

**OXFORD COUNTY COUNCIL
MINUTES**

October 11, 2023

Council Present	Warden Marcus Ryan Deputy Warden Jerry Acchione Councillor Deb Gilvesy Councillor David Mayberry Councillor Jim Palmer Councillor Mark Peterson Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait Councillor Bernia Wheaton
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this eleventh day of October 2023, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 September 27, 2023

RESOLUTION NO. 2

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the Council Minutes of September 27, 2023, be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:31 a.m.

5.1.1 Application for Official Plan Amendment OP 22-26-8 – Cedar Creek Golf Club Limited and City of Woodstock

The Chair asks Gord Hough, Director of Community Planning to present the Application. G. Hough, through use of a map indicates that the application to amend the Official Plan and the City's Zoning By-law is to facilitate the development of two residential lots for single detached dwellings on lands located at the western terminus of Salter Avenue, west of Odium Drive, in the City of Woodstock. In closing, G. Hough indicates that staff are satisfied that the application can be given favourable consideration, adding that City of Woodstock Council has adopted resolutions in support of the Official Plan Amendment.

The chair opens the meeting to comments and questions from members of Council. There are none.

Hugh Handy, on behalf of the GSP Group attends the meeting in the Council Chamber and indicates that they have reviewed the staff report and are satisfied with the recommendations contained therein.

The chair opens the meeting to comments and questions from members of Council. There are none.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:36 a.m.

5.3 Consideration of Report No. CP 2023-304 - Application for Official Plan Amendment OP 22-26-8 – Cedar Creek Golf Club Limited and City of Woodstock

RESOLUTION NO. 5

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report No. CP 2023-304, titled "Application for Official Plan Amendment OP 22-26-8 – Cedar Creek Golf Club Limited and City of Woodstock" be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

6.1 The Oxford Small Business Centre
Shawn McNamara, Manager
Re: 2024 Grant Request

Shawn McNamara, Manager of the Small Business Centre, joins the meeting in the Council Chamber and proceeds through a presentation which formed part of the Agenda. In conclusion, the Oxford Small Business Centre requests financial support in the amount of \$50,000 in 2024.

Warden Ryan opens the meeting to comments and questions from members of Council. S. McNamara responds to comments and questions from Deputy Warden Acchione and Councillors Palmer and Wheaton.

- 6.2 Community Futures Oxford
Allan Simm, General Manager
Re: Future Oxford Legacy Fund and Oxford Economic Stimulus Fund annual updates

Allan Simm, General Manager of Community Futures Oxford joins the meeting in the Council Chamber and proceeds through a presentation which formed part of the Agenda. In conclusion, Community Futures Oxford requests financial support in the amount of \$100,000 in 2024.

Warden Ryan opens the meeting to comments and questions from members of Council. A. Simm responds to comments and questions from Deputy Warden Acchione and Councillors Mayberry and Wheaton.

- 6.3 The Oxford Connection
Len Magyar
Re: 2024 Grant Request

Len Magyar of The Oxford Connection joins the meeting in the Council Chamber and proceeds through a presentation which formed part of the Agenda. In conclusion, The Oxford Connection requests financial support in the amount of \$50,000 in 2024.

Warden Ryan opens the meeting to comments and questions from members of Council. There are none.

RESOLUTION NO. 6

Moved By: Deb Gilvesy
Seconded By: Bernia Wheaton

Resolved that the information provided in delegations 6.1 to 6.3 inclusive on the Open meeting Agenda of October 11, 2023 be received and referred to 2024 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Oxford Creative Connections
Re: 2024 Grant Request

RESOLUTION NO. 7

Moved By: Deb Gilvesy
Seconded By: Bernia Wheaton

Resolved that the correspondence from Oxford Creative Connections be received and referred to 2024 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2023-304 - Application for Official Plan Amendment OP 22-26-8 – Cedar Creek Golf Club Limited and City of Woodstock

RECOMMENDATIONS

1. That Oxford County Council approve Application OP 22-26-8, submitted by Cedar Creek Golf Course Limited c/o Woodstock Developments Inc., for lands legally described as Part Lot 20-21, Plan 1600, Part 3 and 9 of 41R-5666, City of Woodstock, to re-designate a portion of the subject lands to Low Density Residential to facilitate the development of 2 residential lots;
2. And further, that Council approve the attached Amendment No. 303 to the County of Oxford Official Plan and that the necessary by-law to approve Amendment No. 303 be raised.

The Report was dealt with following the Public Meeting.

8.2 PUBLIC WORKS

8.2.1 PW 2023-40 - 2024 Transportation Master Plan – Extended Consultation

RECOMMENDATIONS

1. That County Council endorse, in principle, the draft 2024 Transportation Master Plan (TMP) as the recommended transportation strategies, policies, and project timelines to meet Oxford's growth needs to 2046, as well as continuing to provide sustainable and safe infrastructure as previously detailed in Report No. PW 2023-32 entitled "2024 Transportation Master Plan";
2. And further, that County Council direct Staff to file a Notice of Completion and commence the 30-day public review period as required under the Municipal Class Environmental Assessment (MCEA) process.

RESOLUTION NO. 8

Moved By: Bernia Wheaton
Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report No. PW 2023-40, titled "2024 Transportation Master Plan – Extended Consultation", be adopted.

DISPOSITION: Motion Carried

8.2.2 PW 2023-41 - 2024 Water and Wastewater Master Plan – Extended Consultation

RECOMMENDATIONS

1. That County Council endorse, in principle, the draft 2024 Water and Wastewater Master Plan (W/WW MP) as the recommended servicing strategies to meet Oxford's growth needs to 2046, as well as provide effective ongoing continuity to existing serviced settlement areas as previously detailed in Report No. PW 2023-33 entitled "2024 Water and Wastewater Master Plan";
2. And further, that County Council direct Staff to file a Notice of Completion and commence the 30-day public review period as required under the Municipal Class Environmental Assessment (MCEA) process.

RESOLUTION NO. 9

Moved By: Bernia Wheaton
Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report No. PW 2023-41, titled "2024 Water and Wastewater Master Plan – Extended Consultation", be adopted.

DISPOSITION: Motion Carried

8.3 CORPORATE SERVICES

8.3.1 CS 2023-34 - OILC Financing Application – Woodstock

RECOMMENDATION

1. That By-law 6573-2023, being a by-law to authorize the submission of an application to the Ontario Infrastructure Lands Corporation for temporary and long-term borrowing through the

issue of debentures for the purposes of the City of Woodstock and repeal By-law 6563-2023, be presented to Council for enactment.

RESOLUTION NO. 10

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the recommendation contained in Report No. CS 2023-34, titled "OILC Financing Application – Woodstock", be adopted.

DISPOSITION: Motion Carried

8.3.2 CS 2023-35 - OILC Financing Application – Tillsonburg

RECOMMENDATION

1. That By-law No. 6574-2023, being a by-law to authorize the submission of an application to the Ontario Infrastructure Lands Corporation for temporary and long-term borrowing through the issue of debentures for the purposes of the Town of Tillsonburg, be presented to Council for enactment.

RESOLUTION NO. 11

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the recommendation contained in Report No. CS 2023-35, titled "OILC Financing Application – Tillsonburg", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

10.1 Councillor Petrie

RESOLUTION NO. 12

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that Planning staff be directed to provide a potential housing target that could be considered for Oxford County, for up to the 2031 timeframe, based upon known information to date and recognizing that progress toward any such target

will also be dependent on various factors that are outside direct municipal control (e.g. market, economic etc.);

And further, that the Warden write a letter to the province informing them of Oxford County's ability to assist towards their goal of 1.5 million units based on the information provided.

DISPOSITION: A Recorded Vote is requested by Councillor Gilvesy with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Warden Ryan and Councillors Mayberry, Palmer, Petrie and Schaefer.	Deputy Warden Acchione and Councillors Gilvesy, Peterson, Tait and Wheaton.
Total 5	Total 5

DISPOSITION: Motion Not Carried

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

RESOLUTION NO. 13

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that Council rise and go into a Closed Session to consider Report No. PW (CS) 2023-38 regarding a proposed or pending acquisition or disposition of land by the County or local board.

DISPOSITION: Motion Carried at 11:03 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this eleventh day of October, 2023.

11:04 a.m. with Warden Ryan in the chair.

All members of Council in attendance, with the exception of Councillor Tait.

Staff Present

B. Addley, Chief Administrative Officer

K. Black, Director of Human Services

L. Buchner, Director of Corporate Services
M. Dager, Director of Woodingford Lodge
R. Hall, Director of Paramedic Services
G. Hough, Director of Community Planning
C. Senior, Clerk
D. Simpson, Director of Public Works
A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

REPORTS FROM DEPARTMENTS:

1. PW (CS) 2023-38

RESOLUTION NO. 14

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 11:04 a.m.

Council and staff return to the Council Chamber at 11:08 a.m. All members of Council present with the exception of Councillor Tait.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 PW (CS) 2023-38

RESOLUTION NO. 15

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the recommendations contained in Report No. PW (CS) 2023-38 be adopted.

DISPOSITION: Motion Carried

Councillor Tait returns to the Council Chamber at 11:10 a.m.

15. BY-LAWS

- 15.1 By-law No. 6572-2023
Being a By-Law to adopt Amendment Number 303 to the County of Oxford Official Plan.
- 15.2 By-law No. 6573-2023
Being a By-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing certain capital work(s) of the Corporation of the City of Woodstock; and to authorize long-term borrowing for such capital work(s) through the issue of debentures by the County of Oxford (the "Upper Tier Municipality") to OILC; and that By-law 6563-2023 be hereby repealed.
- 15.3 By-law No. 6574-2023
Being a By-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation ("OILC") for financing certain capital work(s) of the Corporation of the Town of Tillsonburg; and to authorize long-term borrowing for such capital work(s) through the issue of debentures by the County of Oxford (the "Upper Tier Municipality") to OILC.
- 15.4 By-law No. 6575-2023
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 16

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the following by-laws be given a first and second reading: 6572-2023, 6573-2023 as amended, 6574-2023 and 6575-2023.

DISPOSITION: Motion Carried

RESOLUTION NO. 17

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the following by-laws be given a third and final reading: 6572-2023, 6573-2023 as amended, 6574-2023 and 6575-2023.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTON NO. 18

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the Council meeting of October 11, 2023 be adjourned until the next meeting scheduled for October 25, 2023 at 9:30 a.m.

DISPOSITION: Motion Carried at 11:11 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK