

**OXFORD COUNTY COUNCIL
MINUTES**

May 10, 2023

Council Present Warden Marcus Ryan
Deputy Warden Jerry Acchione
Councillor Deb Gilvesy
Councillor David Mayberry
Councillor Jim Palmer
Councillor Mark Peterson
Councillor Brian Petrie
Councillor Phil Schaefer
Councillor Deborah Tait
Councillor Bernia Wheaton

Council Absent N/A

Staff Present B. Addley, Chief Administrative Officer
L. Buchner, Director of Corporate Services
M. Cowan, Manager of Information Services
M. Dager, Director of Woodingford Lodge
R. Hall, Acting Director of Paramedic Services
G. Hough, Director of Community Planning
C. Senior, Clerk
D. Simpson, Director of Public Works
A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this tenth day of May, 2023 at 9:30 a.m., in the Council Chamber, County Administration Building, Woodstock, with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 April 26, 2023

RESOLUTION NO. 2

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the Minutes of the Council meeting held April 26, 2023 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:31 a.m.

5.1.1 Application for Official Plan Amendment OP 22-28-8 – 2733153 Ontario Inc. and 2774487 Ontario Inc.

To consider an amendment to the Official Plan which proposes to re-designate the lands from Low Density Residential to Medium Density Residential, to facilitate a three-storey, 8 unit multiple attached dwelling house on lands municipally known as 215 Raglan Street in the City of Woodstock.

The Chair asks Gord Hough, Director of Community planning to present the Application. G. Hough indicates that the Applicant has requested a deferral of the Application at this time.

The Chair opens the meeting to comments and questions from members of Council. There are none.

5.1.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: David Mayberry
Seconded By: Mark Peterson

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:32 a.m.

- 5.1.3 Consideration of Report No. CP 2023-142 - Application for Official Plan Amendment OP 22-28-8 – 2733153 Ontario Inc. and 2774487 Ontario Inc.

RESOLUTION NO. 5

Moved By: Mark Peterson
Seconded By: Deborah Tait

Resolved that Report No. CP 2023-142, titled "Application for Official Plan Amendment OP 22-28-8 – 2733153 Ontario Inc. and 2774487 Ontario Inc.", be deferred.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

- 6.1 Oxford County Situation Table
Randy Peltz, Executive Director, Oxford County Community Health Centre
Sarah Irwin RN, Chair Oxford County Situation Table
Jamie Savage, Woodstock Police Services
Re: Overview of trends experienced in 2022

R. Peltz, S. Irwin and J. Savage join the meeting in the Council Chamber and proceed through a PowerPoint presentation which was included as part of Council's agenda.

Warden Ryan opens the meeting to comments and questions from members of Council. The presenters respond to comments and questions from Warden Ryan and Councillors Mayberry, Petrie and Wheaton.

RESOLUTION NO. 6

Moved By: Mark Peterson
Seconded By: Deborah Tait

Resolved that the information provided in the delegation from the Oxford County Situation Table be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

7.1 Ministry of Economic Development, Job Creation and Trade

May 1, 2023

Re: Strengthening Ontario's Competitiveness for Future Investments

RESOLUTION NO. 7

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that Correspondence Item 7.1 on the Open meeting agenda of May10, 2023 be received.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2023-142 - Application for Official Plan Amendment OP 22-28-8 – 2733153 Ontario Inc. and 2774487 Ontario Inc.

RECOMMENDATIONS

1. That Oxford County Council approve Application OP 22-28-8, initiated by 2733153 Ontario Inc. & 2774487 Ontario Inc, for lands legally described as Part of Park Lot 2, Plan 55, in the City of Woodstock, to redesignate the subject lands from 'Low Density Residential' to 'Medium Density Residential' to facilitate the development of a 3 storey, 8 unit multiple residential dwelling on the subject lands;
2. And further, that Council approve the attached Amendment No. 297 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 297 be raised.

The Report was dealt with following the Public Meeting.

8.1.2 CP 2023-126 - Review of A Place to Grow and Provincial Policy Statement (Presentation)

RECOMMENDATIONS

1. That the Director of Community Planning, in consultation with other County staff and stakeholders as required, prepare and submit the County of Oxford's initial comments in response to the Provincial consultations on the Review of A Place to Grow and Provincial Policy Statement, as generally outlined in Report No. CP 2023-126;
2. And further, that Report No. CP 2023-126 be circulated to the Area Municipalities for information.

Gord Hough, Director of Community Planning introduces April Nix, Development Planner, who proceeds through a PowerPoint presentation, which was included as part of Council's agenda.

A. Nix responds to comments and questions from Warden Ryan, Deputy Warden Acchione and Councillors Gilvesy, Mayberry, Petrie, Schaefer and Wheaton.

Councillor Gilvesy leaves the Council Chamber at 10:14 a.m.
She returns at 10:16 a.m.

Deputy Warden Acchione leaves the Council Chamber at 10:24 a.m.
He returns at 10:26 a.m.

RESOLUTION NO. 8

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report No. CP 2023-126, titled "Review of A Place to Grow and Provincial Policy Statement", be adopted.

DISPOSITION: Motion Carried

- 8.1.3 CP 2023-137 - Application for Draft Plan of Condominium and Exemption from Draft Plan Approval - CD 22-03-8 – Southside Construction Management Inc.

RECOMMENDATIONS

1. That Oxford County grant draft plan approval to a proposed condominium submitted by Southside Construction Management Limited (File No. CD 22-03-8), prepared by Archibald, Gray & McKay Limited, dated September 16, 2022, for lands described as Part of Park Lot 6, south side of Ingersoll Avenue, Plan 10, in the City of Woodstock;

2. And further, that Oxford County Council approve the application for exemption from the draft plan of condominium approval process submitted by Southside Construction Management Limited (File No. CD 22-03-8), prepared by Archibald, Gray & McKay Limited, dated September 16, 2022, for lands described as Part of Park Lot 6, south side of Ingersoll Avenue, Plan 10, in the City of Woodstock.

RESOLUTION NO. 9

Moved By: Deb Gilvesy
Seconded By: Bernia Wheaton

Resolved that the recommendations contained in Report No. CP 2023-137, titled "Application for Draft Plan of Condominium and Exemption from Draft Plan Approval - CD 22-03-8 – Southside Construction Management Inc.", be adopted.

DISPOSITION: Motion Carried

Councillor Petrie leaves the Council Chamber at 10:31 a.m.
He returns at 10:32 a.m.

8.2 PUBLIC WORKS

8.2.1 PW 2023-26 - 2022 Water Quality Management System Update

RECOMMENDATIONS

1. That County Council endorse the administrative updates to the municipal water Quality Management System which institutes a consolidated Operational Plan that governs the oversight of Oxford's 17 municipal drinking water systems operated and maintained by County staff and its contracted service providers (Town of Tillsonburg, City of Woodstock) as detailed in Report No. PW 2023-26 entitled "2022 Water Quality Management System Update";
2. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to negotiate and execute updates to the County's current contracted service provider agreements by August 30, 2023 with the Town of Tillsonburg and City of Woodstock, to further delineate their specific roles and responsibilities under the consolidated Operational Plan.

Councillor Tait leaves the Council Chamber at 11:31 a.m.
She returns at 11:32 a.m.

RESOLUTION NO. 10

Moved By: Deb Gilvesy
Seconded By: Jerry Acchione

Resolved that Report No. PW 2023-26 entitled “2022 Water Quality Management System Update” be received as information;

And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to negotiate a new Water Distribution and Wastewater Collection agreement and bring it back to County Council for approval by September 30, 2023 with the Town of Tillsonburg and City of Woodstock, to further delineate the specific roles and responsibilities of both the upper tier municipality (Oxford County) and the lower tier municipalities of Tillsonburg and Woodstock and that the Town of Tillsonburg and City of Woodstock be maintained as operating authorities.

DISPOSITION: See Action of Council following Resolution No. 12

RESOLUTION NO. 11

Moved By: Deb Gilvesy
Seconded By: Jerry Acchione

Resolved that the date referenced in Resolution No. 10 be amended to read August 30, 2023.

DISPOSITION: Motion Carried

RESOLUTION NO. 12

Moved By: Deb Gilvesy
Seconded By: Jerry Acchione

Resolved that Report No. PW 2023-26 entitled “2022 Water Quality Management System Update” be received as information;

And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to negotiate a new Water Distribution and Wastewater Collection agreement and bring it back to County Council for approval by August 30, 2023 with the Town of Tillsonburg and City of Woodstock, to further delineate the specific roles and responsibilities of both the upper tier municipality (Oxford County) and the lower tier municipalities of Tillsonburg and Woodstock and that the Town of Tillsonburg and City of Woodstock be maintained as operating authorities.

DISPOSITION: A Recorded Vote is requested by Councillor Gilvesy with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Deputy Warden Acchione, Councillors Gilvesy, Peterson and Tait.	Warden Ryan and Councillors Mayberry, Palmer, Petrie, Schaefer and Wheaton.
Total 4	Total 6

DISPOSITION: Motion Not Carried

RESOLUTION NO. 13

Moved By: David Mayberry
Seconded By: Jim Palmer

Resolved that the recommendations contained in Report No. PW 2023-26, titled "2022 Water Quality Management System Update", be adopted.

DISPOSITION: A Recorded Vote is requested by Councillor Tait with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Warden Ryan and Councillors Mayberry, Palmer and Schaefer	Deputy Warden Acchione and Councillors Gilvesy, Peterson, Petrie, Tait and Wheaton.
Total 4	Total 6

DISPOSITION: Motion Not Carried

Warden Ryan calls for a recess at 12:27 p.m.
Council and staff return to the Council Chamber at 12:40 p.m.

RESOLUTION NO. 14

Moved By: Jerry Acchione
Seconded By: Deb Gilvesy

Resolved that Report No. PW 2023-26 entitled "2022 Water Quality Management System Update" be received as information and deferred until the Town of Tillsonburg and City of Woodstock have been provided

the option to bring forth comments with regards to the aforementioned report.

And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to negotiate a new Water Distribution and Wastewater Collection agreement and bring it back to County Council for approval by August 30, 2023 with the Town of Tillsonburg and City of Woodstock, to further delineate the specific roles and responsibilities of both the upper tier municipality (Oxford County) and the lower tier municipalities of Tillsonburg and Woodstock.

DISPOSITION: See Action of Council following Resolution No. 16

RESOLUTION NO. 15

Moved By: Deb Gilvesy

Seconded By: Jerry Acchione

Resolved that Paragraph 1 of Resolution No. 14 be amended to read as follows: "Resolved that Report No. PW 2023-26 entitled "2022 Water Quality Management System Update" be received as information and that the report be deferred to negotiations and that the Town of Tillsonburg and City of Woodstock be provided the option to bring forth comments with regards to the aforementioned report".

DISPOSITION: Motion Carried

RESOLUTION NO. 16

Moved By: Jerry Acchione

Seconded By: Deb Gilvesy

Resolved that Report No. PW 2023-26 entitled "2022 Water Quality Management System Update" be received as information and that the report be deferred to negotiations and that the Town of Tillsonburg and City of Woodstock be provided the option to bring forth comments with regards to the aforementioned report;

And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to negotiate a new Water Distribution and Wastewater Collection agreement and bring it back to County Council for approval by August 30th, 2023 with the Town of Tillsonburg and City of Woodstock, to further delineate the specific roles and responsibilities of both the upper tier municipality (Oxford County) and the lower tier municipalities of Tillsonburg and Woodstock.

DISPOSITION: A Recorded Vote is requested by Councillor Tait with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Deputy Warden Acchione and Councillors Gilvesy, Peterson, Petrie, Schaefer, Tait and Wheaton.	Warden Ryan and Councillors Mayberry and Palmer.
Total 7	Total 3

DISPOSITION: Motion Carried

8.3 HUMAN RESOURCES

8.3.1 HR 2023-04 - 2022 Employee Engagement Survey Results and Resulting Actions (Presentation)

RECOMMENDATION

1. That Council receive report HR 2023-04 entitled "2022 Employee Engagement Survey Results and Resulting Actions" as information.

Amy Smith, Director of Human Resources proceeds through a PowerPoint presentation which was included as part of Council's agenda.

Councillor Tait leaves the Council Chamber at 1:04 p.m.
She returns at 1:06 p.m.

Councillor Tait leaves the Council Chamber at 1:08 p.m.
She returns at 1:12 p.m.

Councillor Gilvesy leaves the Council meeting at 1:09 p.m.

A. Smith responds to comments and questions from Councillors Mayberry, Peterson, Petrie, Schaefer and Wheaton.

RESOLUTION NO. 17

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that the recommendation contained in Report No.HR 2023-04, titled "2022 Employee Engagement Survey Results and Resulting Actions", be adopted.

DISPOSITION: Motion Carried

8.3.2 HR 2023-05 - Chief Administrative Officer (CAO) Performance Evaluation Policy

RECOMMENDATION

1. That Policy 5.49 be approved as presented in Attachment No.1 to Report No. HR 2023-05 entitled "Chief Administrative Officer (CAO) Performance Evaluation", effective May 10, 2023.

RESOLUTION NO. 18

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that the recommendation contained in Report No. HR 2023-05, titled "Chief Administrative Officer (CAO) Performance Evaluation Policy", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2023-15 - Provincial Funding Announcements 2023-2024

RECOMMENDATIONS

1. That Report No. CS 2023-15 entitled "Provincial Funding Announcements 2023-2024" be received;
2. And further, that staff be authorized to proceed with implementing the incremental full-time equivalent positions as presented in Attachment 1 entitled "*AHP Staffing Supplement and Resident Health and Well-Being Program – BI 2023-03*", 100% funded by Provincial funding.

RESOLUTION NO.19

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No. CS 2023-15, titled "Provincial Funding Announcements 2023-2024", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

- 9.1 Pending Items
No discussion takes place regarding the Pending Items list.

10. MOTIONS

- 10.1 Councillor Wheaton

RESOLUTION NO. 20

Moved By: Bernia Wheaton

Seconded By: Brian Petrie

Resolved that Staff return a report outlining changes to the Proclamations Policy and Flag Protocol Policy such that proclamations and flag raising requests will only be granted where the request specifically aligns with Oxford County services and/or Oxford County Strategic Goals.

DISPOSITION: Motion Carried

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

NIL

13. CLOSED SESSION

RESOLUTION NO. 21

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

That Council rise and go into a Closed Session to consider Report No. HS (CS) 2023-08 regarding a proposed or pending acquisition or disposition of land by the County or local board.

DISPOSITION: Motion Carried at 1:26 p.m.

Councillor Tait leaves the Council meeting at 1:26 p.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this tenth day of May, 2023.

1:27 p.m. with Warden Ryan in the chair.

All members of Council present with the exception of Councillors Gilvesy and Tait.

Staff Present

B. Addley, Interim Chief Administrative Officer

L. Buchner, Director of Corporate Services

M. Dager, Director of Woodingford Lodge
R. Hall, Acting Director of Paramedic Services
G. Hough, Director of Community Planning
C. Senior, Clerk
D. Simpson, Director of Public Works
A. Smith, Director of Human Resources
R. Smith, Manager of Housing Development

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

1. HS (CS) 2023-08

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

1:30 p.m.

RESOLUTION NO. 22

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 1:30 p.m.

Council and staff return to the Council Chamber at 1:32 p.m.
All members of Council present with the exception of Councillors Gilvesy, Tait and Petrie.

Councillor Petrie returns to the Council Chamber at 1:33 p.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 HS (CS) 2023-08

RESOLUTION NO. 23

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that the recommendation contained in Report No. HS (CS) 2023-08 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6540-2023

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 24

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that By-law No. 6540-2023 be given a first and second reading.

DISPOSITION: Motion Carried

RESOLUTION NO. 25

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that By-law No. 6540-2023 be now given a third and final reading.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 1:33 p.m. until the next meeting scheduled for May 10, 2023 at 2:00 p.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK