

AGENDA

COUNTY OF OXFORD COUNCIL

Wednesday, July 9, 2025, 9:30 a.m.
21 Reeve Street, Woodstock and online
www.oxfordcounty.ca/livestream

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
4. **ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**
 - 4.1 June 25, 2025
5. **PUBLIC MEETINGS**
 - 5.1 Resolution to go into a Public Meeting pursuant to the Planning Act
 - 5.1.1 Application for Official Plan Amendment OP 25-07-2 - 2274581 Ontario Inc.

The Official Plan Amendment Application proposes to include a site-specific policy to permit the connection of the Oxford County municipal water system to the subject lands to service a total of four residential lots (three severed lots and one retained lot) in the Hamlet of Sebastopol in Perth County.

*See Report CP 2025-195
 - 5.2 Resolution to Adjourn the Public Meeting
 - 5.3 Consideration of Report CP 2025-195 Application for Official Plan Amendment OP 25-07-2 - 2274581 Ontario Inc.
6. **DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**
7. **CONSIDERATION OF CORRESPONDENCE**
 - 7.1 Council of Canadians

June 24, 2025
Re: Becoming a Blue Community
 - 7.2 Township of Blandford-Blenheim

June 24, 2025
Re: Village of Princeton Crosswalk

7.3 Township of East Zorra-Tavistock

June 26, 2025

Re: Speeding, Distracted Driving and Impaired Driving

8. REPORTS FROM DEPARTMENTS**8.1 COMMUNITY PLANNING****8.1.1 CP 2025-195 Application for Official Plan Amendment OP 25-07-2 - 2274581 Ontario Inc.****RECOMMENDATIONS:**

1. That Oxford County Council approve Application No. OP 25-07-2, submitted by 2274581 Ontario Inc. for lands legally described as Lot H, Concession 5, Part Lot 21, Plan 329, in Perth County, to amend the Official Plan to include a site specific policy to permit three proposed new residential lots within the Hamlet of Sebastopol to be connected to the existing Oxford County municipal water system.
2. And further, that Council approve the attached Amendment No. 341 to the County of Oxford Official Plan and raise the necessary by-law to approve Amendment No. 341.

8.2 PUBLIC WORKS**8.2.1 PW 2025-40 Contract Award – Wonham Street South Rail Crossing (Watermain Replacement), Town of Ingersoll****RECOMMENDATION:**

1. That County Council award a contract to the low bidder, AVERTEX Utility Solutions Inc, in the amount of \$1,047,144 (excluding HST) for watermain replacement under the Canadian Pacific Kansas City Limited railway and Whiting Creek Drain on Wonham Street South in the Town of Ingersoll and authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

8.2.2 PW 2025-41 Proposed Amendments to the Blue Box Regulation and the Resource Recovery and Circular Economy Act, 2016**RECOMMENDATION:**

1. That County Council receive Report PW 2025-40 entitled “Proposed Amendments to the Blue Box Regulation and the *Resource Recovery and Circular Economy Act, 2016*” as information.

8.2.3 PW 2025-42 Oxford Road 28 and Oxford Road 6 Intersection Review**RECOMMENDATIONS:**

1. That County Council approve the mitigation measures, including implementation of an all-way stop condition, at the intersection of Oxford Road 28 and Oxford Road 6 in the Township of Zorra, as outlined in Report PW 2025-40;

2. And further, that County Council authorize the transfer of \$35,000 from the Corporate General Reserve to implement the all-way stop control measures;
3. And further, that a by-law be presented to County Council to amend the Through Highways By-law 3741-98 to designate an all-way stop condition at the intersection of Oxford Road 28 and Oxford Road 6.

8.2.4 PW 2025-43 Temporary All-way Stop at Oxford Road 36/Brant Oxford Road and Keg Lane

RECOMMENDATIONS:

1. That County Council approve the implementation of a temporary all-way stop condition at the intersection of Oxford Road 36/Brant Oxford Road and Keg Lane in the Township of Blandford-Blenheim, as outlined in Report PW 2025-43;
2. And further, that a by-law be presented to County Council to amend the Through Highways By-law 3741-98 and By-law 5200-2010 to designate an all-way stop condition at the intersection of Oxford Road 36/Brant Oxford Road and Keg Lane.

9. UNFINISHED BUSINESS

9.1 Pending Items List

10. MOTIONS

11. NOTICE OF MOTIONS

12. ENQUIRIES

13. CLOSED SESSION

To consider Report HS (CS) 2025-08 and Report CAO (CS) 2025-03 regarding a proposed or pending acquisition or disposition of land by the County or local board and personal matters about an identifiable individual, including County or local board employees.

13.1 Closed Session Begins

13.1.1 HS (CS) 2025-08

13.1.2 CAO (CS) 2025-03

13.1.3 By-law No. 6745-2025

13.2 Closed Session Ends

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 HS (CS) 2025-08

14.2 CAO (CS) 2025-03

15. BY-LAWS

15.1 By-law No. 6740-2025

Being a By-Law to adopt Amendment Number 341 to the County of Oxford Official Plan.

15.2 By-law No. 6741-2025

Being a By-law to further amend By-law No. 6208-2020, being a Bylaw to remove certain lands from Part Lot Control.

15.3 By-law No. 6742-2025

Being a By-law to further amend By-law No. 6581-2023, passed on November 8th, 2023, being a By-law to remove certain lands from Part Lot Control.

15.4 By-law No. 6743-2025

Being a By-law to further amend By-law No. 6507-2023, being a By-law to remove certain lands from Part Lot Control.

15.5 By-law No. 6744-2025

Being a By-law to amend By-law No. 3741-98 and By-Law No. 5200-2010 to establish all way stop conditions at the intersections of Oxford Road 33 and Oxford Road 60 in the Township of East Zorra-Tavistock, Oxford Road 6 and Oxford Road 28 in the Township of Zorra and Oxford Road 36 and Keg Lane in the Township of Blandford-Blenheim.

15.6 By-law No. 6745-2025

Subject to the approval of Report CAO (CS) 2025-03.

15.7 By-law No. 6746-2025

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

16. ADJOURNMENT

OXFORD COUNTY COUNCIL

MINUTES

June 25, 2025

Council Present	Warden Marcus Ryan Deputy Warden Brian Petrie Councillor Jerry Acchione Councillor Deb Gilvesy Councillor Bernia Martin Councillor David Mayberry Councillor Jim Palmer Councillor Mark Peterson Councillor Phil Schaefer Councillor Deborah Tait
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Council Absent	N/A
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Staff Present	B. Addley, Chief Administrative Officer M. Abercrombie, Director of Public Works L. Buchner, Director of Corporate Services M. Dager, Director of Long-Term Care R. Hall, Director of Paramedic Services L. Mansbridge, Clerk P. Michiels, Director of Community Planning A. Smith, Director of Human Resources R. Smith, Director of Human Services
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1. CALL TO ORDER

Oxford County Council meets electronically this twenty-fifth day of June, 2025 at 9:39 a.m., with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Brian Petrie

Seconded By: Mark Peterson

Resolved that the Agenda be approved.

June 25, 2025

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 June 11, 2025

RESOLUTION NO. 2

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that the Council Minutes of June 11, 2025, be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS FROM DEPARTMENTS

8.1 PUBLIC WORKS

8.1.1 PW 2025-39 All-Way Stop at Oxford Road 33 and Oxford Road 60, Township of East Zorra-Tavistock

RECOMMENDATIONS:

1. That County Council endorse the implementation of an all-way stop condition at the intersection of Oxford Road 33 and Oxford Road 60 in the Township of East Zorra-Tavistock, as outlined in Report PW 2025-39;
2. And further, that County Council authorize the transfer of \$35,000 from the Corporate General Reserve to implement the all-way stop control measures;

June 25, 2025

3. And further, that a by-law be presented to County Council at the July 9, 2025 Council meeting to amend the Through Highways By-law 3741-98 to designate an all-way stop condition at the intersection of Oxford Road 33 and Oxford Road 60.

RESOLUTION NO. 3

Moved By: Phil Schaefer

Seconded By: Bernia Martin

Resolved that the recommendations contained in Report PW 2025-39 titled "All-Way Stop at Oxford Road 33 and Oxford Road 60, Township of East Zorra-Tavistock", be adopted.

DISPOSITION: Motion Carried

8.2 CAO

8.2.1 CAO 2025-02 Strategic Plan Update

RECOMMENDATION:

1. That County Council receive Report CAO 2025-02 entitled "Strategic Plan Update" as information.

RESOLUTION NO. 4

Moved By: David Mayberry

Seconded By: Jerry Acchione

Resolved that the recommendation contained in Report CAO 2025-02 titled "Strategic Plan Update", be adopted.

DISPOSITION: Motion Carried

8.3 CORPORATE SERVICES

8.3.1 CS 2025-22 Artificial Intelligence Policy

RECOMMENDATION:

1. That Artificial Intelligence Policy 8.16, as attached to Report CS 2025-22, be approved and included in the General Policy Manual, effective June 25, 2025.

RESOLUTION NO. 5

Moved By: Deb Gilvesy

Seconded By: Deborah Tait

June 25, 2025

Resolved that the recommendation contained in Report CS 2025-22 titled "Artificial Intelligence Policy", be adopted.

DISPOSITION: Motion Carried

8.4 HUMAN RESOURCES

8.4.1 HR 2025-02 Volunteer Firefighting Policy

RECOMMENDATION:

1. That Policy 5.50 be approved as presented in Attachment 1 to Report HR 2025-02 entitled "Volunteer Firefighting", effective June 25, 2025.

RESOLUTION NO. 6

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report HR 2025-02 titled "Volunteer Firefighting Policy", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items List

No discussion takes place regarding the Pending Items List.

10. MOTIONS

10.1 Deputy Warden Petrie

Amend 5.5 of Oxford County Policy 6.07 Purchasing Policy, so that competitive procurements that are of an amount of \$1,000,000 or greater have the same approval authority as the competitive procurements that are currently more than \$100,000 and less than a \$1,000,000.

RESOLUTION NO. 7

Moved By: Brian Petrie

Seconded By: Deb Gilvesy

Amend 5.5 of Oxford County Policy 6.07 Purchasing Policy, so that competitive procurements that are of an amount of \$1,000,000 or greater have the same approval authority as the competitive procurements that are currently more than \$100,000 and less than a \$1,000,000.

DISPOSITION: See Disposition of Council Following Resolution No. 9

June 25, 2025

RESOLUTION NO. 8

Moved By: Bernia Martin

Seconded By: Deborah Tait

That Council direct staff to return with a report on the impacts of Amending 5.5 of Oxford County Policy 6.07 Purchasing Policy, so that competitive procurements that are of an amount of \$1,000,000 or greater have the same approval authority as the competitive procurements that are currently more than \$100,000 and less than a \$1,000,000.

DISPOSITION: Motion WithdrawnRESOLUTION NO. 9

Moved By: Brian Petrie

Seconded By: Deb Gilvesy

That the motion be deferred pending a report from staff on the impact of the Policy amendment.

DISPOSITION: Motion Carried**11. NOTICE OF MOTIONS**

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

NIL

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

NIL

15. BY-LAWS**15.1 By-law No. 6739-2025**

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 10

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that By-law No. 6739-2025 be given a first and second reading.

June 25, 2025

DISPOSITION: Motion Carried

RESOLUTION NO. 11

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that By-law No. 6739-2025 be given a third and final reading.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 12

Moved By: Mark Peterson

Seconded By: Brian Petrie

Resolved that the Council Meeting of June 25, 2025 be adjourned until the next meeting scheduled for July 9, 2025.

DISPOSITION: Motion Carried at 10:45 a.m.

Minutes adopted on July 9, 2025 by Resolution No. ____.

MARCUS RYAN, WARDEN

LINDSEY A. MANSBRIDGE, CLERK



We invite you to consider an exciting and world first opportunity. The Thames watershed could become the first Blue Community watershed in the world adding a new dimension to the spreading Blue Community movement. We are sending this message to all municipalities in the Upper Thames watershed.

The Blue Community movement originated in 2009 in recognition of threats to accessible water for all and understanding water as a common gift of life as opposed to a commodity to be privatized for profit. Already 25% of the world's population does not have access to safe water. The Blue Community movement is growing and now more than 200 municipalities and institutions globally have made the three resolutions necessary to become Blue Communities.

These resolutions are:

- recognizing water and water sanitation as human rights (this means water will not be shut off for those genuinely struggling to pay for water)
- promoting publicly owned and operated water and wastewater services (as opposed to private for-profit ownership of these services)
- banning the sale of single use bottled water in municipal facilities and events

Resolving water as a human right has not been problematic for the 200 + municipalities that have done so including London/Ontario, Paris, Berlin, Vancouver, Los Angeles. They recognize water is life.

We understand that your municipality already meets the standard for publicly owned and operated water delivery and sewage services. This is progressive and fortunate given the history of problems in jurisdictions where water is operated for profit. These problems are discussed on the Blue Community site <https://canadians.org/bluecommunities>.

The benefits of banning the sale of single use bottled water at municipal sites counteracts the problems created by these unnecessary bottles. To offer only three of the reasons please note. Bottled water uses between 1,000 and 2,000 times the energy per unit volume compared to local tap water.(1) This plastic adds to the approximate 11 million metric tons of plastic garbage entering our waterways. (2)

Further "This water mining can have significant and irreversible hydrological and ecological effects in specific watersheds and localities, including water

aquifer depletion, loss of irrigation and well water, and drinking water contamination.”(3)

Finally, bottled water is not generally safer than tap water despite the deceptive language referring to purity, mountain springs, etc.

London made these three resolutions in 2020 and became a Blue Community joining Vancouver, Bayfield, Paris and many others. Since then, Brescia and Huron University Colleges in London have become Blue Communities along with the Sisters of St Joseph and Mother Teresa High School. We expect further announcements .

But imagine an entire watershed protecting water as a human right.
We hope you can lead the way toward this needed and imagined future .

Information concerning the Blue Community movement is available on line at
<https://canadians.org/bluecommunities>

We are also available to present or answer any questions. London Water Engineering Dept could also reassure that this is in the interests of citizens.

We hope to hear from you,

Blue Communities Committee, London Council of Canadians
Lynn Brown, Chair
brownlye@gmail.com
519-434-2942

1 Gleick and Cooley 2009. Gleick, Peter H. and Heather S. Cooley. 2009. “Energy Implications of Bottled Water “.

2 Schroeer, Littlejohn, and Wills 2020. Just One Word: Refillables. Washington, DC: Oceana. <https://oceana.org/wrp>.

3 Gleick, Peter H. 2010. Bottled and Sold: The Story behind our Obsession with Bottled Water. Washington, DC: Island Press.

Barlow, Maude. 2014. Blue Future: Protecting Water for People and the Planet Forever. New York: New Press.

Resources:

<https://canadians.org/bluecommunities/>
<https://bluecommunityschools.org/>



Township of Blandford-Blenheim

47 Wilmot Street South
Drumbo, Ontario N0J 1G0

Phone: (519) 463-5347
Fax: (519) 463-5881
Website: www.blandfordblenheim.ca

June 24th, 2025

To: Oxford County Council,
Lindsey Mansbridge, Clerk

Re: Village of Princeton Crosswalk

Please be advised that at the Regular Meeting of Council held on Wednesday, June 18th 2025, the Council of the Corporation of the Township of Blandford-Blenheim carried the following resolution:

Resolution No. 2025-06-18-20

Moved by – Councillor Demarest

Seconded by – Councillor Banbury

WHEREAS pedestrian safety is a key priority for the residents of the Village of Princeton and the Township of Blandford-Blenheim, and improved connectivity between the east and west sides of the village is essential to ensure safe and equitable access for all;

AND WHEREAS the proposed location of a pedestrian crosswalk in the Village of Princeton will optimally serve the majority of pedestrian traffic, particularly those travelling from the residential areas on the east side to key community amenities located on the west side of the village, including the Princeton Library Branch, Princeton Park, playground, multipurpose pad, and the walking trails;

AND WHEREAS a centrally located crosswalk would provide safer and more direct pedestrian access for residents, including children and seniors, and better align with pedestrian traffic patterns within the village;

AND WHEREAS Council believes that effective pedestrian safety infrastructure must include more than basic pavement markings and signage, and should incorporate illuminated warning lights and prominent visual cues to ensure high visibility and compliance by motorists;

THEREFORE, Be it hereby resolved that the Council of the Township Blandford-Blenheim formally request that Oxford County locate the proposed crosswalk at the Elgin Street crossing, as outlined in the attached map, in order to better serve the needs and safety of pedestrians; and further,

THAT the Township requests that the crosswalk design include, at a minimum, the following safety features:

- Illuminated pedestrian-activated warning lights,
- High-visibility signage on both approaches,
- Standard road painting for crosswalk delineation; and,

THAT a copy of this motion be forwarded to Oxford County Council.

.Carried

If you have any questions regarding the resolution of Council, please contact the undersigned.

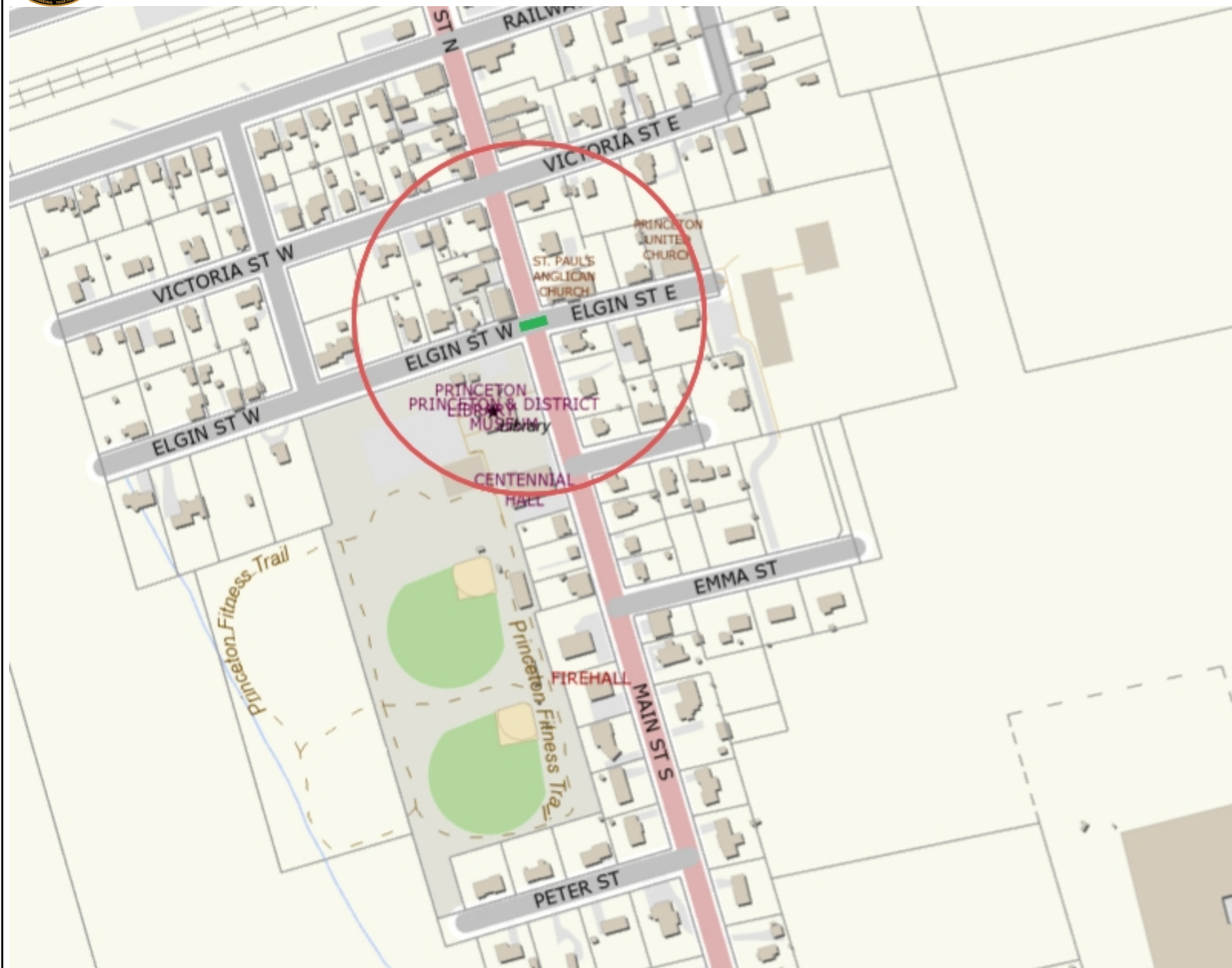
Best regards,

Sarah Matheson

Sarah Matheson
Director of Corporate Services / Clerk
Township of Blandford-Blenheim
smatheson@blandfordblenheim.ca
encl.

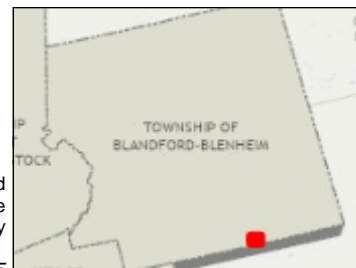


Proposed Princeton Crosswalk



Legend

Notes



0 51 102 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

June 18, 2025



TOWNSHIP OF EAST ZORRA-TAVISTOCK

89 LOVEYS STREET, PO BOX 100 HICKSON, ONTARIO, N0J 1L0

519-462-2697. WWW.EZT.CA . EZT@EZT.CA

June 26, 2025

Dear Oxford County Clerks

Re: Township of East Zorra-Tavistock Resolution Speeding, Distracted Driving and Impaired Driving

Please be advised that at their regular meeting on June 18, 2025, the Council of the Corporation of the Township of East Zorra-Tavistock carried the following resolution:

Moved by Councillor Smith
Seconded by Councillor Gillespie

THAT the Council of the Corporation of the Township of East Zorra-Tavistock receive the correspondence from Zorra Township regarding Speeding, Distracted Driving and Impaired Driving as information;

AND THAT the Township of East Zorra-Tavistock staff be directed to work with Oxford County and all area municipalities on the feasibility of implementing a long-term Vision Zero Policy and the Good Roads Rural Road Safety strategy across all of Oxford.

AND THAT a copy of this resolution be forwarded to Oxford County and all area municipalities.

CARRIED

Please don't hesitate to contact me if you have any questions or concerns.

Yours truly,

Meaghan Vader

Meaghan Vader
Corporate Initiatives Manager/Clerk
mvader@ezt.ca

REPORT TO COUNTY COUNCIL

Application for Official Plan Amendment OP 25-07-2 - 2274581 Ontario Inc.

To: Warden and Members of County Council

From: Director of Community Planning

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 25-07-2, submitted by 2274581 Ontario Inc. for lands legally described as Lot H, Concession 5, Part Lot 21, Plan 329, in Perth County, to amend the Official Plan to include a site specific policy to permit three proposed new residential lots within the Hamlet of Sebastopol to be connected to the existing Oxford County municipal water system.
2. And further, that Council approve the attached Amendment No. 341 to the County of Oxford Official Plan and raise the necessary by-law to approve Amendment No. 341.

REPORT HIGHLIGHTS

- The subject Official Plan Amendment Application proposes to include a site-specific policy to permit the connection of the Oxford County municipal water system to the subject lands to service a total of four residential lots (three severed lots and one retained lot) in the Hamlet of Sebastopol in Perth County.
- The subject lands currently have one municipal water connection. Three additional connections to the existing Oxford County municipal water system are being requested.
- The proposal to permit the additional connections to the existing Oxford County municipal water system to facilitate the development of three new residential infill lots maintains the intent and purpose of the Official Plan regarding the extension of municipal services outside of Oxford County boundaries and will help to ensure efficient use of existing County infrastructure.

IMPLEMENTATION POINTS

This application will be implemented in accordance with the relevant objectives, strategic initiatives and policies in the Official Plan.

Financial Impact

Consideration of this application will have no financial impacts beyond what has been approved in the current year's budget.

Communications




In accordance with the requirements of the *Planning Act*, notice of complete application regarding this proposal was provided to surrounding property owners on April 30, 2025, and notice of public meeting was issued on May 29, 2025. As of the date of this report, staff have not received any letters of objection or support.

2023-2026 STRATEGIC PLAN

Oxford County Council approved the **2023-2026 Strategic Plan** on September 13, 2023. The Plan outlines 39 goals across three strategic pillars that advance Council's vision of "Working together for a healthy, vibrant, and sustainable future." These pillars are: (1) *Promoting community vitality*, (2) *Enhancing environmental sustainability*, and (3) *Fostering progressive government*.

The recommendations in this report supports the following strategic goals.

Strategic Plan Pillars and Goals

PILLAR 1	PILLAR 2	PILLAR 3
		
Promoting community vitality	Enhancing environmental sustainability	Fostering progressive government
Goal 1.2 – Sustainable infrastructure and development Goal 1.3 – Community health, safety and well-being		Goal 3.2 – Collaborate with our partners and communities Goal 3.4 – Financial sustainability

See: [Oxford County 2023-2026 Strategic Plan](#)

DISCUSSION

Background

Owners: 2274581 Ontario Inc.
3523 Huron Road, New Hamburg, ON N3A 3C4

Agent: Patterson Planning Consultants Inc.
6095 Line 66, Monkton, ON N0K 1P0

Location:

The subject lands are described as Lot H, Concession 5, Part Lot 21, Plan 329, Township of Perth East. The lands are located on the west side of Perth Road 107, lying north of the Village of Tavistock, and are municipally known as 3584 Perth Road 107.

Proposal:

The Hamlet of Sebastopol, while located within Perth County, is currently serviced by Oxford County municipal water services (i.e. via an extension of the Tavistock Water System) which has been facilitated through various servicing agreements. The extension of municipal water from Oxford County to properties in this area of Perth County (Sebastopol) has existed in some form since the 1960s.

In 2002, Oxford County Council approved an Official Plan Amendment (OPA No. 62) to include policies in the Official Plan to formally recognize the existing connections to the County's municipal water system that have been provided to properties in the Hamlet of Sebastopol and to establish policies and criteria to guide the consideration of any future connection requests within the Hamlet. That OPA was triggered by the owner of a communal water system, located on Line 29, no longer wanting to provide water services to eight lots within the Hamlet of Sebastopol, including the owner's. At the time of that OPA, 19 lots within the Hamlet of Sebastopol were already connected to the Oxford County municipal water system, with an estimated potential for up to 48 lots to be connected to the system. The number of lots currently connected to water system stands at approximately 38.

The policies established by OPA 62 put in place a formal process for the evaluation and consideration of future connection requests, which includes the requirement to submit an Official Plan Amendment application for Council's consideration. The subject application has been submitted to address this requirement and the associated policy criteria.

The subject lands were recently subject to Severance and Zone Change applications in Perth County. The Township of Perth East Council approved the Zone Change application D14-Z23-2024-PE at their March 18, 2025 regular meeting which proposed to rezone the subject lands from 'Hamlet/Village Residential Zone (HVR)' to 'Special Hamlet/Village Residential Zone (HVR-55)' which would include special provisions to allow for single detached dwellings with reduced lot area and frontage.

Report CP 2025-195
COMMUNITY PLANNING
Council Date: July 9, 2025

Further, Perth County Land Division Committee approved the Severance application (B04-25) at their March 31, 2025 meeting to permit the subject lands to be severed into four residential lots (three severed lots and one retained lot). The intended use of each lot is a single detached dwelling. As part of the approval, the Perth County Land Division Committee included ten conditions that must be fulfilled prior to the severance being finalized, including:

Condition #3, which reads:

That confirmation be received from the County of Oxford that an Official Plan Amendment has been completed for the lands to be retained and the lands to be severed to allow for water service connections.

Condition #5, which reads:

That confirmation be received from the County of Oxford that all financial requirements of the County of Oxford with respect to provision of water services to the subject property have been complied with.

The subject Official Plan Amendment application has been submitted in to satisfy Condition #3 of the Land Division Committee's approval. If the subject application is approved the applicant would be required to work with the Oxford County Public Works Department to satisfy Condition #5.

It should be noted that assessment of the planning merits of the residential lot creation and associated zone provisions is the responsibility of the Township of Perth East/Perth County, therefore the review of this proposal from an Oxford County perspective is focused strictly on whether the connection of the proposed lots to the County's municipal water system is appropriate and can be supported.

Plate 1, Location Map and Existing Zoning, shows the location of the subject lands and the existing zoning in the immediate vicinity.

Plate 2, Aerial Photography (2020), provide an aerial view of the subject lands and surrounding uses.

Plate 3, Applicant's Sketch, outlines the lot configurations of the lots to be severed via Severance Application B04-25, as approved by the Perth County Land Division Committee.

Comments

2024 Provincial Planning Statement

The 2024 Provincial Planning Statement (PPS) provides policy direction on matters of provincial interest related to land use planning and development. Under Section 3 of the *Planning Act*, where a municipality is exercising its authority affecting a planning matter, such decisions shall be consistent with all policy statements issued under the Act. The policies of the PPS represent minimum standards and planning authorities and decision-makers may go beyond those minimum standards to address matters of importance to a specific community, unless doing so would conflict with any policy of the PPS.

Report CP 2025-195
COMMUNITY PLANNING
Council Date: July 9, 2025

The PPS states that municipal official plans are the most important vehicle for implementation of the PPS and for achieving comprehensive, integrated and long-term planning. Official plans should coordinate cross-boundary matters to complement the actions of other planning authorities and promote mutually beneficial outcomes.

The following outlines the key PPS policies that have been considered in the evaluation of this proposal, but is not intended to be an exhaustive list.

Section 2.3.1 directs that settlement areas shall be the focus of growth and development, and their vitality and regeneration shall be promoted. Furthermore, land use patterns within settlement areas shall be based on densities and a mix of land uses which efficiently use land and resources and existing infrastructure and public service facilities. A range of uses and opportunities for intensification and redevelopment should be supported where it can be accommodated in settlement areas.

Section 2.5 (Rural Areas) indicates that in rural areas, rural settlement areas shall be the focus of growth and development and their vitality and regeneration shall be promoted. Further, when directing development in rural settlement areas, planning authorities shall give consideration to locally appropriate rural characteristics, the scale of development, and the provision of appropriate service levels.

Section 3.6 (Sewage, Water and Stormwater) indicates that planning for sewage and water services shall, among other matters:

- accommodate forecasted growth in a timely manner that promotes the efficient use and optimization of existing municipal sewage services and municipal water services;
- ensure that these services are provided in a manner that:
 - a) can be sustained by the water resources upon which such services rely;
 - b) is feasible and financially viable over their life cycle;
 - c) protects human health and safety, and the natural environment, including the quality and quantity of water; and
 - d) aligns with comprehensive municipal planning for these services, where applicable.
- be in accordance with the servicing options outlined in the PPS policies which state that Municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety. Partial municipal services (e.g. only municipal water services) shall only be permitted in the following circumstances:
 - a) where they are necessary to address failed individual on-site sewage services and individual on-site water services in existing development;
 - b) within settlement areas, to allow for infilling and minor rounding out of existing development on partial services provided that site conditions are suitable for the long-term provision of such services with no negative impacts; or
 - c) within rural settlement areas where new development will be serviced by individual on-site water services in combination with municipal sewage services or private communal sewage services.

Planning authorities may allow lot creation where there is confirmation of sufficient reserve sewage system capacity and reserve water system capacity.

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COMMUNITY PLANNING
Council Date: July 9, 2025

Section 6.2 (Coordination) indicates that a coordinated, integrated and comprehensive approach should be used when dealing with planning matters within municipalities, across lower, single and/or upper-tier municipal boundaries, and with other orders of government, agencies, boards, and Service Managers, including managing and/or promoting growth and development that is integrated with planning for infrastructure and public service facilities.

Official Plan

As outlined in Section 4.2.2.4.3 of the Official Plan, the extension of centralized wastewater or water supply facilities and infrastructure to service development beyond the limit of the Serviced Village designation as established on Schedules B-2, B-3, E-2, E-3, N-2, S-2, Z-2 and Z-3 shall be prohibited. Notwithstanding the above, the extension of centralized water supply or wastewater facilities and infrastructure to existing development from the Serviced Village of Tavistock to the Hamlet of Sebastopol may be permitted upon receipt of a written request from the Township of Perth East, provided that all of the following criteria are satisfied:

- The existing development is within the Hamlet of Sebastopol as defined by the County of Perth Official Plan as of August 1, 2002;
- The extension of services is required for existing development only and that no addition to the Hamlet designation or intensification of existing uses within the Hamlet designation are proposed with the exception of limited infilling in accordance with the policies of the County of Perth Official Plan;
- The existing development is experiencing a water quantity or water quality problem that has been verified by the local health unit and the health unit agrees that the extension of services is required to remediate the problem; or
- The existing development is no longer able to access existing communal water facilities, and the Class Environmental Assessment process has indicated that the extension of municipal services is the preferred servicing alternative;
- The owners of the existing development have agreed to pay connection fees based on the County of Oxford's cost recovery policy.

Each request for an extension of services shall be subject to County Council approval, consideration of which will be made upon a written recommendation of the County Public Works Department. Such recommendation shall be made on the basis of assessing the criteria listed above and with reference to the servicing hierarchy contained in Section 5.5.3 of the Plan.

Upon approval of such extension of municipal services, no such services shall be extended until an Agreement has been entered into by both the County of Oxford and the Township of East Perth indicating the extent of service provision and financial arrangements for service installation and ongoing operations and maintenance.

Zoning By-law

The subject lands are currently zoned 'Special Hamlet/Village Residential Zone (HVR-55)' in the Township of Perth East Zoning By-law. The HVR-55 zone permits single detached dwellings, semi-detached dwellings, a duplex, a converted dwelling, a group home, a home occupation, a bed and breakfast establishment, and a public park.

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Special provisions in the HVR-55 include allowing for single detached dwellings to have a minimum lot area of 680 m² (7,319.4 ft²) and a minimum lot frontage of 16.9 m (55.4 ft).

Agency Comments

The Oxford County Public Works Department, the Township Chief Building Official, the Township Fire Chief, and the Township Public Works Manager have indicated no concerns with the proposal.

Township of East Zorra-Tavistock Council

A public meeting was held during the June 18, 2025 Township of East Zorra-Tavistock Council meeting at which Township Council recommended support of the Official Plan Amendment application. No members of the public spoke in relation of the application at the public meeting.

Planning Analysis

While the Oxford County Official Plan generally prohibits the extension of municipal services outside of County boundaries, the document does specifically allow for the consideration of service extensions to development within the Hamlet of Sebastopol through an Official Plan Amendment application. This consideration is based on the ability of the proposal to satisfy the relevant criteria outlined in Section 4.2.2.4.3 of the Official Plan.

The general intent of the OP policies prohibiting the extension of municipal water and/or wastewater services beyond the limits of a serviced settlement, except in very limited circumstance, is to:

- Ensure planning for infrastructure is coordinated with planning for growth;
- Preserve and enhance the planned function of serviced settlements as the primary focus for growth and development and support the development of complete communities;
- Reduce pressure for the premature, unjustified and/or uneconomical extension of services;
- Discourage the development of urban-type land uses outside of a designated settlement area with the benefit of full urban-level services, that could later hinder or prevent the efficient expansion of that settlement; and
- Protect prime agricultural areas for agriculture by reducing pressure to develop agricultural lands for non-agricultural uses with associated conflicts and compatibility concerns.

In this case, the subject lands are wholly located within the designated settlement boundary of the Hamlet of Sebastopol in the County of Perth Official Plan. Further, it is the opinion of Planning staff that the severance application that was recently conditionally approved by Perth County Land Division Committee to create three new residential lots (with one residential lot to be retained), would represent limited infill development within the existing settlement or 'Hamlet' designation, in accordance with the County of Perth Official Plan.

With respect to the Official Plan criteria pertaining to the existing development experiencing a water quality problem or no longer being able to access existing communal water facilities, it is

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the opinion of staff that it is not necessary or reasonable to apply these policy requirements to the current proposal for the following reasons.

- Given that municipal water services have already been extended to the Hamlet of Sebastopol and most existing development within the Hamlet is connected, the primary intent of these policy criteria is to ensure that requests to further extend municipal water services or to connect to/extend, municipal wastewater services (which could also, technically, be considered in accordance with the policies) are justified to be necessary;
- In this case, the proposal is to connect three additional residential infill lots to the existing municipal water infrastructure that already runs along the frontage of the subject property (i.e. only requires a connection, not extension), so the additional proposed connections will not require additional infrastructure investment and would assist in maximizing the use of existing infrastructure and contributing to the associated maintenance and operating costs; and
- In addition to allowing for existing development within the Hamlet of Sebastopol to be connected to the County's municipal water services, the existing servicing agreement between Oxford County and the Township of Perth East also already contemplates the potential consideration of some further connections for minor residential infill development within the existing settlement boundary (discussed in more detail below)

As such, it is the opinion of planning staff that an exception to the above noted justification of need OP criteria is reasonable and appropriate in this particular case.

In terms of the OP criteria related to the requirement to enter into a servicing agreement to address the extent of service provision and associated financial arrangements, it is noted that a cross-boundary servicing agreement between Perth County and Oxford County is already in place to address the requirements for connection to the County's municipal water servicing infrastructure in the Hamlet of Sebastopol. This agreement is reviewed and renegotiated every five years, with the latest agreement being entered into in 2024. As part of that agreement, a list of the properties currently in Perth County that are connected to Oxford County's municipal water system are included on a schedule, which may be amended from time to time. Currently, approximately 38 lots in the Hamlet of Sebastopol are connected to Oxford County's municipal water system. Included in the terms of the agreement is the direction that no additional connections will be permitted without permission from Oxford County and that such requests would be subject to an Official Plan Amendment application.

The agreement between Perth County and Oxford County outlines that customers in Perth County are subject to the same external water regulations as those within Oxford County, including total external water bans, where required. Customers located within Perth County are also subject to Oxford County's Water and Wastewater Rates By-laws which includes rates for 'Out of County' customers, which are generally set higher than those for customers within Oxford County.

In consultation with the Oxford County Public Works Department, it has been confirmed that sufficient capacity exists within the current Tavistock water system to service the proposed lots within the Hamlet of Sebastopol without compromising the availability of servicing capacity for existing development and forecasted future growth within the Village of Tavistock. The Owner will also be required to pay all necessary connection fees based on the County of Oxford's cost recovery policy.

Report CP 2025-195
COMMUNITY PLANNING
Council Date: July 9, 2025

In summary, it is the opinion of Planning staff that the proposed Official Plan amendment to allow for three additional connections to the existing County municipal water servicing infrastructure in the Hamlet of Sebastopol is consistent with the applicable policies of the PPS and Official Plan and will assist in ensuring the efficient use of existing County infrastructure and contributing to the associated costs of the system.

CONCLUSIONS

In this case, the proposed connections to the County's water servicing infrastructure will facilitate limited residential infill development within the existing designated settlement boundary of the Hamlet of Sebastopol and do not require the further extension of the existing infrastructure or the settlement boundaries. Further, Oxford County Public Works has confirmed that there is sufficient capacity within the Tavistock water system to serve the proposal as well as future planned growth within the Village of Tavistock, and there is already an existing cross boundary servicing agreement in place for the area. As such, it is the opinion of Staff that the request can be supported from a planning perspective.

SIGNATURES

Report author:

Original signed by _____

Dustin Robson, MCIP, RPP
Development Planner

Departmental approval:

Original signed by _____

Eric Gilbert, MCIP, RPP
Manager of Development Planning

Original signed by _____

Paul Michiels
Director of Community Planning

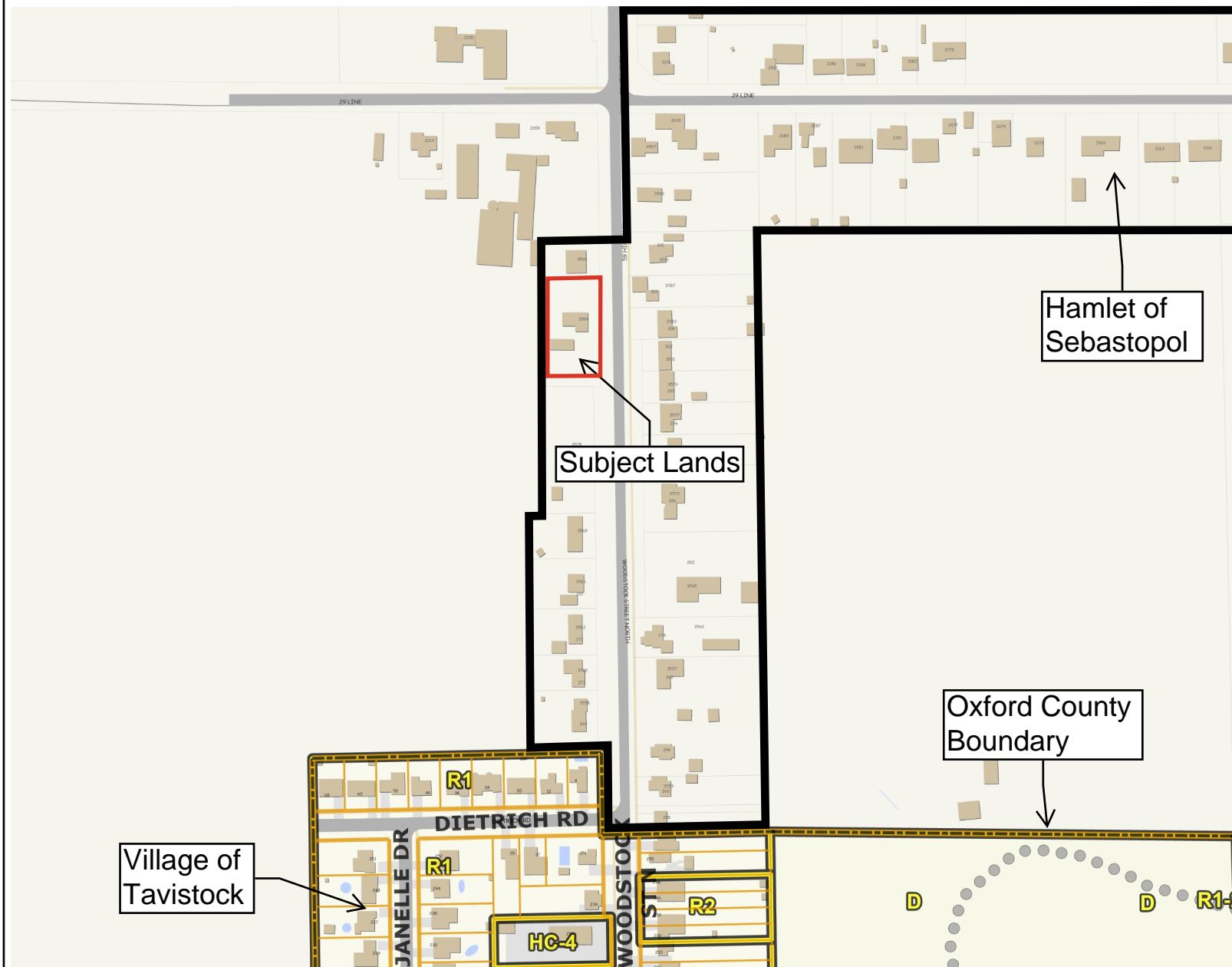
Approved for submission:

Original signed by _____

Benjamin R. Addley
Chief Administrative Officer

ATTACHMENTS

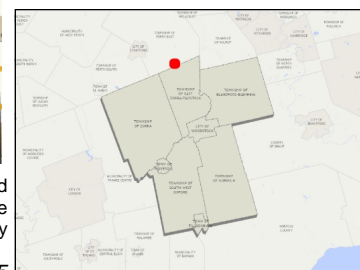
- Attachment 1 – Plate 1, Location Map with Existing Zoning
- Attachment 2 – Plate 2, Aerial Photography (2020)
- Attachment 3 – Plate 3, Applicant's Sketch
- Attachment 4 – Official Plan Amendment No. 341



Legend

- Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Zoning Floodlines
 - Regulation Limit
 - 100 Year Flood Line
 - 30 Metre Setback
 - Conservation Authority Regulation Limit
 - Regulatory Flood And Fill Lines
- Land Use Zoning (Displays 1:16000 to 1:500)

Notes



0 102 205 Meters

NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

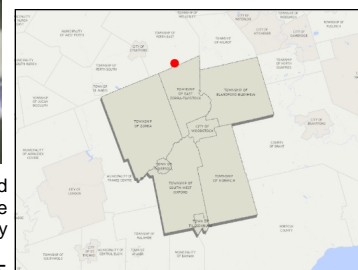
April 29, 2025



Legend

- Parcel Lines
 - Property Boundary
 - Assessment Boundary
 - Unit
 - Road
 - Municipal Boundary
- Property Fabric Easement
- Property Fabric One Foot Reserve
- Enbridge Pipeline Easement (incomplete)
- Union Gas Easement

Notes



0 13 26 Meters

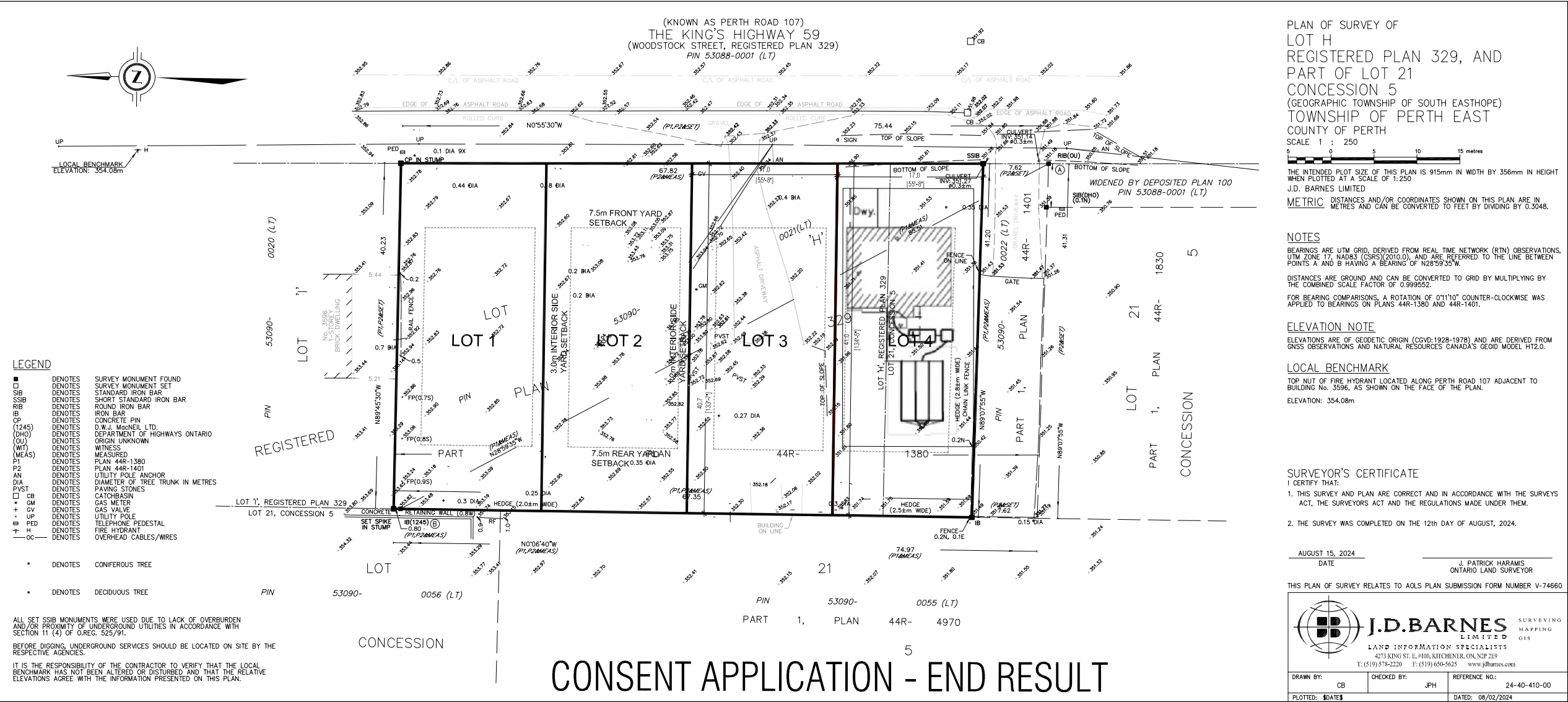
NAD_1983_UTM_Zone_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

May 9, 2025

Plate 3: Applicant's Sketch
File No. OP 25-07-2 (2274581 Ontario Inc.)
Part Lot 21, Lot H, Concession 5, Plan 329, Township of Perth East, 3584 Perth Road 107



COUNTY OF OXFORD

BY-LAW NO. **6740-2025**

BEING a By-Law to adopt Amendment Number 341 to the County of Oxford Official Plan.

WHEREAS, Amendment Number 341 to the County of Oxford Official Plan has been recommended by resolution of the Council of the Township of East Zorra-Tavistock and the County of Oxford has held a public meeting and has recommended the Amendment for adoption.

NOW THEREFORE, the County of Oxford pursuant to the provision of the Planning Act, R.S.O. 1990, as amended, enacts as follows:

1. That Amendment Number 341 to the County of Oxford Official Plan, being the attached explanatory text, is hereby adopted.
2. This By-Law shall come into force and take effect on the day of the final passing thereof.

READ a first and second time this 9th day of July, 2025.

READ a third time and finally passed this 9th day of July, 2025.

MARCUS RYAN, WARDEN

LINDSEY MANSBRIDGE, CLERK

AMENDMENT NUMBER 341
TO THE COUNTY OF OXFORD OFFICIAL PLAN

the following text and Plan designated Schedule "A", attached hereto, constitute
Amendment Number 341 to the County of Oxford Official Plan.

1.0 PURPOSE OF THE AMENDMENT

The purpose of the Amendment is to permit three proposed new residential lots (in addition to the retained lot) in the Hamlet of Sebastopol in Perth County to be connected to the Oxford County municipal water system.

The subject lands were recently subject to a Severance Application and Zone Change Application which are under the jurisdiction the County of Perth and Township of Perth East, respectively. The Perth County Land Division Committee approved B04-25 at their March 31, 2025 meeting to permit the subject lands to be severed into four residential lots (three severed lots and one retained lot). The intended use of each lot is a single detached dwelling. As part of the approval, the Perth County Land Division Committee included ten conditions that must be fulfilled prior to the severance being finalized.

Condition #3 reads:

That confirmation be received from the County of Oxford that an Official Plan Amendment has been completed for the lands to be retained and the lands to be severed to allow for water service connections.

Condition #5 reads:

That confirmation be received from the County of Oxford that all financial requirements of the County of Oxford with respect to provision of water services to the subject property have been complied with.

The subject Official Plan Amendment Application has been submitted in order to satisfy Condition #3 of the Land Division Committee's approval.

The Township of Perth East Council approved the associated Zone Change Application D14-Z23-2024-PE at their March 18, 2025 regular meeting to rezone the subject lands from 'Hamlet/Village Residential Zone (HVR)' to 'Special Hamlet/Village Residential Zone (HVR-55).'

2.0 LOCATION OF LANDS AFFECTED

This Amendment applies to lands described as Lot H, Concession 5, Part Lot 21, Plan 329, Township of Perth East. The lands are located on the west side of Perth Road 107, lying north of the Village of Tavistock, and are municipally known as 3584 Perth Road 107.

3.0 BASIS FOR THE AMENDMENT

While the Oxford County Official Plan generally prohibits the extension of municipal services outside of county boundaries, the document does allow for the consideration of service extensions/connections within the Hamlet of Sebastopol through an Official Plan Amendment application. This consideration is based on the ability of the proposal to satisfy the relevant criteria outlined in Section 4.2.2.4.3 of the Official Plan.

In this case, the subject lands are wholly located within the designated settlement boundary of the Hamlet of Sebastopol. The proposed connections to the County's water servicing infrastructure will facilitate limited residential infill development (3 new lots) within the Hamlet and do not require the further extension of the existing infrastructure or the settlement boundaries. Further, the Oxford County Public Works Department has confirmed that there is sufficient capacity within the Tavistock water system to serve the proposal, as well as future planned growth within the Village of Tavistock, and there is already an existing cross boundary servicing agreement in place for the area. The Owner will also be required to pay all necessary connection fees based on the County of Oxford's cost recovery policy.

In light of the foregoing, Council is satisfied that the proposal is consistent with the policies of the PPS and is in-keeping with the strategic initiatives and objectives of the County Official Plan.

4.0 DETAILS OF THE AMENDMENT

4.1 That Section 4.2.2.4.5 is amended by adding the following subsection at the end thereof:

"4.2.2.4.5.4 Lot H, Concession 5, Part Lot 21, Plan 329, Township of Perth East, Township of Perth East

Location The subject lands are described as Lot H, Concession 5, Part Lot 21, Plan 329, Township of Perth East. The lands are located on the west side of Perth Road 107, lying north of the Village of Tavistock, and are municipally known as 3584 Perth Road 107.

Policies Notwithstanding the policies of Section 4.2.2.4, the extension of centralized wastewater and water supply facilities to the subject lands shall be permitted, to service a total of four residential lots (three severed lots and one lot to be retained) subject to meeting all financial and other requirements of the County of Oxford.

5.0 IMPLEMENTATION

This Official Plan Amendment shall be implemented in accordance with the implementation policy of the Official Plan.

6.0 INTERPRETATION

This Official Plan Amendment shall be interpreted in accordance with the interpretation policy of the Official Plan.

REPORT TO COUNTY COUNCIL

Contract Award – Wonham Street South Rail Crossing (Watermain Replacement), Town of Ingersoll

To: Warden and Members of County Council

From: Director of Public Works

RECOMMENDATION

1. That County Council award a contract to the low bidder, AVERTEX Utility Solutions Inc, in the amount of \$1,047,144 (excluding HST) for watermain replacement under the Canadian Pacific Kansas City Limited railway and Whiting Creek Drain on Wonham Street South in the Town of Ingersoll and authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

REPORT HIGHLIGHTS

- The purpose of this report is to obtain County Council approval to award the above-noted project to AVERTEX Utility Solutions Inc (AVERTEX), in accordance with the County's Purchasing Policy.
- The Wonham Street South Watermain Replacement project involves replacing aged cast iron watermain with sustainable infrastructure underneath the Canadian Pacific Kansas City Limited (CPKC) railway and Whiting Creek Drain on Wonham Street South, between Melita Street and Ann Street in the Town of Ingersoll.
- Construction work is anticipated to begin in August 2025 and is targeted for completion by November 2025.
- A full road closure for all traffic is required for the completion of this work and the planned detour route has been created in collaboration with the Town of Ingersoll.

IMPLEMENTATION POINTS

Upon Council approval, a contract will be executed with the low bidder, AVERTEX, prior to proceeding with the work.

Report PW 2025-40
PUBLIC WORKS
Council Date: July 9, 2025

The project site is located on Wonham Street South in the Town of Ingersoll, between Ann Street and Melita Street. The work includes trenchless watermain crossing (installed by pipe ramming operations) beneath both the CPKC railway and Whiting Creek Drain. The limits of the proposed work, as shown in Attachment 1, minimizes the impact to the residents of the Town of Ingersoll and other roadway users.

Wonham Street South will be fully closed to through traffic, at the proposed watermain works, during construction. Local traffic access for residents, businesses, and emergency vehicles will be maintained at all times. A planned detour via Holcroft Street West, Thames Street South and Ann Street, as shown in Attachment 2, is expected to be in place during construction. Regulatory authorities, bus services and emergency services will receive advanced notice of the road closure and detour routes from Oxford County staff through *Ontario 511* notifications.

The Contractor and County will be responsible to conform to conditions of regulatory agency permits issued by CKPC, Upper Thames River Conservation Authority (UTRCA) and Ministry of the Environment, Conservation and Parks (MECP) required for ultimate implementation of the proposed works.

Financial Impact

This work has been planned for in the 2025 Business Plan and Budget. The estimated construction costs and funding sources for this project are summarized in Table 1 below.

Table 1: Funding Summary for *Wonham Street South Rail Crossing (Watermain Replacement)*

2025 Capital Budget Summary Account/Description	2025 Revised Approved Budget	Bid Amount (excluding HST)
960335 – Cast Iron Pipe Replacement (Total approved budget: \$1,750,000) (Less other projects: \$250,000)	\$1,500,000	\$1,047,144
Consultant Inspection and Testing; Railway Flagging Fees		250,000
Non-Refundable HST (1.76%)		22,830
County Staff Time and Contract Administration		50,000
TOTAL ESTIMATED CONSTRUCTION EXPENDITURES		\$1,369,974

Based on the information presented above, this project falls within the estimated budget available for this project. This project was budgeted to be debenture funded up to \$1,450,000 based on the current Water – Ingersoll reserve balance and capital lifecycle needs in the near

term. Required debenture funding would be reduced to \$1.32 million based on the estimated construction expenditures outlined in Table 1.

Communications

The communication strategy for this project will be similar to other County construction projects. The Contractor and County project managers will form an open channel of communication and will include other members of the project team as needed. These communications will commence upon approval of this report and will continue for the duration of the project.

Oxford County staff has communicated with Town of Ingersoll staff with respect to the scope of work, planned project schedule, road closure and detours. Furthermore, as part of the County's detailed design process, the Town has been engaged and actively participated in each design review meeting. Ongoing communication is planned with the Town prior to and throughout the construction period.

A typical Notice of Construction letter will be delivered to nearby property owners and business owners, along with posting of construction signage at the project location in advance to alert the general public. During construction road closure, access to businesses and commercial properties will be maintained and any interruptions will be communicated in advance. As construction begins, residents and businesses will continue to be informed about road closures and progress through social media, the Oxford County website, and *Ontario 511* updates.




Staff will continue to work with key internal stakeholders (including Waste Management and Water/Wastewater staff) and external stakeholders (including Town of Ingersoll and CKPC) during the execution of this project as required to ensure the appropriate level of communication and outreach is maintained, and further ensuring all parties involved are updated on project status and outcomes as needed.

2023-2026 STRATEGIC PLAN

Oxford County Council approved the **2023-2026 Strategic Plan** on September 13, 2023. The Plan outlines 39 goals across three strategic pillars that advance Council's vision of "Working together for a healthy, vibrant, and sustainable future." These pillars are: (1) *Promoting community vitality*, (2) *Enhancing environmental sustainability*, and (3) *Fostering progressive government*.

The recommendation in this report supports the following strategic goals.

Strategic Plan Pillars and Goals

PILLAR 1	PILLAR 2	PILLAR 3
		
Promoting community vitality	Enhancing environmental sustainability	Fostering progressive government
<p>Goal 1.2 – Sustainable infrastructure and development</p> <p>Goal 1.3 – Community health, safety and well-being</p>		<p>Goal 3.2 – Collaborate with our partners and communities</p>

See: [Oxford County 2023-2026 Strategic Plan](#)

DISCUSSION

Background

The Town of Ingersoll is bisected by the Thames River, with a complex drinking water system that includes:

- Seven groundwater wells
- Seven treatment facilities
- One elevated storage tank
- Approximately 94 kilometres of distribution watermain

As part of the County's ongoing capital infrastructure renewal program, a critical 300 mm diameter watermain, located along Wonham Street South, crossing underneath both the CPKC Railway and Whiting Creek Drain, has been identified for replacement. This crossing is a key link in the Ingersoll water distribution network and requires trenchless installation to maintain service continuity and minimize surface disruption.

As such, replacement of this watermain generally includes the following scope of work:

- Trenchless installation of approximately 100 metres of 300 mm diameter polyvinyl chloride (PVC) watermain, including fittings and valves.
- Crossing of CPKC Railway and Whiting Creek Drain via pipe ramming within 600 mm steel casings.
- Surface restoration and grading as required, particularly at launching and receiving pits for the trenchless operations.
- Utility relocations and coordination with third-party service providers.

Report PW 2025-40
PUBLIC WORKS
Council Date: July 9, 2025

To ensure a high standard of trenchless work, the County previously pre-qualified trenchless subcontractors through a formal evaluation process. This pre-qualification ensured that only experienced, vetted trenchless specialists were engaged and accepted (by the County) to undertake the proposed watermain crossing beneath the CPKC Railway and Whiting Creek Drain.

Stantec Consulting Ltd. (Stantec) designed the proposed works. All necessary approvals and permits have been secured, including:

- CPKC Utility Permit XP50600098, issued June 9, 2025
- UTRCA Permit #73-23, valid to June 7, 2026
- MECP Permit to Take Water #3235-DCJLNW, valid through December 31, 2025

Stantec has also been retained to provide Consulting Engineering/Contract Administration Services during construction, specifically during the CPKC rail crossing segment. Such services will include professional oversight, geotechnical/settlement monitoring and certification during construction and post-construction to ensure compliance with CPKC permit requirements. Staff will oversee the majority of the contract administration and inspection duties during construction.

This project will enhance water system reliability, ensure regulatory compliance with railway and conservation authority requirements, and reduce future maintenance risk.

Comments

The project was tendered through a competitive bidding process. County staff received the following bids at tender close on Friday, June 20, 2025.

Table 2: Summary of Bid Submissions

Contractor	Bid Amount (HST Excluded)
1. AVERTEX Utility Solutions Inc.	\$1,047,144
2. Sierra Infrastructure Inc.	\$1,077,642
3. Oxford Civil Group Inc.	\$1,164,198
4. J-AAR Civil Infrastructures Ltd.	\$1,482,350
5. Marathon Underground Constructors Corp.	\$1,816,406

Staff has reviewed the submissions and confirmed that the low bid received from AVERTEX, in the amount of \$1,047,144 (excluding HST) represents good value for the work.

As this project has the possible risks that would be associated with any construction project of this scale and scope, the successful Contractor is also required to secure construction bonds and insurance to mitigate risks related to the exposure of financial loss.

The construction phase is anticipated to begin in August 2025 and is targeted for completion by November 2025.

Should the contract not be awarded and the work does not proceed, the condition of the County's affected assets will continue to deteriorate and the costs to replace in the future will rise. Furthermore, obtained permits will lapse and future re-approvals would be required.

CONCLUSIONS

Review of the competitive bid submissions confirms that it is appropriate to award the proposed Wonham Street South Rail Crossing (Watermain Replacement) to the low bidder, AVERTEX of Amaranth, Ontario.

SIGNATURES

Report author:

Original signed

Michael Holstenson, P.Eng., PMP
Project Engineer

Departmental approval:

Original signed by

Melissa Abercrombie, P.Eng., PMP
Director of Public Works

Approved for submission:

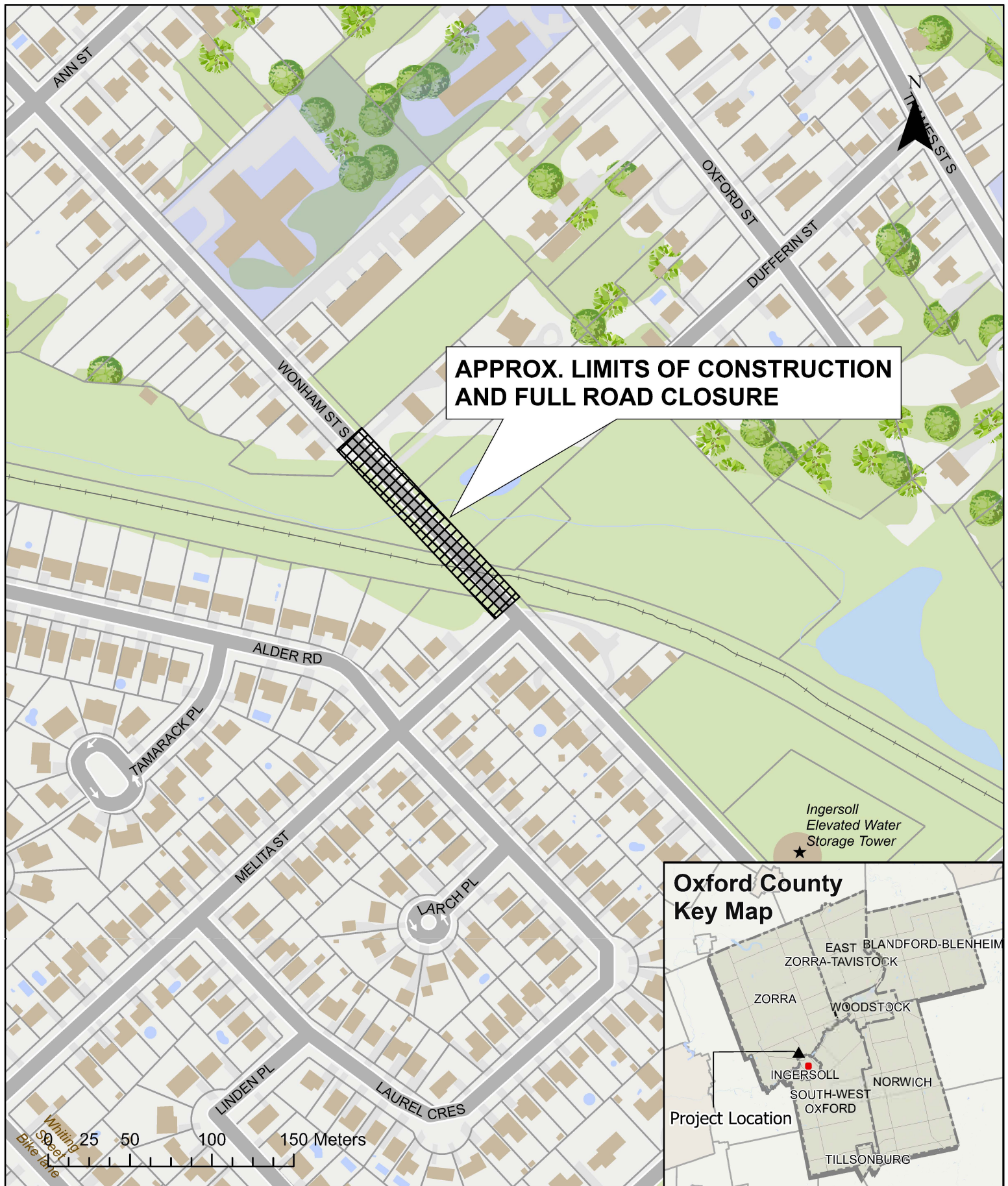
Original signed by

Benjamin R. Addley
Chief Administrative Officer

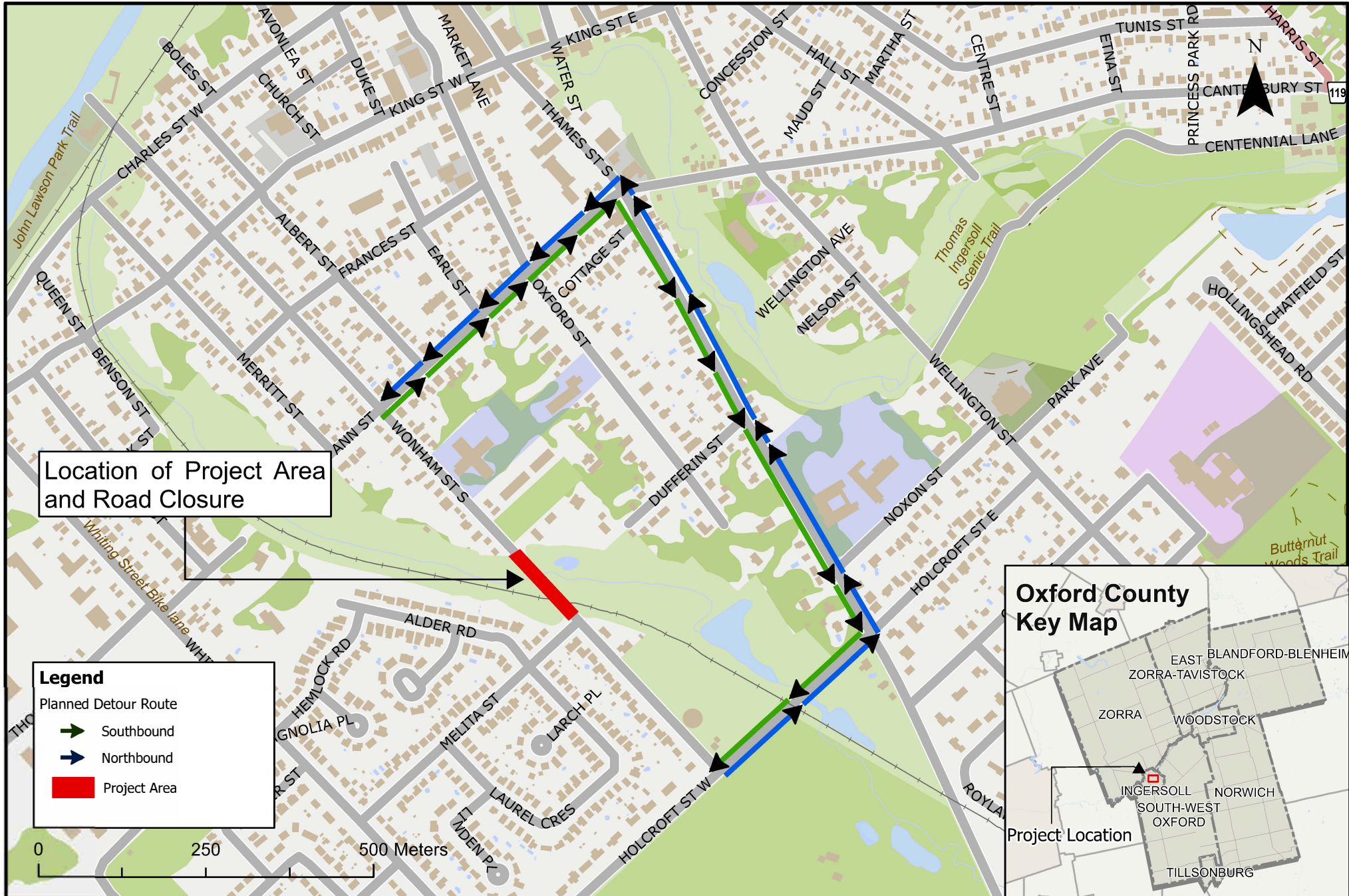
ATTACHMENTS

Attachment 1 – Project Location Map
Attachment 2 – Project Detour Map

Report PW 2025-40
 Attachment 1 - Project Location



Report PW 2025-40 Attachment 2 - Traffic Detour Route(s)



REPORT TO COUNTY COUNCIL

Proposed Amendments to the Blue Box Regulation and the Resource Recovery and Circular Economy Act, 2016

To: Warden and Members of County Council

From: Director of Public Works

RECOMMENDATION

1. That County Council receive Report PW 2025-40 entitled “Proposed Amendments to the Blue Box Regulation and the *Resource Recovery and Circular Economy Act, 2016*” as information.

REPORT HIGHLIGHTS

- The purpose of this report is to advise County Council on the proposed legislative changes to the Blue Box Regulation and the *Resource Recovery and Circular Economy (RRCE) Act, 2016* posted on the Environmental Registry of Ontario (ERO) on June 4, 2025 for a 30-day and 47-day public review period, respectively.
- Most notably, the proposed regulatory amendments include delays and/or reductions to material recovery targets, removal of program expansion requirements to public spaces and other facilities, and allow energy recovery (incineration, renewable fuels) to be counted toward diversion targets up to 15% for non recyclable packaging material.
- The proposed legislative amendments to the *RRCE Act* would provide data collection to measure program effectiveness, financial transparency, and require Producer Responsible Organizations (PROs) to offer municipalities to service small businesses.

IMPLEMENTATION POINTS

County comments for ERO posting number 025-0009 (Blue Box Regulation) were circulated to the Municipal Waste Association on June 19, 2025, for consolidation with membership comments and submitted by staff to the Ministry of Environment, Conservation and Parks (MECP) on July 4, 2025 to meet the commenting deadline.

County comments for ERO posting number 025-0536 (*RRCE Act*) are due on July 21, 2025, and will also be submitted to the MECP. Comments were circulated to Waste to Resource Ontario (formally the Ontario Waste Management Association) on June 19, 2025, for consolidation with membership comments.

Financial Impact

The recommendation contained in this report will have no financial impact to the 2025 Waste Management Operating budget.

Communications




The proposed legislative amendments and staff comments were discussed and reviewed with Zero Waste Oxford (ZWO) during the June 18, 2025 meeting. ZWO supports staff's comments and is not in favour of delaying recovery targets and allowing energy recovery to meet diversion targets for non recycling material. Report PW 2025-41 will be circulated to the Area Municipalities as information.

2023-2026 STRATEGIC PLAN

Oxford County Council approved the [2023-2026 Strategic Plan](#) on September 13, 2023. The Plan outlines 39 goals across three strategic pillars that advance Council's vision of "Working together for a healthy, vibrant, and sustainable future." These pillars are: (1) *Promoting community vitality*, (2) *Enhancing environmental sustainability*, and (3) *Fostering progressive government*.

The recommendation in this report supports the following strategic goals.

Strategic Plan Pillars and Goals

PILLAR 1	PILLAR 2	PILLAR 3
		
Promoting community vitality	Enhancing environmental sustainability	Fostering progressive government
	Goal 2.2 – Preserve and enhance our natural environment	Goal 3.2 – Collaborate with our partners and communities Goal 3.5 – Advocate for Oxford County

See: [Oxford County 2023-2026 Strategic Plan](#)

DISCUSSION

Background

On June 4, 2025, the MECP posted proposed amendments to the Blue Box Regulation and the *Resource Recovery and Circular Economy (RRCE) Act, 2016* on the ERO for a 30-day and 47-day public comment period, respectively.

As County Council is aware, the new provincial blue box program makes Producers financially and operationally responsible for collection and processing of paper, packaging, and single use items. However, small businesses that have historically received recycling collection under municipal blue box programs will no longer receive this service under the Producer responsibility framework. To address the recycling collection service gap for this sector, County Council approved a collection program from non-eligible sources (NES) (Report [PW 2024-44](#)) that will be operated and fully funded by the County as part of contracted curbside collection services.

Since 2023, Ontario municipalities have been transitioning to the new provincial blue box program through a phased-in approach that will see all municipalities transitioned by the end of 2025. During the transition period (2023-2025), Producers and PROs have been required to match existing municipal collection programs and make 'best efforts' to maximize material recovery rates. As of January 1, 2026, when the transition period ends, Producers and PROs will be required to meet regulatory requirements including but not limited to compliance with material recovery targets and program expansion to public spaces, schools, not-for-profit long-term care, and multi-residential facilities that currently do not receive blue box collection.

With the end of the transition period fast approaching, Producers and PROs have identified challenges with meeting regulatory requirements and concerns with escalating costs since the regulation was passed in 2021. In response, concurrent amendments to the Blue Box Regulation and the *Resource Recovery and Circular Economy (RRCE) Act, 2016* are being proposed by the Province with the intent of controlling costs and improving program implementation.

The Province is also acknowledging the service gap with the provincial common collection system (CCS) to small businesses that have historically been part of municipal blue box programs at the municipalities expense since these locations have not been eligible for funding under the old model and are therefore not eligible for collection under the new Producer Responsibility framework.

The proposed legislative changes generally include:

- delaying material recovery targets from 2026 until 2031 and reducing recovery targets for flexible plastic;
- allowing energy recovery (incineration, renewable fuels) to count towards diversion targets (up to 15%) for packaging material that can not be recycled;

- removal of program expansion requirements in public spaces and other facilities that currently do not receive blue box collection;
- clarification on multi-residential facilities and other collection requirements;
- program changes regarding printed promotional material, data collection and financial transparency, and;
- a requirement for Producers/PROs to make offers to municipalities for servicing small businesses.

Comments

Staff has reviewed proposed legislative amendments and submitted comments to the MECP on July 4, 2025 in response to the proposed changes to the Blue Box Regulation and will submit comments by July 21, 2025 for the proposed changes to the *RRCE Act*, as summarized below.

Proposed Amendments to the Blue Box Regulation (O.Reg.321/91)

Proposed amendments to the Blue Box Regulation include, reducing and delaying material recovery targets from 2026 to 2031 which will result in a greater likelihood of recyclable material ending up in landfills, negatively impacting landfill diversion rates, and taking up valuable landfill space at a time when there is a shortage of landfill capacity in the province.

The proposed amendment also proposes removing planned expansion for multi-residential buildings, schools, not-for-profit long-term care homes and retirement homes from receiving blue box collection services means these facilities will have to rely on private collection services and un-enforced recycling programs that will result in lower landfill diversion rates and could leave a significant amount of Ontario residents without blue box collection services. Under the Blue Box Regulation, Producers are required to provide collection services from residential sources and removing program expansion from new residential developments is contrary to the promotion of a circular economy. No change is anticipated for multi-residential, schools, long-term care homes or retirement homes that currently have service.

Staff is not supportive of the proposed amendment to allow the use of energy recovery towards diversion targets up to 15% for non recyclable material since it is simply an alternative disposal option to landfilling and eliminates the incentive for Producers to consider recyclable packaging material. Staff would support this proposal as a temporary measure to allow Producers additional time to change product material/packaging and/or develop new technologies for resource recovery.

A number of technical changes are recommended, of which staff support as long as the MECP takes measures to enforce existing regulatory requirements. O. Reg. 103/94 identified that facilities are required to implement and demonstrate the success of a source separation program. As this regulation is not actively enforced, most businesses are either not aware of the regulation or understand the need to comply with the regulation.

Proposed Amendments to the Resource Recovery and Circular Economy Act, 2016

Staff is supportive of a more transparent process where stakeholders have access to information needed to make informed program decisions and for long-term program oversight. Supporting these initiatives, however, does not suggest that the County fully supports providing additional time for Producers to implement processes and new technologies for end-of-life management of blue box materials.

Of the changes proposed, requiring PROs to make an offer to municipalities to provide recycling curbside collection services to small businesses may positively impact the County's NES recycling collection program if co-collection of residential (eligible) and NES blue box materials is permitted. This aligns with the County's preferred solution, which is that co-collection reduces confusion over collection schedules and cuts carbon emissions. While it is anticipated that blue box collection for small businesses will be at the municipalities cost, allowing co-collection as part of the provincial program will offer greater efficiencies and reduce the number of collection vehicles on the road.

It is difficult to quantify at this time what, if any, impact this proposed change will have on the County's current and new curbside collection contracts and it will need to be further assessed once proposed legislative amendments have been finalized. Staff has had initial discussions with the County's curbside collection contractor (Emterra) regarding potential impacts, and any subsequent contractual amendments as a result will be presented to County Council for approval.

CONCLUSIONS

Staff is concerned with proposed regulatory changes that will see material recovery targets delayed for an additional five years and potentially impact landfill diversion rates. Concerns also include the potential loss of incentive for Producers to consider alternative packaging material and/or prolong development of resource recovery technologies to promote a circular economy.

Requiring PROs to offer blue box collection to small businesses may benefit the County's NES collection program if co-collection with residential (eligible) material is permitted, thus reducing the number of collection vehicles on the road.

SIGNATURES

Report author:

Original signed by

Pamela Antonio, BES, MPA
 Supervisor of Waste Management

**Report PW 2025-41
PUBLIC WORKS
Council Date: July 9, 2025**

Departmental approval:

Original signed by

Melissa Abercrombie, P. Eng, PMP
Director of Public Works

Approved for submission:

Original signed by

Benjamin R. Addley
Chief Administrative Officer

REPORT TO COUNTY COUNCIL

Oxford Road 28 and Oxford Road 6 Intersection Review

To: Warden and Members of County Council

From: Director of Public Works

RECOMMENDATIONS

1. That County Council approve the mitigation measures, including implementation of an all-way stop condition, at the intersection of Oxford Road 28 and Oxford Road 6 in the Township of Zorra, as outlined in Report PW 2025-40;
2. And further, that County Council authorize the transfer of \$35,000 from the Corporate General Reserve to implement the all-way stop control measures;
3. And further, that a by-law be presented to County Council to amend the Through Highways By-law 3741-98 to designate an all-way stop condition at the intersection of Oxford Road 28 and Oxford Road 6.

REPORT HIGHLIGHTS

- A Road Safety Audit (RSA) was undertaken in accordance with guidelines established by Good Roads (GR) at the intersection of Oxford Road 28 (OR 28) and Oxford Road 6 (OR 6) as directed by County Council at the January 22, 2025 Council meeting.
- The RSA found that, despite implementation of various intersection safety measures at the subject location, collisions continue to occur and based on recent collision occurrences, increased traffic volumes and high operating speeds, the safety risk at this intersection remains.
- Minor mitigation measures have been recommended to improve overall visibility along with implementation of an all-way stop (AWS) to decrease the impact of poor decision making by drivers and the severity of consequences when collisions do occur.

IMPLEMENTATION POINTS

AWS implementation will include installation of signage, rumble strips on OR 6, stop sign mounted red flashing beacons, and pavement markings as well as other minor mitigation measures recommended in this report.

Financial Impact

The approved 2025 Business Plan and Budget did not include funding for AWS control measures at this intersection. The intersection improvements are planned for implementation in Q3 2025 and are estimated to cost \$35,000.

The Transportation Services operating budget does not currently anticipate sufficient savings to cover the implementation of AWS control at the intersection. As such, it is recommended that the AWS control be funded from the Corporate General Reserve which has a 2025 budgeted closing balance of approximately \$5.5 million.

Communications

Report PW 2025-42 will be circulated to the Township of Zorra and the Ontario Provincial Police for their information. Prior to implementation, the change in intersection control will be communicated to motorists through the installation of advance warning signage at the site advising of the upcoming change.




As this constitutes a significant intersection change, public communications will also include updates via media advisory, social media, advertising, the Oxford County website, and *Council this Week*. Social media messaging will be shared with the Township of Zorra to support coordinated communication efforts.

2023-2026 STRATEGIC PLAN

Oxford County Council approved the **2023-2026 Strategic Plan** on September 13, 2023. The Plan outlines 39 goals across three strategic pillars that advance Council's vision of "Working together for a healthy, vibrant, and sustainable future." These pillars are: (1) *Promoting community vitality*, (2) *Enhancing environmental sustainability*, and (3) *Fostering progressive government*.

The recommendations in this report support the following strategic goals.

Strategic Plan Pillars and Goals

PILLAR 1	PILLAR 2	PILLAR 3
		
Promoting community vitality	Enhancing environmental sustainability	Fostering progressive government
<p>Goal 1.3 – Community health, safety and well-being</p> <p>Goal 1.4 – Connected people and places</p>		<p>Goal 3.1 – Continuous improvement and results-driven solutions</p> <p>Goal 3.2 – Collaborate with our partners and communities</p>

See: [Oxford County 2023-2026 Strategic Plan](#)

DISCUSSION

Background

Implementation of an AWS at the intersection of OR 6 and OR 28 in the Township of Zorra (Attachment 1) is being recommended based on the findings of a third-party RSA recently completed at this location.

County Council previously received [Report PW 2025-04](#) regarding an intersection review at the subject location and directed staff to undertake an operational review in July 2025 to resolve any potential comparator issues and further understand traffic trends. Previous operational reviews in July 2023, July 2024, and December 2024 showed fluctuating traffic volume data due to potential influences by construction detours and time of year variations, although collision occurrences exhibited an upward trend during this period.

Council further directed staff to add a solid yellow line at intersection approaches on OR 6 to indicate no passing and to undertake an Ontario Good Roads Rural Road Safety Review. In response, staff retained a third-party Consultant to undertake an RSA in accordance with the methodology developed by GR. An RSA is intended to go beyond a compliance check against design standards and to identify collision causations and potential mitigation measures to reduce the overall safety risk (likelihood and consequence). Undertaking an RSA is not meant to replace Ontario Traffic Manual (OTM) implementation guidelines and/or warrant criteria, but rather supplements traditional technical studies and considers other factors such as driver behaviour, roadway geometry, signage, visibility, and roadside hazards to identify potential safety risks.

Report PW 2025-42
PUBLIC WORKS
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The implementation of double solid yellow lines approaching the intersection on OR 6 was recently completed as part of the County's annual line painting program. The operational review at the subject location scheduled for July 2025 as per Council's direction has not been completed since it is not expected to change the findings of the RSA and subsequent recommendations as part of this report.

Comments

Staff retained the services of C.D Watters Engineering Ltd to undertake an RSA in accordance with methodology developed by GR. The scope of work generally included review of existing conditions, previous operational reviews, historical traffic data, risk assessment, and identification of mitigation measures.

The RSA identified that, despite implementation of appropriate safety measures to improve conspicuity of the two-way stop-controlled intersection, such as stop sign mounted flashing beacons, stop ahead signs, rumble strips and illumination, collisions continue to occur. This could be attributed to poor decision making by drivers who may misjudge approaching vehicles due to excessive speeds and/or visibility.

The RSA further identified an upward trend in collision occurrences and the number of collisions over a 36-month rolling period that were close to, or at, the Ontario Traffic Manual (OTM) collision warrant threshold for AWS implementation based on updated collision data. Other minor mitigation measures have been recommended to improve visibility but may not be necessary if an AWS is implemented.

As directed by Council at its meeting on March 12, 2025, staff are preparing a report for Council's future consideration regarding on the implementation of the Good Roads Rural Road Safety Audit Guidelines, alongside the existing Ontario Traffic Manual (OTM) thresholds, for the review of intersections and broader rural road safety improvements. The report will also discuss the feasibility of implementing a long-term Vision Zero Plan, Automatic Speed Enforcement, and proposed advocacy topics for engagement with both provincial and federal governments. The key study findings and recommendations identified in the RSA are summarized below:

Historical Collision and Traffic Volume Data

Review of historical traffic data from 2006 to 2026 (projected) and five-year (2020-2024) collision data identified the following relevant observations:

- Traffic on OR 6 has increased from 3,190 vehicles per day (vpd) to 4,400 vpd over 20 years, representing a 38% increase.
- Traffic on OR 28 has increased from 1,100 vpd to 2,330 vpd over 20 years, representing a 110% increase.
- Traffic on OR 28 as a percentage of total intersection traffic has increased from 26% to 35% over 20 years.
- A total of 14 collisions occurred over the past five years.
- Two collisions resulted in fatalities, three collisions resulted in injuries, and nine collisions resulted in property damage only.
- Collisions were predominately caused by drivers failing to yield or stop on OR 28.

Report PW 2025-42
PUBLIC WORKS
Council Date: July 9, 2025

- Despite previous implementation measures to increase awareness of stop conditions (rumble strips, red flashing lights, stop ahead signs, lighting), collisions continue to occur and seemingly point to poor decision making by drivers compounded by excessive speeds.
- There is an upward trend in annual collision occurrences over the past five years, and the number of applicable collisions over 36 month rolling periods is close to or just at OTM AWS collision warrant for rural intersections (9 collisions/36 months).

Risk Assessment and Mitigation Measures

The risk assessment analysis was undertaken in general accordance with internationally recognized standards set out by Safe Systems Solutions and identifies the likelihood of an occurrence and the consequence of that occurrence. Based on recent collision history including two fatal collisions, increasing traffic volumes and high operating speeds, the safety risk at the subject location is assessed as high and can potentially be improved by implementing design measures to lower vehicle speeds and minimize situations that can lead to poor judgement by drivers.

Mitigation Measures

The RSA identified the following mitigation measures for consideration and potential implementation to improve visibility and allow for safer intersection movements:

- Adjustment of stop bar locations.
- Adjustment of west bound stop sign height.
- Improvement of wayfinding signs to reduce driver distraction at key points of decision making.
- Relocation of specific light poles to allow snowbanks to be pushed back*.
- Ensure trees and vegetation are trimmed back regularly.
- Regrade northeast corner*.
- Implementation of design features to reduce vehicle speeds on OR 6*.
- Implementation of an AWS.

*Not required if AWS is implemented

All Way Stop Implementation

Implementation of an AWS at the subject location is being recommended based on the number of collision occurrences that are close to or just at OTM thresholds based on a rolling 36-month period. While an AWS will not guarantee driver compliance and reduce the risk of a severe collision, it is expected to support driver decision making and reduce the severity of consequences of driver error. AWS implementation is not intended nor recommended strictly as a traffic calming measure; however, can have traffic calming benefits when it is found to meet OTM warrant criteria and implemented as an intersection control enhancement.

CONCLUSIONS

The RSA found the intersection at the subject location to be at a high safety risk based on recent collision history, increased traffic volume and high operating speeds. Several minor mitigation measures to improve overall visibility along with AWS implementation to lower speeds, reduce driver error and improve intersection safety is recommended.

Staff is supportive of AWS implementation based on OTM collision warrant criteria and the upward trend of collision occurrences over the last 5 years. While an AWS will not eliminate severe collisions, it is anticipated to reduce overall safety risk and improve intersection functionality.

SIGNATURES

Report author:

Original signed by

Frank Gross, C.Tech
Senior Manager of Transportation and Waste Management Services

Departmental approval:

Original signed by

Melissa Abercrombie, P.Eng.,PMP
Director of Public Works

Approved for submission:

Original signed by

Benjamin R. Addley
Chief Administrative Officer

ATTACHMENT

Attachment 1: Oxford Road 28 and Oxford Road 6 Intersection Map

REPORT TO COUNTY COUNCIL

Temporary All-way Stop at Oxford Road 36/Brant Oxford Road and Keg Lane

To: Warden and Members of County Council

From: Director of Public Works

RECOMMENDATIONS

1. That County Council approve the implementation of a temporary all-way stop condition at the intersection of Oxford Road 36/Brant Oxford Road and Keg Lane in the Township of Blandford-Blenheim, as outlined in Report PW 2025-43;
2. And further, that a by-law be presented to County Council to amend the Through Highways By-law 3741-98 and By-law 5200-2010 to designate an all-way stop condition at the intersection of Oxford Road 36/Brant Oxford Road and Keg Lane.

REPORT HIGHLIGHTS

- This report seeks County Council approval to implement a temporary all-way stop (AWS) condition at the intersection of Oxford Road 36/Brant Oxford Road and Keg Lane, in the Township of Blandford-Blenheim. Oxford Road 36 (OR 36) is a boundary road jointly owned by Oxford and Brant Counties.
- As a result of the reconstruction taking place in downtown Paris, the County of Brant completed a traffic operations analysis to highlight any issues or concerns that may arise from the proposed detoured route, which included OR 36. The operational analysis recommended installation of temporary traffic signals at the intersection of Keg Lane and OR 36 while the detour route is in effect.
- To provide relief to the traffic waiting to make a turning movement, County of Brant staff are proposing the installation of an AWS as a temporary measure until such time that the traffic signals are installed and operational at the subject location.

IMPLEMENTATION POINTS

County of Brant staff will be presenting a report to their Council on July 8, 2025, to approve the temporary AWS as detailed in this report and will be subject to approval from Oxford County Council. The applicable by-law amendment has been included in the July 9, 2025 Oxford County Council meeting agenda, and a further amendment will be presented to Council once the temporary traffic signals are operational, which is anticipated to occur in September 2025.

Following the approval and by-law enactment by both municipalities, the AWS will be implemented by the County of Brant with signage, pavement markings and flashing beacons for northbound and southbound motorists on OR 36 as it intersects with Keg Lane. County of Brant is responsible for annual maintenance of this section of OR 36, from OR 47 to Keg Lane, on behalf of both municipalities.

County of Brant expects the temporary traffic signals to remain in place for approximately the next two years while construction takes place in downtown Paris. Further traffic analysis will be undertaken to determine if the traffic signals should be made permanent or replaced with a single lane roundabout as identified in their Transportation Master Plan to accommodate projected growth.

Financial Impact

There are no financial impacts as a result of this report. Any costs associated with the implementation of the AWS will be fully funded by the County of Brant.

Communications

Report PW 2025-43 will be circulated to the Township of Blandford-Blenheim and the Ontario Provincial Police for their information. Prior to the implementation, the change in intersection control will be communicated to motorists through the installation of advance warning signage at the site advising of the upcoming change.




As this constitutes a significant intersection change, public communications will also include updates via media advisory, social media, advertising, the Oxford County website and *Council this Week*. Any social media created and shared by the County of Brant will be shared with Oxford County to support coordinated communication efforts.

2023-2026 STRATEGIC PLAN

Oxford County Council approved the **2023-2026 Strategic Plan** on September 13, 2023. The Plan outlines 39 goals across three strategic pillars that advance Council's vision of "Working together for a healthy, vibrant, and sustainable future." These pillars are: (1) *Promoting community vitality*, (2) *Enhancing environmental sustainability*, and (3) *Fostering progressive government*.

The recommendations in this report support the following strategic goals.

Strategic Plan Pillars and Goals

PILLAR 1	PILLAR 2	PILLAR 3
		
Promoting community vitality	Enhancing environmental sustainability	Fostering progressive government
<p>Goal 1.3 – Community health, safety and well-being</p> <p>Goal 1.4 – Connected people and places</p>		<p>Goal 3.1 – Continuous improvement and results-driven solutions</p> <p>Goal 3.2 – Collaborate with our partners and communities</p>

See: [Oxford County 2023-2026 Strategic Plan](#)

DISCUSSION

Background

OR 36 in the Township of Blandford-Blenheim is a boundary road that is jointly owned between the County of Brant and Oxford County and is maintained through a boundary road agreement that identifies and outlines maintenance responsibilities for each municipality. Any planned or proposed capital works is a 50/50 cost share between both parties, and any by-laws in respect to the road needs to be passed by both municipalities in accordance with the Municipal Act.

In preparation of road construction planned for downtown Paris this year, the County of Brant conducted a traffic operational analysis of proposed detour routing that includes OR 36 to assess traffic impacts during construction. The operational analysis indicated that the intersection of OR 36 and Keg Lane would be expected to exceed capacity as a result of the detour route, and experience longer delays when compared to existing traffic conditions. As a result, implementation of temporary traffic signals was recommended to improve traffic flow.

Comments

The intersection of OR 36 and Keg Lane (Attachment 1) is a 'T' configuration and includes a stop condition for west bound traffic on Keg Lane and free flow conditions for north-south traffic on OR 36.

Construction has recently started in downtown Paris; however, due to required timing necessary to implement temporary traffic signals, County of Brant staff is proposing to implement an AWS to provide relief to the traffic waiting to make a turning movement onto OR 36. This temporary measure will impact the vehicles travelling north-south as they will need to come to a complete stop and wait their turn before proceeding. The vehicles travelling on Keg Lane will continue to move and prevent any potentially dangerous movements from taking place due to limited time and/or space.

Oxford County staff is in support of the temporary changes of an AWS being implemented until the temporary traffic signals are operational to provide improved traffic flow through this temporary detour route while construction is being completed in downtown Paris over the next two years.

CONCLUSIONS

An AWS temporary implementation at the subject location is being recommended by the County of Brant and supported by Oxford County staff during the time that construction is taking place in downtown Paris. Until traffic signals are installed and operational, Oxford County By-law 3741-98 requires an amendment to reflect this proposal. All signs and pavement markings shall be implemented in accordance with Regulation 615 of the Highway Traffic Act, as well as the Ontario Traffic Manual and will be completed by County of Brant staff.

SIGNATURES

Report author:

Original signed by

Frank Gross, C. Tech
Senior Manager of Transportation and Waste Management Services

Departmental approval:

Original signed by

Melissa Abercrombie, P. Eng., PMP
Director of Public Works

Approved for submission:

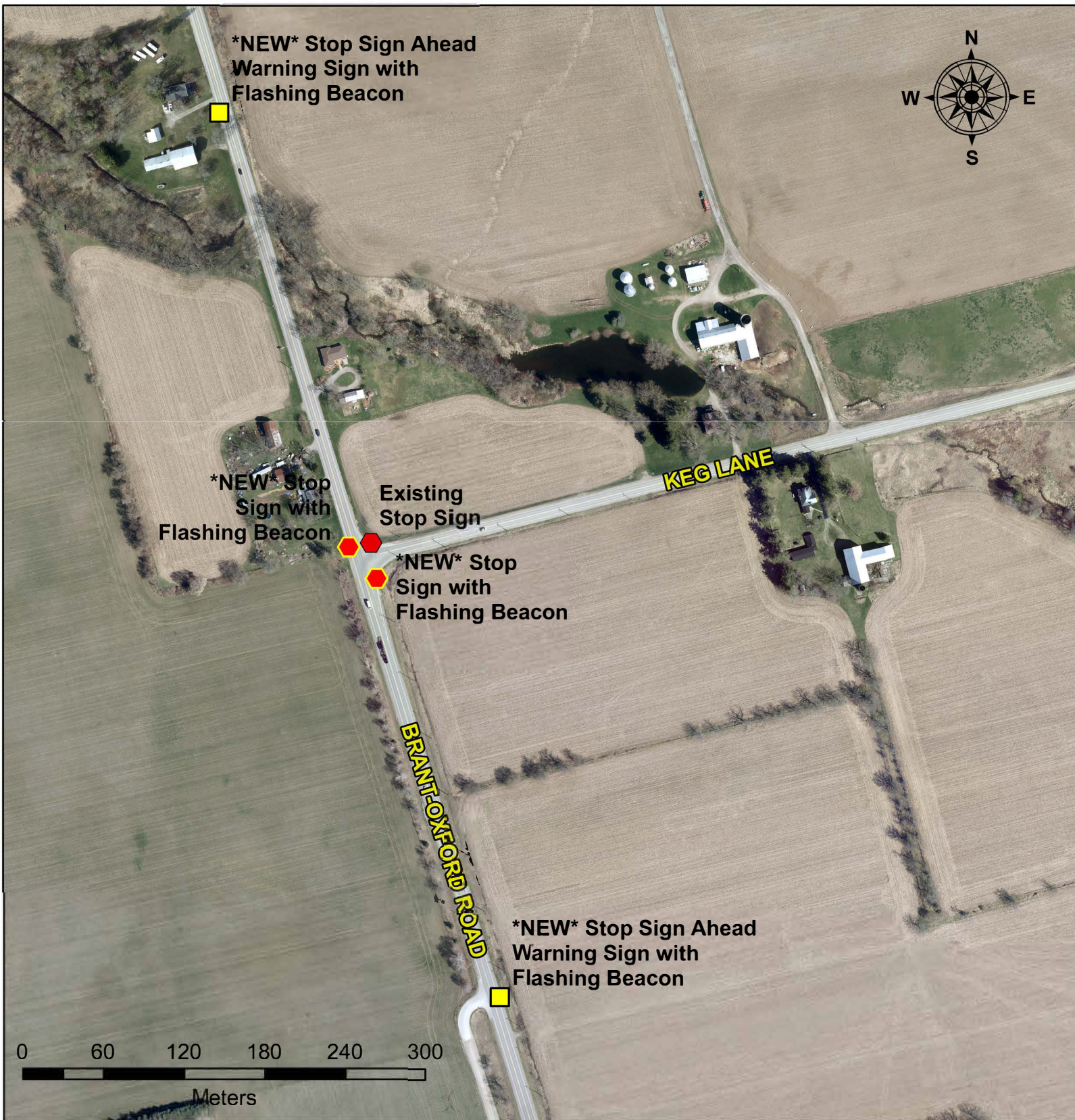
Original signed by

Benjamin R. Addley
Chief Administrative Officer




ATTACHMENT

Attachment 1: New Proposed AWS at Oxford Road 36/ Brant Oxford Road and Keg Lane

Intersection of Oxford Road 36/ Brant-Oxford Road and Keg Lane

**Legend**

Signs

-  *NEW* Stop Sign Ahead Warning Sign with Flashing Beacon
-  *NEW* Stop Sign with Flashing Beacon
-  Existing Stop Sign

PENDING ITEMS

Copied for Council Meeting of July 9, 2025

Council Meeting Date	Issue	Pending Action	Lead Dept.	Status
06/14/23	Delegation from Ingersoll and Area Indigenous Solidarity and Awareness Network	Resolved that the information provided by Delegations 6.1 to 6.3 inclusive on the Open meeting agenda of June 14, 2023 be received; And further, that staff prepare a report for Council's consideration on ways the County can work towards truth and reconciliation.	CAO	TBA
11/27/24	City of Woodstock Building Faster Fund	Resolved that Council receive the letter from the City of Woodstock and that County staff return with a report on how the BFF funding can be utilized for the development of a Homelessness Service Centre with a focus on transitioning people out of homelessness within the County of Oxford.	HS	TBA
03/12/25	Vision Zero and Rural Road Safety	County Council direct staff to return with a report on recommendations around the feasibility of implementing a long-term Vision Zero Plan and the Good Roads Rural Road Safety Strategy across all of Oxford and that the report include information on advocacy efforts with the Provincial and Federal governments.	PW	TBA
04/23/25	Child Care and Early Years System Plan 2025-2029	Staff return with a report on the feasibility and impact of developing a policy to include childcare ready space within any expansions or renovations at County owned facilities.	PW	TBA
06-25-25	Purchasing Policy Amendment	Staff return with a report on the impact of Amending 5.5 of Oxford County Policy 6.07 Purchasing Policy, so that competitive procurements that are of an amount of \$1,000,000 or greater have the same approval authority as the competitive procurements that are currently more than \$100,000 and less than a \$1,000,000.	CS	TBA

COUNTY OF OXFORD

BY-LAW NO. **6740-2025**

BEING a By-Law to adopt Amendment Number 341 to the County of Oxford Official Plan.

WHEREAS, Amendment Number 341 to the County of Oxford Official Plan has been recommended by resolution of the Council of the Township of East Zorra-Tavistock and the County of Oxford has held a public meeting and has recommended the Amendment for adoption.

NOW THEREFORE, the County of Oxford pursuant to the provision of the Planning Act, R.S.O. 1990, as amended, enacts as follows:

1. That Amendment Number 341 to the County of Oxford Official Plan, being the attached explanatory text, is hereby adopted.
2. This By-Law shall come into force and take effect on the day of the final passing thereof.

READ a first and second time this 9th day of July, 2025.

READ a third time and finally passed this 9th day of July, 2025.

MARCUS RYAN, WARDEN

LINDSEY MANSBRIDGE, CLERK

AMENDMENT NUMBER 341
TO THE COUNTY OF OXFORD OFFICIAL PLAN

the following text and Plan designated Schedule "A", attached hereto, constitute
Amendment Number 341 to the County of Oxford Official Plan.

1.0 PURPOSE OF THE AMENDMENT

The purpose of the Amendment is to permit three proposed new residential lots (in addition to the retained lot) in the Hamlet of Sebastopol in Perth County to be connected to the Oxford County municipal water system.

The subject lands were recently subject to a Severance Application and Zone Change Application which are under the jurisdiction the County of Perth and Township of Perth East, respectively. The Perth County Land Division Committee approved B04-25 at their March 31, 2025 meeting to permit the subject lands to be severed into four residential lots (three severed lots and one retained lot). The intended use of each lot is a single detached dwelling. As part of the approval, the Perth County Land Division Committee included ten conditions that must be fulfilled prior to the severance being finalized.

Condition #3 reads:

That confirmation be received from the County of Oxford that an Official Plan Amendment has been completed for the lands to be retained and the lands to be severed to allow for water service connections.

Condition #5 reads:

That confirmation be received from the County of Oxford that all financial requirements of the County of Oxford with respect to provision of water services to the subject property have been complied with.

The subject Official Plan Amendment Application has been submitted in order to satisfy Condition #3 of the Land Division Committee's approval.

The Township of Perth East Council approved the associated Zone Change Application D14-Z23-2024-PE at their March 18, 2025 regular meeting to rezone the subject lands from 'Hamlet/Village Residential Zone (HVR)' to 'Special Hamlet/Village Residential Zone (HVR-55).'

2.0 LOCATION OF LANDS AFFECTED

This Amendment applies to lands described as Lot H, Concession 5, Part Lot 21, Plan 329, Township of Perth East. The lands are located on the west side of Perth Road 107, lying north of the Village of Tavistock, and are municipally known as 3584 Perth Road 107.

3.0 BASIS FOR THE AMENDMENT

While the Oxford County Official Plan generally prohibits the extension of municipal services outside of county boundaries, the document does allow for the consideration of service extensions/connections within the Hamlet of Sebastopol through an Official Plan Amendment application. This consideration is based on the ability of the proposal to satisfy the relevant criteria outlined in Section 4.2.2.4.3 of the Official Plan.

In this case, the subject lands are wholly located within the designated settlement boundary of the Hamlet of Sebastopol. The proposed connections to the County's water servicing infrastructure will facilitate limited residential infill development (3 new lots) within the Hamlet and do not require the further extension of the existing infrastructure or the settlement boundaries. Further, the Oxford County Public Works Department has confirmed that there is sufficient capacity within the Tavistock water system to serve the proposal, as well as future planned growth within the Village of Tavistock, and there is already an existing cross boundary servicing agreement in place for the area. The Owner will also be required to pay all necessary connection fees based on the County of Oxford's cost recovery policy.

In light of the foregoing, Council is satisfied that the proposal is consistent with the policies of the PPS and is in-keeping with the strategic initiatives and objectives of the County Official Plan.

4.0 DETAILS OF THE AMENDMENT

4.1 That Section 4.2.2.4.5 is amended by adding the following subsection at the end thereof:

"4.2.2.4.5.4 Lot H, Concession 5, Part Lot 21, Plan 329, Township of Perth East, Township of Perth East

Location The subject lands are described as Lot H, Concession 5, Part Lot 21, Plan 329, Township of Perth East. The lands are located on the west side of Perth Road 107, lying north of the Village of Tavistock, and are municipally known as 3584 Perth Road 107.

Policies Notwithstanding the policies of Section 4.2.2.4, the extension of centralized wastewater and water supply facilities to the subject lands shall be permitted, to service a total of four residential lots (three severed lots and one lot to be retained) subject to meeting all financial and other requirements of the County of Oxford.

5.0 IMPLEMENTATION

This Official Plan Amendment shall be implemented in accordance with the implementation policy of the Official Plan.

6.0 INTERPRETATION

This Official Plan Amendment shall be interpreted in accordance with the interpretation policy of the Official Plan.

COUNTY OF OXFORD

BY-LAW NO. 6741-2025

BEING a By-law to further amend By-law No. 6208-2020, being a By-law to remove certain lands from Part Lot Control.

WHEREAS, Council passed By-law No. 6208-2020 on March 11th, 2020 containing an expiration date of March 11th, 2021;

AND WHEREAS, Council passed By-law No. 6313-2021 on, February 24th, 2021 containing an expiration date of February 24th, 2022;

AND WHEREAS, Council passed By-law No. 6408-2022 on, January 26th, 2022 containing an expiration date of January 26th, 2023;

AND WHEREAS, Council passed By-law No. 6494-2022 on, December 14th, 2022 containing an expiration date of December 14th, 2023;

AND WHEREAS, Council passed By-law No. 6582-2023 on, November 8th, 2023 containing an expiration date of November 8th, 2024;

AND WHEREAS, Council passed By-law No. 6661-2024 on, September 25th, 2024 containing an expiration date of September 25th, 2025;

AND WHEREAS, **2079993 Ontario Inc.**, has applied to the County of Oxford to amend the expiration date of By-law No. 6208-2020, which deleted certain lands for forty-two (42) residential lots in a registered subdivision from Part Lot Control.

NOW THEREFORE, the Council of the County of Oxford enacts as follows:

1. That By-law No. 6208-2020 is hereby further amended by changing the expiration date to **July 9th, 2026**.
2. That this By-Law shall become effective on the date of third and final reading.

READ a first and second time this 9th day of July, 2025.

READ a third time and finally passed this 9th day of July, 2025.

MARCUS RYAN,

WARDEN

LINDSEY MANSBRIDGE,

CLERK

COUNTY OF OXFORD

BY-LAW NO. 6742-2025

BEING a By-law to further amend By-law No. 6581-2023, passed on November 8th, 2023, being a By-law to remove certain lands from Part Lot Control.

WHEREAS, Council passed By-law No. 6581-2023 on November 8th, 2023 containing an expiration date of November 8th, 2024.

AND WHEREAS, Council passed By-law No. 6662-2024 on, September 25th, 2024 containing an expiration date of September 25th, 2025;

AND WHEREAS, 1879784 ONTARIO INC., has applied to the County of Oxford to amend the expiration date of By-law No. 6581-2023 which deleted certain lands for twenty-two (22) residential lots in a registered subdivision from Part Lot Control.

NOW THEREFORE, the Council of the County of Oxford enacts as follows:

1. That By-law No. 6581-2023 is hereby further amended by changing the expiration date to **July 9th, 2026.**
2. That this By-Law shall become effective on the date of third and final reading.

READ a first and second time this 9th day of July, 2025.

READ a third time and finally passed this 9th day of July, 2025.

MARCUS RYAN, WARDEN

LINDSEY MANSBRIDGE, CLERK

COUNTY OF OXFORD

BY-LAW NO. 6743-2025

BEING a By-law to further amend By-law No. 6507-2023, being a By-law to remove certain lands from Part Lot Control.

WHEREAS, Council passed By-law No. 6507-2023 on February 8th, 2023 containing an expiration date of February 8th, 2024;

AND WHEREAS, Council passed By-law No. 6598-2023 on, December 13th, 2023 containing an expiration date of December 13th, 2024;

AND WHEREAS, Council passed By-law No. 6663-2024 on, September 25th, 2024 containing an expiration date of September 25th, 2025;

AND WHEREAS, **PERFORMANCE COMMUNITIES REALTY INC.** has applied to the County of Oxford to amend the expiration date of By-law No. 6507-2023, which deleted certain lands for one-hundred and nineteen (119) residential lots in a registered subdivision from Part Lot Control.

NOW THEREFORE, the Council of the County of Oxford enacts as follows:

1. That By-law No. 6507-2023 is hereby further amended by changing the expiration date to **July 9th, 2026.**
2. That this By-Law shall become effective on the date of third and final reading.

READ a first and second time this 9th day of July, 2025.

READ a third time and finally passed this 9th day of July, 2025.

MARCUS RYAN, WARDEN

LINDSEY MANSBRIDGE, CLERK

COUNTY OF OXFORD

BY-LAW NO. 6744-2025

BEING a By-law to amend By-law No. 3741-98 and By-Law No. 5200-2010 to establish all way stop conditions at the intersections of Oxford Road 33 and Oxford Road 60 in the Township of East Zorra-Tavistock, Oxford Road 6 and Oxford Road 28 in the Township of Zorra and Oxford Road 36 and Keg Lane in the Township of Blandford-Blenheim.

WHEREAS, the Table to Section 11 and Section 52 (3) of the *Municipal Act, 2001, S.O. 2001, Chapter 25*, prescribes that specified highways are within the jurisdiction of the County of Oxford for all matters relating to those highways, including parking and traffic.

AND WHEREAS, Council may exercise any of its powers under Section 137 of the *Highway Traffic Act, R.S.O. 1990, c. H.8*, to erect stop signs at intersections of highways under its jurisdiction and control.

AND WHEREAS, the County of Brant is desirous of the installation of temporary all-way stop signs on Oxford County Road 36 and will proceed with a By-law to facilitate this process as it relates to the Brant portion of the shared boundary road.

AND WHEREAS, Council has adopted Public Works Reports PW 2025-39, dated June 25, 2025, PW 2025-42, dated July 9, 2025 and PW 2025-43, dated July 9, 2025.

NOW THEREFORE, the Council of the County of Oxford enacts as follows:

1. That By-law No. 3741-98 is hereby amended, by removing the following wording:

“County Road 33 – from the east side of the County Road 59 to the west side of County Road 4.”

“County Road 6 – from the north side of County Road 9 to the south side of County Road 2.”

“County Road 6 – from the north side of County Road 2 to the north boundary of the County of Oxford, Fairview.

“County Road 36 – from the south side of County Road 47 to the north side of the road between Concessions I and II, Township of South Dumfries.”

2. That By-Law No. 5200-2010 is hereby amended, in that part respecting County Road 36 to remove:

“from the south side of County Road 47 to the south side of

County Road 29.”

“from the north side of County Road 29 to the south side of Blandford-Blenheim Township Road 11.”

3. That By-Law No. 3741-98 is hereby amended, by adding the following wording:

“County Road 33 – from the east side of County Road 59 to the west side of County Road 60.”

“County Road 33 – from the east side of County Road 60 to the west side of County Road 4.”

“County Road 60 – from the north side of County Road 4 to the south side of County Road 33.”

“County Road 60 – from the north side of County Road 33 to the south side of Oxford Road 8.”

“County Road 6 – from the north side of County Road 9 to the south side of County Road 28.”

“County Road 6 – from the north side of County Road 28 to the north boundary of the County of Oxford, Fairview.”

“County Road 36 – from the south side of County Road 47 to the south side of Keg Lane.”

“County Road 36 – from the north side of Keg Lane to the south side of County Road 29.”

“County Road 36 – from the north side of County Road 29 to the south side of Township Road 11/Greenfield Road.”

READ a first and second time this 9th day of July, 2025.

READ a third time and finally passed this 9th day of July, 2025.

MARCUS RYAN,

WARDEN

LINDSEY A. MANSBRIDGE,

CLERK

COUNTY OF OXFORD

BY-LAW NO. 6746-2025

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

The Council of the County of Oxford enacts as follows:

1. That all decisions made by Council at the meeting at which this By-law is passed, in respect of each report, resolution or other action passed and taken by the Council at this meeting, are hereby adopted, ratified and confirmed.
2. That the Warden and/or the proper officers of the County are hereby authorized and directed to do all things necessary to give effect to the said decisions referred to in Section 1 of this By-law, to obtain approvals where required, and except where otherwise provided, to execute all necessary documents and the Clerk is hereby authorized and directed to affix the corporate seal where necessary.
3. That nothing in this By-law has the effect of giving to any decision the status of a By-law where any legal prerequisite to the enactment of a specific By-law has not been satisfied.
4. That all decisions, as referred to in Section 1 of this By-law, supersede any prior decisions of Council to the contrary.

READ a first and second time this 9th day of July, 2025.

READ a third time and finally passed this 9th day of July, 2025.

MARCUS RYAN,

WARDEN

LINDSEY A. MANSBRIDGE,

CLERK