

## OXFORD COUNTY COUNCIL MINUTES

**April 10, 2024**

**Council Present**

Warden Marcus Ryan  
Deputy Warden Mark Peterson  
Councillor Jerry Acchione  
Councillor Deb Gilvesy  
Councillor Bernia Martin  
Councillor David Mayberry  
Councillor Jim Palmer  
Councillor Brian Petrie  
Councillor Phil Schaefer  
Councillor Deborah Tait

**Council Absent**

N/A

**Staff Present**

B. Addley, Chief Administrative Officer  
K. Black, Director of Human Services  
L. Buchner, Director of Corporate Services  
M. Dager, Director of Woodingford Lodge  
F. Gross, Manager of Transportation and Waste Management  
R. Hall, Director of Paramedic Services  
G. Hough, Director of Community Planning  
K. Scott, Information Services  
C. Senior, Clerk  
A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Oxford County Council meets in regular session this tenth day of April, 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 March 27, 2024

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the Council minutes of March 27, 2024, be adopted.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

NIL

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

6.1 Oxford County Federation of Agriculture

Davina Garner, Vice-President

Re: Agricultural Hall of Fame Award

Davina Garner, Vice-President of the Oxford County Federation of Agriculture joins the meeting in the Council Chamber and honours Marian Sterk with the 2023 Hall of Fame Award. D. Garner indicates that M. Sterk is known for her dedication to her family and the agricultural community as well. Warden Ryan welcomes M. Sterk to the podium and extends congratulations. M. Sterk provides comments and expresses gratitude for the award. M. Sterk's name and photo will be added to the Agricultural Hall of Fame in the Oxford County Administration Building.

6.2 Southwestern Public Health

David Smith, Director

Monica Nusink, Chief Financial Officer

Grant Jones, Vice-Chair, Board of Health

Re: 2024 Board of Health Budget

Grant Jones, Vice-Chair, Board of Health, Cynthia St. John, Chief Executive Officer and Monica Nusink, Chief Financial Officer join the meeting in the Council Chamber and proceed through a presentation which formed part of the agenda. The presenters respond to comments and questions from Deputy Warden Peterson and Councillors Acchione, Gilvesy, Mayberry, Palmer and Schaefer.

- 6.3 Communities Building Youth Futures Oxford (Social Planning Council Oxford)  
Jodie Konior, Project Lead of Communities Building Youth Futures Oxford  
Stephanie Ellens-Clark, Convenor of Communities Building Youth Futures Oxford  
(Social Planning Council Oxford)  
Re: Update on Communities Building Youth Futures Oxford

Stephanie Ellens-Clark and Jodie Konior join the meeting in the Council Chamber and proceed through a presentation which formed part of Council's agenda. The presenters respond to comments and questions from Warden Ryan and Councillors Acchione and Martin.

RESOLUTION NO. 3

Moved By: Mark Peterson  
Seconded By: Deborah Tait

Resolved that the information provided in Delegations 6.1 to 6.3 inclusive on the Open meeting agenda of April 10, 2024, be received.

DISPOSITION: See Action of Council following Resolution No. 5

RESOLUTION NO. 4

Moved By: Brian Petrie  
Seconded By: David Mayberry

Amendment: And further, that the Warden be directed to write a letter to the province requesting them to provide the proper amount of funding to the Southwestern Public Health unit to fulfill the requirement to achieving the strengthening of public health standards as outlined by the province to avoid the burden being placed on local ratepayers.

DISPOSITION: Motion Carried

RESOLUTION NO. 5

Moved By: Mark Peterson  
Seconded By: Deborah Tait

Resolved that the information provided in Delegations 6.1 to 6.3 inclusive on the Open meeting agenda of April 10, 2024, be received;

And further, that the Warden be directed to write a letter to the province requesting them to provide the proper amount of funding to the Southwestern Public Health unit to fulfill the requirement to achieving the strengthening of public health standards as outlined by the province to avoid the burden being placed on local ratepayers.

DISPOSITION: Motion Carried

**7. CONSIDERATION OF CORRESPONDENCE**

- 7.1 Safe and Well Oxford  
March 26, 2024  
Re: Current Priorities, Initiatives and Minutes of December 2023, January 2024 and February 2024
- 7.2 Upper Thames River Conservation Authority  
March 28, 2024  
Re: 2024 Approved Budget

RESOLUTION NO. 6

Moved By: Mark Peterson  
Seconded By: Deborah Tait

Resolved that Correspondence items 7.1 and 7.2 on the Open meeting agenda of April 10, 2024, be received.

DISPOSITION: Motion Carried

**8. REPORTS FROM DEPARTMENTS**

**8.1 PUBLIC WORKS**

- 8.1.1 PW 2024-18 - Contract Award – County-Wide Culvert Replacements on Parts of Oxford Road 8, 18, 19 and 37

**RECOMMENDATIONS**

1. That Oxford County Council award a contract to the low bidder, Cassidy Construction London Ltd., in the amount of \$1,249,168 (excluding HST), for the 2024 County-Wide Culvert Replacements on Parts of Oxford Road 8, 18, 19 and 37;
2. And further, that Oxford County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related thereto.

RESOLUTION NO. 7

Moved By: Deborah Tait  
Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report PW 2024-18, titled "Contract Award – County-Wide Culvert Replacements on Parts of Oxford Road 8, 18, 19 and 37", be adopted.

DISPOSITION: Motion Carried

## 8.2 HUMAN SERVICES

### 8.2.1 HS 2024-03 - Homelessness Prevention Program 2024-2025 Investment Plan

#### RECOMMENDATION

1. That County Council receive Report HS 2024-03, entitled "Homelessness Prevention Program 2024-2025 Investment Plan", and approve the 2024-2025 Homelessness Prevention Plan funding allocations as set out herein.

#### RESOLUTION NO. 8

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report HS 2024-03, titled "Homelessness Prevention Program 2024-2025 Investment Plan", be adopted.

DISPOSITION: Motion Carried

### 8.2.2 HS 2024-04 - Homelessness Response Strategy Award

#### RECOMMENDATION

1. That County Council receive Report HS 2024-04, entitled, "Homelessness Response Strategy Award" as information.

#### RESOLUTION NO. 9

Moved By: Deb Gilvesy

Seconded By: Bernia Martin

Resolved that the recommendation contained in Report HS 2024-04, titled "Homelessness Response Strategy Award", be adopted.

DISPOSITION: Motion Carried

## 8.3 CORPORATE SERVICES

### 8.3.1 CS 2024-11 - 2024 Tax Policy By-law

#### RECOMMENDATION

1. That By-law No. 6624-2024, being a to establish tax ratios and levy tax rates for upper-tier purposes for the year 2024, be presented to Council for enactment.

RESOLUTION NO. 10

Moved By: David Mayberry  
Seconded By: Bernia Martin

Resolved that the recommendation contained in Report CS 2024-11, titled "2024 Tax Policy By-law", be adopted.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

NIL

**11. NOTICE OF MOTIONS**

NIL

**12. ENQUIRIES**

Councillor Mayberry enquires as to whether or not there will be any implications for Oxford County following Middlesex County's recent decision to withdraw from the South Central Ontario Region Economic Development Corporation (SCOR EDC). Chief Administrative Officer Addley indicates that Oxford has not received any formal notification of partners withdrawing from SCOR EDC at this time and that should such notification be received, the information will be shared with Oxford County Council.

**13. CLOSED SESSION**

RESOLUTION NO. 11

Moved By: Bernia Martin  
Seconded By: Phil Schaefer

Resolved that Council rise and go into a Closed Session to consider Reports CS (CS) 2024-12 and WDFL (CS) 2024-02 regarding personal matters about an identifiable individual, including County or local board employees and a position, plan, procedure, criteria or instruction to be carried on by or on behalf of the municipality or local board.

DISPOSITION: Motion Carried at 11:04 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this tenth day of April, 2024.

11:06 a.m. with Warden Ryan in the chair.

All members of Council in attendance.

Staff Present	B. Addley, Chief Administrative Officer
	K. Black, Director of Human Services
	L. Buchner, Director of Corporate Services
	M. Dager, Director of Woodingford Lodge
	G. Hough, Director of Community Planning
	R. Hall, Director of Paramedic Services
	C. Senior, Clerk
	A. Smith, Director of Human Resources

**DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

NIL

**CONSIDERATION OF CORRESPONDENCE:**

NIL

**DELEGATIONS AND PRESENTATIONS:**

NIL

**UNFINISHED BUSINESS:**

NIL

**REPORTS FROM DEPARTMENTS:**

13.1 CS (CS) 2024-12

13.2 WDFL (CS) 2024-02

**RESOLUTION NO. 12**

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that Council reconvene in Open session.

**DISPOSITION:** Motion Carried at 12:25 p.m.

Members of Council and staff return to the Council Chamber at 12:27 p.m.

All members of Council in attendance

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

14.1 CS (CS) 2024-12

RESOLUTION NO. 13

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that Tina Young be appointed as a lay member to the Oxford County Accessibility Advisory Committee;

And further, that Report CS (CS) 2024-12 be publicly released.

DISPOSITION: Motion Carried

14.2 WDFL (CS) 2024-02

RESOLUTION NO. 14

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report WDFL (CS) 2024-02 be adopted as amended.

DISPOSITION: Motion Carried

**15. BY-LAWS**

15.1 By-law No. 6624-2024

Being a By-Law to Establish Tax Ratios and Levy Tax Rates for Upper-Tier Purposes for the Year 2024.

15.2 By-law No. 6625-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 15

Moved By: Jerry Acchione  
Seconded By: Jim Palmer

Resolved that the following by-laws be read a first and second time: 6624-2024 and 6625-2024.

DISPOSITION: Motion Carried

RESOLUTION NO. 16

Moved By: Jerry Acchione  
Seconded By: Jim Palmer



Resolved that the following by-laws be given a third and final reading: 6624-2024 and 6625-2024.

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

RESOLUTION NO. 17

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the Council meeting of April 10, 2024, be adjourned until the April 10, 2024, Special Meeting of Council at 1:30 p.m.

DISPOSITION: Motion Carried at 12:29 p.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK