

**OXFORD COUNTY COUNCIL
MINUTES**

February 28, 2024

Council Present	Warden Marcus Ryan Councillor Jerry Acchione Councillor Deb Gilvesy Councillor Bernia Martin Councillor David Mayberry Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait
Council Absent	Deputy Warden Mark Peterson
Staff Present	B. Addley, Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works

1. CALL TO ORDER

Oxford County Council meets in regular session this twenty-eighth day of February, 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Phil Schaefer
Seconded By: Bernia Martin

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 February 14, 2024

RESOLUTION NO. 2

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the Council Minutes of February 14, 2024 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

7.1 SWIFT
February 20, 2024

Re: SWIFT Project Completion Notification and Results for Oxford County

RESOLUTION NO. 3

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that Correspondence Item 7.1 on the Open meeting agenda of February 28, 2024 be received.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2024-53 - Application for Draft Plan of Condominium and Exemption from Draft Approval CD 23-01-8 – 2749815 Ontario Limited

RECOMMENDATIONS

1. That Oxford County Council approve Application CD 23-01-8, submitted by 2749815 Ontario Limited for lands described as Part Lot 12, Plan 227, Part Lot 4, West side of Yeo Street, Plan 10, and Part 1 of 41R-10169, in the City of Woodstock for draft approval of a proposed condominium;
2. And further, that Council approve the application for exemption from the draft plan of condominium approval process submitted by 2749815 Ontario Limited (File No. CD 23-01-8), prepared by Brooks Lise Surveying Limited, for lands described as Part Lot 12, Plan 227, Part Lot 4, West side of Yeo Street, Plan 10, and Part 1 of 41R10169, in the City of Woodstock, as all matters relating to the development have been addressed through the Site Plan Approval process and a registered site plan agreement with the City of Woodstock.

RESOLUTION NO. 4

Moved By: David Mayberry
Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CP 2024-53, titled "Application for Draft Plan of Condominium and Exemption from Draft Approval CD 23-01-8 – 2749815 Ontario Limited", be adopted.

DISPOSITION: Motion Carried

8.2 PUBLIC WORKS

8.2.1 PW 2024-06 - 2023 Drinking Water System Performance

RECOMMENDATION

1. That County Council receive Report PW 2024-06 entitled "2023 Drinking Water System Performance", including the 2023 Annual Drinking Water System Summary Reports.

RESOLUTION NO. 5

Moved By: Deborah Tait
Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report PW 2024-06, titled "2023 Drinking Water System Performance", be adopted.

DISPOSITION: Motion Carried

8.2.2 PW 2024-07 - 2023 Managed Forest Plan Update

RECOMMENDATION

1. That County Council receive Report PW 2024-07 entitled "Managed Forest Plan Update: 2023 Review and Operational Activity Forecast" for information.

RESOLUTION NO. 6

Moved By: Deb Gilvesy
Seconded By: Bernia Martin

Resolved that the recommendation contained in Report PW 2024-07, titled "2023 Managed Forest Plan Update", be adopted.

DISPOSITION: Motion Carried

- 8.2.3 PW 2024-08 - Contract Award – Rehabilitation of Bridge 784064 on Oxford Road 33

RECOMMENDATIONS

1. That County Council award a contract to the low bidder, Finnbilt General Contracting Limited, in the amount of \$1,218,537 (excluding HST) for the rehabilitation of Bridge 784064 on Oxford Road 33 in the Township of Zorra;
2. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 7

Moved By: Bernia Martin
Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report PW 2024-08, titled "Contract Award – Rehabilitation of Bridge 784064 on Oxford Road 33", be adopted.

DISPOSITION: Motion Carried

- 8.2.4 PW 2024-09 - Contract Award - 2024 Woodingford Lodge Curtain Replacement Project, Woodstock

RECOMMENDATIONS

1. That County Council award a single source contract to On-Site Drapery Cleaners Ltd. in the amount of \$133,000 (excluding HST), pursuant to the single source provisions of the County

Purchasing Policy 6.07, for the 2024 Woodingford Lodge
Woodstock Curtain Replacement Project;

2. And further, that Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 8

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report PW 2024-09, titled "Contract Award - 2024 Woodingford Lodge Curtain Replacement Project, Woodstock", be adopted.

DISPOSITION: Motion Carried

8.3 HUMAN SERVICES

8.3.1 HS 2024-01 - 2023 Annual Progress Report – 10-Year Shelter Plan

RECOMMENDATION

1. That County Council approve the 2023 Annual Progress Report of the 10-Year Shelter Plan, as provided in Attachment 1 and as outlined in Report HS 2024-01.

RESOLUTION NO. 9

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that the recommendation contained in Report HS 2024-01, titled "2023 Annual Progress Report – 10-Year Shelter Plan", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2024-06 - Council Remuneration and Expenses - 2023

RECOMMENDATION

1. That Report CS 2024-06 entitled "Council Remuneration and Expenses - 2023", for the year ended December 31, 2023, be received as information.

RESOLUTION NO. 10

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendation contained in Report CS 2024-06, titled "Council Remuneration and Expenses - 2023", be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2024-07 - Investment Activity Report and Policy Review - 2023

RECOMMENDATIONS

1. That Report CS 2024-07 entitled "Investment Activity Report and Policy Review - 2023", for the year ended December 31, 2023, be received;
2. And that the updated Investment Policy 6.06, as attached to Report CS 2024-07, be approved.

RESOLUTION NO. 11

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the recommendations contained in Report CS 2024-07, titled "Investment Activity Report and Policy Review - 2023", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

NIL

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

NIL

15. BY-LAWS

- 15.1 By-law No. 6615-2024
Being a By-law to amend By-law No. 6511-2023, being a By-law to establish Community Safety Zones on certain County roads.
- 15.2 By-law No. 6616-2024
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 12

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the following By-laws be read a first and second time: 6615-2024 and 6616-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 13

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the following By-laws be given a third and final reading: 6615-2024 and 6616-2024 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 14

Moved By: David Mayberry
Seconded By: Deborah Tait

Resolved that the Council meeting of February 28, 2024 be adjourned until the next meeting scheduled for March 13, 2024 at 9:30 a.m.

DISPOSITION: Motion Carried at 10:14 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK