

**OXFORD COUNTY COUNCIL
MINUTES**

January 24, 2024

Council Present	Warden Marcus Ryan Deputy Warden Mark Peterson Councillor Jerry Acchione Councillor Deb Gilvesy Councillor Bernia Martin Councillor David Mayberry Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this twenty-fourth day of January, 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Bernia Martin
Seconded By: Phil Schaefer

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 January 10, 2024

RESOLUTION NO. 2

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the Council minutes of January 10, 2024 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

7.1 Township of Norwich
January 9, 2024
Re: Long Point Region Conservation Authority Appointment

RESOLUTION NO. 3

Moved By: Jerry Acchione
Seconded By: Phil Schaefer

Resolved that Councillor Jim Palmer be appointed to the Long Point Region Conservation Authority representing the Township of Norwich.

DISPOSITION: Motion Carried

7.2 Walt Wilker
RESOLUTION NO. 4
January 8, 2024
Re: Proposed Development - 401 Lakeview Drive, Woodstock

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that correspondence item 7.2 on the Open meeting agenda of January 24, 2024 be received.

DISPOSITION: Motion Carried

- 7.3 Association of Ontario Road Supervisors (AORS)
January 8, 2024
Re: Development of a Municipal Equipment Operator Course

RESOLUTION NO. 5

Moved By: Brian Petrie
Seconded By: David Mayberry

Whereas, municipal public works departments from across the Province of Ontario provide invaluable services to our communities ensuring the health and safety of all residents;

And whereas, if it was not for our municipal public works employees from across the Province of Ontario maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

And whereas, municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause levels of service municipalities are able to provide to ensure the health and safety of our residents to decrease;

And whereas, there is currently no provincial-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment.

Therefore be it resolved, that The County of Oxford supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

And that, The County of Oxford calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

And that, a copy of this resolution be sent to the Minister of Labour, Training, Immigration and Skilled Trades David Piccinni, Oxford County's Member of Provincial Parliament Ernie Hardeman, and the Association of Ontario Road Supervisors.

DISPOSITION: Motion Carried

7.4 Letter from Oxford County Warden Ryan
January 17, 2024

Re: AMO Policy Update - Social and Economic Prosperity Review

RESOLUTION NO. 6

Moved By: Bernia Martin
Seconded By: Mark Peterson

Resolved that County Council adopt the AMO resolution regarding a Social and Economic Prosperity Review and direct the Warden to advocate accordingly with the Province.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2024-31 - Phase 1 Comprehensive Review Study Update

RECOMMENDATIONS

1. That County Council authorize staff to retain Watson and Associates (in partnership with Dillon Consulting), pursuant to the single source provisions of the County Purchasing Policy 6.07, to undertake updates to the County's Phase 1 Comprehensive Review Study, as described in Report CP 2024-31;
2. And further that the CAO and Director of Community Planning be authorized to sign related documents.

RESOLUTION NO. 7

Moved By: David Mayberry
Seconded By: Mark Peterson

Resolved that the recommendations contained in Report CP 2024-31, titled "Phase 1 Comprehensive Review Study Update", be adopted.

DISPOSITION: Motion Carried

8.2 CAO

8.2.1 CAO 2024-01 - The Future of Future Oxford and the Community Sustainability Plan

RECOMMENDATIONS

1. That County Council receive Report CAO 2024-01, entitled “The Future of Future Oxford and the Community Sustainability Plan” in response to Council direction given at the November 22, 2023 Council meeting to assess how Future Oxford aligns with the Oxford County 2023-2026 Strategic Plan and can advance its initiatives;
2. And further, that County Council approves transitioning focus from the *Future Oxford Community Sustainability Plan* and the Future Oxford Partnership, to focus on achieving the goals and initiatives within the current Strategic Plan as described herein;
3. And further, that Oxford County staff, through the new Community Environmental Sustainability FTE as approved in the 2024 budget, assume the leadership and direction in progressing initiatives and activities related to Goals 2.1 and 2.2.2 within the 2023-2026 Strategic Plan;
4. And further, that the Smart Energy Oxford committee and the Zero Waste Oxford committee be encouraged to work in partnership with the new FTE as community advisory and engagement groups, in alignment with the former environment pillar, yet with a revised focus on the initiatives contained within Goals 2.1 and 2.2.2 of the 2023-2026 Strategic Plan;
5. And further, that the County continue to collaborate with Safe and Well Oxford and Reducing Poverty Together as the existing groups which are actively progressing initiatives related to the former community pillar;
6. And further, that the County’s efforts related to the former economy pillar, be focused on the relevant goals and initiatives within the 2023-2026 Strategic Plan and as reflected in Appendix 1;
7. And further, that when creating the *Climate Action Plan* as identified in Goal 2.1.1 of the 2023-2026 Strategic Plan, existing relevant documents and plans be considered (including the *Future Oxford Community Sustainability Plan*, *Zero Waste Plan* and the *100% RE Plan*) and that these plans be updated or made redundant as necessary.

RESOLUTION NO. 8

Moved By: Mark Peterson
Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CAO 2024-01, titled "The Future of Future Oxford and the Community Sustainability Plan", be adopted.

DISPOSITION: Motion Carried

8.3 PARAMEDIC SERVICES

8.3.1 PS 2024-01 - Legacy Oil and Gas Wells and Subsurface Migration Hazard Risk Mitigation Funding

RECOMMENDATION

1. That Oxford County Council receive Report PS 2024-01 entitled "Legacy Oil and Gas Wells and Subsurface Mitigation Hazard Risk Mitigation Funding" and authorize the Chief Administrative Officer and Director of Paramedic Services to enter into a funding agreement with the Ministry of Natural Resources and Forestry as described herein.

RESOLUTION NO. 9

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report PS 2024-01, titled "Legacy Oil and Gas Wells and Subsurface Migration Hazard Risk Mitigation Funding", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2024-02 - Asset Retirement Obligations Policy

RECOMMENDATION

1. That the Asset Retirement Obligations Policy 6.10, as attached to Report No. CS 2024-02, be approved and included in the County's General Policy Manual.

RESOLUTION NO. 10

Moved By: Deb Gilvesy

Seconded By: Bernia Martin

Resolved that the recommendation contained in Report CS 2024-02, titled "Asset Retirement Obligations Policy", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

NIL

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

NIL

15. BY-LAWS

15.1 By-law No. 6606-2024

Being a By-law to repeal By-law No. 5854-2016 and to enact a new By-law to provide for the governance and control of County Forests and County Lands in the County of Oxford.

15.2 By-law No. 6607-2024

Being a By-law to prohibit or regulate the harvest, injury or destruction of trees in woodlands.

15.3 By-law No. 6608-2024

Being a By-law to amend By-law No. 6191-2020, being a by-law to set reduced load limits on certain County roads.

15.4 By-law No. 6609-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 11

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that the following by-laws be read a first and second time: 6606-2024 to 6609-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 12

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the following by-laws be given a third and final reading: 6606-2024 to 6609-2024 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 13

Moved By: Mark Peterson
Seconded By: David Mayberry

Resolved that the council meeting of January 24, 2024 be adjourned until the next meeting scheduled for February 14, 2024.

DISPOSITION: Motion Carried at 10:22 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK