

**OXFORD COUNTY COUNCIL  
MINUTES**

**June 26, 2024**

Council Present	Warden Marcus Ryan Deputy Warden Mark Peterson Councillor Jerry Acchione Councillor Deb Gilvesy Councillor Bernia Martin Councillor David Mayberry Councillor Jim Palmer Councillor Brian Petrie Councillor Phil Schaefer Councillor Deborah Tait
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services P. Michiels, Acting Director of Community Planning K. Scott, Information Services C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Oxford County Council meets in regular session this twenty-sixth day of June, 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Deb Gilvesy  
Seconded By: Bernia Martin

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 June 12, 2024

RESOLUTION NO. 2

Moved By: Bernia Martin  
Seconded By: Phil Schaefer

Resolved that the Council minutes of June 12, 2024 be adopted

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:31 a.m.

5.1.1 Application for Official Plan Amendment OP 23-10-8

The Chair calls Paul Michiels, Acting Director of Community Planning forward to present Application for Official Plan Amendment OP 23-10-8.

P. Michiels, through use of a map, indicates that the Official Plan amendment proposes to amend the 'High Density Residential' designation that currently applies to the subject lands to include a site-specific policy that will facilitate a 13-storey apartment building containing up to 213 dwelling units on lands municipally known as 335 Juliana Drive, in the City of Woodstock. P. Michiels adds that a previous application respecting these lands was approved in 2022, which permitted a 12-storey structure with up to 142 dwelling units. The current proposal will add one storey and make modest changes to the configuration of the building; however, the overall mass of the structure will essentially remain the same. The thirteenth storey will primarily contain amenity space for the residents of the building including activity rooms, a party room, a

lounge, a media room, bathrooms and terraces. P. Michiels indicates that parking is being proposed on a surface lot as well as within two floors below the proposed building. Access to the proposed development will be from Juliana Drive and Alberta Ave. In closing, P. Michiels indicates that Planning staff recommend approval of the Application.

The Chair opens the meeting to comments and questions from members of Council. P. Michiels responds to comments and questions from Councillors Acchione and Palmer.

No members of the Public were in attendance with regards to this Application.

5.1.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:36 a.m.

5.2 Consideration of Report CP 2024-209 - Application for Official Plan Amendment OP 23-10-8 - Tiffany Development Corporation

RESOLUTION NO. 5

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report CP 2024-209, titled "Application for Official Plan Amendment OP 23-10-8 - Tiffany Development Corporation", be adopted.

DISPOSITION: Motion Carried

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

7.1 Taipei Economic and Cultural Office

June 6, 2024

Re: The Inauguration of President Lai Ching-te and Vice President T Hsiao Bi-khim

RESOLUTION NO. 6

Moved By: Jim Palmer  
Seconded By: Brian Petrie

Resolved that Correspondence Item 7.1 on the Open meeting agenda of June 26, 2024 be received.

DISPOSITION: Motion Carried

**8. REPORTS FROM DEPARTMENTS**

**8.1 COMMUNITY PLANNING**

8.1.1 CP 2024-209 Application for Official Plan Amendment OP 23-10-8 – Tiffany Development Corporation

**RECOMMENDATIONS**

1. That Oxford County Council approve Application No. OP 23-10-8 submitted by Tiffany Development Corporation, for lands described as Part Block 137, Plan 41M234, Part 3, 41R-8712 in the City of Woodstock, to amend the current High Density Residential designation that applies to the lands to increase the density of development to facilitate the establishment of a 13-storey residential apartment building with up to 213 units;
2. And further, that Council approve the attached Amendment No. 319 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 319 be raised.

The Report was dealt with following the Public Meeting.

**8.2 HUMAN SERVICES**

8.2.1 HS 2024-06 Homelessness Prevention Program Funding 2023-2024 Annual Report

**RECOMMENDATION**

1. That County Council receive Report HS 2024-06, entitled “Homelessness Prevention Program Funding 2023-2024 Annual Report” as information.

Councillor Tait leaves the Council Chamber at 9:59 a.m.  
She returns at 10:02 a.m.

RESOLUTION NO. 7

Moved By: Brian Petrie  
Seconded By: David Mayberry

Resolved that the recommendation contained in Report HS 2024-06, titled "Homelessness Prevention Program Funding 2023 Annual Report", be adopted.

DISPOSITION: Motion Carried

8.3 PUBLIC WORKS

8.3.1 PW 2024-24 Contract Award – Punkeydoodles Corners Intersection Improvements

RECOMMENDATIONS

1. That County Council award a contract to the lowest compliant bidder, Capital Paving Inc., in the amount of \$1,082,349 (excluding HST) for intersection improvements at Punkeydoodles Corners as described in Report PW 2023-44;
2. And further, that County Council approve the transfer of \$13,500 from the Roads Reserve to fund the budget deficit for this project;
3. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 8

Moved By: David Mayberry  
Seconded By: Mark Peterson

Resolved that the recommendations contained in Report PW 2024-24, titled "Contract Award – Punkeydoodles Corners Intersection Improvements", be adopted.

DISPOSITION: Motion Carried

8.4 WOODINGFORD LODGE

8.4.1 WDFL 2024-04 Ministry of Long-Term Care One-Time Funding Allocation

RECOMMENDATION

1. That County Council authorizes staff to proceed with investing the Ministry of Long-term Care one-time funding allocation in key priorities as outlined in Report WDFL 2024-04, including new

projects not previously approved in the 2024 budget totalling \$53,810 to optimize the use of the one-time funding totalling \$579,804, supplemented by funding from the Woodingford Lodge Capital Reserve contributions in the amount of \$785,408.

RESOLUTION NO. 9

Moved By: Mark Peterson  
Seconded By: Deborah Tait

Resolved that the recommendation contained in Report WDFL 2024-04, titled "Ministry of Long-Term Care One-Time Funding Allocation", be adopted.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

NIL

**11. NOTICE OF MOTIONS**

NIL

**12. ENQUIRIES**

NIL

**13. CLOSED SESSION**

RESOLUTION NO. 10

Moved By: Deborah Tait  
Seconded By: Deb Gilvesy

Resolved that Council rise and go into a Closed Session to consider Report HS (CS) 2024-07 and a verbal report from the Chief Administrative Officer regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and labour relations or employee negotiations.

DISPOSITION: Motion Carried at 10:21 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this twenty-sixth day of June, 2024.

10:23 a.m. with Warden Ryan in the chair.

All members of Council in attendance.

Staff Present                    B. Addley, Chief Administrative Officer  
   K. Black, Director of Human Services  
   L. Buchner, Director of Corporate Services  
   M. Dager, Director of Woodingford Lodge  
   R. Hall, Director of Paramedic Services  
   P. Michiels, Acting Director of Community Planning  
   C. Senior, Clerk  
   D. Simpson, Director of Public Works  
   A. Smith, Director of Human Resources

**DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:**

NIL

**REPORTS FROM DEPARTMENTS:**

13.1    HS (CS) 2024-07

Deputy Warden Peterson leaves Room 129 at 10:46 a.m.  
He returns at 10:48 a.m.

All staff members, with the exception of Chief Administrative Officer B. Addley leave Room 129 at 11:15 a.m. prior to Closed Session Agenda Item 13.2.

13.2    Verbal Report from the Chief Administrative Officer

B. Addley has been delegated the duties of the Clerk for this portion of the meeting.

13.3    Closed Session Ends

RESOLUTION NO. 11

Moved By:    Deborah Tait

Seconded By: Deb Gilvesy

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 11:25 a.m.

Members of Council and Chief Administrative Officer B. Addley return to the Council Chamber at 11:27 a.m.

All members of Council in attendance.

**14.    CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

14.1    HS (CS) 2024-07

RESOLUTION NO. 12

Moved By: Deb Gilvesy  
Seconded By: Bernia Martin

Resolved that the recommendations contained in Report HS (CS) 2024-07 be adopted.

DISPOSITION: Motion Carried

14.2 Verbal Report from the Chief Administrative Officer

RESOLUTION NO. 13

Moved By: Bernia Martin  
Seconded By: Phil Schaefer

Resolved that the information provided in the verbal report from the Chief Administrative Officer be received.

DISPOSITION: Motion Carried

**15. BY-LAWS**

15.1 By-law No. 6641-2024  
Being a By-Law to adopt Amendment Number 319 to the County of Oxford Official Plan.

15.2 By-law No. 6642-2024  
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this by-law is passed.

RESOLUTION NO. 14

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that the following By-laws be read a first and second time: 6641-2024 and 6642-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 15

Moved By: Phil Schaefer  
Seconded By: Jerry Acchione

Resolved that the following By-laws be given a third and final reading: 6641-2024 and 6642-2024 inclusive.



DISPOSITION: Motion Carried

**16. ADJOURNMENT**

RESOLUTION NO. 16

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the Council meeting of June 26, 2024 be adjourned until the next meeting scheduled for July 10, 2024 at 9:30 a.m.

DISPOSITION: Motion Carried at 11:28 a.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK