

OXFORD COUNTY COUNCIL MINUTES

November 8, 2023

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| Council Present | Warden Marcus Ryan Deputy Warden Jerry Acchione Councillor Bernia Martin Alternate Councillor Connie Lauder Councillor David Mayberry Councillor Jim Palmer Councillor Mark Peterson Councillor Brian Petrie Councillor Phil Schaefer |
| Council Absent | Councillor Deb Gilvesy Councillor Deborah Tait |
| Staff Present | B. Addley, Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning C. Senior, Clerk A. Smith, Director of Human Resources |

1. CALL TO ORDER

Oxford County Council meets in regular session this eighth day of November, 2023, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 October 25, 2023

RESOLUTION NO. 2

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that the Council minutes of October 25, 2023 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:31 a.m.

5.1.1 Application for Official Plan Amendment OP 23-09-8 – City of Woodstock

The Chair asks Gord Hough, Director of Community Planning to present the Application. G. Hough indicates that the Application for Official Plan Amendment is to amend the policies of the Low Density Residential Areas to provide additional opportunities for Additional Residential Units (ARUs) to be developed within the City of Woodstock.

The Chair opens the meeting to comments and questions from members of Council. There are none.

No members of the public were present with respect to this Application.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:33 a.m.

- 5.3 Consideration of Report No. CP 2023-368 - Application for Official Plan Amendment OP 23-09-8 – City of Woodstock

RESOLUTION NO. 5

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report No. CP 2023-368, titled "Application for Official Plan Amendment OP 23-09-8 – City of Woodstock", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 City of Woodstock
October 23, 2023
Re: Provincial Consideration of Addiction Treatment and Harm Reduction Options
- 7.2 Russell D. Cheeseman, Barrister and Solicitor
October 26, 2023
Re: Oxford County Draft 2024 Transportation Master Plan - Extended Consultation - Public Works Report No. PW 2023-40
- 7.3 Western Ontario Wardens Caucus
October 24, 2023
Re: Leave to Construct Threshold
- 7.4 Western Ontario Wardens Caucus
October 24, 2023
Re: Strong Mayor Powers
- 7.5 Oxford County and Area Municipalities
Combined correspondence regarding Strong Mayor Powers and Restructuring

RESOLUTION NO. 6

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that Correspondence Items 7.1 to 7.5 inclusive on the Open meeting Agenda of November 8, 2023 be received.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2023-368 - Application for Official Plan Amendment OP 23-09-8 – City of Woodstock

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 23-09-8, initiated by the City of Woodstock, to amend the policies of the Low Density Residential District to broaden the permissions for ARUs within the City of Woodstock, in accordance with Provincial direction;
2. And further, that Council approve Amendment No. 307 to the County of Oxford Official Plan and the necessary By-law be raised.

The Report was dealt with following the Public Meeting.

8.2 HUMAN RESOURCES

8.2.1 HR 2023-08 - Internal Diversity, Equity, and Inclusion (DEI) Action Plan 2024-2025

RECOMMENDATION

1. That Council receive Report HR 2023-08 entitled "Internal Diversity, Equity, and Inclusion Action Plan 2024-2025" as information.

RESOLUTION NO. 7

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendation contained in Report No. HR 2023-08, titled "Internal Diversity, Equity, and Inclusion (DEI) Action Plan 2024-2025", be adopted.

DISPOSITION: Motion Carried

8.3 CORPORATE SERVICES

8.3.1 CS 2023-39 - 2024 Business Plans and Budget (Presentation)

RECOMMENDATION

1. That the 2024 Draft Business Plan and Budget be received for discussion purposes.

Lynn Buchner, Director of Corporate Services proceeds through a presentation which formed part of the Agenda.

L. Buchner and Ben Addley, Chief Administrative Officer respond to comments and questions from members of Council following the presentation.

RESOLUTION NO. 8

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendation contained in Report No. CS 2023-39, titled "2024 Business Plans and Budget", be adopted.

DISPOSITION: Motion Carried

8.3.2 CS 2023-40 - 2024 Oxford County Library Business Plan and Budget

RECOMMENDATION

1. That the recommendation of the Oxford County Library Board dated October 23, 2023, that County Council approve the draft 2024 Oxford County Library Business Plan and Budget to provide a levy of \$5,223,742, as adjusted for minor interdepartmental charges, be referred to 2024 budget deliberations.

RESOLUTION NO. 9

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendation contained in Report No. CS 2023-40, titled "2024 Oxford County Library Business Plan and Budget", be adopted.

DISPOSITION: Motion Carried

8.3.3 CS 2023-41 - 2024 Court Security Grant Special Tax Levy

RECOMMENDATION

1. That a special tax levy for a Court Security Grant for Woodstock Police Services in the amount of \$82,936, determined on the same basis as the 2018 to 2023 annual special tax levies, be considered during budget deliberations.

RESOLUTION NO. 10

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendation contained in Report No. CS 2023-41, titled "2024 Court Security Grant Special Tax Levy", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 HS 2023-18 - Oxford County Community Housing – Maximum Rent Increase for 2024

RECOMMENDATION

1. That County Council approve to increase the maximum rents for all Oxford County Community Housing buildings the maximum percentage allowable for 2024 of 2.5% as outlined in Report HS 2023-18.

RESOLUTION NO. 11

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendation contained in Report HS 2023-18, titled "Oxford County Community Housing – Maximum Rent Increase for 2024", be adopted.

DISPOSITION: Motion Carried

9.2 PW 2023-43 - Oxford Road 19 Road Reconstruction Municipal Class Environmental Assessment Study

RECOMMENDATIONS

1. That County Council authorize Public Works Staff to proceed with Alternative 5 – improve road structure, widen the Right-of-Way and implement widened, partially paved shoulders – as the preferred alternative solution for the Oxford Road 19 Reconstruction Class

Environmental Assessment (Class EA) Study as summarized in Report No. PW 2023-43;

2. And further, that County Council authorize Public Works Staff to issue a Notice of Completion and post the Schedule C Environment Study Report for the Oxford Road 19 Reconstruction Class EA Study in the public record for 30 days in accordance with the requirements of the Municipal Class EA process.

RESOLUTION NO. 12

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendations contained in Report No. PW 2023-43, titled "Oxford Road 19 Road Reconstruction Municipal Class Environmental Assessment Study", be adopted.

DISPOSITION: Motion Carried

9.3 CS 2023-36 - Reserves Year End Allocations and Policy Review

RECOMMENDATIONS

1. That County Council hereby affirms policy provisions contained in Reserves Policy 6.20 as set out in Attachment 1 to Report CS 2023-36 entitled "Reserves Year End Allocations and Policy Review";
2. And further, that County Council hereby approves reserve year end allocations to the respective reserve and reserve fund accounts for future use as identified in Attachment 2 to Report CS 2023-36.

RESOLUTION NO. 13

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. CS 2023-36, titled "Reserves Year End Allocations and Policy Review", be adopted.

DISPOSITION: Motion Carried

9.4 CS 2023-37 - Business Plan and Budget Review – Third Quarter

RECOMMENDATION

1. That Report CS 2023-37 entitled "Business Plan and Budget Review – 3rd Quarter" be received for information.

RESOLUTION NO. 14

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. CS 2023-37, titled "Business Plan and Budget Review – Third Quarter", be adopted.

DISPOSITION: Motion Carried

9.5 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

RESOLUTION NO. 15

Moved By: David Mayberry
Seconded By: Mark Peterson

Resolved that Council rise and go into a Closed Session to consider Report No. CS (CS) 2023-42 regarding labour relations or employee negotiations.

DISPOSITION: Motion Carried at 10:30 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this twenty-fifth day of October, 2023.

10:32 a.m. with Warden Ryan in the chair.

All members of Council in attendance, with the exception of Councillors Gilvesy and Tait. Alternate Councillor Lauder is in attendance in place of Councillor Tait.

Staff Present

- B. Addley, Chief Administrative Officer
- K. Black, Director of Human Services
- L. Buchner, Director of Corporate Services
- M. Dager, Director of Woodingford Lodge

G. Hough, Director of Community Planning
C. King, Manager of Finance
C. Senior, Clerk
A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

REPORTS FROM DEPARTMENTS:

1. CS (CS) 2023-42

RESOLUTION NO. 16

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 11:00 a.m.

Council and staff return to the Council Chamber at 11:02 a.m.. All members of Council present with the exception of Councillors Gilvesy and Tait. Alternate Councillor Lauder is in attendance in place of Councillor Tait.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

- 14.1 CS (CS) 2023-42

RESOLUTION NO. 17

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendation contained in Report No. CS (CS) 2023-42 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

RESOLUTION NO. 18

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that By-law No. 6578-2023, being a By-law to adopt Amendment Number 306 to the County of Oxford Official Plan be voted on separately from the other By-laws on the Open meeting agenda of November 8, 2023.

DISPOSITION: Motion Carried

- 15.1 By-law No. 6578-2023
Being a By-Law to adopt Amendment Number 306 to the County of Oxford Official Plan.

RESOLUTION NO. 19

Moved By: Mark Peterson
Seconded By: Connie Lauder

Resolved that By-law No. 6578-2023, being a By-Law to adopt Amendment Number 306 to the County of Oxford Official Plan be read a first and second time.

DISPOSITION: Motion Carried

RESOLUTION NO. 20

Moved By: Mark Peterson
Seconded By: Connie Lauder

Resolved that By-law No. 6578-2023, being a By-Law to adopt Amendment Number 306 to the County of Oxford Official Plan be given a third and final reading.

DISPOSITION: Motion Carried

- 15.2 By-law No. 6579-2023
Being a By-Law to adopt Amendment Number 307 to the County of Oxford Official Plan.
- 15.3 By-law No. 6580-2023
Being a By-Law to adopt Amendment Number 309 to the County of Oxford Official Plan.

- 15.4 By-law No. 6581-2023
Being a By-Law to remove certain lands from Part Lot Control.
- 15.5 By-law No. 6582-2023
Being a By-law to further amend By-law No. 6208-2020, passed on March 11, 2020, being a By-law to remove certain lands from Part Lot Control.
- 15.6 By-law No. 6583-2023
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 21

Moved By: Connie Lauder
Seconded By: Bernia Martin

Resolved that the following By-laws be given a first and second reading: 6579-2023 to 6583-2023 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 22

Moved By: Connie Lauder
Seconded By: Bernia Martin

Resolved that the following By-laws be given a third and final reading: 6579-2023 to 6583-2023 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 23

Moved By: Mark Peterson
Seconded By: David Mayberry

Resolved that the Council meeting of November 8, 2023 be adjourned until the next meeting scheduled for November 15, 2023 at 9:30 a.m.

DISPOSITION: Motion Carried at 11:05 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK