

**OXFORD COUNTY COUNCIL
MINUTES**

June 28, 2023

Council Present	Deputy Warden Jerry Acchione Alternate Councillor Nancy Demarest Councillor Deb Gilvesy Alternate Councillor Katie Grigg Councillor David Mayberry Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait Councillor Bernia Wheaton
Council Absent	Warden Marcus Ryan Councillor Mark Peterson
Staff Present	K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Acting CAO A. Ferrell, Acting Clerk R. Hall, Director of Paramedic Services G. Hough, Director of Community Planning D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this twenty-eighth day of June, 2023, in the Council Chamber, County Administration Building, Woodstock at 7:00 p.m. with Deputy Warden Acchione in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 June 14, 2023

RESOLUTION NO. 2

Moved By: Deb Gilvesy
Seconded By: Bernia Wheaton

Resolved that the Council minutes of June 14, 2023 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS FROM DEPARTMENTS

8.1 PUBLIC WORKS

8.1.1 PW 2023-30 - Municipal Blue Box Program Update – Transition to Full Extended Producer Responsibility

RECOMMENDATIONS

1. That County Council authorize staff not to pursue Circular Materials Ontario's upcoming Request for Proposal for recycling collection services;
2. And further, that County Council authorize staff to investigate options for the provision of Blue Box collection services for non-eligible sources and report back to County Council;
3. And further, that County Council authorize staff to investigate the service continuation of Convenience (drop-off) Depots to receive Blue Box materials from eligible and non-eligible sources and report back to County Council;

4. And further, that County Council authorize the Chief Administrative Officer and the Director of Public Works to negotiate and execute amendments to waste management service agreements with the City of Woodstock and Township of South-West Oxford to reflect the changes associated with the transition of the municipal Blue Box Program to the province-wide common recyclable collection system.

RESOLUTION NO. 3

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report No. PW 2023-30, titled "Municipal Blue Box Program Update – Transition to Full Extended Producer Responsibility", be adopted.

DISPOSITION: See action of Council following Resolution No. 5

RESOLUTION NO.4

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the recommendations contained in Report No. PW 2023-30, titled "Municipal Blue Box Program Update – Transition to Full Extended Producer Responsibility", be deferred and staff report back on consultation with the City and Township by September 13, 2023 which is the first meeting in September 2023.

DISPOSITION: Motion Not Carried

RESOLUTION NO. 5

Moved By: Bernia Wheaton

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report No. PW 2023-30, titled "Municipal Blue Box Program Update – Transition to Full Extended Producer Responsibility", be adopted.

DISPOSITION: Motion Carried

- 8.1.2 PW 2023-31 - Reducing Canada's Landfill Methane Emissions, Proposed Regulatory Framework, Environment and Climate Change Canada

RECOMMENDATION

1. That Oxford County Council receive Report No. PW 2023-31 entitled "Reducing Canada's Landfill Methane Emissions, Proposed Regulatory Framework, Environment and Climate Change Canada" as information.

RESOLUTION NO. 6

Moved By: Phil Schaefer

Seconded By: Katie Grigg

Resolved that the recommendation contained in Report No. PW 2023-31, titled "Reducing Canada's Landfill Methane Emissions, Proposed Regulatory Framework, Environment and Climate Change Canada", be adopted.

DISPOSITION: Motion Carried

8.2 HUMAN RESOURCES

- 8.2.1 HR 2023-06 - Non-Union Job Evaluation and Salary Administration Policy Amendments

RECOMMENDATION

1. That Policy 5.42 be amended as presented in Attachment 1 to Report No. HR 2023-06 entitled "Non-Union Job Evaluation and Salary Administration Policy", effective June 28, 2023.

RESOLUTION NO. 7

Moved By: Katie Grigg

Seconded By: Jim Palmer

Resolved that the recommendation contained in Report No. HR 2023-06, titled "Non-Union Job Evaluation and Salary Administration Policy Amendments", be adopted.

DISPOSITION: Motion Carried

8.3 CORPORATE SERVICES

- 8.3.1 CS 2023-19 - Oxford County Lansdowne Ave Watermain Extension Project

RECOMMENDATION

1. That By-law No. 6549-2023, being a by-law to authorize the funding sources and mandatory connection for the Oxford County

Lansdowne Ave Watermain Extension Project, be presented to Council for enactment.

RESOLUTION NO. 8

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the recommendation contained in Report No. CS 2023-19, titled "Oxford County Lansdowne Ave Watermain Extension Project", be adopted.

DISPOSITION: Motion Carried

8.3.2 CS 2023-20 - Oxford County Main St Norwich Sanitary Sewage Pumping Station Project

RECOMMENDATIONS

1. That By-law No. 6550-2023, being a by-law to authorize the funding sources for the Oxford County Main St Norwich Sanitary Sewage Pumping Station Project, be presented to Council for enactment;
2. And further, that County Council authorize the transfer of \$257,851 (including non-refundable HST) to Stubbe's Property Development Inc., as part of the 2023 Capital Budget;
3. And further, that County Council authorize a transfer of \$257,851 from the Wastewater – Norwich Reserve to fund the costs being banked against future development properties.

RESOLUTION NO. 9

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. CS 2023-20, titled "Oxford County Main St Norwich Sanitary Sewage Pumping Station Project", be adopted.

DISPOSITION: Motion Carried

8.3.3 CS 2023-21 - Internal Debt Financing - Tillsonburg

RECOMMENDATION

1. That By-law No. 6551-2023, being a by-law to authorize the borrowing of funds, in the amount of \$30,000 from the Landfill and

Waste Diversion Reserve Fund, for the purpose of financing capital projects authorized by Town of Tillsonburg by-laws, be presented to Council for enactment.

RESOLUTION NO. 10

Moved By: David Mayberry
Seconded By: Nancy Demarest

Resolved that the recommendation contained in Report No. CS 2023-21, titled "Internal Debt Financing - Tillsonburg", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

11.1 Procedure By-law Amendments

To be considered at the July 12, 2023 meeting of Council

12. NEW BUSINESS/ENQUIRIES/COMMENTS

NIL

13. CLOSED SESSION

NIL

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

NIL

15. BY-LAWS

15.1 By-law No. 6549-2023

Being a by-law to mandate connection to and impose the cost of the water distribution system upon owners of lands within the designated area, referred to as the "Oxford County Lansdowne Ave Watermain Extension Project".

15.2 By-law No. 6550-2023

Being a by-law to impose the cost of the sanitary sewage system upon owners of lands within the designated area, referred to as the “Oxford County Main St Norwich Sanitary Sewage Pumping Station Project”.

15.3 By-law No. 6551-2023

Being a by-law to authorize the borrowing upon funds from the Landfill and Waste Diversion Reserve Fund in the amount of \$30,000 for the purposes of The Corporation of the Town of Tillsonburg – Tillsonburg BIA projects.

15.4 By-law No. 6552-2023

Being a By-law imposing special annual drainage levies upon Area Municipalities in the County of Oxford.

15.5 By-law No. 6553-2023

Being a By-law to repeal By-law No. 4015-2000 and to enact a new By-law to establish Community Safety Zones on certain County roads.

15.6 By-law No. 6554-2023

Being a By-law to amend Schedule “A”, “B”, “C” of By-law 5725-2015, as amended, to provide for speed limits on County Roads.

15.7 By-law No. 6555-2023

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTON NO. 11

Moved By: Nancy Demarest

Seconded By: Deborah Tait

Resolved that the following by-laws be given a first and second reading: 6549-2023 to 6555-2023 inclusive.

DISPOSITION: Motion Carried

RESOLUTON NO. 12

Moved By: Nancy Demarest

Seconded By: Deborah Tait

Resolved that the following by-laws be given a third and final reading: 6549-2023 to 6555-2023 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 7:52 p.m. until the next meeting scheduled for July 12, 2023 at 9:30 a.m.

Minutes adopted on July 12, 2023, by Resolution No. 2.

DEPUTY WARDEN

ACTING CLERK