

**OXFORD COUNTY COUNCIL  
MINUTES**

**May 24, 2023**

Council Present	Warden Marcus Ryan Deputy Warden Jerry Acchione Councillor Deb Gilvesy Councillor David Mayberry Councillor Jim Palmer Councillor Mark Peterson Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait Councillor Bernia Wheaton
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer M. Abercrombie, Acting Director of Public Works L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge R. Hall, Acting Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk

**1. CALL TO ORDER**

Oxford County Council meets in regular session this twenty-fourth day of May 2023, in the Council Chamber, County Administration Building, Woodstock at 7:00 p.m. with Warden Ryan in the chair.

**2. APPROVAL OF AGENDA**

**RESOLUTION NO. 1**

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the agenda be approved.

**DISPOSITION:** Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 May 10, 2023

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the Council Minutes of May 10, 2023 be adopted.

DISPOSITION: Motion Carried

4.2 May 10, 2023 Asset Management Plan Workshop

RESOLUTION NO. 3

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the Minutes of the Asset Management Plan Workshop held May 10, 2023 be adopted.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 4

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 7:01 p.m.

5.1.1 Application for Official Plan Amendment OP 23-02-8 - County of Oxford

Proposal to re-designate the lands from Low Density Residential to Medium Density Residential, to facilitate a three storey, 43-unit apartment building on lands municipally known as 175 Springbank Ave. North, in the City of Woodstock.

The Chair asks Gord Hough, Director of Community Planning to present the Application. G. Hough, through use of a map indicates that the proposed Official Plan Amendment is to re-designate the lands from Low Density Residential to Medium Density Residential, to facilitate a three-storey apartment building on the subject lands. G. Hough indicates that the former place of worship building on the lands will be converted for residential use and an addition is proposed to provide 43 apartment units on the site, consisting of seven two-bedroom apartment units and 36 one-bedroom apartment units. The development will provide an affordable housing option within the City of Woodstock on lands known municipally as 175 Springbank Avenue North.

G. Hough speaks to the surrounding land uses, which include existing low-density residential development consisting primarily of single detached dwellings, schools and parks.

With respect to traffic, G. Hough indicates that the subject lands front on and provide direct access to Springbank Avenue, which is an arterial road and, apart from one entrance on Edgewood Drive to access 20 parking spaces in the proposed North Lot, the traffic to and from the site is proposed to be accommodated largely by Springbank Avenue, adding that the applicant has provided a Traffic Impact Study which concluded that the proposed development can be accommodated within the surrounding transportation network with no negative impacts expected.

In closing, G. Hough indicates that City of Woodstock Council adopted resolutions supporting the Official Plan Amendment and approved the zone change “in-principle” at its May 4, 2023 Council meeting and that Planning staff also are of the opinion that the application can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. There are none.

No members of the public expressed interest in speaking to the matter.

## 5.2 Resolution to adjourn the Public Meeting

### RESOLUTION NO. 5

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 7:04 p.m.

- 5.3 Consideration of Report No. CP 2023-93 - Application for Official Plan Amendment OP 23-02-8 - County of Oxford

RESOLUTION NO. 6

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report No. CP 2023-93, titled "Application for Official Plan Amendment OP 23-02-8 - County of Oxford", be adopted.

DISPOSITION: Motion Carried

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

- 6.1 Western Ontario Wardens' Caucus (WOWC)

Kate Burns Gallagher, Executive Director

Re: Overview and 2023 Strategic Priorities

Kate Burns Gallagher joins the meeting in the Council Chamber and proceeds through a PowerPoint presentation, which was included as part of Council's agenda.

Warden Ryan opens the meeting to comments and questions from members of Council. There are none.

RESOLUTION NO. 7

Moved By: Deb Gilvesy

Seconded By: Bernia Wheaton

Resolved that the information provided in the delegation from the Western Ontario Wardens' Caucus be received.

DISPOSITION: Motion Carried

- 6.2 Oxford County Pride  
Proclamation - June Pride Month

Warden Ryan indicates that Oxford County Pride will be hosting a variety of 2SLGBTQAI+ events throughout the month of June such as the annual Oxford Pride Family Day, Progress Pride flag raisings, Drag story times and Pride prom, among others. Warden Ryan invites all to join him outside the Oxford County Administration Building on Thursday, June 1, 2023 at 8:30 a.m. for the Pride Month flag raising and proclaims the month of June, 2023 as Pride Month.

## 7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Ontario Treasury Board Secretariat  
May 4, 2023  
Re: Emergency Management Compliance
- 7.2 Association of Ontario Road Supervisors (AORS)  
May 8, 2023  
Re: AORS Annual Trade Show 2023
- 7.3 Minister of Infrastructure Ontario  
May 16, 2023  
Re: Asset Management Planning

### RESOLUTION NO. 8

Moved By: Bernia Wheaton  
Seconded By: Phil Schaefer

Resolved that Correspondence Items 7.1 to 7.3 inclusive on the Open meeting agenda of May 24, 2023 be received.

DISPOSITION: Motion Carried

## 8. REPORTS FROM DEPARTMENTS

### 8.1 COMMUNITY PLANNING

- 8.1.1 CP 2023-93 - Application for Official Plan Amendment OP 23-02-8 –  
County of Oxford

#### RECOMMENDATIONS

1. That Oxford County Council approve Application OP 23-02-8, initiated by the County of Oxford, for lands legally described as Lots 363-366 & 514-517, Plan 827, in the City of Woodstock, to re-designate the subject lands from 'Low Density Residential' to 'Medium Density Residential' to facilitate the development of a 3 storey, 43 unit apartment building on the subject lands;
2. And further, that Council approve the attached Amendment No. 296 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 296 be raised.

The Report was dealt with following the Public Meeting.

- 8.1.2 CP 2023-144 - Review of A Place to Grow and Provincial Policy Statement – Supplementary Report

## RECOMMENDATIONS

1. That the Director of Community Planning, in consultation with other County staff and stakeholders as required, prepare and submit the County of Oxford's formal response to the Provincial consultations on the Review of A Place to Grow and Provincial Policy Statement, as generally outlined in Report No. CP 2023-144;
2. And further, that Report No. CP 2023-144 be circulated to the Area Municipalities for information.

### RESOLUTION NO. 9

Moved By: Bernia Wheaton  
Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report No. CP 2023-144, titled "Review of A Place to Grow and Provincial Policy Statement – Supplementary Report", be adopted.

DISPOSITION: Motion Carried

## 8.2 PUBLIC WORKS

### 8.2.1 PW 2023-27 - Contract Award – Oxford Road 29 and Blenheim Road Intersection Improvements, Township of Blandford-Blenheim

#### RECOMMENDATIONS

1. That Oxford County Council award a contract to the low bidder, Oxford Civil Group Inc., in the amount of \$1,642,719 (excluding HST) for intersection improvements at the intersection of Oxford Road 29 and Blenheim Road;
2. And further, that Oxford County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

### RESOLUTION NO. 10

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No. PW 2023-27, titled "Contract Award – Oxford Road 29 and Blenheim Road Intersection Improvements, Township of Blandford-Blenheim", be adopted.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

NIL

**11. NOTICE OF MOTIONS**

NIL

**12. NEW BUSINESS/ENQUIRIES/COMMENTS**

12.1 Public Works Memo

Re: Update of Water System Annual Reports

RESOLUTION NO. 11

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the Public Works Memo titled "Update of Water System Annual Reports", be received.

DISPOSITION: Motion Carried

**13. CLOSED SESSION**

RESOLUTION NO. 12

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that council rise and go into a closed session to consider Report No. CS (CS) 2023-16 regarding personal matters about an identifiable individual, including County or local board employees.

DISPOSITION: Motion Carried at 7:36 p.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this twenty-fourth day of May, 2023.

7:37 p.m. with Warden Ryan in the chair.

All members of Council present.

Staff Present                    B. Addley, Chief Administrative Officer  
                                         M. Abercrombie, Acting Director of Public Works  
                                         K. Black, Director of Human Services  
                                         M. Dager, Director of Woodingford Lodge  
                                         C. Senior, Clerk

**DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

NIL

**CONSIDERATION OF CORRESPONDENCE:**

NIL

**REPORTS FROM DEPARTMENTS:**

1. CS (CS) 2023-16

**DELEGATIONS AND PRESENTATIONS:**

NIL

**UNFINISHED BUSINESS:**

NIL

**TIME OF COMPLETION OF CLOSED SESSION:**

7:39 p.m.

**RESOLUTION NO. 13**

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that Council reconvene in Open session.

**DISPOSITION:** Motion Carried at 7:39 p.m.

Council and staff return to the Council Chamber at 7:41 p.m.

All members of Council present.

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

- 14.1 CS (CS) 2023-16

**RESOLUTION NO. 14**



Moved By: Jerry Acchione  
Seconded By: Jim Palmer

Resolved that the recommendations contained in Report No. CS (CS) 2023-16 be adopted.

DISPOSITION: Motion Carried

**15. BY-LAWS**

15.1 By-law No. 6525-2023  
Being a By-Law to adopt Amendment Number 296 to the County of Oxford Official Plan.

15.2 By-law No. 6542-2023  
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 15

Moved By: Jim Palmer  
Seconded By: Brian Petrie

Resolved that by-laws 6525-2023 and 6542-2023 be given a first and second reading.

DISPOSITION: Motion Carried

RESOLUTION NO. 16

Moved By: Jim Palmer  
Seconded By: Brian Petrie

Resolved that by-laws 6525-2023 and 6542-2023 be now given a third and final reading.

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

Council adjourns its proceedings at 7:42 p.m. until the next meeting scheduled for Monday, June 5, 2023 at 9:00 a.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK