

**OXFORD COUNTY COUNCIL
MINUTES**

March 8, 2023

Council Present Warden Marcus Ryan
Deputy Warden Jerry Acchione
Councillor David Mayberry
Councillor Jim Palmer
Alternate Councillor Chris Parker
Councillor Mark Peterson
Councillor Brian Petrie
Councillor Phil Schaefer
Councillor Deborah Tait
Councillor Bernia Wheaton

Council Absent Councillor Deb Gilvesy

Staff Present B. Addley, Interim Chief Administrative Officer
K. Black, Director of Human Services
L. Buchner, Director of Corporate Services
M. Cowan, Manager of Information Services
M. Dager, Director of Woodingford Lodge
R. Hall, Acting Director of Paramedic Services
G. Hough, Director of Community Planning
C. Senior, Clerk
D. Simpson, Director of Public Works
A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this eighth day of March, 2023, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the Chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Alternate member of Council Chris Parker discloses a Pecuniary Interest regarding Item No. 1.2 on the Closed Session meeting agenda of March 8, 2023.

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 February 22, 2023

RESOLUTION NO. 2

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the Council minutes of February 22, 2023 be adopted.

DISPOSITION: Motion Carried

4.2 Special Meeting of February 23, 2023

RESOLUTION NO. 3

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the Minutes of the Special Council meeting held February 23, 2023 be adopted.

DISPOSITION: Motion Carried

4.3 Special Meeting of February 27, 2023

RESOLUTION NO. 4

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the Minutes of the Special Council meeting held February 27, 2023 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 5

Moved By: Deborah Tait

Seconded By: Bernia Wheaton

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:31 a.m.

5.1.1 Application for Draft Plan of Subdivision - SB 10-08-8 – 1212949 Ontario Inc.

To facilitate the development of a plan of subdivision for industrial/business park use, comprising three blocks for industrial/business park development, blocks for stormwater management, open space and environmental protection and a future sanitary pumping station, one block for the extension of Springbank Avenue, and a number of blocks for road widening and 0.3 m (1 ft) reserves in the City of Woodstock.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough, through use of a map, indicates that the proposed plan of subdivision for industrial / business park use is located at the southwest corner of Oxford Road 4 and Lansdowne Avenue in Woodstock, adding that the proposed zone change from Future Development Zone to Prestige Industrial Zone (M1) would permit business park-type uses and also proposes to include such uses as an eat-in restaurant, medical and dental offices, a financial institution and many other uses as outlined in the report. G. Hough indicates that City Council has approved the proposed zoning in principle and that Planning staff are satisfied that the application can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. There are none.

David Nelson, on behalf of the Agent joins the meeting in the Council Chamber and expresses support for the report and application.

The Chair opens the meeting to comments and questions from members of Council. D. Nelson responds to comments and questions from Deputy Warden Acchione.

No members of public were present regarding this application.

5.1.2 Applications for Official Plan Amendment and Plan of Subdivision OP 22-10-8; SB 21-05-8 – Thames Developments VI Inc.

To re-designate the subject lands from Future Urban Growth to Low Density Residential, Medium Density Residential, Open Space and

Environmental Protection to facilitate a residential draft plan of subdivision in the City of Woodstock.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough, through use of a map, indicates that the proposed Official Plan Amendment is located in the eastern portion of Woodstock, north of the Pittock Reservoir and proposes 125 lots for single detached dwellings, 178 townhouse dwellings, one block for future multi-residential development of approximately 90 units, two blocks for open space, three park blocks, two storm water management blocks served by an internal minor collector and local street network.

G. Hough indicates that City Council has approved the application in principle and that Planning staff are satisfied that the application can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. G Hough responds to comments and questions from Deputy Warden Acchione and Councillor Petrie.

Aaron Hill, the Agent representing the Owner joins the meeting in the Council Chamber and expresses support of the application and report.

The Chair opens the meeting to comments and questions from members of Council. A. Hill responds to comments and questions from Deputy Warden Acchione and Councillors Mayberry and Petrie.

No members of public were present regarding this application.

5.1.3 Resolution to adjourn the Public Meeting

RESOLUTION NO. 6

Moved By: Deborah Tait

Seconded By: Bernia Wheaton

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:45 a.m.

5.2 Consideration of Report No. CP 2023-74 - Application for Draft Plan of Subdivision - SB 10-08-8 – 1212949 Ontario Inc.

RESOLUTION NO. 7

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that the recommendation contained in Report No. CP 2023-74, titled "Application for Draft Plan of Subdivision - SB 10-08-8 – 1212949 Ontario Inc.", be adopted.

DISPOSITION: Motion Carried

- 5.3 Consideration of Report No. CP 2023-76 - Applications for Official Plan Amendment and Plan of Subdivision - OP 22-10-8; SB 21-05-8 – Thames Developments VI Inc.

RESOLUTION NO. 8

Moved By: Bernia Wheaton
Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report No. CP 2023-76, titled "Applications for Official Plan Amendment and Plan of Subdivision - OP 22-10-8; SB 21-05-8 – Thames Developments VI Inc.", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Otter Valley Naturalists

February 5, 2023
Re: Mayors Monarch Pledge

- 7.2 Southwestern Public Health

February 21, 2023
Re: 2023 Budget Levy

- 7.3 Town of Ingersoll

February 24, 2023
Re: Diversity and Newcomer Committee

RESOLUTION NO. 9

Moved By: Bernia Wheaton
Seconded By: Phil Schaefer

Resolved that Correspondence Items 7.1 to 7.3 inclusive on the Open meeting agenda of March 8, 2023 be received.

DISPOSITION: Motion Carried

7.4 Association of Municipalities of Ontario

RESOLUTION NO. 10

February 27, 2023

Re: Call to Action on Housing and Homelessness

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario;

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments;

WHEREAS homelessness requires a range of housing, social service and health solutions from government;

WHEREAS homelessness is felt most at the level of local government and the residents that they serve;

WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

THEREFORE BE IT RESOLVED THAT the Council of the County of Oxford calls on the Provincial Government to urgently:

1. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
2. Commit to ending homelessness in Ontario;
3. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; and to the Association of Municipalities of Ontario.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

- 8.1.1 CP 2023-74 - Application for Draft Plan of Subdivision - SB 10-08-8 – 1212949 Ontario Inc.

RECOMMENDATION

1. That Oxford County Council grant draft approval to a proposed industrial/business park subdivision, File No. SB 10-08-8, submitted by 1212949 Ontario Inc., as shown on Plate 3 of Report No. CP 2023-74 and comprising Part Lot 13, Concession 2 (Blandford), in the City of Woodstock showing 3 blocks for business park development, 2 blocks for stormwater management purposes, 1 block for open space/environmental protection, a sanitary pumping station block, blocks for road widening and 0.3 m (1.0 ft) reserves and a block for the extension of Springbank Avenue, subject to the conditions attached to this report as Schedule “A” being met prior to final approval.

The Report was dealt with following the Public Meeting.

- 8.1.2 CP 2023-76 - Applications for Official Plan Amendment and Plan of Subdivision - OP 22-10-8; SB 21-05-8 – Thames Developments VI Inc.

RECOMMENDATIONS

1. That Oxford County Council approve Application OP 21-10-8, submitted by Thames Developments VI Inc., for lands legally described as Part Lot 5, Concession 15 (East Zorra), in the City of Woodstock, to redesignate the subject lands from ‘Future Urban Growth’ to ‘Low and Medium Density Residential’ and ‘Open Space’ to facilitate the development of the subject lands for residential development;
2. And further, that Council approve the attached Amendment No. 291 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 291 be raised;
4. And further, that Oxford County Council grant draft approval to a proposed residential subdivision, File No. SB 21-05-8, submitted by Thames Developments VI Inc., for lands legally described as Part Lot 5, Concession 15 (East Zorra), in the City of Woodstock,

subject to the conditions attached to this report as Attachment 4 being met prior to final approval.

The Report was dealt with following the Public Meeting.

8.2 PUBLIC WORKS

8.2.1 PW 2023-11 - 2022 Annual Wastewater System Performance

RECOMMENDATIONS

1. That County Council receive Report No. PW 2023-11 entitled "2022 Annual Wastewater System Performance", including the individual 2022 Annual Wastewater Treatment Plant Summary Reports;
2. And further, that County Council receive the 2022 Annual Biosolids (Non-Agricultural Source Material) Summary Report, including the performance summary of the County's wastewater treatment plant biosolids processing, land application program and biosolids centralized storage facility.

RESOLUTION NO. 11

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No. PW 2023-11, titled " 2022 Annual Wastewater System Performance", be adopted.

DISPOSITION: Motion Carried

8.2.2 PW 2023-12 - Encroachment Agreement - Liquid Manure Transmission Line, Oxford Road 10

RECOMMENDATION

1. That By-law No. 6513-2023, being a by-law to authorize staff to enter into an encroachment agreement with Compass Dairy Farms for the installation of a liquid manure transmission line under Oxford Road 10 (Culloden Line) north of Daniel Road, be presented to Council for enactment.

RESOLUTION NO. 12

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the recommendation contained in Report No. PW 2023-12, titled "Encroachment Agreement - Liquid Manure Transmission Line, Oxford Road 10", be adopted.

DISPOSITION: Motion Carried

8.2.3 PW 2023-13 - Contract Award – Oxford Road 45 Bridge Rehabilitation

RECOMMENDATIONS

1. That County Council award a contract to the low bidder, Theo Vandenberg Construction Inc., in the amount of \$1,199,081 (excluding HST) for the rehabilitation of Bridge No. 174259 on Oxford Road 45 in the Township of Zorra;
2. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 13

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report No. PW 2023-13, titled "Contract Award – Oxford Road 45 Bridge Rehabilitation", be adopted.

DISPOSITION: Motion Carried

8.2.4 PW 2023-14 - Contract Award – Oxford Road 12 (Mill Street) Bridge Rehabilitation, Woodstock

RECOMMENDATIONS

1. That County Council award a contract to the low bidder, Clearwater Structures Inc., in the amount of \$1,149,569 (excluding HST) for the rehabilitation of Bridge No. 12362 on Oxford Road 12 (Mill Street) in the City of Woodstock;
2. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 14

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report No. PW 2023-14, titled "Contract Award – Oxford Road 12 (Mill Street) Bridge Rehabilitation, Woodstock", be adopted.

DISPOSITION: Motion Carried

8.2.5 PW 2023-15 - Contract Award - Compost Pad and Drainage System Expansion

RECOMMENDATIONS

1. That County Council award a contract to the low bidder, PV-EX Construction Ltd., in the amount of \$1,243,653 (excluding HST) for the expansion of the compost pad and drainage system located at the Oxford County Waste Management Facility;
2. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to execute all documents related hereto.

RESOLUTION NO. 15

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report No. PW 2023-15, titled "Contract Award - Compost Pad and Drainage System Expansion", be adopted.

DISPOSITION: Motion Carried

8.3 CORPORATE SERVICES

8.3.1 CS 2023-08 - 2023 Tax Policy

RECOMMENDATIONS

1. That consideration of a 2023 tax policy by-law be given at the Council meeting scheduled for April 12, 2023, that establishes:
 - a. Tax Ratios;
 - b. Tax Rate Reductions for Prescribed Property Subclasses;
 - c. Tax Rates for Upper Tier Purposes;
2. And further, that Council hereby reaffirms tax policy previously established by By-law No. 5912-2017, being a by-law to provide a Financial Hardship Program;

3. And further, that Council hereby reaffirms tax policy previously established by By-law No. 5913-2017, being a by-law to establish a tax rebate program for the purpose of providing relief from taxes or amounts paid on account of taxes on eligible property occupied by eligible charities and similar organizations.

RESOLUTION NO. 16

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendations contained in Report No. CS 2023-08, titled "2023 Tax Policy", be adopted.

DISPOSITION: Motion Carried

- 8.3.2 CS 2023-09 - Court Security and Prisoner Transportation (CSPT) Program Agreement

RECOMMENDATION

1. That County Council hereby authorizes the Director of Corporate Services to execute a Funding Agreement with the Ministry of the Solicitor General, under the Court Security and Prisoner Transportation Program, as outlined in Report No. CS 2023-09.

RESOLUTION NO. 17

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendation contained in Report No. CS 2023-09, titled "Court Security and Prisoner Transportation (CSPT) Program Agreement", be adopted.

DISPOSITION: Motion Carried

8.4 WOODINGFORD LODGE

- 8.4.1 WDFL 2023-03 - Application for Long-Term Care Home Development Status Update No. 1

RECOMMENDATIONS

1. That County receive Report No. WDFL 2023-03 as Status Update No. 1 on the application process regarding the Province of Ontario's Long-Term Care Home Development program;

2. And further, that County Council appoint the following members of Council to participate on a joint staff-Councillor steering committee to guide the alignment and implementation of Woodingford Lodge's master planning and long-term care home development processes in accordance with Section 14 of the County of Oxford Procedure By-law No. 6268-2020: the Warden (Chair), and Councillors _____, and _____.

RESOLUTION NO. 18

Moved By: David Mayberry

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report No. WDFL 2023-03, titled "Application for Long-Term Care Home Development Status Update No. 1", be adopted;

And further, that the Warden (Chair) and Councillors Petrie and Schaefer be appointed to the Long-Term Care Steering Committee.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

10.1 Councillor Tait

RESOLUTION NO. 19

Moved By: Deborah Tait

Seconded By: Phil Schaefer

Whereas the 24/7 wrap around care model delivered by Operation Sharing in Woodstock has improved services in the emergency shelter model, and;

Whereas Oxford County's participation has been valuable in the expansion of Operation Sharing to a 24/7 model, and;

Whereas the business model of Operation Sharing has expanded requiring the relationship between Oxford County and Operation Sharing be further defined for stabilization of service delivery;

Therefore be it resolved that staff return a report outlining:

- A Memorandum of Understanding (MOU) between Oxford County and Operation Sharing defining service delivery roles
- The defined operational and capital funding relationships of both parties
- The progress and efforts that have been made in exploring a potential permanent location for these services, with support from the City of Woodstock and other applicable community organizations
- A possible agreement template for similar uses throughout the County, with other similar community groups

And that County staff commit to continuing efforts to assist in exploring a potential permanent location for these services, in partnership with the City of Woodstock and other applicable community organizations, to ensure continued service delivery.

DISPOSITION: See Action of Council following Resolution No. 21

RESOLUTION NO. 20

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the resolution regarding the 24/7 shelter delivered by Operation Sharing be amended as follows:

And further, that County staff and Operation Sharing, in developing the MOU, consider a time frame of a minimum of 5 to 10 years for the duration of the MOU;

And further that this MOU be presented to Oxford County Council no later than September 13, 2023.

DISPOSITION: Motion Carried

RESOLUTION NO. 21

Moved By: Deborah Tait

Seconded By: Phil Schaefer

Whereas the 24/7 wrap around care model delivered by Operation Sharing in Woodstock has improved services in the emergency shelter model, and;

Whereas Oxford County's participation has been valuable in the expansion of Operation Sharing to a 24/7 model, and;

Whereas the business model of Operation Sharing has expanded requiring the relationship between Oxford County and Operation Sharing be further defined for stabilization of service delivery;

Therefore be it resolved that staff return a report outlining:

- A Memorandum of Understanding (MOU) between Oxford County and Operation Sharing defining service delivery roles
- The defined operational and capital funding relationships of both parties
- The progress and efforts that have been made in exploring a potential permanent location for these services, with support from the City of Woodstock and other applicable community organizations
- A possible agreement template for similar uses throughout the County, with other similar community groups

And that County staff commit to continuing efforts to assist in exploring a potential permanent location for these services, in partnership with the City of Woodstock and other applicable community organizations, to ensure continued service delivery.

And further, that County staff and Operation Sharing, in developing the MOU, consider a time frame of a minimum of 5 to 10 years for the duration of the MOU;

And further that this MOU be presented to Oxford County Council no later than September 13, 2023.

DISPOSITION: Motion Carried

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

NIL

13. CLOSED SESSION

RESOLUTION NO. 22

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that council rise and go into a closed session to consider Report No. PW (CS) 2023-16 and Report No. HR (CS) 2023-02 and a verbal report from the Warden

regarding a proposed or pending acquisition or disposition of land by the County or local board and labour relations or employee negotiations.

DISPOSITION: Motion Carried at 10:34 a.m.

Oxford County Council meets in Closed Session in Room 129 of the County Administration Building as part of a regular meeting, this eighth day of March, 2023.

10:34 a.m. with Warden Ryan in the chair.

All members of Council present with the exception of Councillors Gilvesy and Tait. Chris Parker is in attendance as Councillor Gilvesy's alternate.

Staff Present	B. Addley, Interim Chief Administrative Officer
	K. Black, Director of Human Services
	L. Buchner, Director of Corporate Services
	M. Dager, Director of Woodingford Lodge
	R. Hall, Acting Director of Paramedic Services
	G. Hough, Director of Community Planning
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

Alternate Member of Council Chris Parker declares a Pecuniary Interest regarding Report No. HR (CS) 2023-02.

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

1. PW (CS) 2023-16
2. HR (CS) 2023-02
Councillor Parker leaves the Closed Session meeting at 10:41 a.m. He returns at 10:43 a.m.
3. Verbal Report from the Warden
All staff with the exception of Amy Smith, Director of Human Resources / Acting Clerk leave the Closed Session meeting at 10:43 a.m.
Clerk Senior returns to the Closed Session meeting at 11:02 a.m.

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

11:02 a.m.

RESOLUTION NO. 23

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 11:02 a.m.

Council and staff return to the Council Chamber at 11:02 a.m.

All members of Council present with the exception of Deputy Warden Acchione and Councillor Gilvesy.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 PW (CS) 2023-16

RESOLUTION NO. 24

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. PW (CS) 2023-16 be adopted as amended.

DISPOSITION: Motion Carried

14.2 HR (CS) 2023-02

RESOLUTION NO. 25

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. HR (CS) 2023-02 be adopted.

DISPOSITION: Motion Carried

Deputy Warden Acchione returns to the Council Chamber at 11:07 a.m.

14.3 Warden Ryan

Warden Ryan announces that after a lengthy recruitment process, that County Council appoint Benjamin Addley as the County's permanent Chief Administrative Officer.

RESOLUTION NO. 26

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendation provided by Warden Ryan be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

RESOLUTION NO. 27

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the following by-laws be now read a first and second time: 6513-2023, 6515-2023, 6516-2023 and 6519-2023.

DISPOSITION: Motion Carried

RESOLUTION NO. 28

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the following by-laws be given a third and final reading: 6513-2023, 6515-2023, 6516-2023 and 6519-2023.

DISPOSITION: Motion Carried

15.1 By-law No. 6513-2023

Being a By-Law to authorize the Chief Administrative Officer and Director of Public Works to execute all documents related to the encroachment of a liquid manure pipe crossing under Culloden Line (Oxford Road 10) north of Daniel Road in the Township of South-West Oxford.

15.2 By-law No. 6515-2023

Being a By-Law to amend By-law No. 6429-2022, being a By-law to remove certain lands from Part Lot Control.

15.3 By-law No. 6516-2023

Being a By-Law to adopt Amendment Number 291 to the County of Oxford Official Plan.

15.4 By-law No. 6519-2023

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

16. ADJOURNMENT

Council adjourns its proceedings at 11:14 a.m. until the next meeting scheduled for Wednesday, March 8, 2023 at 1:00 p.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK