LPRCA MUNICIPAL PARTNERS

Municipality of Bayham | County of Brant | Haldimand County | Town of
Tillsonburg | Township of Malahide | Norfolk County | Township of Norwich
Township of South-West Oxford

November 18, 2024

Attention: Municipal CAOs, Clerks and Treasurers,

Subject: Upper Thames River Conservation Authority (UTRCA) 2025 Draft Budget

The Upper Thames River Conservation Authority (UTRCA) Board of Directors and Staff are pleased to provide you with its proposed 2025 Budget for your information. The 2025 Draft Budget currently forecasts operating expenditures of \$26,538,076 which requires a municipal contribution of \$9,051,726. In 2025, the UTRCA will leverage each municipal dollar to bring in almost three additional dollars towards conservation activities that benefit watershed residents and local communities.

Additional details are included in the enclosed:

- 2025 Draft Budget: Overview
- Municipal Specific Insert
- 2025 Draft Budget

The proposed increase in 2025 is \$1,052,137 for general operating purposes to provide a balanced budget for mandatory programs and services. The actual change for individual municipalities will vary based on the Modified Current Value Assessment formula used by the province. Capital expenditures of \$15,464,600 are proposed, of which \$11,682,500 is for Water and Erosion Control Structures major maintenance and capital projects where benefit-based levy rates are applied. Capital projects proposed for Conservation Areas will be funded with existing campground reserves.

Notice is provided pursuant to the Approval apportionment under subsections 25(1) and 27(1) of the Conservation Authorities Act (CAA) and Amounts owing under subsection 27.2(2) of the CAA. It is the Board of Directors intention to finalize and approve the budget and levy at the Annual General Meeting in February. The meeting date will be confirmed and provided to municipal Clerks once the 2025 meeting schedule is approved.

Please share the attached 2025 Draft Budget with Council and appropriate staff. I would be pleased to attend and review the proposed budget at a council meeting. Please contact either Michelle Viglianti (vigliantim@thamesriver.on.ca) or Tracy Annett (annett@thamesriver.on.ca) to arrange. We welcome your comments.

Sincerely,



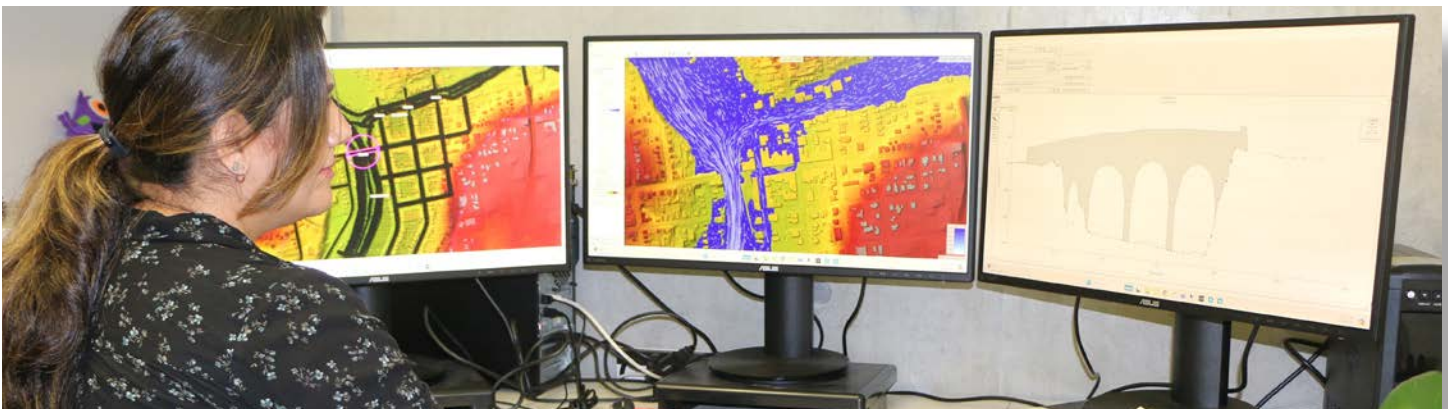
Tracy Annett
General Manager/Secretary-Treasurer

Encl.

2025 Draft Budget: Overview

The Upper Thames River Conservation Authority's (UTRCA) 2025 Draft Budget reflects expected costs to support legislative requirements, local environmental needs, and municipal and public demands for service.

The budget separates the UTRCA's programs and services into three categories, consistent with Section 21 of the Conservation Authorities Act (CA Act) and as required by Mandatory Programs and Services Regulation O.Reg. 686/21.



Category 1 Programs and Services

Mandatory Category 1 programs and services are defined in provincial regulation. These are the only programs that can be funded with municipal levy.

- Planning and regulations:
 - Regulations and enforcement under the CA Act (Prohibited Activities, Exemptions and Permits)
 - Planning activities
- Water management:
 - Flood forecasting and warning
 - Infrastructure operations and maintenance
 - Mapping, studies, and information management
 - Climate change risk and mitigation
 - Low water response
 - Natural hazards outreach
- Land management:
 - Land management, risk, enforcement
 - Lands strategy implementation
 - Public access to UTRCA lands for passive recreation
 - Natural heritage conservation on UTRCA lands
- Provincial surface water and groundwater monitoring programs
- Drinking water source protection
- Watershed strategy implementation
- Essential corporate costs

Category 1 Budget Considerations

Stabilizing Funding for Category 1 Programs and Services

In 2024, the municipal levy supported close to 60% of the cost of providing the UTRCA's mandatory programs and services, resulting in a forecast deficit of \$1.2 million dollars. The previous five years of budgets also had projected deficits.

The 2025 Draft Budget increases the municipal share of Category 1 expenses to 67%. This increase in levy, in conjunction with other sources of funding, allows the UTRCA to present a balanced budget for Category 1 programs, helping to ensure that continued deficit budgets will not unduly impact reserves. Consistent and dependable funding for mandatory programs and services is critical to ensure the Authority delivers these services and fulfills its provincial mandate.

Significant Increase in Capital Projects for Specific Municipalities

Considerable capital work has been planned for 2025 as the UTRCA continues to maintain aging infrastructure. Inflation has meant rising costs and it is difficult to estimate project costs for future projects with certainty.

The 2025 Draft Budget includes increases to capital project costs, which can vary significantly for benefiting municipalities. Staff are meeting with each municipality to discuss the timing and phases of implementation and levying. The UTRCA has applied for alternative funding to offset capital costs to member municipalities.

Limited Alternative Funding Sources

The UTRCA's mandatory Category 1 programs and services require long-term stable funding to meet our legislative responsibilities, but alternative funding sources are very limited.

- The ongoing provincial freeze on planning and permitting fees limits the amount of user fees that can be collected. Currently, the UTRCA only recoups approximately 33% of the cost of providing planning and development services.
- Funding available through the province's Water and Erosion Control Infrastructure program has remained at \$5M province-wide for more than 20 years.

- The UTRCA's share of the provincial Conservation Authorities Act transfer payment, which had not increased in more than 20 years, was cut in half to \$181,000 in 2019.
- While the UTRCA has provincial funding to deliver the Drinking Water Source Protection program until March 2027, the province has capped overhead costs. This potential gap in program funding can be accommodated in 2025 but future budgets may need to include a Clean Water Act levy.

Municipal Levy

The UTRCA levies the member municipalities for operating and capital costs for mandatory Category 1 programs and services. There are two levy components:

General Levy:

- Supports all Category 1 programs and services.
- Apportioned among member municipalities according to the Modified Current Value Assessment (MCVA), in compliance with Budget and Apportionment Regulation (O.Reg. 402/22).
- Appears as 94% operating budget and 6% capital budget in the 2025 Draft Budget.

Benefit-based Levy:

- Supports specific structures (i.e., dams, channels, dykes), which are all Category 1 costs.
- Local share of the costs is funded by the municipalities that benefit from the structure.
- Wildwood and Pittock Dams both have two main benefitting municipalities with the balance of their costs shared among all member municipalities.
- For all other structures, including Fanshawe Dam, the municipality where each structure is located is the sole beneficiary and pays all the local share of that structure's operating and capital costs.
- Appears as 80% capital budget and 20% operating budget for structures in the 2025 Draft Budget.

Category 2 Programs and Services

Category 2 programs and services are delivered on behalf of a municipality, with funding under agreement with that municipality. Examples include:

- Drinking water source protection risk management services
- Municipal contract work

Category 3 Programs and Services

Cost apportionment agreements have been negotiated with participating municipalities for the UTRCA's Category 3 programs and services, which include:

- Landowner stewardship and restoration
- Subwatershed planning and environmental monitoring
- Community partnerships and education

The UTRCA has been delivering these watershed-determined programs and services under the Conservation Authorities Act for over 75 years. They support landowners, communities, and youth with science-based projects and opportunities that restore and enhance watershed health and resiliency to climate change.

The cost apportioning agreements provide base contributions to stabilize funding sources, enabling the UTRCA to leverage grant programs and reduce Category 1 corporate costs. In the 2025 Draft Budget, the cost apportioning contributions leverage more than \$13 for each \$1 invested by participating municipalities.

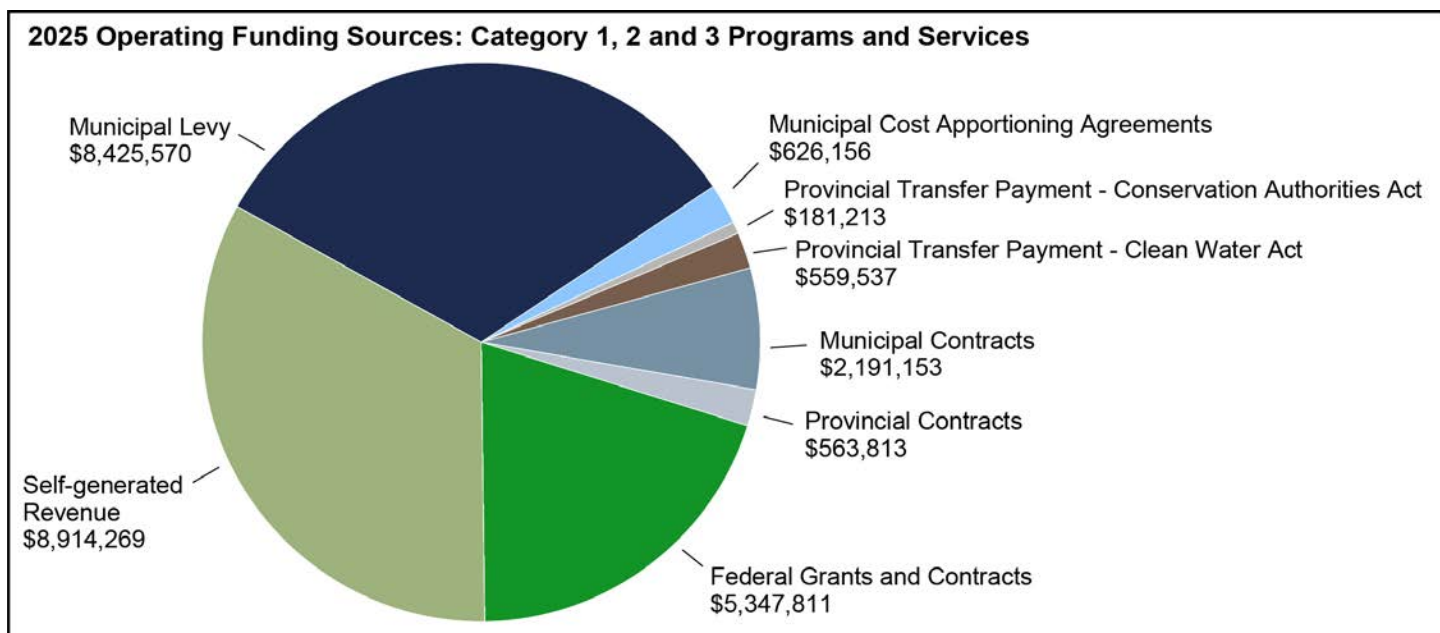
Category 3 Budget Considerations

Alternative Funding Sources

Alternative funding sources support many Category 3 programs and services. The 2025 Draft Budget reflects significant federal funding for the UTRCA's landowner stewardship efforts to reduce phosphorus run off across the watershed, beginning in the fall of 2024 and continuing through 2027. While the UTRCA's total operating costs for all programs and services are 16% higher in 2025 than in 2024 due to the federal grants, the corresponding program revenue is also in the budget.

Other Category 3 Programs and Services

Campground operations are also in Category 3 but are not included in municipal cost apportioning agreements as their funding is self-generated. They will remain a separate category item in the budget, with any revenues generated from operations directed towards a reserve fund to support much needed capital improvements.



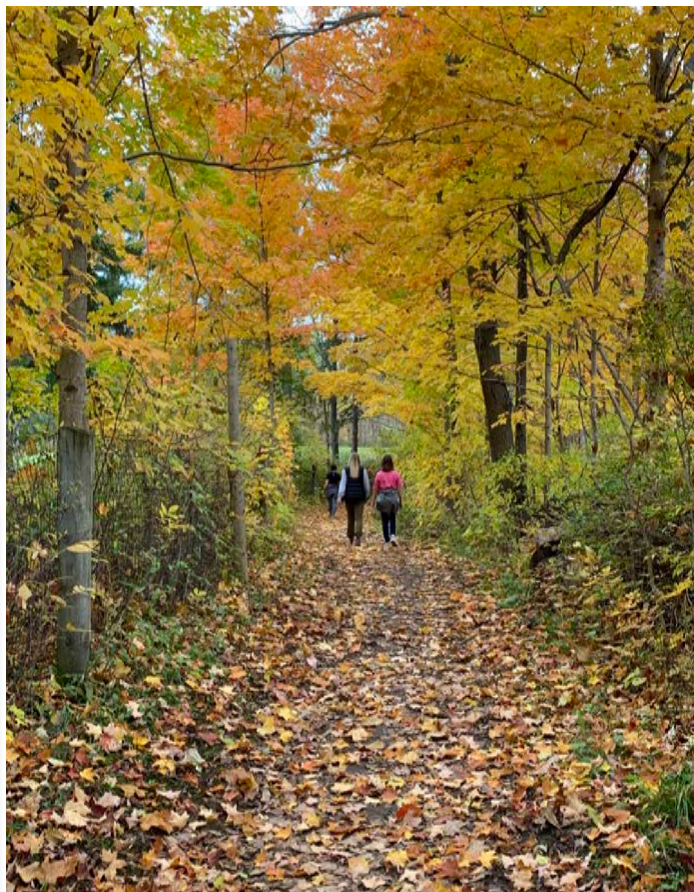
About Us

The UTRCA is a local watershed management agency that delivers programs and services to protect and manage impacts on water and other natural resources, in partnership with all levels of government, landowners, and many other organizations.

The UTRCA works in partnership with the 17 municipalities in the Upper Thames River watershed. These municipalities appoint 15 members to the Board of Directors, which sets the UTRCA's overall policy direction and is responsive to local issues and concerns.

The UTRCA is dedicated to achieving a healthy environment on behalf of the member municipalities, by:

- Protecting people and property from flood and erosion hazards and supporting safe development,
- Protecting and enhancing water quality and a sustainable water supply,
- Making science-based decisions and delivering landowner stewardship,
- Providing natural spaces and recreational opportunities,
- Empowering communities and youth,
- Leading through expertise, diversity, and accountability, and
- Supporting sustainable organizational practices and policies.



2025 Draft Budget: Township of Zorra

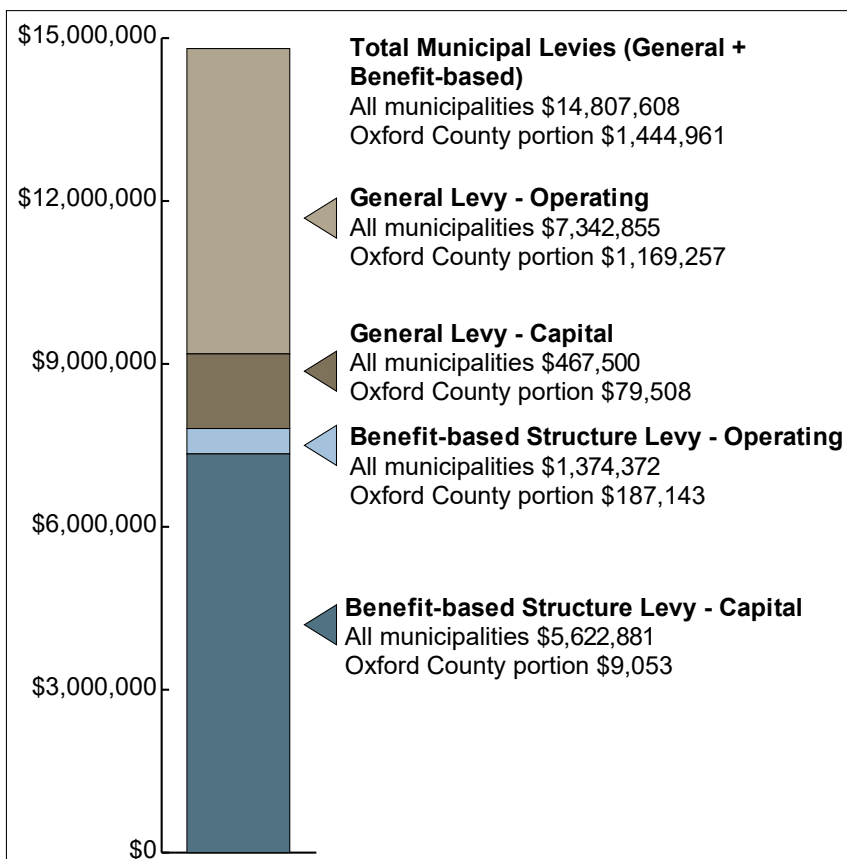
Total Municipal Contribution

Contribution	Oxford County	Zorra
Category 1 Programs and Services		
General Levy*	\$1,248,765	--
Benefit-based Structure Levy* (see table below)	\$196,196	\$49,000
Category 1 Levy Total	\$1,444,961	\$49,000
Category 3 Programs and Services		
Cost Apportionment Agreement	\$106,487	--
Total Municipal Contribution	\$1,551,448	\$49,000

Benefit-based Structure Levy

Significant cost increases have been realized for projects initiated in 2024. In some cases, capital project proposals have doubled forecasted costs. With aging infrastructure, continued structure maintenance costs are also significantly higher. Increases in levies will be seen particularly among those municipalities with benefit-based percentages on structures due to capital repairs.

Operation, Maintenance and Capital	Oxford Cty	Zorra
Ingersoll Channel	\$28,000	--
Wildwood Dam - Piezometer and stability analysis, safety boom installation	\$9,789	--
Pittock Dam	\$158,407	--
Embro Dam - Dam removal study, operational plan (deferred to 2025)	--	\$40,000
Harrington Dam - Operational plan, master plan (Conservation Area)	--	\$9,000
Total Benefit-based Levy	\$196,196	\$49,000



*Municipal Levy

The UTRCA levies the member municipalities for operating and capital costs for mandatory Category 1 programs and services. There are two levy components:

General Levy:

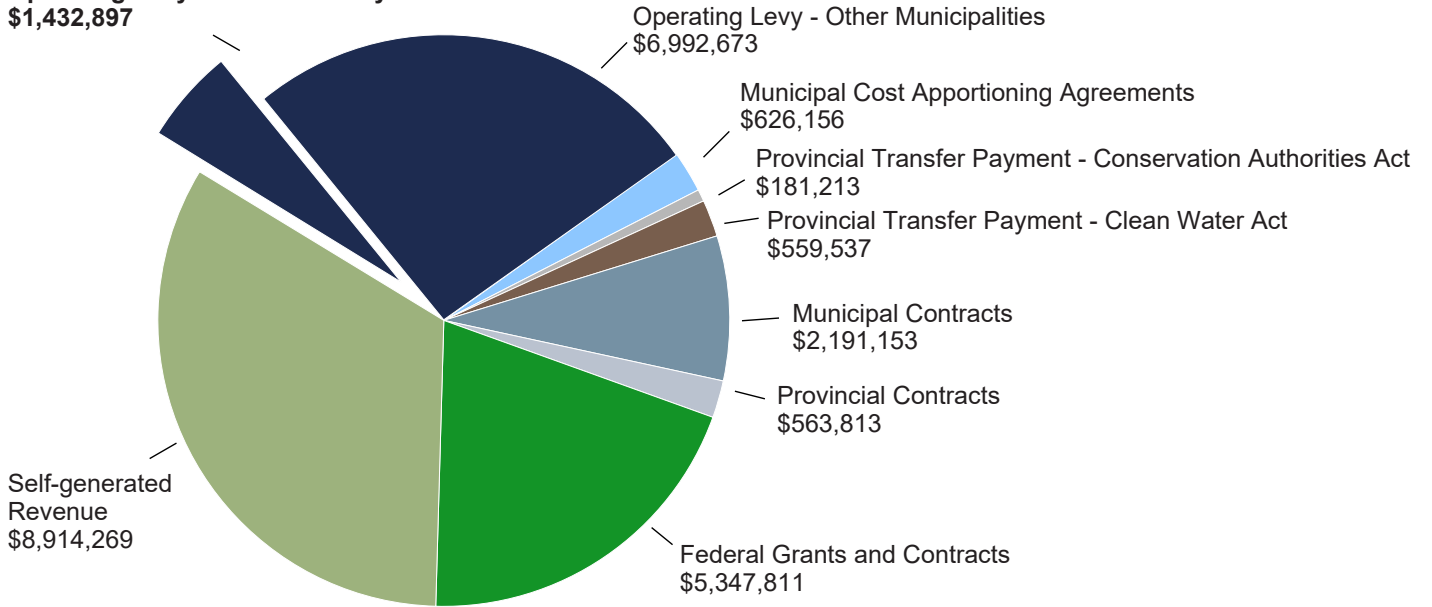
- Supports all Category 1 programs and services.
- Apportioned among member municipalities according to the Modified Current Value Assessment, in compliance with Budget and Apportionment Regulation (O.Reg. 402/22).

Benefit-based Levy:

- Supports specific structures (i.e., dams, channels, dykes), which are all Category 1 costs.
- Local share of the costs is funded by the municipalities that benefit from the structure.

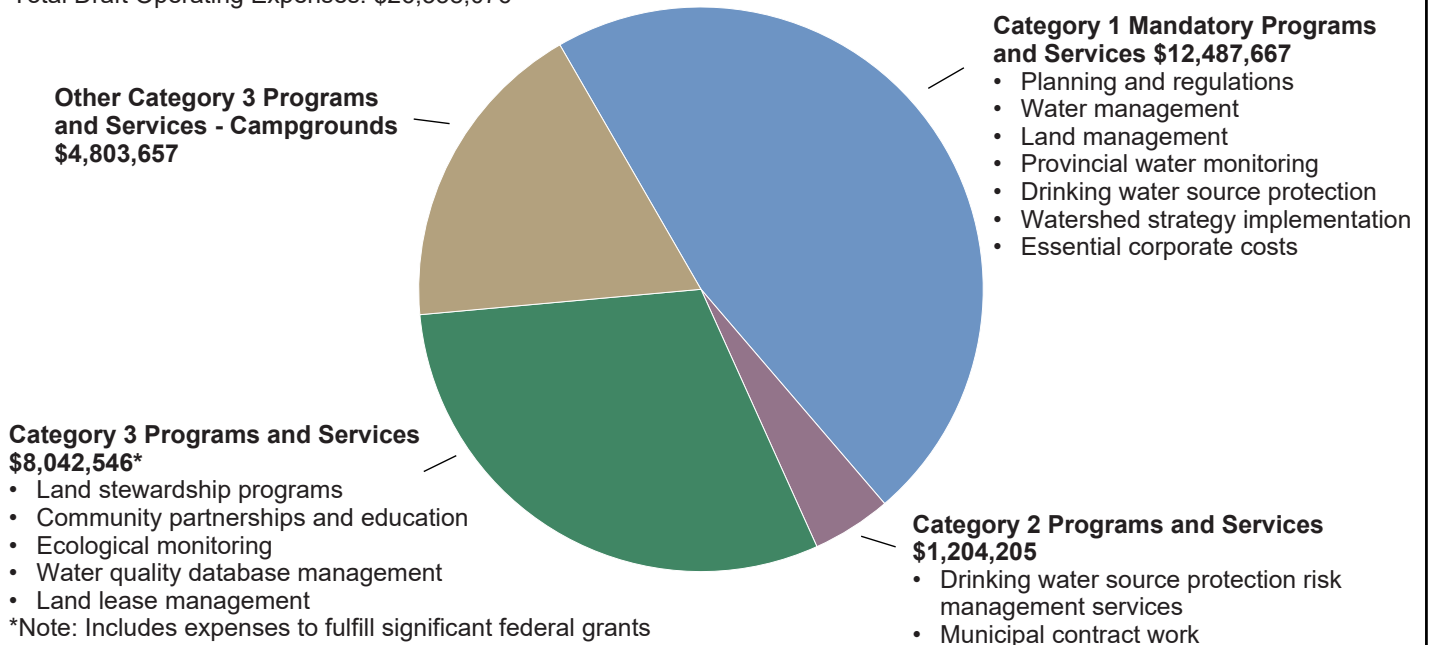
Category 1, 2 and 3 Programs and Services: Operating Funding Sources showing County of Oxford Portion of Operating Levy

Operating Levy - Oxford County
\$1,432,897



Category 1, 2 and 3 Programs and Services: Operating Expenses

Total Draft Operating Expenses: \$26,538,076



2025 Draft Budget: Township of South-West Oxford

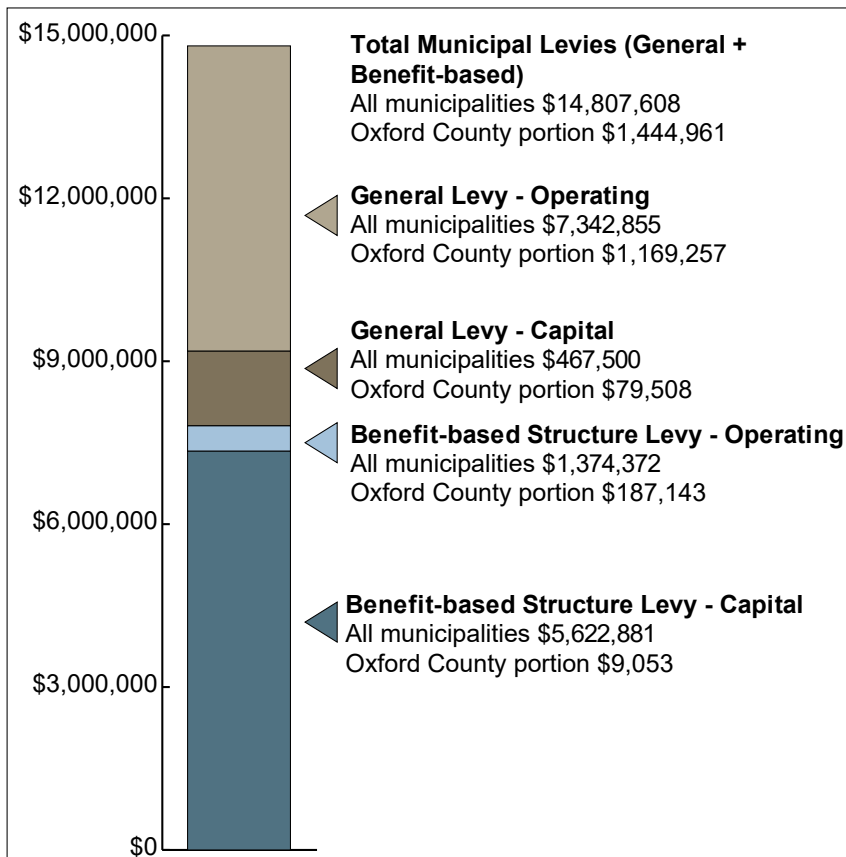
Total Municipal Contribution

Contribution	Oxford County	South-West Oxford
Category 1 Programs and Services		
General Levy*	\$1,248,765	--
Benefit-based Structure Levy* (see table below)	\$196,196	\$38,629
Category 1 Levy Total	\$1,444,961	\$38,629
Category 3 Programs and Services		
Cost Apportionment Agreement	\$106,487	--
Total Municipal Contribution	\$1,551,448	\$38,629

Benefit-based Structure Levy

Significant cost increases have been realized for projects initiated in 2024. In some cases, capital project proposals have doubled forecasted costs. With aging infrastructure, continued structure maintenance costs are also significantly higher. Increases in levies will be seen particularly among those municipalities with benefit-based percentages on structures due to capital repairs.

Operation, Maintenance and Capital	Oxford County	South-West Oxford
Ingersoll Channel	\$28,000	--
Wildwood Dam - Piezometer and stability analysis, safety boom installation	\$9,789	--
Pittock Dam	\$158,407	--
Centreville Dam - Operational plan	--	\$38,629
Total Benefit-based Levy	\$196,196	\$38,629



*Municipal Levy

The UTRCA levies the member municipalities for operating and capital costs for mandatory Category 1 programs and services. There are two levy components:

General Levy:

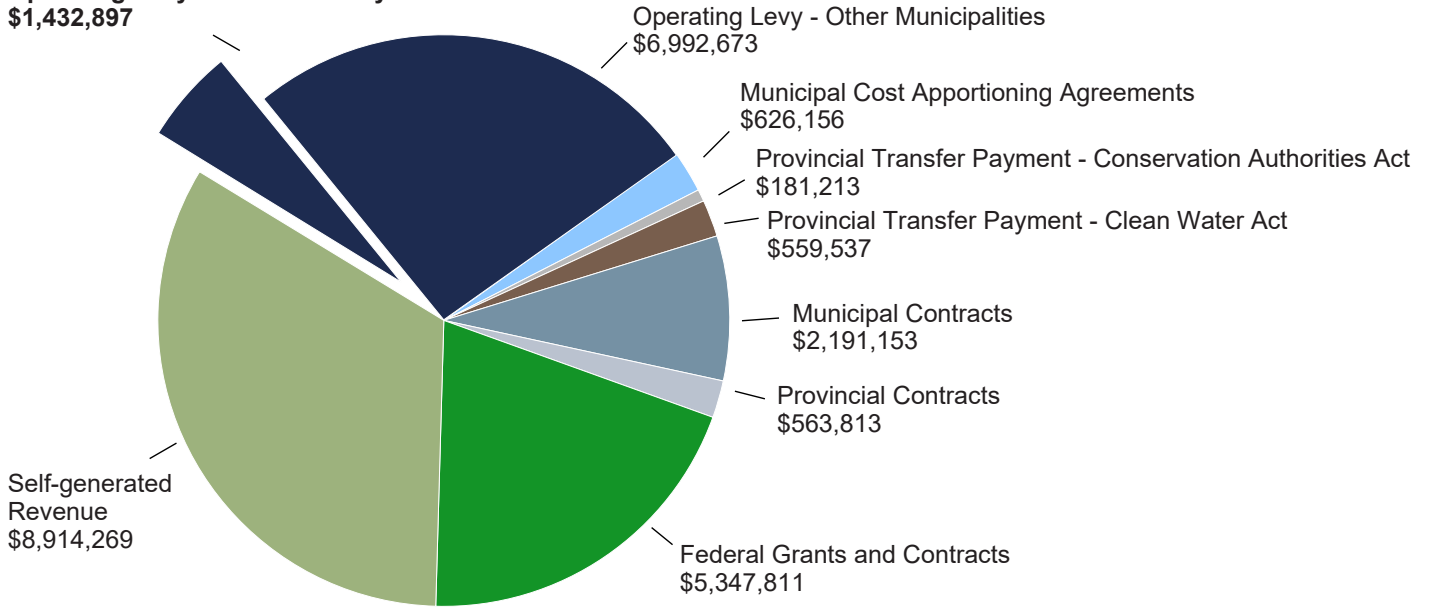
- Supports all Category 1 programs and services.
- Apportioned among member municipalities according to the Modified Current Value Assessment, in compliance with Budget and Apportionment Regulation (O.Reg. 402/22).

Benefit-based Levy:

- Supports specific structures (i.e., dams, channels, dykes), which are all Category 1 costs.
- Local share of the costs is funded by the municipalities that benefit from the structure.

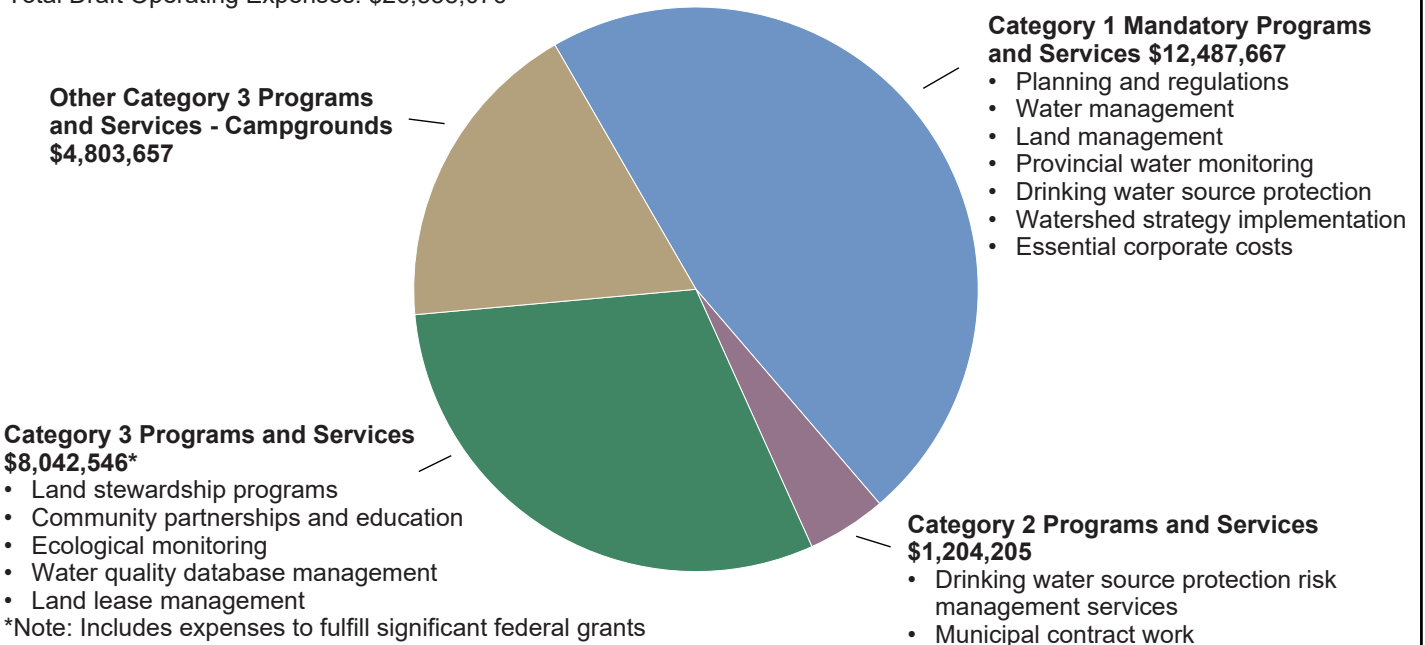
Category 1, 2 and 3 Programs and Services: Operating Funding Sources showing County of Oxford Portion of Operating Levy

Operating Levy - Oxford County
\$1,432,897



Category 1, 2 and 3 Programs and Services: Operating Expenses

Total Draft Operating Expenses: \$26,538,076



2025 Draft Budget: County of Oxford

Total Municipal Contribution

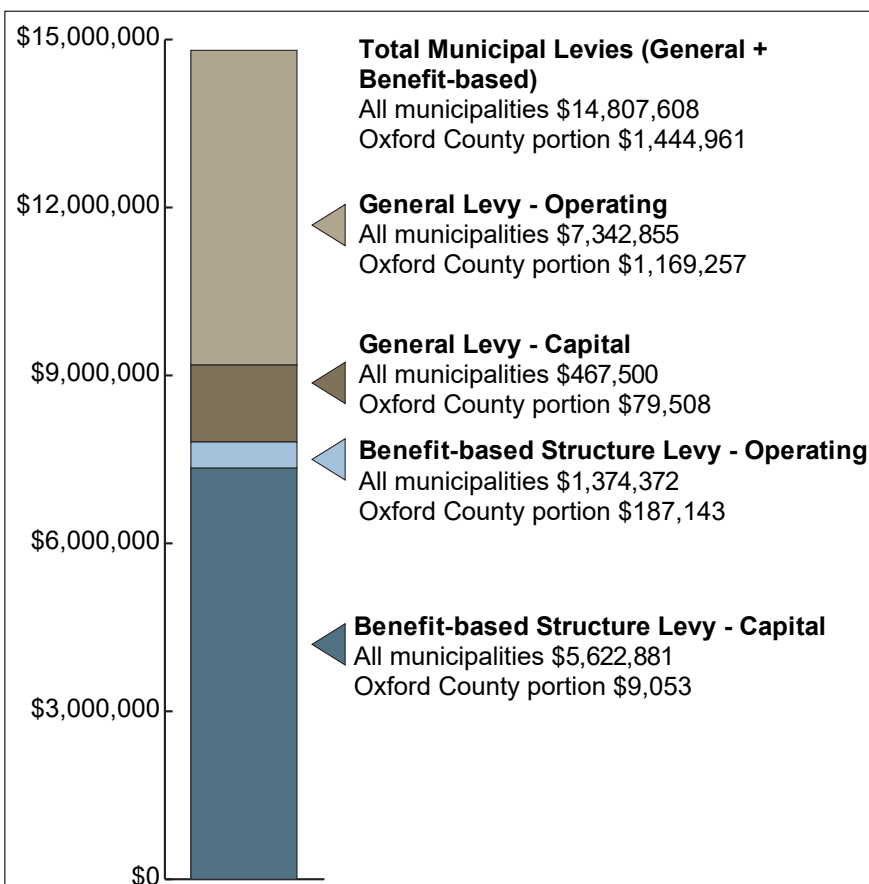
Contribution	Amount
Category 1 Programs and Services	
General Levy*	\$1,248,765
Benefit-based Structure Levy* (see table below)	\$196,196
Category 1 Levy Total	\$1,444,961
Category 3 Programs and Services	
Cost Apportionment Agreement	\$106,487
Total Municipal Contribution	\$1,551,448



Benefit-based Structure Levy

Significant cost increases have been realized for projects initiated in 2024. In some cases, capital project proposals have doubled forecasted costs. With aging infrastructure, continued structure maintenance costs are also significantly higher. Increases in levies will be seen particularly among those municipalities with benefit-based percentages on structures due to capital repairs.

Operation, Maintenance and Capital Levy	
Ingersoll Channel	\$28,000
Wildwood Dam - Piezometer and stability analysis, safety boom installation	\$9,789
Pittock Dam	\$158,407
Total Benefit-based Levy	\$196,196



Municipal Levy

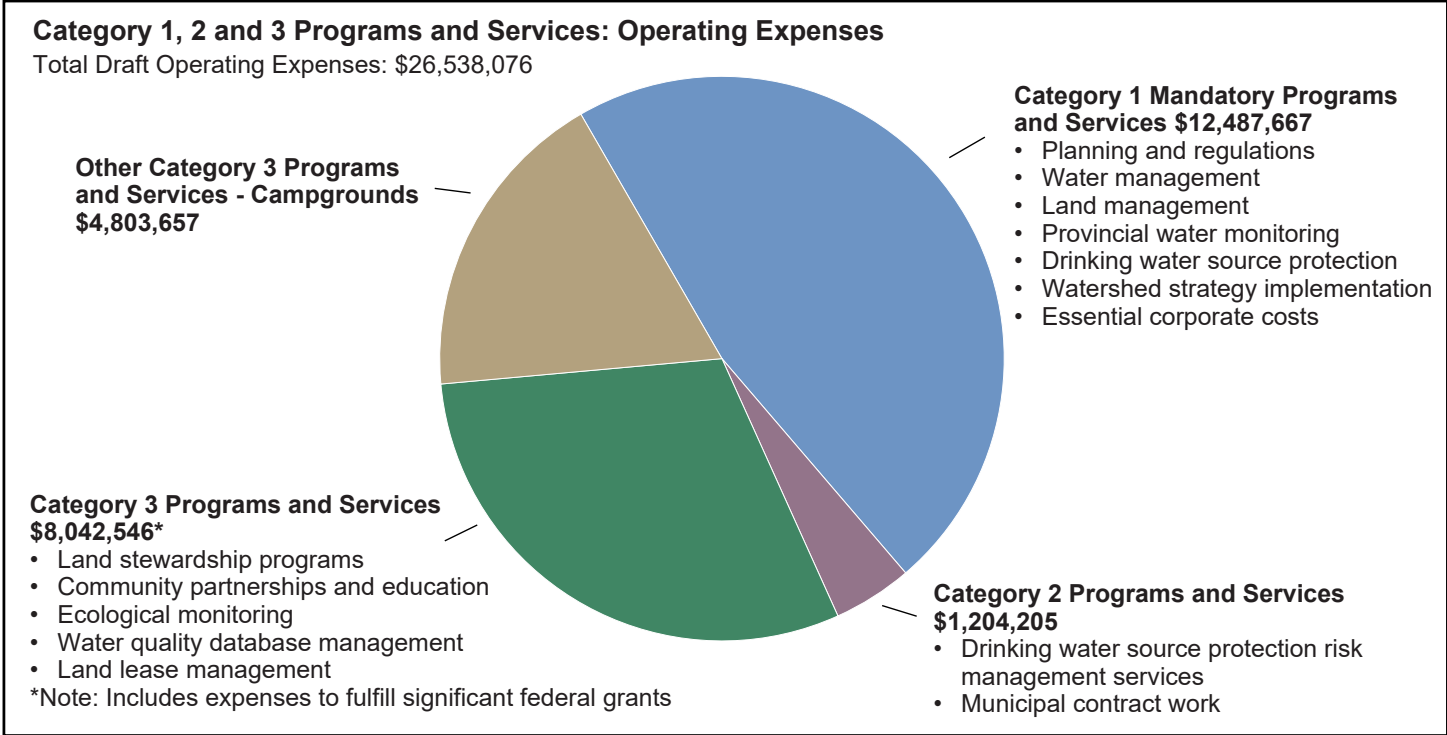
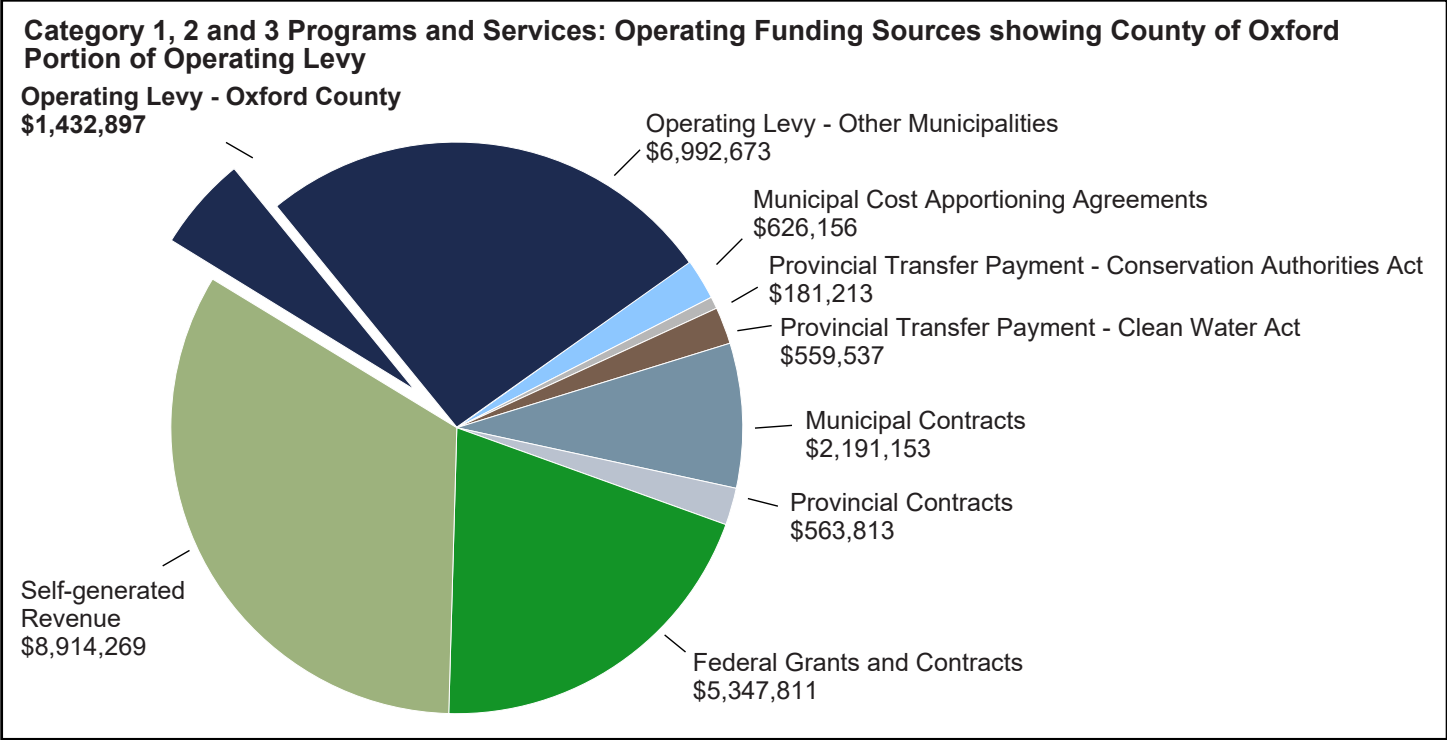
*The UTRCA levies the member municipalities for operating and capital costs for mandatory Category 1 programs and services. There are two levy components:

General Levy:

- Supports all Category 1 programs and services.
- Apportioned among member municipalities according to the Modified Current Value Assessment, in compliance with Budget and Apportionment Regulation (O.Reg. 402/22).

Benefit-based Levy:

- Supports specific structures (i.e., dams, channels, dykes), which are all Category 1 costs.
- Local share of the costs is funded by the municipalities that benefit from the structure.



October 22, 2024

www.thamesriver.on.ca

UPPER THAMES RIVER
CONSERVATION AUTHORITY

Draft 2025 Budget





Table of Contents

Budget Development Schedule	1
2025 Draft Budget: Overview	2
Operating Costs and Funding Sources per Category.....	4
Operating Budget	5
Capital Projects	6
Municipal Levies	8
Reserves	12
Category 1 Programs and Services: Budget	13
Category 2 Programs and Services: Budget	21
Category 3 Programs and Services: Budget	23
Other Category 3 - Campground Operations: Budget.....	28
About Us.....	30

Budget Development Schedule

March 2024

Staff initiate workplans for 2025 to predict budget needs

June 2024

Board direction regarding budget concepts

August 2024

Board direction regarding Preliminary Draft Budget followed by municipal input sessions with senior staff

October 2024

Draft Budget presented to Board

November - February

Municipal input sessions with senior staff and Draft Budget circulation to member municipalities

January 2025

Board review of municipal comments and Draft Budget reconsideration

February 2025

Board review of Draft Budget and approval of Budget and Apportionment

2025 Draft Budget: Overview

Key Messages

- Mandatory Category 1 programs and services require long-term stable funding to meet our legislative responsibilities,
- There are very limited alternative funding sources for these mandatory programs and services.

The Upper Thames River Conservation Authority's (UTRCA) 2025 Draft Budget reflects expected costs to support legislative requirements, local environmental needs, and municipal and public demands for service. The budget meets the requirements of the Budget and Apportionment Regulation (O.Reg. 402/22) and continues to use the Modified Current Value Assessment to apportion costs for general levy and benefit-based apportionment for water and erosion control structures.

The 2025 Draft Budget separates the UTRCA's programs and services into three categories, consistent with Section 21 of the Conservation Authorities Act (CA Act) and as required by Mandatory Programs and Services Regulation O.Reg. 686/21:

- Category 1 - Mandatory programs and services defined in regulation that may be funded with municipal levy.
- Category 2 - Programs and services delivered at the request of a municipality, with funding under agreement with the benefiting municipality.
- Category 3 - Other programs and services that the Authority determines are advisable to implement within our watershed jurisdiction. These programs and services are funded through cost apportionment agreements with participating municipalities and self-generated funding sources such as user fees, government and other agency grants, donations, etc.

What are the Mandatory Programs and Services?

- Planning and regulations
 - Regulations and enforcement under the CA Act (Prohibited Activities, Exemptions and Permits)
 - Planning activities

- Water management
 - Flood forecasting and warning
 - Infrastructure operations and maintenance
 - Mapping, studies, and information management
 - Climate change risk and mitigation
 - Low water response
 - Natural hazards outreach programs
- Land management
 - Land management, risk, enforcement
 - Lands strategy implementation (strategy completed in 2024)
 - Public access on UTRCA lands for passive recreation
 - Natural heritage conservation on UTRCA lands
- Provincial water monitoring
- Drinking water source protection
- Watershed strategy implementation (strategy completed in 2024)
- Essential corporate costs

UTRCA's Category 1 programs and services are broader than those of most other conservation authorities due to the size and scope of the water and erosion control structures and program.

Budget Development

In developing the 2025 Draft Budget, staff considered the following:

- Requirements under the CA Act and regulatory amendments,
- Cost of living adjustments and pay grid step increases,
- Persistent inflation as read through the Consumer Price Index and experienced by purchases of goods and services, particularly trade contracting, engineering works, and other supplies,
- Multi-year contractual obligations and impact on timing of spending,
- Operating, capital, and program pressures in terms of constraints on time,
- Provincial planning fee freeze,
- Focus on internal efficiencies using technologies, and cost control wherever possible,

- General economic outlook combined with UTRCA's history of deficit budgeting, and
- Impacts on service delivery.

The UTRCA has used a conservative approach to spending, as well as proactive investigations into alternative sources of funding in 2024, in an effort to minimize financial impacts on member municipalities in 2025 and beyond.

The following items have informed the development of the 2025 Draft Budget:

Stabilize funding for Category 1 Mandatory Programs and Services

The Draft Budget includes a 3% increase in wages across the organization and the UTRCA is committed to fair and competitive compensation. The federal CPP Enhancement program started in 2019 will end after 2025 during which a new limit for additional maximum pensionable earnings of 14% is implemented. These enhancements have been borne for a number of years in our forecast deficits. After 2025, it is expected that payroll burdens will become more stable than in the recent past.

The count of FTEs in 2025 is higher than in 2024. This results from 2024 having only part-year FTEs for the new staff hires and 2025 containing the entire year costs for those positions.

Total operating costs in 2025 are 16% higher than in 2024 due to two significant federal grants recently approved to support Category 3 programs for reduction of nutrients on land across the watershed. The corresponding program revenue is also in the budget. Property taxes were estimated with a broad 7% increase; liability and other insurance coverages were estimated with a 9% increase.

In 2024, the municipal levy supported just under 60% of the cost of providing these mandatory services at the UTRCA, resulting in a forecast deficit of \$1.2 million dollars. The previous five years of budgets also had projected deficits.

The 2025 Draft Budget increases the municipal share of Category 1 expenses to 67%. This increase in levy provides for a balanced set

of Category 1 programs, helping to ensure that continued deficit budgets will not unduly impact reserves. Increases in municipal support are required to reduce reliance on other, undependable sources of funding and ensure the stability of these programs and services. Without consistent and dependable Category 1 funding, the UTRCA is at risk of inadequately delivering these mandatory programs and services and not fulfilling our provincial mandate.

Alternative Sources of Funding

The UTRCA continues to investigate opportunities to attract partnerships, user fees, and alternative funding sources to support all programs and services. A contract with the federal government is providing significant support for the UTRCA's rural stewardship efforts. By obtaining funding support, Category 3 programs and services leverage the municipal investment and assist in supporting Category 1 corporate costs.

The provincial government froze planning and permitting fees in 2022, limiting the amount of user fees that can be collected by the Authority. The UTRCA's Board-approved policy has been to recoup 50% of the cost of providing planning and development services. Currently, the UTRCA is able to recoup approximately 33% of these expenses.

Significant Increase in Capital Projects for Specific Municipalities

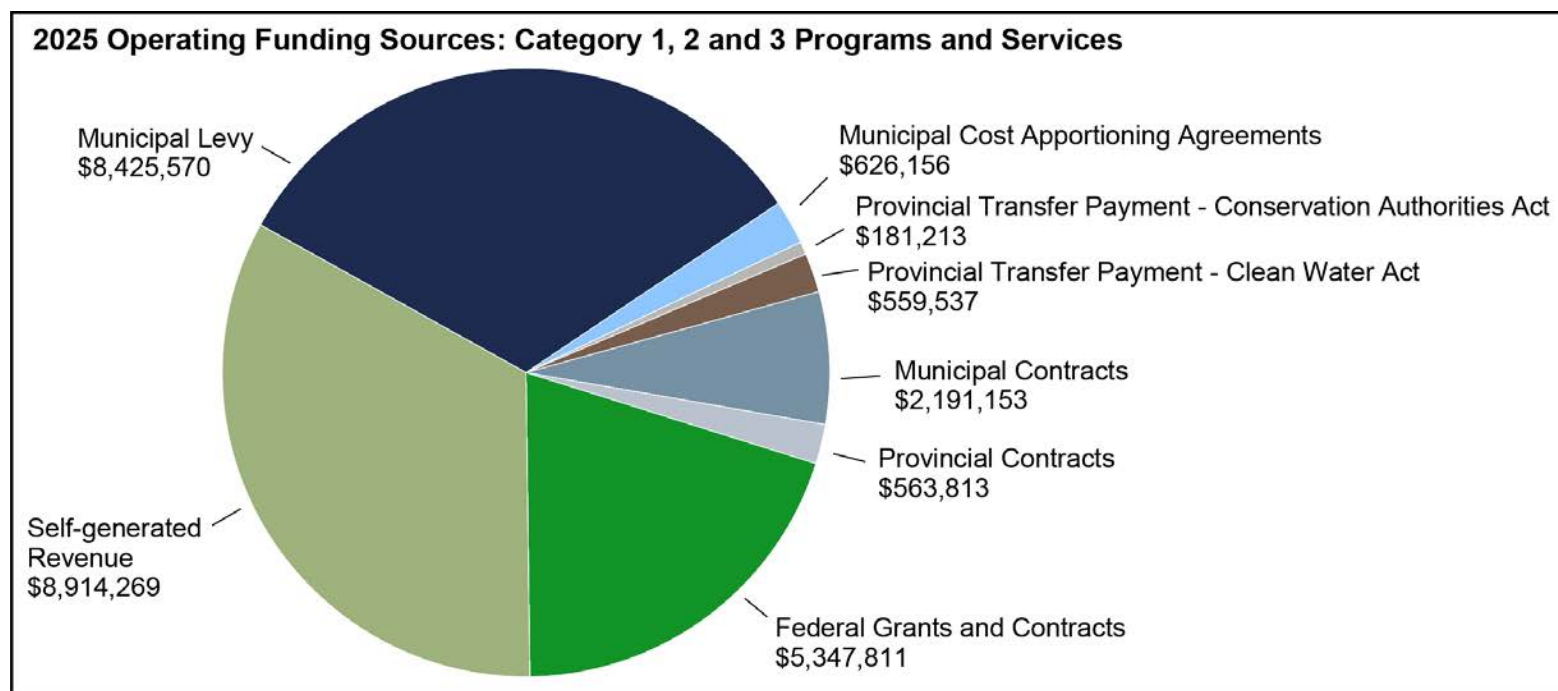
Considerable capital work has been planned for 2025 as the UTRCA continues to maintain aging infrastructure. Inflation has meant rising costs and has made it difficult to estimate project costs for future projects with certainty.

The UTRCA recognizes that the 2025 Draft Budget includes increases to capital project costs, which can vary significantly for benefitting municipalities. The Authority is sensitive to the impact on these municipalities and has been meeting with each municipality to discuss the timing and phases of implementation and levying. The UTRCA has applied for alternative funding to offset capital costs to member municipalities. This Draft Budget reflects approved funding and updated projects.

Operating Costs and Funding Sources per Category

Table 1. Summary of Operating Costs and Funding Sources per Category

	Category 1	Category 2	Category 3	Other Category 3 (Campgrounds)	TOTAL
Operating Costs	\$12,487,667	\$1,204,205	\$8,042,546	\$4,803,657	\$26,538,076
Provincial Transfer Payments - Conservation Authorities Act	181,213	--	--	--	181,213
Provincial Transfer Payments - Clean Water Act	559,537	--	--	--	559,537
Provincial Contracts	267,813	--	296,000	--	563,813
Federal Grants and Contracts	138,143	--	5,209,668	--	5,347,811
Municipal Contracts	698,824	1,207,654	222,384	62,290	2,191,152
Self-Generated Revenue	2,189,780	--	1,616,997	5,107,492	8,914,269
Municipal Levy	8,425,570	--	--	--	8,425,570
Municipal Cost Apportioning Agreements	--	--	626,156	--	626,156
Total Funding Sources	12,460,881	1,207,654	7,971,205	5,169,782	26,809,522
Surplus or (Deficit)	(\$26,786)	\$3,449	(\$71,341)	\$366,125	\$271,446



Operating Budget

Table 2. Operating Budget

	2024 Approved Budget	2025 Category 1	2025 Category 2	2025 Category 3	2025 Category 3 Campgrounds	2025 Total Budget	2026 Forecast
Revenues							
Municipal Levy + Cost Apportionments (Cat. 3)	\$7,999,589	\$8,425,570	-	\$626,156	-	\$9,051,726	\$9,378,805
Municipal Levy amortized from deferrals	269,469	291,657	-	1,584	-	293,241	211,636
Provincial Transfer Payment - CA Act	181,213	181,213	-	-	-	181,213	181,213
Provincial Transfer Payment - Clean Water Act	600,584	559,537	-	-	-	559,537	578,540
Municipal Contracts	1,899,856	407,167	\$1,207,654	220,800	\$62,290	1,897,912	1,939,619
Provincial Contracts	383,777	267,813	-	296,000	-	563,813	438,304
Federal Grants and Contracts	2,130,709	138,143	-	5,209,668	-	5,347,811	5,444,165
Land Management Agreements	1,192,377	428,300	-	730,310	92,617	1,251,227	1,263,361
User Fees	6,813,969	1,074,630	-	789,187	5,014,875	6,878,692	7,062,398
Donations and Other	26,500	48,600	-	97,500	-	146,100	120,100
Investment Revenue	505,250	638,250	-	-	-	638,250	644,250
Total Operating Revenues	22,003,293	12,460,881	1,207,654	7,971,205	5,169,782	26,809,522	26,262,391
Expenses							
Wages and Benefits	14,955,606	10,083,106	757,787	2,214,456	2,509,563	15,564,913	15,947,003
Property-related Expenses	2,037,632	743,800	36,975	600,035	872,601	2,253,411	2,254,161
Technical and Consulting Services	1,031,367	647,035	28,920	286,904	203,118	1,165,977	984,911
Computers and Communications	571,789	512,895	15,100	32,319	18,362	578,675	516,361
Insurance and Risk Management	471,508	392,083	2,000	16,696	117,075	527,854	571,794
Materials and Supplies	1,126,646	367,090	77,600	429,545	286,646	1,160,881	1,167,005
Staff Travel, PD, PPE, Uniforms	216,851	170,503	20,450	22,825	41,233	255,011	255,963
Fleet-related Expenses	155,200	179,600	-	2,315	4,500	186,415	162,710
Banking Expenses	20,000	20,000				20,000	21,000
Other	917,700	6,820		3,215,080		3,221,900	3,631,200
Depreciation Expenses	1,419,170	1,431,243		21,026	148,356	1,600,624	1,473,651
Corporate Allocations	9,649	(2,066,507)	265,374	1,201,345	602,203	2,415	430,970
Total Operating Expenses	22,933,118	12,487,667	1,204,205	8,042,546	4,803,657	26,538,076	27,416,729
Surplus or (Deficit)	(\$929,825)	(\$26,786)	\$3,449	(\$71,341)	\$366,125	\$271,446	(\$154,338)

Capital Projects

Table 3. Structure Capital Projects

Structure	2024				2025				2026				2027			
	Project Revenues			Latest Forecast 2024 Net	Project Revenues		Expenses	Draft Budget 2025 Net	Project Revenues		Expenses	Forecast 2026 Net	Project Revenues		Expenses	Forecast 2027 Net
	Levy	WECI* Funding	Expenses		Levy	Other Funding			Levy	Potential Funding			Levy	Potential Funding		
Fanshawe Dam	\$552,203	\$474,703	\$981,371	\$45,534	\$55,000	-	\$55,000	-	\$180,000	\$165,000	\$345,000	-	\$1,115,000	\$1,110,000	\$2,225,000	-
Centreville Dam	-	750	31,500	(30,750)	34,629	-	2,000	\$32,629	180,500	137,500	318,000	-	61,000	50,000	111,000	-
Dorchester Mill Pond Dam	-	-	-	-	14,500	\$12,500	27,000	-	30,000	30,000	60,000	-	52,500	52,500	105,000	-
Dorchester CA Dam	-	-	-	-	2,000	-	2,000	-	12,500	12,500	25,000	-	-	-	-	-
Embro Dam	25,000	-	-	25,000	27,000	-	52,000	(25,000)	30,000	30,000	60,000	-	-	-	-	-
Fullarton Dam	7,000	-	25,000	(18,000)	105,000	-	87,000	18,000	20,000	20,000	40,000	-	40,000	40,000	80,000	-
Harrington Dam	12,500	-	-	12,500	7,000	-	7,000	-	17,500	25,000	55,000	(12,500)	50,000	50,000	100,000	-
Ingersoll Channel	5,000	-	5,000	-	-	-	-	-	70,000	70,000	140,000	-	-	-	-	-
London Dykes	209,500	345,500	525,000	30,000	4,445,500	5,862,000	10,307,500	-	1,222,000	2,697,500	3,919,500	-	652,000	1,103,000	1,755,000	-
Mitchell Dam	35,142	31,548	87,500	(20,810)	124,564	-	69,000	55,564	223,250	221,250	444,500	-	477,500	477,500	955,000	-
Orr Dam	17,642	100,000	212,500	(94,858)	195,000	-	145,000	50,000	690,000	630,000	1,265,000	55,000	187,500	187,500	375,000	-
Pittock Dam	145,414	45,000	130,298	60,116	5,000	-	-	5,000	648,040	632,500	1,280,540	-	80,000	80,000	160,000	-
Shakespeare Dam	-	-	-	-	4,000	-	4,000	-	-	-	-	-	45,000	45,000	90,000	-
Stratford Channel	-	10,806	31,612	(20,806)	20,806	-	-	20,806	30,000	30,000	60,000	-	112,500	112,500	225,000	-
St Marys Floodwall	5,000	-	5,000	-	-	-	-	-	25,000	25,000	50,000	-	27,500	27,500	55,000	-
Wildwood Dam	195,361	217,500	514,193	(101,332)	582,882	462,500	925,000	120,382	160,000	160,000	320,000	-	125,000	125,000	250,000	-
Total Structure Capital Projects	\$1,209,762	\$1,225,807	\$2,548,974	(\$113,406)	\$5,622,881	\$6,337,000	\$11,682,500	\$277,381	\$3,538,790	\$4,886,250	\$8,382,540	\$42,500	\$3,025,500	\$3,460,500	\$6,486,000	-

*WECI = Water and Erosion Control Infrastructure program

Notes:

1. "Other funding" in 2025 includes a significant contribution from the federal government.
2. "Potential funding" in 2026 and 2027 is dependent on approved WECI applications so it is not guaranteed.
3. Projects and cost estimates for 2025 and beyond are prepared on a best estimate basis. As new information is received, costs are updated, and funding of projects may be updated as well.
4. Positive figures in the "net" columns imply that we are planning to levy later, or more, than originally envisioned in earlier years.

Table 4. Other Capital Projects

Other Capital Projects	2024		2025				2026					
	New Forecast 2024 Net	2024 Notes	Capital Maintenance Levy	Other Revenues	Expenses	Draft Budget 2025 Net	2025 Notes	Capital Maintenance Levy	Equipment Sold/ Grants	Expenses	Draft Budget 2026 Net	2026 Notes
Capital Asset Renewal Reserve												
Watershed Conservation Centre office furnishings	(\$50,000)	For additional staff and staff under new ECCC federal grant	\$50,000			\$50,000	Levy for shortfall in 2024				-	
IT server equipment	-		58,000		\$58,000	-	Hosts/servers and IT storage	\$58,000		\$58,000	-	Hosts/servers and IT storage
Fleet vehicle and equipment replacement	(64,000)	Reduced request for new equipment	280,000	\$65,000	516,000	(171,000)	1 light duty truck, 1 bobcat, 2 EV trucks, 1 zero turn mower	385,000	\$50,000	435,000	-	5 light duty pick ups, 4 UTVs
EV charging stations	-	Deferred to 2025	55,000	75,000	130,000	-	To use \$75K levy from 2024 in addition to \$55K for 2025				-	
Former Children's Safety Village fiberoptic cabling	(49,000)	Purchase and install 2 strands of fibre from Fanshawe Pioneer Village	-			-					-	
Fanshawe Conservation Area water servicing (pump, panel UV)	(20,000)	Some costs to be covered through insurance	-			-					-	
Main road waste management moloks	(21,000)	Moloks added to main FCA road	-			-					-	
Loggers and telemetry watershed-wide	-		24,500		24,500	-	For installation at Waubuno site	15,800		15,800	-	Pottersburg bubbler
Former Children's Safety Village renovations	(70,000)		-	50,000	50,000	-	RBC-sponsored LED work				-	
Category 1 General Distribution Reserve												
Lands projects and plans	-		-	\$75,000	270,100	(195,100)	Plans for Fanshawe gatehouse entranceway	-	-	-	-	
Category 3 Campgrounds Reserve												
Tri-park design plans for business and gatehouse	(20,000)	Starting late in 2024	-		137,500	(137,500)	WCA entrance design, business studies			-	-	
Fanshawe CA capital projects on roads, equipment and buildings	(427,937)		-		1,726,000	(1,726,000)	Mainly roadworks			1,726,000	(\$1,726,000)	
Pittock CA capital projects on bridge	(20,000)		-	75,000	165,000	(90,000)	In conjunction with City of Woodstock			165,000	(90,000)	
Wildwood CA roads, electrical work and playground equipment	-		-		705,000	(705,000)				705,000	(705,000)	
Total Other Capital Projects	(\$741,937)		\$467,500	\$340,000	\$3,782,100	(\$2,974,600)		\$458,800	\$50,000	\$3,104,800	(\$2,521,000)	

Municipal Levies

Table 5. Municipal Levies

Municipality	General Distribution Rates - Operating and Capital (See Table 6. Municipal Levies Detail: MCVA General Distribution)							Benefit-based Distribution Rates** - Operating and Capital (See Table 7. Municipal Levies Detail: Benefit-based Distribution)							
	Clean Water Act	Conservation Authorities Act	Clean Water Act	Conservation Authorities Act	Category 1 Levy: General Distribution		Structure 100% (Single Benefitting Municipality)	Wildwood Dam (London 80%, St Marys 14%, all municipalities 6% MCVA)		Pittock Dam (Oxford County 61.1%, London 32.9%, all municipalities 6% MCVA)		Category 1 Levy: Benefit-based Distribution	Category 1 Mandatory Program Levy		
	2024 MCVA %	2024 MCVA %	2025 MCVA %	2025 Levy	2025 MCVA %	2025 Levy		Total	Structure	2025 Levy	%	2025 Levy		%	2025 Levy
Oxford County	16.9295	16.9810	16.9550		17.0065	\$1,248,765	\$1,248,765	Ingersoll Channel	\$28,000	1.020	\$9,789	62.120	\$158,407	\$196,196	\$1,444,961
London	63.8935	64.0880	63.8549		64.0489	4,703,017	4,703,017	Fanshawe Dam	592,500	83.843	804,374	36.743	93,694	5,988,369	10,691,386
								London Dykes	4,491,500						
								Springbank Dam	6,300						
Lucan Biddulph	0.3497	0.3507	0.3554		0.3565	26,179	26,179	-	-	0.021	205	0.021	55	260	26,439
Thames Centre	3.1877	3.1974	3.2362		3.2460	238,349	238,349	Dorchester CA Dam	2,500	0.195	1,868	0.195	497	23,865	262,214
								Dorchester Mill Pond Dam	19,000						
Strathroy-Caradoc*	0.3034		0.3029					-	-	-		-		-	-
Middlesex Centre	2.4364	2.4438	2.4647		2.4722	181,530	181,530	-	-	0.148	1,423	0.148	378	1,801	183,331
Stratford	7.1849	7.2068	7.1492		7.1709	526,548	526,548	RT Orr Dam	250,915	0.430	4,128	0.430	1,097	297,946	824,494
								Stratford Channel	41,806						
Perth East	1.4139	1.4182	1.4085		1.4128	103,741	103,741	Shakespeare Dam	5,000	0.085	813	0.085	216	6,029	109,770
West Perth	1.4853	1.4899	1.4573		1.4617	107,331	107,331	Fullarton Dam	164,000	0.088	841	0.088	224	369,629	476,960
								Mitchell Dam	204,564						
St Marys	1.4560	1.4604	1.4585		1.4630	107,423	107,423	St Marys Floodwall	65,000	14.088	135,156	0.088	224	200,379	307,803
Perth South	1.1594	1.1629	1.1556		1.1591	85,113	85,113	-	-	0.070	667	0.070	177	845	85,957
South Huron	0.2003	0.2009	0.2018		0.2024	14,860	14,860	-	-	0.012	116	0.012	31	147	15,007
Zorra	-	-	-		-	-	-	Embryo Dam	40,000	-		-	-	49,000	49,000
								Harrington Dam	9,000						
South-West Oxford								Centreville Dam	38,629	-		-		38,629	38,629
Total	100	100	100	-	100	\$7,342,855	\$7,342,855		\$5,958,714	100	\$959,382	100	\$255,000	\$7,173,096	\$14,515,951

* Strathroy-Caradoc is currently excluded from the UTRCA's jurisdiction by Order-in-Council.

**The UTRCA uses a benefit-based method to apportion the operating expenses and capital costs for the structures it operates and maintains. The local share of the costs (after reduction by available funding from senior government or other sources) is apportioned based on the benefit to the municipalities. For Fanshawe, Wildwood, and Pittock Dams, the shared benefit was determined when the funding for construction of the structures was discussed. For all other structures, the municipality where each structure is located is the sole beneficiary and, therefore, covers all the local share of operating and maintenance costs.

This approach is consistent with how these costs have been apportioned in the past and is described in the Conservation Authorities Act Regulations (Ontario Regulation 402/22 Section 7(6)).

Table 6. Municipal Levies Detail: MCVA General Distribution

Category 1 Mandatory Programs	Expenses	Municipal Support
Environmental Planning and Regulations		
- Regulations under S28.1 Natural Hazards	\$1,420,423	\$899,000
- Planning Activities	1,409,998	881,077
Water Management		
- Flood Forecasting and Warning	734,449	585,848
- Infrastructure Operations and Maintenance (Table 7. Municipal Levies Detail: Benefit-based Distribution)	1,840,698	1,219
- Mapping, Studies, and Information Management	1,400,575	1,344,000
- Climate Change Risk and Mitigation	276,246	184,444
- Low Water Response	11,108	13,000
- Natural Hazards Outreach and Education	511,029	383,064
Land Management		
- Lands Management (Risk, Encroachment, Enforcement)	763,562	744,500
- Lands Strategies (including Acquisition and Disposition)	46,843	52,000
- Public Access for Passive Recreation (Table 7. Municipal Levies Detail: Benefit-based Distribution)	1,516,536	904,252
- Natural Heritage Conservation on UTRCA lands	437,149	51,250
Provincial Water Monitoring	180,675	170,675
Drinking Water Source Protection	559,161	-
Watershed Management Strategy Implementation	181,158	181,158
Essential Corporate Costs	1,198,056	479,869
Total Operating Levy	12,487,669	6,875,355
Capital Maintenance Levy (not flood-control related)	3,757,600	467,500
Total Costs to Levy (MCVA General Distribution)	\$16,245,269	\$7,342,855

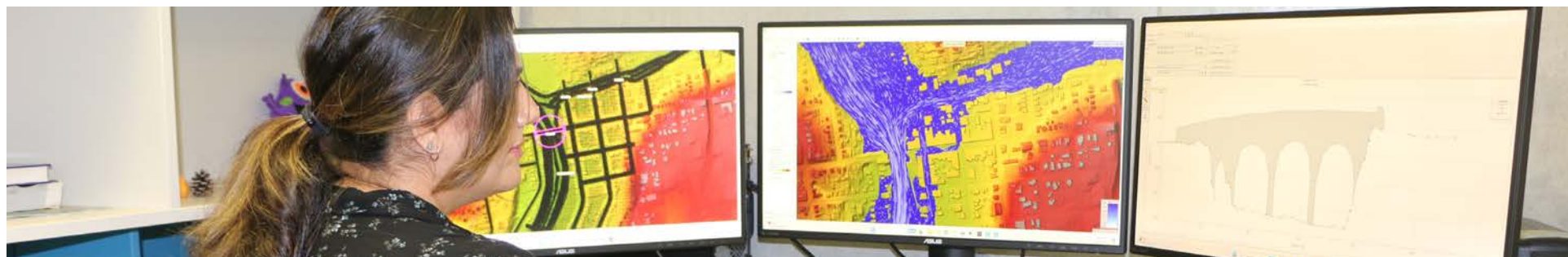


Table 7. Municipal Levies Detail: Benefit-based Distribution

Structure	Passive Recreation	Infrastructure Operation and Maintenance		Benefit-based Total for Structures
	Dam Operation and Maintenance	Flood Control Structures - Operating, Routine and Preventative Maintenance	Capital Repairs and Environmental Assessments	
Fanshawe Dam	-	\$537,500	\$55,000	\$592,500
Wildwood Dam	-	376,500	582,882	959,382
Pittock Dam	-	250,000	5,000	255,000
London Dykes	-	46,000	4,445,500	4,491,500
St. Marys Floodwall	-	65,000	-	65,000
Ingersoll Channel	-	28,000	-	28,000
Stratford Channel	-	21,000	20,806	41,806
Springbank Dam	\$6,300	-	-	6,300
RT Orr Dam	55,915	-	195,000	250,915
Mitchell Dam	80,000	-	124,564	204,564
Harrington Dam	2,000	-	7,000	9,000
Embro Dam	13,000	-	27,000	40,000
Fullarton Dam	59,000	-	105,000	164,000
Shakespeare Dam	1,000	-	4,000	5,000
Dorchester CA Dam	500	-	2,000	2,500
Dorchester Mill Pond Dam	4,500	-	14,500	19,000
Centreville Dam	4,000	-	34,629	38,629
Total Levies for Structures	\$226,215	\$1,324,000	\$5,622,881	\$7,173,096



Table 8. Year over Year Comparison of Total Municipal Contributions

Municipality	2024						2025					
	MCVA 2024	General MCVA Distribution (Operating and Capital)	Benefit-based Distribution (Operating and Capital)	Total Levy Category 1	General MCVA Distribution (Operating programs) Category 3 Cost Apportionment	Total Municipal Support	MCVA 2025	General MCVA Distribution (Operating and Capital)	Benefit-based Distribution (Operating and Capital)	Total Levy Category 1	General MCVA Distribution (Operating programs) Category 3 Cost Apportionment	Total Municipal Support
Oxford County	16.981	\$1,083,785	\$260,556	\$1,344,341	\$103,236	\$1,447,577	17.0065	\$1,248,765	\$196,196	\$1,444,961	\$106,487	\$1,551,448
London	64.088	4,090,313	1,712,282	5,802,596	389,623	6,192,219	64.0489	4,703,017	5,988,369	10,691,386	401,046	11,092,432
Lucan Biddulph	0.3507	22,383	187	22,570	2,132	24,702	0.3565	26,179	260	26,439	2,232	28,671
Thames Centre	3.1974	204,069	5,707	209,776	19,439	229,215	3.2460	238,349	23,865	262,214	20,325	282,539
Strathroy Caradoc	-			-		-	-			0		0
Middlesex Centre	2.4438	155,972	1,305	157,276	14,857	172,133	2.4722	181,530	1,801	183,331	15,480	198,811
Stratford	7.2068	459,962	92,489	552,452	43,814	596,266	7.1709	526,548	297,946	824,494	44,901	869,395
Perth East	1.4182	90,514	1,757	92,271	8,622	100,893	1.4128	103,741	6,029	109,770	8,846	118,616
West Perth	1.4899	95,090	130,937	226,028	9,058	235,086	1.4617	107,331	369,629	476,960	9,153	486,113
St Marys	1.4604	93,208	134,910	228,118	8,879	236,997	1.4630	107,423	200,379	307,802	9,161	316,963
Perth South	1.1629	74,220	621	74,841	7,070	81,911	1.1591	85,113	845	85,958	7,258	93,216
South Huron	0.2009	12,822	107	12,929	1,221	14,150	0.2024	14,860	147	15,007	1,267	16,274
Zorra	-		52,500	52,500		52,500	-		49,000	49,000		49,000
South-West Oxford	-		4,000	4,000		4,000	-		38,629	38,629		38,629
Total	100	\$6,382,339	\$2,397,358	\$8,779,698	\$607,951	\$9,387,649	100	\$7,342,856	\$7,173,095	\$14,515,951	\$626,156	\$15,142,107

Notes:

- General MCVA distribution is applied to watershed-wide programs and services.
- Benefit-based distribution is structure-specific to the benefitting municipality / municipalities.

Reserves

In 2024, the UTRCA's reserves will be restructured to reflect the changes produced by the segregation of programs and services into categories. At the same time, the Board will review new Budgetary and Reserves Policies to help guide the development of future budgets and to enable more careful consideration of reserve balances resulting from budget approvals.

The UTRCA's new budget planning tool, Questica, allows staff to forecast farther into the future and to predict future reserve balances. Financial planning is imperfect, however, and dependent on program managers' cost estimates and visions of possible future grants or fees for services.

The Reserve Forecast below identifies restructured reserve balances and the effect the 2024 approved budget would have had on those balances. That is the "As Planned" section.

The "As Expected" section attempts to define how actual results in 2024 may impact reserve balances. Against those are added the effects of the draft 2025 operating and capital budgets.

Some reserves clearly experience larger changes each year, and capital spending can be a significant part of each year's plans. The large swing in Category 1 reserves from a deficit of \$1,189,252 in the 2024 Approved Budget to a modest surplus of \$73,334 in the 2025 Draft Budget is glaring. That \$1.3M change was intentional as reserves are insufficient for continued delivery of these mandatory programs and services without adequate resources.

The UTRCA has also reached the point where capital spending must be fully funded as it is planned to take place. This approach implies consistent and likely increasing costs to member municipalities, particularly those with significant repairs at water and erosion control structures.

The campgrounds, fortunately, have a healthy reserve. When long-deferred capital spending takes place, it will be conducted with consideration for the ability of the campground operations to support the cost into the future.

In summary, should forecast 2024 financial results come to pass, and the 2025 Draft Budget is approved, we expect that the total reserve balance will begin to move in a positive direction again.

Table 9. Reserves Forecast

As Planned	Total Reserves	Category 1 General Reserves	Lands Reserves	Donor Reserves	Capital Asset Renewal	Structures Reserves	Long-term Investment Reserve	Category 2	Category 3	Category 3 Campgrounds
Actual Opening 2024	\$6,093,512	(\$535,900)	\$30,859	\$82,379	\$1,866,194	\$1,532,262	\$146,228		(\$90,368)	\$3,061,858
Approved Budget 2024: Operating	(929,825)	(1,189,252)		341		(44,298)	25,000	\$3,793	(406,494)	681,085
Approved Budget 2024: Capital	(2,762,085)				(280,000)	(173,148)				(2,308,937)
Approved for End of 2024	\$2,401,602	(\$1,725,152)	\$30,859	\$82,720	\$1,586,194	\$1,314,816	\$171,228	\$3,793	(\$496,862)	\$1,434,006

As Expected	Total Reserves	Category 1 General Reserves	Lands Reserves	Donor Reserves	Capital Asset Renewal	Structures Reserves	Long-term Investment Reserve	Category 2	Category 3	Category 3 Campgrounds
Actual Opening 2024	\$6,093,512	(\$535,900)	\$30,859	\$82,379	\$1,866,194	\$1,532,262	\$146,228		(\$90,368)	\$3,061,858
Forecast Actuals 2024: Operating	51,571	(575,107)		63		(18,124)	105,000	\$3,793	30,560	505,386
Forecast Actuals 2024: Capital	(915,085)				(274,000)	(173,148)				(467,937)
Draft Budget 2025: Operating	271,447	73,334		(1,471)		(178,649)	80,000	3,449	(71,341)	366,125
Draft Budget 2025: Capital	(2,697,219)	(195,100)			(121,000)	277,381				(2,658,500)
Expected End of 2025	\$2,804,226	(\$1,232,773)	\$30,859	\$80,971	\$1,471,194	\$1,439,722	\$331,228	\$7,242	(\$131,149)	\$806,932

Category 1 Programs and Services: Budget

Category 1 includes the programs and services that the Province of Ontario has deemed mandatory for a Conservation Authority to deliver.

Funding

- The CA is permitted to levy their member municipalities for the full cost of delivering these mandated programs and services. The UTRCA uses revenues from agricultural leases, interest earned on investments, and internal program chargeback recoveries by allocating costs, to reduce the levy impact on member municipalities.
- All corporate costs may be included as Category 1 (i.e., eligible for full levy funding) but UTRCA is allocating program-specific costs to programs and services in all three categories. Essential corporate costs that are not program-specific are included as a grouping within Category 1 below (see page 20 for details).

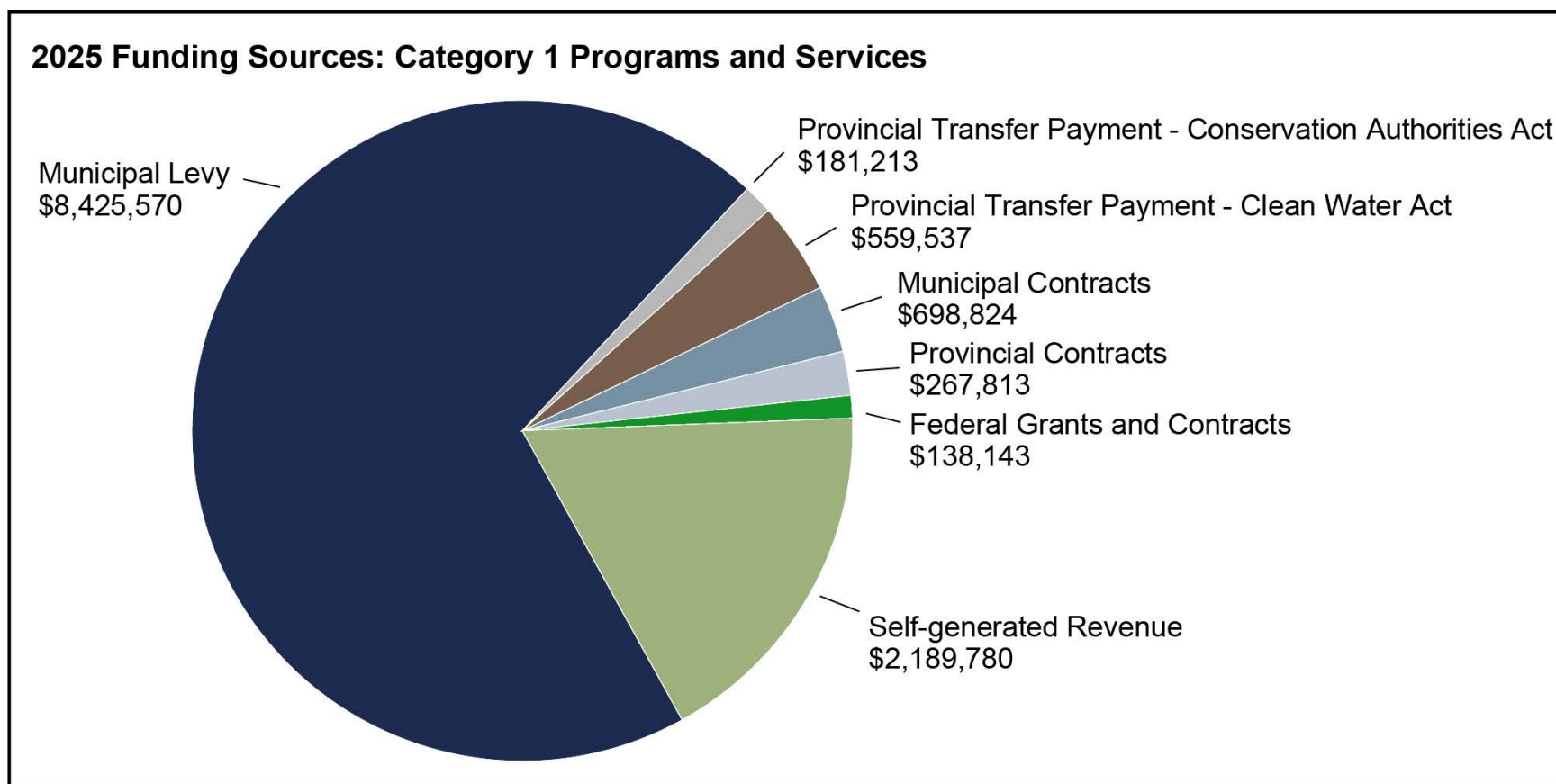


Table 10. Category 1 Operating Budget

Expenses by Type	Environmental Planning and Regulations	Water Management	Land Management	Provincial Water Monitoring	Drinking Water Source Protection	Watershed Management Strategy	Essential Corporate Costs	Total
Wages and Benefits	\$1,957,272	\$2,780,680	\$1,569,540	\$110,143	\$315,803	\$152,027	\$3,197,641	\$10,083,106
Property-related Expenses	1,000	167,390	226,410	-	-	-	349,000	743,800
Technical and Consulting Services	103,000	50,340	58,406	-	146,484	-	288,805	647,035
Computers and Communications	23,500	83,362	18,844	5,000	27,779	-	354,410	512,895
Insurance and Risk Management	3,972	50,429	37,471	1,986	-	-	298,225	392,083
Materials and Supplies	200	85,653	68,257	2,000	700	-	210,280	367,090
Staff Travel, PD, PPE, Uniforms	17,800	17,864	29,654	-	6,485	-	98,700	170,503
Fleet-related Expenses	-	-	-	-	-	-	179,600	179,600
Banking Expenses	-	-	-	-	-	-	20,000	20,000
Other	-	6,820	-	-	-	-	-	6,820
Depreciation Expenses	-	654,072	220,303	-	-	-	556,868	1,431,243
Corporate Allocations	723,677	877,497	535,202	61,546	61,910	29,131	(4,355,471)	(2,066,507)
Total Operating Expenses	\$2,830,421	\$4,774,107	\$2,764,087	\$180,675	\$559,161	\$181,158	\$1,198,058	\$12,487,667

Category 1 Programs and Services: Overview

Environmental Planning and Regulations

The UTRCA provides planning and regulations services to protect people and property from natural hazards (e.g., flood and erosion hazards, wetlands, and the area of interference surrounding wetlands) and support safe development.

Natural hazard planning activities include:

- Planning Act delegated responsibility for natural hazards to be consistent with Provincial Policies,
- Technical information and advice to municipalities on circulated municipal land use planning applications (Official Plan and Zoning By-law Amendments, Subdivisions, Consents, Minor Variances) with respect to natural hazards.
- Input to municipal land-use planning documents (OP, Comprehensive ZB, Secondary plans) related to natural hazards, on behalf of the Ontario Ministry of Natural Resources (delegated to CAs in 1983).

Regulations activities under Section 28 of the Conservation Authorities Act include:

- Reviewing and processing permit applications, associated technical reports, site inspections, communication with applicants, agents, and consultants. Property inquiries and compliance/enforcement activities.
- Input to the review and approval processes under the Planning Act and other applicable law, (e.g., Environmental Assessment Act, Drainage Act, Aggregate Resources Act, with comments principally related to natural hazards, wetlands, watercourses and Section 28 permit requirements.

Legislative Changes

- Bill 23 (More Homes Built Faster Act) and Bill 109 (More Homes for Everyone Act) - Implement service delivery standards for the administration of planning and development reviews and permitting to expedite the approvals process.
- New Ontario Regulation 41/24 - Prohibited Activities, Exemptions and Permits under Section 28 of the Conservation Authorities Act, effective April 1, 2024. requires new regulatory processes, administrative procedures and new policies.
- S28 Conservation Authorities Act - Consultation on and updating of natural hazard maps to inform planning and development applications.



Water Management

The UTRCA's water management program protects people and property and supports safe development by reducing risk due to flooding. Key components include:

- Providing flood forecasting and warning services for municipalities,
- Continually monitoring stream flow, reservoirs, and watershed conditions to assess flood, low flow, and climate change impacts and mitigation,
- Operating and maintaining water control structures (3 large dams, 3 flood control channels, 8 dykes/ floodwalls), constructed in partnership with municipalities, to control flood flows and augment stream flows during dry periods,
- Mapping and modelling flood plains and other natural hazards,
- Developing, maintaining, and implementing Flood Contingency Plan for municipal and First Nation flood coordinators and other partners,
- Providing outreach and education programs and information on natural hazards,
- Operating and maintaining 12 erosion control structures,
- Operating and maintaining recreational water control structures for passive recreation, on behalf of municipalities.
- Asset management planning for water and erosion control structures will continue building on the mandatory asset management plans for flood control, flow augmentation, and erosion control structures, to incorporate other UTRCA assets including recreational water control structures. Operational plans will be developed for recreational water control structures, similar to the mandatory deliverables required for the flood control and flow augmentation structures.



Land Management

The UTRCA provides public access for passive recreation on 3200 hectares of conservation lands at Fanshawe, Wildwood, and Pittock Conservation Areas, and at 11 day-use conservation areas/tracts and an arboretum (managed in partnership with local service clubs or municipalities). Management activities include risk management, encroachment monitoring, and enforcement.

More than 2000 ha of rural properties, including 1500 ha of wetland, provide long-term protection of natural heritage. Activities include forest management, signage, gates, stewardship, restoration, and ecological monitoring.

The UTRCA has prepared a Conservation Areas and Lands Strategy to meet the requirements for a strategy for conservation area owned or managed lands, as set out in the Conservation Authorities Act and Ontario Regulation 686/21 (Mandatory Programs and Services). The UTRCA has also prepared two other, related, mandatory documents, namely a Land Inventory and a Land Acquisition and Disposition Policy.

The Lands Strategy provides guiding principles, goals, and objectives for UTRCA owned or managed lands, which include conservation areas as well as other categories of lands. Staff also developed a Lands Strategy Implementation Plan that will guide implementation for the next 10 years. The plan contains management recommendations at the property type level (e.g., rural conservation areas, wetlands, large conservation areas, etc.).

The Lands Strategy involves a multi-faceted approach that integrates conservation, sustainable land management practices, and community engagement. It will be a valuable resource for the UTRCA and will provide clarity to watershed municipalities, residents, partners, and other interest holders regarding the UTRCA's vision for our lands for future generations.



Provincial Water Monitoring

The UTRCA monitors surface water at 24 Provincial Water Quality Monitoring Network sites on a monthly basis (April to November). Water quality has been monitored in the Upper Thames watershed since the 1960s through this program, which is a cooperative program of the Ministry of the Environment, Conservation and Parks (MECP) and CAs. The UTRCA uses the data in the watershed report cards and to prioritize stewardship projects.

The UTRCA monitors groundwater quantity and quality in 28 wells at 22 Provincial Groundwater Monitor Network sites in cooperation with MECP. There are 23 wells sampled for water quality annually, and five wells that were changed to biennial water quality sampling in 2023 at the discretion of MECP. Groundwater quantity is monitored year-round at all wells.

No provincial funding is received for the surface water program, and limited funding is received for the groundwater program.



Drinking Water Source Protection

The UTRCA protects municipal drinking water sources through Source Protection Plans, as part of the Thames-Sydenham Source Protection Region (Upper Thames River, Lower Thames Valley, and St. Clair Region Conservation Authorities). The UTRCA is the lead Authority for the Region, providing technical and Source Protection Committee support, organizing Source Protection Authority reports and meetings, and carrying out other activities required by the Clean Water Act and regulations.

The UTRCA assists in coordinating and implementing the Source Protection Plans (SPP). Where advisable, the UTRCA reviews and comments on any proposal made under another Act that is circulated to it, to determine whether the proposal relates to a significant drinking water threat that is governed by the SPP or the proposal's potential impact on any drinking water sources protected by the SPP.

This program is currently funded by the province.

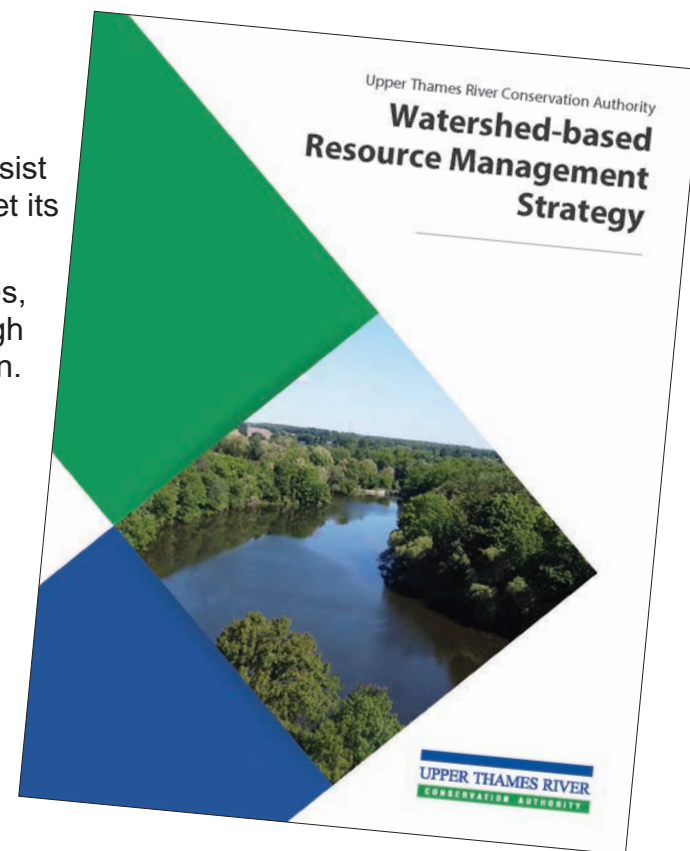
Watershed Management Strategy Implementation

The UTRCA has prepared a Watershed Strategy to meet the requirements for a Watershed-based Resource Management Strategy as set out under Section 21.1 of the Conservation Authorities Act (CA Act) and Ontario Regulation 686/21 (Mandatory Programs and Services). The goal of the Watershed Strategy is to ensure that the UTRCA's programs and services address watershed issues and priorities and reflect the organization's mandate under the CA Act.

The strategy sets out the UTRCA's guiding principles and objectives and updates the inventory of programs and services, assessing resource conditions, trends, risks, and issues that impact the effective delivery of its mandatory and municipal programs and services. It also identifies desirable future programs, services, and actions that will assist the UTRCA in delivering its mandatory and municipal programs and services and meet its objectives and long-term goals.

The strategy is being developed with input from UTRCA staff, watershed municipalities, Indigenous communities, interest holders, and the public. Information gathered through consultation efforts will be used to develop a Watershed Strategy Implementation Plan. The plan will include:

- List of challenges, issues, and risks that limit the effectiveness of the mandatory programs and services,
- Identification of gaps in programs and services needed to address the issues and mitigate the high priority risks,
- Determination of whether the programs and services comply with the regulations under 40(1)(b) of the CA Act,
- Cost estimate and high-level work plan for the implementation of those actions, if the opportunity arises and funding is available.



Essential Corporate Costs

Corporate costs support all UTRCA program areas, the Board of Directors, member municipalities, and the public, to enable the UTRCA to operate in an accountable, efficient, and effective manner.

Under the new legislation, all corporate costs are a mandatory (Category 1) service and, therefore, eligible for full levy funding.

Rather than keeping all corporate costs in Category 1, the UTRCA is allocating program-specific corporate costs to programs and services in all three Categories. These allocated costs include property insurance, IT services, costs to operate the Watershed Conservation Centre (administration building), finance and human resources unit costs, some common communications and marketing unit costs, and shared fleet and equipment costs.

The new budget format illustrates that \$2,068,922 in corporate costs is allocated to the following categories of programs, which are not funded by municipal levy:

- \$265,374 to Category 2 programs,
- \$1,201,345 to Category 3 programs, and
- \$602,203 to the campground operations (other Category 3).

Essential corporate costs that are not program-specific are grouped as a Category 1 (mandatory) cost. They include board governance, administration, health and safety programs, asset management planning, shared fleet management, shared equipment, and directors' and officers' insurance and liability.



Category 2 Programs and Services: Budget

Category 2 programs and services are delivered at cost to specific municipalities under contract.

Funding

- Delivered at cost to specific municipalities under contract (cannot be funded through levy).

2025 Funding Sources: Category 2 Programs and Services

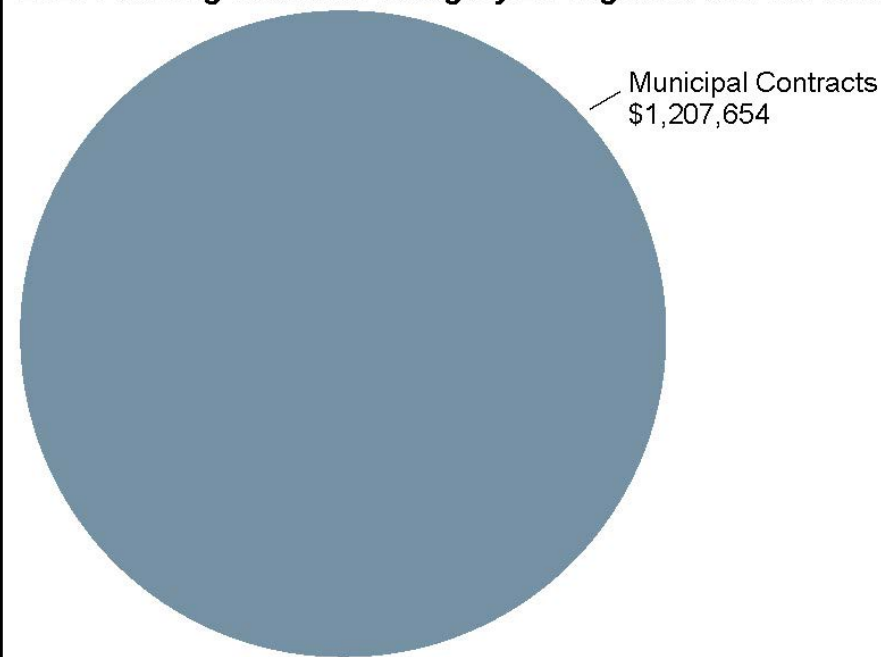


Table 11. Category 2 Operating Budget

Expenses by Type	City of London ESA/Lands Management	City of London Water Quality Monitoring	Drinking Water Source Protection Risk Management	Total
Wages and Benefits	\$565,725	\$69,298	\$122,764	\$757,787
Property-related Expenses	36,175	-	800	36,975
Technical and Consulting Services	-	-	28,920	28,920
Computers and Communications	2,300	-	12,800	15,100
Insurance and Risk Management	-	-	2,000	2,000
Materials and Supplies	67,600	-	10,000	77,600
Staff Travel, PD, PPE, Uniforms	13,650	-	6,800	20,450
Fleet-related Expenses	-	-	-	-
Banking Expenses	-	-	-	-
Other	-	-	-	-
Depreciation Expenses	-	-	-	-
Corporate Allocations	202,409	24,792	38,172	265,374
Total Operating Expenses	\$887,859	\$94,091	\$222,256	\$1,204,205

Category 2 Programs and Services: Overview

City of London Contract Work

The UTRCA is contracted by the City of London to manage 12 Environmentally Significant Areas, install and maintain flow devices in City of London stormwater management infrastructure (in accordance with the City's beaver protocol), and monitor water quality and benthic invertebrates for environmental compliance.



Drinking Water Source Protection Risk Management Services

The UTRCA provides Drinking Water Source Protection Risk Management Inspector/ Official services for partner municipalities.



VISIT AND DISCOVER
www.protectingourwater.ca

Information about your community's sources of drinking water and what you can do to protect them.

Your nearest Hazardous Waste Depot location.

Category 3 Programs and Services: Budget

Category 3 programs and services are those that a Conservation Authority determines are advisable to provide to further the purpose of the Conservation Authorities Act.

Funding

- Multiple funding sources including municipal support through cost apportioning agreements (cannot be funded through levy).
- Category 3 programs and services are funded largely through contracts and grants, most of which require some financial support from municipalities. The budget reflects significant funding from the Canada Water Agency for phosphorus reduction programs.

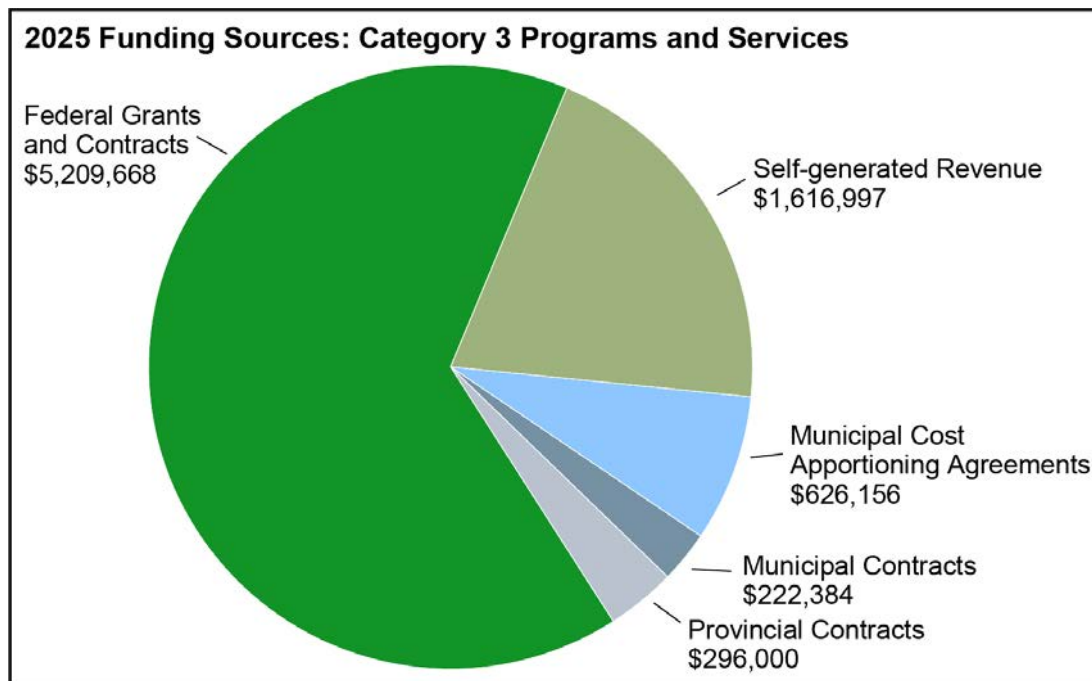


Table 12. Category 3 Operating Budget

Expenses by Type	Community Partnerships and Education	Water Quality Database Management	Ecological Monitoring	Land Stewardship Programs	Land Lease Management	Total
Wages and Benefits	\$605,384	\$37,772	\$422,199	\$1,057,214	\$91,887	\$2,214,456
Property-related Expenses	20,260	-	1,000	282,500	296,275	600,035
Technical and Consulting Services	560	60,000	38,244	132,600	55,500	286,904
Computers and Communications	3,720	10,525	10,764	5,250	2,060	32,319
Insurance and Risk Management	1,988	-	139	2,306	12,263	16,696
Materials and Supplies	78,615	-	1,500	300,450	48,980	429,545
Staff Travel, PD, PPE, Uniforms	5,340	800	1,125	11,700	3,860	22,825
Fleet-related Expenses	-	-	-	800	1,515	2,315
Banking Expenses	-	-	-	-	-	-
Other	17,280	-	22,200	3,166,800	8,800	3,215,080
Depreciation Expenses	-	4,914	1,584	-	14,528	21,026
Corporate Allocations	195,496	11,956	135,500	831,866	26,528	1,201,345
Total Operating Expenses	\$928,643	\$125,967	\$634,255	\$5,791,486	\$562,196	\$8,042,546

Table 13. Category 3 Municipal Cost Apportioning Agreements

Municipality	2025 MCVA %	Category 3 Cost Apportionment
Oxford County	17.0065	\$106,487
London	64.0489	401,046
Lucan Biddulph	0.3565	2,232
Thames Centre	3.2460	20,325
Strathroy Caradoc	-	0
Middlesex Centre	2.4722	15,480
Stratford	7.1709	44,901
Perth East	1.4128	8,846
West Perth	1.4617	9,153
St Marys	1.4630	9,161
Perth South	1.1591	7,258
<i>South Huron*</i>	<i>0.2024</i>	<i>1,267</i>
Zorra	-	0
South-West Oxford	-	0
Total	100	\$626,156

*Municipality of South Huron is not participating in Category 3 programs.



Category 3 Programs and Services: Overview

Community Partnerships and Education

Community partnerships programs are designed to increase awareness of, support for, and involvement in projects that restore and enhance watershed health and resiliency to climate change.

The programs empower communities and youth, creating value for a healthy environment through opportunities to experience and learn about conservation, and build capacity in local communities by providing hands-on learning opportunities to address local environmental concerns.

The community partnerships program facilitates relationships among watershed residents, Authority staff, and member municipalities to enable the sharing of expertise and resources. The UTRCA assists community members and “friends of groups” to identify local environmental needs, access funding, and implement on-the-ground projects within their local communities.

Curriculum-based environmental education programs work closely with watershed Boards of Education to reach over 20,000 students per year with place-based information and to support the community partnerships program.

The education programs help communities and youth

understand how to protect their watershed resources and avoid risks from flooding and related hazards. Education programs are hosted at Fanshawe and Wildwood Conservation Areas, local natural areas, school yards/in class, and virtually.



Stewardship and Restoration

The UTRCA delivers a wide range of landowner stewardship and restoration services that improve soil health, water quality and quantity, biodiversity, and climate resiliency. A healthy Thames River will also benefit Lake St Clair and Lake Erie.

Staff provide comprehensive conservation planning, technical services, and planning and design for a variety of stewardship practices. Technical plans are tailored to individual farm projects, recognizing the diverse agricultural landscape across the watershed.

Staff advise on in-stream and riparian restoration as well as wetland enhancement projects that provide flood retention, reduce peak flows, mitigate erosion hazards, and improve flow regimes. Restoration programs also include invasive species identification and control, pollinator habitat creation, and prairie seeding. The forestry program, which is one of UTRCA's longest running programs, offers the sale of native trees and shrubs, tree planting, and woodlot management services to landowners. Windbreaks and land retirement plantings reduce erosion, increase natural cover and habitat, and build climate change resilience across the watershed. Additional, in-field technical advice and planning centred around erosion control includes land management changes or structural options.

The Clean Water Program (CWP) provides a one-window service for rural landowners to access technical assistance and financial incentives to support on the ground implementation of best management practices (BMPs) that improve and protect water quality on farmland. The CWP is funded by participating municipalities, with additional funding leveraged from government, foundations, and donations.

Demonstration sites are used to test the practicality and effectiveness of BMPs to provide environmental co-benefits without sacrificing farm productivity. The UTRCA's Thorndale Demonstration Farm is an example of efforts to share information and coordinate innovation through research, demonstration projects, workshops, and field tours, in partnership with landowners, agencies, academia, and the agriculture industry.

In late 2024, the UTRCA entered into an agreement with the Canada Water Agency to deliver a five-year program. This initiative will identify areas of the watershed with the potential to produce and deliver higher amounts of phosphorus to the Thames River, and create and deliver a BMP implementation program to address the priority areas. The UTRCA will also develop a second demonstration farm highlighting on-farm drainage water recycling, in the Township of Perth South near Wildwood Conservation Area. The initiative will establish comprehensive water quality sampling across UTRCA subwatersheds to track seasonal variations and trends in phosphorus concentrations across the watershed. There will be extensive communications and outreach efforts to promote uptake and long-term maintenance of BMPs, and to share project results with interest holders, farmers, certified crop advisors, and other extension staff.



Ecological Monitoring

The UTRCA supports science-based decisions through environmental monitoring programs that include collecting, analyzing, and reporting on fishes, reptiles, benthic macro-invertebrates, Species at Risk, and air photos. The information collected gives an indication of stream health, water quality, habitat change, and impacts of stressors.

Environmental information is compiled and maintained in a comprehensive monitoring database that is integrated, available to watershed partners, and commonly accessed by development proponents in watershed municipalities when undertaking technical studies or assessments associated with land development activities.

The UTRCA reports on local watershed conditions every five years, in partnership with Conservation Ontario. The Upper Thames River Watershed Report Cards provide information on surface water, groundwater, forest, and wetland conditions within 28 subwatersheds to promote an understanding of local (subwatershed) health and emerging trends as a basis for setting environmental management priorities and inspiring local environmental action.

The UTRCA is also engaging with local First Nations communities and individuals, to support the development of a more holistic approach in watershed planning that incorporates aspects of Indigenous Traditional Knowledge and an awareness of the river's spirit, in addition to western science and management objectives.



Property Lease Management

Management of the UTRCA land lease program, rental properties, and three golf course leases are additional Category 3 activities. The revenue from these programs has often been a means to support Category 3 programs and supplement general land management needs, as well as to provide some capital funding for facility repairs.

Other Category 3 - Campground Operations: Budget

Campground operations are also Category 3 programs and services but are not included in municipal cost apportioning agreements as their funding is self-generated.

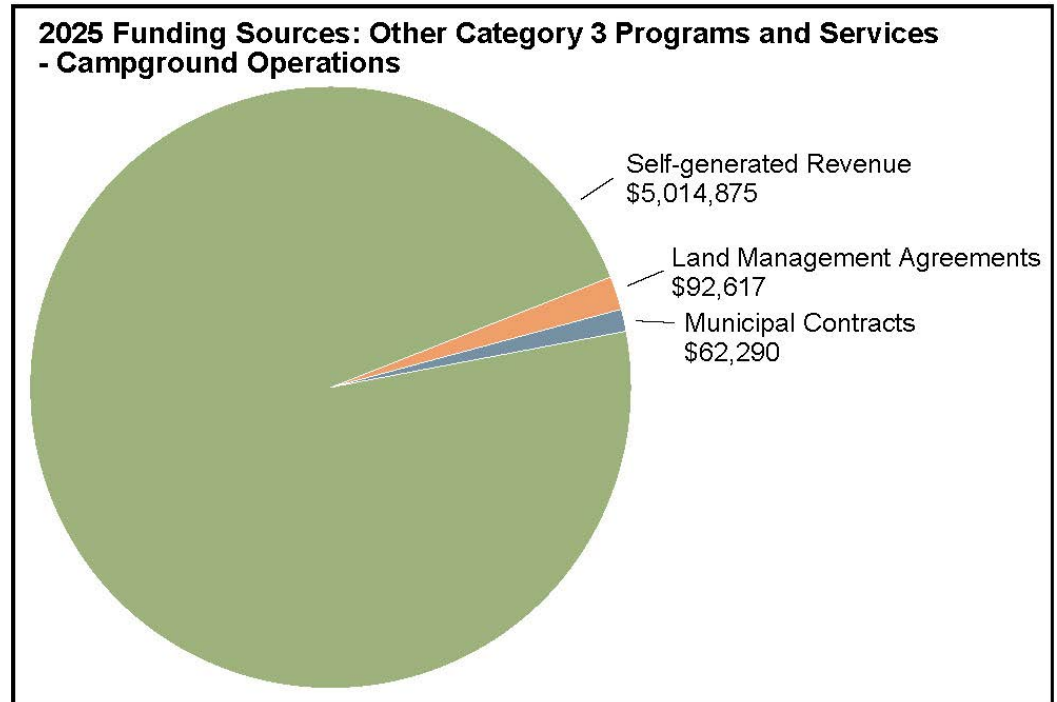
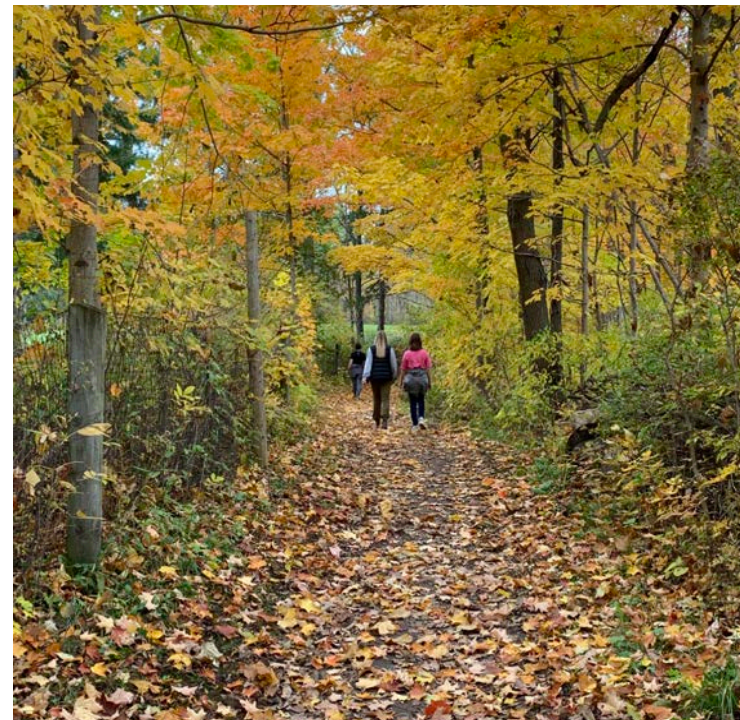


Table 14. Other Category 3 (Campground Operations) Operating Budget

Expenses by Type	Cost
Wages and Benefits	\$2,509,563
Property-related Expenses	872,601
Technical and Consulting Services	203,118
Computers and Communications	18,362
Insurance and Risk Management	117,075
Materials and Supplies	286,646
Staff Travel, PD, PPE, Uniforms	41,233
Fleet-related Expenses	4,500
Banking Expenses	-
Other	-
Depreciation Expenses	148,356
Corporate Allocations	602,203
Total Operating Expenses	\$4,803,657



Other Category 3 Programs and Services - Campground Operations: Overview

The three large, multi-use Conservation Areas (Fanshawe, Pittock, and Wildwood) offer camping and a wide range of other day use facilities and activities. Outdoor recreation at the three active Conservation Areas offers opportunities to educate the public and promote conservation messaging about the watershed's natural environment.

UTRCA campground operations offer nearly 1000 seasonal and 500 overnight campsites, more than 55 km of managed trails, and three large day use areas that host many major community events.

Throughout the pandemic, increased operational and management pressures were realized due to the increase in use and visitation. The interest in the campground and day-use operations has since remained high. As a result of this increased interest and use, the operating dates for day-use were extended in 2024 to cover the period from April 1 through to November 30.

The state of the conservation areas and the infrastructure within them has remained unchanged over the past 50 years. Many of the assets are beyond their life expectancy and it should be anticipated that significant capital improvements will need to be funded over the next while. Through internal and stakeholder consultations, conservation area business plans and asset management plans are planned and are underway.



About Us

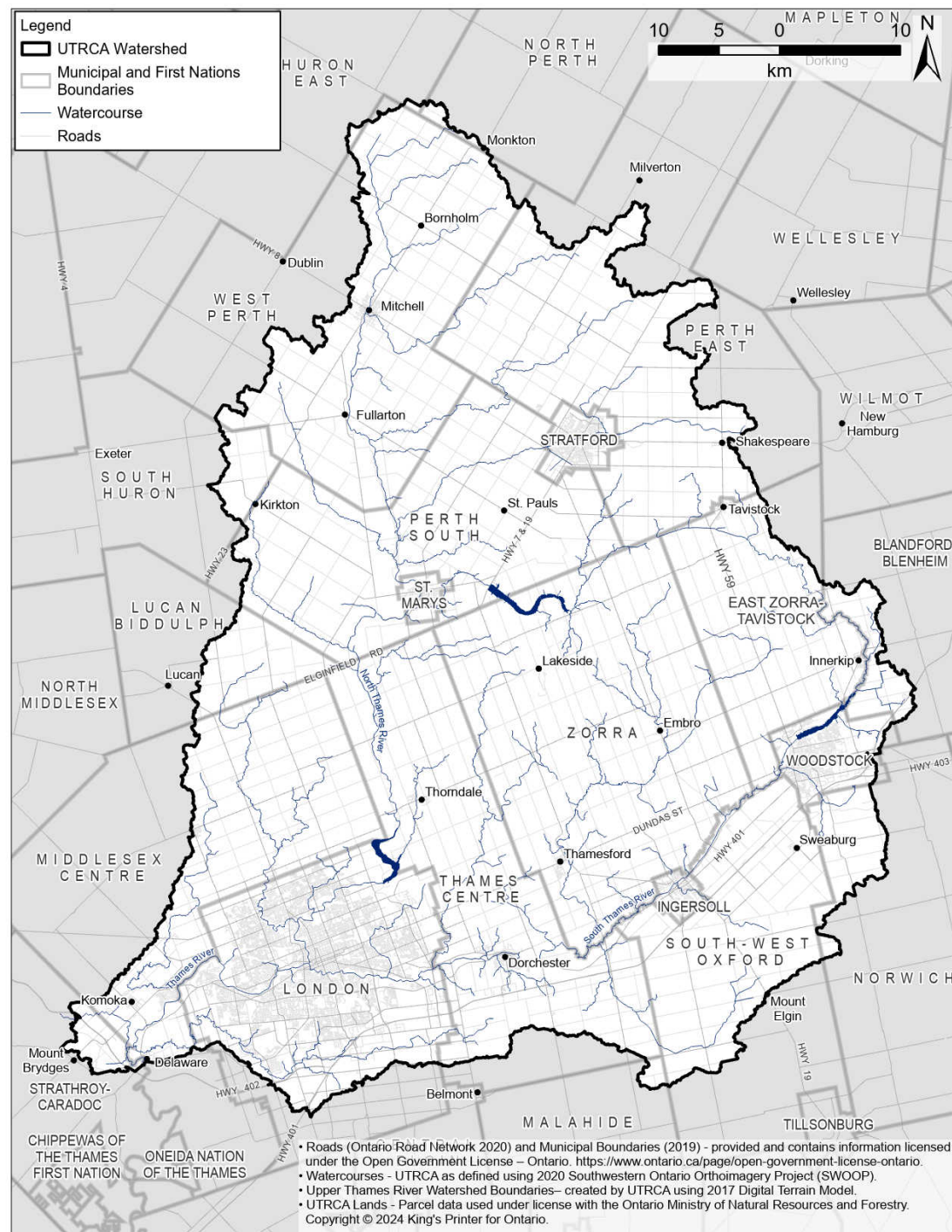
The Upper Thames River Conservation Authority (UTRCA) is a local watershed management agency that delivers programs and services to protect and manage impacts on water and other natural resources, in partnership with all levels of government, landowners, and many other organizations. The UTRCA promotes an integrated watershed management approach that balances human, environmental, and economic needs.

The UTRCA works in partnership with the 17 municipalities in the Upper Thames River watershed. These municipalities appoint 15 members to the Board of Directors, which sets the UTRCA's overall policy direction and is responsive to local issues and concerns.

The UTRCA is dedicated to achieving a healthy environment on behalf of the member municipalities, by:

- Leading through expertise, diversity, and accountability,
- Supporting sustainable organizational practices and policies,
- Protecting people and property from flood and erosion hazards and supporting safe development,
- Protecting and enhancing water quality and a sustainable water supply,
- Making science-based decisions and delivering landowner stewardship,
- Providing natural spaces and recreational opportunities, and
- Empowering communities and youth.

The UTRCA undertakes watershed-based programs to protect people and property from flooding and other natural hazards, and to conserve natural resources for economic, social, and environment benefits. Positive actions in one part of the watershed have positive impacts downstream. All municipalities benefit when these programs are undertaken on a watershed basis.



COUNTY OF OXFORD

BY-LAW NO. 6681-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

The Council of the County of Oxford enacts as follows:

1. That all decisions made by Council at the meeting at which this By-law is passed, in respect of each report, resolution or other action passed and taken by the Council at this meeting, are hereby adopted, ratified and confirmed.
2. That the Warden and/or the proper officers of the County are hereby authorized and directed to do all things necessary to give effect to the said decisions referred to in Section 1 of this By-law, to obtain approvals where required, and except where otherwise provided, to execute all necessary documents and the Clerk is hereby authorized and directed to affix the corporate seal where necessary.
3. That nothing in this By-law has the effect of giving to any decision the status of a By-law where any legal prerequisite to the enactment of a specific By-law has not been satisfied.
4. That all decisions, as referred to in Section 1 of this By-law, supersede any prior decisions of Council to the contrary.

READ a first and second time this 25th day of November, 2024.

READ a third time and finally passed this 25th day of November, 2024.

MARCUS RYAN,

WARDEN

LINDSEY A. MANSBRIDGE,

CLERK