

OXFORD COUNTY COUNCIL MINUTES

March 13, 2024

Council Present Deputy Warden Mark Peterson
 Councillor Jerry Acchione
 Councillor Bernia Martin
 Councillor David Mayberry
 Councillor Jim Palmer
 Alternate Councillor Chris Parker
 Councillor Brian Petrie
 Councillor Phil Schaefer
 Councillor Deborah Tait

Council Absent Warden Marcus Ryan
 Councillor Deb Gilvesy

Staff Present B. Addley, Chief Administrative Officer
 K. Black, Director of Human Services
 L. Buchner, Director of Corporate Services
 M. Dager, Director of Woodingford Lodge
 G. Hough, Director of Community Planning
 K. Scott, Information Services
 C. Senior, Clerk
 D. Simpson, Director of Public Works
 A. Smith, Director of Human Resources

1. **CALL TO ORDER**

Oxford County Council meets in regular session this thirteenth day of March, 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Deputy Warden Peterson in the chair.

2. **APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Jim Palmer

Seconded By: Brian Petrie

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- 3.1 Councillor Martin discloses a Pecuniary Interest regarding Item 8.3.1 - CAO 2024-04 - Tourism Oxford's Tourism Growth Program (TGP) Application on the Open meeting agenda of March 13, 2024, as she is the owner of a tourism-based business.

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

- 4.1 February 28, 2024

RESOLUTION NO. 2

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the Council minutes of February 28, 2024 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

- 5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that Council rise and go into a Public meeting pursuant to the Planning Act, and that the Deputy Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:31 a.m.

- 5.1.1 Application for Official Plan Amendment - OP 22-21-4 – 2141632 Ontario Inc. (The Oxford Hills)

The chair asks Gord Hough, Director of Community Planning to present the Application. G. Hough indicates that the purpose of the Official Plan Amendment is to include a site-specific development policy to permit accessory overnight accommodations on an existing Recreationally zoned property within the Agricultural Reserve on lands municipally known as 324183 Mount Elgin Road in South-West Oxford.

The Chair opens the meeting to questions from members of Council. G. Hough responds to comments and questions from Councillor Petrie.

No members of the public were present with respect to this Application.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Deputy Warden in the chair.

DISPOSITION: Motion Carried at 9:36 a.m.

5.3 Consideration of Report CP 2024-76 - Application for Official Plan Amendment - OP 22-21-4 – 2141632 Ontario Inc. (The Oxford Hills)

RESOLUTION NO. 5

Moved By: David Mayberry

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CP 2024-76, titled "Application for Official Plan Amendment - OP 22-21-4 – 2141632 Ontario Inc. (The Oxford Hills)", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

6.1 Prowind Inc.

Helmut Schneider, Vice President

Re: Vision for a wind farm in Oxford County

Helmut Schneider joins the meeting in the Council Chamber and proceeds through a presentation which formed part of the Agenda.

Deputy Warden Peterson opens the meeting to comments and questions from members of Council.

H. Schneider responds to comments and questions from Councillors Accchione, Martin, Mayberry, Palmer and Petrie.

RESOLUTION NO. 6

Moved By: David Mayberry

Seconded By: Deborah Tait

Resolved that the information provided in Delegation 6.1 on the Open meeting agenda of March 13, 2024 be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

7.1 Town of Ingersoll

Re: Request for Support for Auto Mayor's Group for Large Automotive Taxation Revamp

RESOLUTION NO. 7

Moved By: Phil Schaefer

Seconded By: Bernia Martin

Resolved that Council move into a Closed Session to further discuss Correspondence item 7.1 regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

DISPOSITION: Motion Carried at 10:06 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this thirteenth day of March, 2024.

10:07 a.m. with Deputy Warden Peterson in the chair.

All members of Council in attendance with the exception of Warden Ryan and Councillor Gilvesy. Alternate Councillor Chris Parker is in attendance on behalf of Councillor Gilvesy.

Staff Present	B. Addley, Chief Administrative Officer
	K. Black, Director of Human Services
	L. Buchner, Director of Corporate Services
	M. Dager, Director of Woodingford Lodge
	G. Hough, Director of Community Planning
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

1. Correspondence Item 7.1 on the Open Meeting Agenda of March 13, 2024.

DELEGATIONS AND PRESENTATIONS:

1. Michael Graves, Chief Administrative Officer, Town of Ingersoll
2. Christopher Holz, Campbell Strategies

UNFINISHED BUSINESS:

NIL

REPORTS FROM DEPARTMENTS:

NIL

RESOLUTION NO. 8

Moved By: Phil Schaefer

Seconded By: Bernia Martin

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 10:39 a.m.

Members of Council and staff return to the Council Chamber at 10:42 a.m.

All members of Council in attendance with the exception of Warden Ryan and Councillor Gilvesy. Alternate Councillor Chris Parker is in attendance on behalf of Councillor Gilvesy.

Deputy Warden Peterson calls for a recess at 10:44 a.m.

Council and staff return to the Council Chamber at 10:49 a.m.

7.2 CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

RESOLUTION NO. 9

Moved By: Phil Schaefer

Seconded By: Bernia Martin

Resolved that the information received in Closed Session regarding Correspondence Item 7.1 on the Open meeting agenda of March 13, 2024 be received;

And further, that Council approve funding up to \$48,000 plus HST as requested in the correspondence from the Town of Ingersoll subject to sufficient funding partners' commitments, funded from the General Reserve.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

- 8.1.1 CP 2024-76 - Application for Official Plan Amendment - OP 22-21-4 – 2141632 Ontario Inc. (The Oxford Hills)

RECOMMENDATIONS

1. That Oxford County Council approve the application for Official Plan Amendment, File No. OP 22-21-4, submitted by 2141632 Ontario Inc. (The Oxford Hills) for the lands legally described as Pt. Lot 8 & 9, Conc. 4, (Dereham) Township of South-West Oxford to apply a site-specific Agricultural policy to the subject property as to facilitate the development of up to twenty-four (24) single-room cottages and one (1) building for overnight staff accommodations, accessory to the existing recreation uses;
2. And further, that Council approve the attached Amendment No. 313 to the County of Oxford Official Plan, and that the necessary By-law to Approve Amendment No. 313 be raised.

The Report was dealt with following the Public Meeting.

8.2 PUBLIC WORKS

- 8.2.1 PW 2024-10 - 2023 Annual Transportation System Performance

RECOMMENDATION

1. That County Council receive Report PW 2024-10 entitled "2023 Annual Transportation System Performance" as information.

RESOLUTION NO. 10

Moved By: Deborah Tait

Seconded By: Chris Parker

Resolved that the recommendation contained in Report PW 2024-10, titled "2023 Annual Transportation System Performance", be adopted.

DISPOSITION: Motion Carried

- 8.2.2 PW 2024-11 - Contract Award – Tandem Snow Plow Trucks

RECOMMENDATIONS

1. That County Council award Contract PW-F-24-03 to the low bidder, Premier Truck Group of London, in the amount of \$1,341,297 (excluding HST) for three tandem snow plow trucks as outlined in Report PW 2024-11;

2. And further, that County Council authorize the transfer of \$87,000 from the Fleet Reserve to fund the budget shortfall to award the contract for the procurement of three tandem snow plow trucks;
3. And further, that County Council authorize the Chief Administrative Officer and the Director of Public Works to sign all documents related thereto.

RESOLUTION NO. 11

Moved By: Deborah Tait
Seconded By: Chris Parker

Resolved that the recommendations contained in Report PW 2024-11, titled "Contract Award – Tandem Snow Plow Trucks", be adopted.

DISPOSITION: Motion Carried

- 8.2.3 PW 2024-12 - Contract Award – Oxford Road 16 Reconstruction (Phase 2), Township of Zorra

RECOMMENDATIONS

1. That County Council award a contract to the low bidder, Oxford Civil Group Inc., in the amount of \$4,382,218 (excluding HST) for the reconstruction of Oxford Road 16 (Kintore to 27th Line) in the Township of Zorra;
2. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 12

Moved By: Deborah Tait
Seconded By: Chris Parker

Resolved that the recommendations contained in Report PW 2024-12, titled "Contract Award – Oxford Road 16 Reconstruction (Phase 2), Township of Zorra", be adopted.

DISPOSITION: Motion Carried

- 8.2.4 PW 2024-13 - Water Capacity Buy-Back Program Update

RECOMMENDATION

1. That County Council approve the update to the Water Capacity Buy-Back Program as outlined in Report PW 2024-13.

RESOLUTION NO. 13

Moved By: Chris Parker

Seconded By: Bernia Martin

Resolved that the recommendation contained in Report PW 2024-13, titled "Water Capacity Buy-Back Program Update", be adopted.

DISPOSITION: Motion Carried

8.3 CAO

8.3.1 CAO 2024-04 - Tourism Oxford's Tourism Growth Program (TGP) Application

RECOMMENDATIONS

1. The Council approve Oxford County's receipt of Tourism Growth Program (TGP) funding, pending grant application success;
2. And further, that Council authorizes the Chief Administrative Officer and/or Director of Corporate Services to sign all documents related thereto.

Councillor Martin leaves the Council Chamber at 11:05 a.m.

RESOLUTION NO. 14

Moved By: Chris Parker

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report CAO 2024-04, titled "Tourism Oxford's Tourism Growth Program (TGP) Application", be adopted.

DISPOSITION: Motion Carried

Councillor Martin returns to the Council Chamber at 11:06 a.m.

8.4 CORPORATE SERVICES

8.4.1 CS 2024-08 - Oxford County Archives 2023 Community Impact Report

RECOMMENDATION

1. That Report CS 2024-08 entitled "Oxford County Archives 2023 Community Impact Report" be received as information.

RESOLUTION NO. 15

Moved By: Jerry Acchione
Seconded By: Jim Palmer

Resolved that the recommendation contained in Report CS 2024-08, titled "Oxford County Archives 2023 Community Impact Report", be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2024-09 - Development Charges Study and Update - 2024
(Presentation)

1. That the Local Services Policy 6.23, as attached to Report CS 2024-09, be approved and included in the County's General Policy Manual;
2. That the Development Charge Exemption Policy 6.24, as attached to Report CS 2024-09, be approved and included in the County's General Policy Manual;
3. That the Development Charge Interest Policy 6.25, as attached to Report CS 2024-09, be approved and included in the County's General Policy Manual;
4. That County Council confirms that the following provisions be included in the draft updated County development charge by-laws:
 - a. Policy standards
 - i. annual indexing of development charges on June 13 of each year;
 - ii. expression of residential and non-residential development charge rates;
 - iii. default collection point of development charges at time of building permit, unless otherwise provided for through agreement; and
 - iv. front-ending and service in lieu agreements.
 - b. Non-statutory exemptions
 - i. non-residential farm buildings;
 - ii. places of worship;
 - iii. public hospitals;
 - iv. Central Business Districts and Entrepreneurial Districts as designated in the Official Plan;
 - v. long term care homes;

- vi. temporary dwelling units;
- vii. temporary structures; and
- viii. private schools.

Sean-Michael Stephen from Watson and Associates joins the meeting in the Council Chamber and proceeds through a presentation which formed part of the Agenda.

Deputy Warden Peterson opens the meeting to comments and questions from members of Council.

S. Stephen responds to comments and questions from Councillors Mayberry and Petrie.

RESOLUTION NO. 16

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report CS 2024-09, titled "Development Charges Study and Update - 2024", be adopted.

DISPOSITION: See Action of Council following Resolution No. 18

RESOLUTION NO. 17

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that Report CS 2024-09, titled "Development Charges Study and Update - 2024", be amended to include the industrial development charge exemptions that the current by-law includes.

DISPOSITION: Motion Carried

RESOLUTION NO. 18

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report CS 2024-09, titled "Development Charges Study and Update - 2024", be adopted as amended.

DISPOSITION: Motion Carried

8.4.3 CS 2024-10 - 2024 Tax Policy

RECOMMENDATIONS

1. That consideration of a 2024 tax policy and rates by-law be given at the Council meeting scheduled for April 10, 2024, that establishes:
 - a. Tax Ratios;
 - b. Tax Rate Reductions for Prescribed Property Subclasses;
 - c. Tax Rates for Upper Tier Purposes;
2. And further, that Council reaffirm tax policy previously established by By-law No. 5912-2017, being a by-law to provide a Financial Hardship Program with a minor amendment to Schedule "A" as described herein;
3. And further, that Council reaffirm tax policy previously established by By-law No. 5913-2017, being a by-law to establish a tax rebate program for the purpose of providing relief from taxes or amounts paid on account of taxes on eligible property occupied by eligible charities and similar organizations with a minor amendment to Appendix "A" as described herein.

RESOLUTION NO. 19

Moved By: Jim Palmer
Seconded By: Brian Petrie

Resolved that the recommendations contained in Report CS 2024-10, titled "2024 Tax Policy", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

10. MOTIONS

11. NOTICE OF MOTIONS

12. ENQUIRIES

Councillor Mayberry commends the seven Oxford County Paramedics he encountered donating blood at a recent blood donor clinic, thanking them for their kind gesture.

13. CLOSED SESSION

See Item 7.1

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

See Item 7.2

15. BY-LAWS

- 15.1 By-law No. 6617-2024
Being a By-Law to adopt Amendment Number 313 to the County of Oxford Official Plan.
- 15.2 By-law No. 6618-2024
Being a By-Law to remove certain lands from Part Lot Control.
- 15.3 By-law No. 6619-2024
Being a By-Law to remove certain lands from Part Lot Control.
- 15.4 By-law No. 6620-2024
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 20

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the following by-laws be read a first and second time: 6617-2024 to 6620-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 21

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the following by-laws be given a third and final reading: 6617-2024 to 6620-2024 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 22

Moved By: David Mayberry
Seconded By: Deborah Tait

Resolved that the Council meeting of March 13, 2024 be adjourned until the next meeting scheduled for March 27, 2024 at 9:30 a.m.

DISPOSITION: Motion Carried at 12:03 p.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK