

OXFORD COUNTY COUNCIL MINUTES

February 14, 2024

Council Present	Warden Marcus Ryan Deputy Warden Mark Peterson Councillor Jerry Acchione Councillor Deb Gilvesy Councillor Bernia Martin Councillor David Mayberry Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. **CALL TO ORDER**

Oxford County Council meets in regular session this fourteenth day of February, 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. **APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the order of the agenda be approved as amended to move the Annual Stewardship Award Presentation to follow the adoption of the Council minutes of the previous meeting.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 January 24, 2024

RESOLUTION NO. 2

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the Council Minutes of January 24, 2024 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:42 a.m.

5.1.1 Application for Official Plan Amendment OP 23-12-7 - PeopleCare Inc.

The Chair asks Eric Gilbert, Manager of Development Planning to present the Application. E. Gilbert indicates that the purpose of the Official Plan Amendment is to re-designate the subject lands from 'Residential' to 'Community Facility' to permit the redevelopment of a former school site to a continuum-of-care facility consisting of a long term care facility, retirement home and an apartment building on the west side of Maple Lane, between Brock Street East and Concession Road East, municipally known as 25 Maple Lane, in the Town of Tillsonburg.

The Chair opens the meeting to questions from members of Council.
There are none.

Wade Stever, Project Manager, PeopleCare Inc. and Michael Serra, Planner with the GSP Group join the meeting in the Council Chamber and proceed through a PowerPoint presentation, which has been posted to the County's website.

The presenters respond to comments and questions from Councillor Palmer.

No members of the public were present with respect to this Application.

5.1.2 Application for Official Plan Amendment OP 23-07-7 - Thames Valley District School Board

The Chair asks Eric Gilbert, Manager of Development Planning to present the Application. E. Gilbert indicates that the purpose of the Official Plan Amendment is to re-designate the site from 'Low Density Residential' to 'Medium Density Residential' to facilitate the development of two 4-storey apartments and up to 21 townhouse dwellings on lands located on the north side of the proposed extension of Dereham Drive, west of Quarter Town Line, and municipally known as 102 Dereham Drive, in the Town of Tillsonburg.

The Chair opens the meeting to questions from members of Council. E. Gilbert responds to comments and questions from Councillor Gilvesy.

No members of the public were present with respect to this Application.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 10:03 a.m.

5.3 Consideration of Report CP 2024-34 - OP 23-12-7 - PeopleCare Inc.

RESOLUTION NO. 5

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the recommendations contained in Report CP 2024-34, titled "OP 23-12-7 - PeopleCare Inc.", be adopted.

DISPOSITION: Motion Carried

5.4 Consideration of Report CP 2024-39 - Application for Official Plan Amendment OP 23-07-7 - Thames Valley District School Board

RESOLUTION NO. 6

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendations contained in Report CP 2024-39, titled "Application for Official Plan Amendment OP 23-07-7 - Thames Valley District School Board", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

6.1 Fourteenth Annual Stewardship Award Presentation

Warden Ryan moves to the podium in the Council Chamber for the Stewardship Award presentation to a County landowner who has made exemplary contributions to the preservation and enhancement of natural features and areas, such as woodlands, wetlands, streams and meadows and proceeds through a PowerPoint presentation, which can be found on the County's website.

Prior to announcing the winner, Warden Ryan introduces this year's candidates:

Paul Brenneman, from East Zorra-Tavistock;

Greg and Marsha Litt, from Zorra;

Cobi and Steve Sauder, from Zorra.

Warden Ryan announces that Cobi and Steve Sauder are the winners of the 2023 Stewardship Award. As the winners, Cobi and Steve receive a \$500 gift certificate towards original artwork from a local artist as well as a gift basket from The Cheesy Cow Company in Woodstock. A photograph of their property will also be on display at the County Administration Building.

7. CONSIDERATION OF CORRESPONDENCE

NIL

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2024-34 - Application for Official Plan Amendment OP 23-12-7 – Town of Tillsonburg and Tillsonburg LTC Inc. (PeopleCare Inc.)

RECOMMENDATIONS

1. That Oxford County Council approve Application OP 23-12-7, submitted by Tillsonburg LTC Inc. (PeopleCare Inc.) for lands described as Part Lot 380 Plan 500, 41R-9104, Town of Tillsonburg, to redesignate the subject lands from 'Residential' to 'Community Facility' to facilitate the development of a continuum-

of-care facility consisting of a 3-storey Long Term Care Facility, a 5-storey Retirement Home, and a 4-storey Apartment Dwelling;

2. And further, that Council approve the attached Amendment No. 312 to the County of Oxford Official Plan, and that the necessary By-law to Approve Amendment No. 312 be raised.

The Report was dealt with following the Public Meeting.

- 8.1.2 CP 2024-39 - Application for Official Plan Amendment OP 23-07-7
Thames Valley District School Board

RECOMMENDATIONS

1. That Oxford County Council approve Application OP 23-07-7, submitted by the Thames Valley District School Board for lands described as Part Lot 8, Concession 12 (Dereham), Part 1 of 41R-6017, Town of Tillsonburg, to re-designate the site from 'Low Density Residential' to 'Medium Density Residential' to facilitate the development of two 4-storey apartments and up to 21 townhouse dwellings on the subject lands;
2. And further, that Council approve the attached Amendment No. 308 to the County of Oxford Official Plan, and that the necessary By-law to Approve Amendment No. 308 be raised.

The Report was dealt with following the Public Meeting.

8.2 PUBLIC WORKS

- 8.2.1 PW 2024-04 - 2024 Community Safety Zone Implementation

RECOMMENDATIONS

1. That County Council authorize the implementation of Community Safety Zones as described in Report PW 2024-04, titled '2024 Community Safety Zone Implementation';
2. And further, that a by-law be presented to County Council at the February 28, 2024 Council meeting to amend By-law 6511-2023 to designate additional Community Safety Zones on parts of the County road network as outlined in Report PW 2024-04.

RESOLUTION NO. 7

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report PW 2024-04, titled "2024 Community Safety Zone Implementation", be adopted.

DISPOSITION: Motion Carried

8.2.2 PW 2024-05 - Woodstock Wastewater Treatment Plant Washroom Renovations

RECOMMENDATION

1. That County Council authorize the transfer of \$305,000 from the Wastewater - Woodstock Reserve to fund the renovation of the washroom/locker room at the Woodstock Wastewater Treatment Plant located at 195 Admiral Street, Woodstock.

RESOLUTION NO. 8

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the recommendation contained in Report PW 2024-05, titled "Woodstock Wastewater Treatment Plant Washroom Renovations", be adopted.

DISPOSITION: Motion Carried

8.3 CAO

8.3.1 CAO 2024-02 - Safe and Well Oxford Steering Committee: Updated Terms of Reference

RECOMMENDATIONS

1. That County Council approve the updated Terms of Reference for the Safe and Well Oxford Steering Committee as attached to Report CAO 2024-02 entitled "Updated Terms of Reference: Safe and Well Oxford Steering Committee February 14, 2024" as Attachment 1;
2. And further, that County Council support the addition of the following positions to the Safe and Well Oxford Steering Committee for the remainder of the current term of Council, commencing February 26, 2024 and ending on November 15, 2026:
 - a. One representative from the Domestic Abuse Response Team (DART) Action Coalition;
 - b. One representative from the Oxford Ontario Provincial Police (OPP);

- c. One representative from the Woodstock Police Service (WPS).

RESOLUTION NO. 9

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report CAO 2024-02, titled "Safe and Well Oxford Steering Committee: Updated Terms of Reference" be adopted.

DISPOSITION: Motion Carried

8.3.2 CAO 2024-03 - Tourism Oxford 2023 Annual Review

RECOMMENDATION

1. That Council receive Report CAO 2024-03 entitled "Tourism Oxford 2023 Annual Review" as information.

RESOLUTION NO. 10

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the recommendation contained in Report CAO 2024-03, titled "Tourism Oxford 2023 Annual Review", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2024-03 - Court Security and Prisoner Transportation Program Agreement

RECOMMENDATION

1. That County Council hereby authorizes the Chief Administrative Officer and Director of Corporate Services to execute a Funding Agreement with the Ministry of the Solicitor General, under the Court Security and Prisoner Transportation Program, as outlined in Report CS 2024-03.

RESOLUTION NO. 11

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the recommendation contained in Report CS 2024-03, titled "Court Security and Prisoner Transportation Program Agreement", be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2024-04 - Auditor Appointment 2024 - 2028

RECOMMENDATIONS

1. That By-law 6610-2024, being a by-law to appoint Christene Scrimgeour, operating under Scrimgeour & Company, as external auditor for the County of Oxford for the fiscal years ending December 31, 2024 through to December 31, 2026 with two one-year possible extensions for years 2027 and 2028 inclusive, be presented to Council for enactment;
2. And further, that notwithstanding By-law 6610-2024, appointing Christene Scrimgeour, CPA, CA, as the Municipal Auditor for the County of Oxford, Council hereby authorizes the County's Municipal Auditor to rely on audited statements prepared by the auditor appointed by the Southwestern Public Health Board, for the term, including any and all extensions, for proportionate consolidation with the County's Audited Financial Statements, subject to Southwestern Public Health's Board appointed auditor issuing an unqualified audit report and that the auditor is in good standing with CPA Ontario.

RESOLUTION NO. 12

Moved By: Mark Peterson
Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CS 2024-04, titled "Auditor Appointment 2024 - 2028", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

RESOLUTION NO. 13

Moved By: Deb Gilvesy
Seconded By: Bernia Martin

Resolved that Council rise and go into a Closed Session to consider Report HR (CS) 2024-01 and Report CS (CS) 2024-05 regarding personal matters about an identifiable individual, including County or local board employees and labour relations or employee negotiations.

DISPOSITION: Motion Carried at 10:33 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this fourteenth day of February, 2024.

10:35 a.m. with Warden Ryan in the chair.

All members of Council in attendance.

Staff Present	B. Addley, Chief Administrative Officer
	K. Black, Director of Human Services
	L. Buchner, Director of Corporate Services
	M. Dager, Director of Woodingford Lodge
	R. Hall, Director of Paramedic Services
	G. Hough, Director of Community Planning
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

REPORTS FROM DEPARTMENTS:

1. HR (CS) 2024-01
2. CS (CS) 2024-05

RESOLUTION NO. 14

Moved By: Deb Gilvesy
Seconded By: Bernia Martin

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 10:55 a.m.

Members of Council and staff return to the Council Chamber at 10:56 a.m.
All members of Council present, with the exception of Councillor Acchione.
Councillor Acchione returns to the Council Chamber at 10:57 a.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 HR (CS) 2024-01

RESOLUTION NO. 15

Moved By: Deborah Tait
Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report HR (CS) 2024-01 be adopted.

DISPOSITION: Motion Carried

14.2 CS (CS) 2024-05

RESOLUTION NO. 16

Moved By: Deborah Tait
Seconded By: Deb Gilvesy

Resolved that a new advertising campaign be undertaken to seek a citizen member for the Accessibility Advisory Committee;

And further, that Nicole Langlois be appointed to the Active Transportation Advisory Committee;

And further, that Report CS (CS) 2024-05 be publicly released.

DISPOSITION: Motion Carried

15. BY-LAWS

- 15.1 By-law No. 6610-2024
Being a by-law to appoint a municipal auditor in accordance with Section 296 of the *Municipal Act, 2001*.
- 15.2 By-law No. 6611-2024
Being a By-Law to remove certain lands from Part Lot Control.
- 15.3 By-law No. 6612-2024
Being a By-Law to adopt Amendment Number 308 to the County of Oxford Official Plan.
- 15.4 By-law No. 6613-2024
Being a By-Law to adopt Amendment Number 312 to the County of Oxford Official Plan.
- 15.5 By-law No. 6614-2024
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 17

Moved By: Bernia Martin
Seconded By: Phil Schaefer

Resolved that the following by-laws be given a first and second reading: 6610-2024 to 6614-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 18

Moved By: Bernia Martin
Seconded By: Phil Schaefer

Resolved that the following by-laws be given a third and final reading: 6610-2024 to 6614-2024 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 19

Moved By: Mark Peterson
Seconded By: David Mayberry

Resolved that the Council meeting of February 14, 2024 be adjourned until the next meeting scheduled for February 28, 2024 at 9:30 a.m.

DISPOSITION: Motion Carried at 10:59 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK