

COUNTY OF OXFORD

BY-LAW NO. 5274-2011

**BEING** a By-law to authorize the receipt of small quantities of hazardous and liquid industrial waste from the Industrial, Commercial and Institutional (IC&I) sector at the Oxford County Municipal Hazardous Special Waste (MHSW) Depot and to adopt a load surcharge for those materials not funded under the Provincial Municipal Hazardous Special Waste (MHSW) Program.

**WHEREAS**, the Table to Section 11 and Section 12 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that Oxford County has jurisdiction over waste management.

**AND WHEREAS**, Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

**AND WHEREAS**, Provisional Certificate of Approval, Waste Disposal Site Number 6180-7AXSFH, issued on June 25, 2008 by the Ministry of the Environment, provides for the receipt of small quantities of hazardous and liquid industrial waste from the IC&I sector.

**AND WHEREAS**, Council has adopted Public Works Report No. D-2 2011-17, dated April 27, 2011, recommending receipt of IC&I sector hazardous and liquid industrial waste from the IC&I sector at the Oxford County MHSW Depot, the approval of a load surcharge, the adoption of a Protocol for Accepting Hazardous and Liquid Industrial Waste from Waste Generating Facilities at the Oxford County MHSW Depot, and the delegation of authority to sign the Oxford County Hazardous and Liquid Industrial Waste Disposal Agreement.

**NOW THEREFORE**, the Council of the County of Oxford enacts as follows:

1. That small quantities of hazardous and liquid industrial waste from the Industrial, Commercial and Institutional (IC&I) sector, as provided for in the County of Oxford's Certificate of Approval issued by the Ministry of the Environment on June 25, 2008, be received at the Oxford County Municipal Hazardous Special Waste (MHSW) Depot according to the Protocol for Accepting Hazardous and Liquid Industrial Waste from Waste Generating Facilities, as attached hereto and forming part of this By-law, and the signing of the Oxford County Hazardous and Liquid Industrial Waste Disposal Agreement, a template of which is attached hereto and forms part of this By-law.
2. That the authority to sign the Oxford County Hazardous and Liquid Industrial Waste Disposal Agreement be delegated to the Director of Public Works or his designate.
3. ~~That a load surcharge of \$30.00 per 25 litre container be established for those materials not funded under the Provincial Municipal Hazardous Special Waste (MHSW) Program received at the Oxford County Municipal Hazardous Special Waste (MHSW) Depot.~~

**READ** a first and second time this 11th day of May, 2011.

**READ** a third time and finally passed this 11th day of May, 2011.

"Donald E. McKay"  
DONALD E. MCKAY, WARDEN

"Brenda J. Tabor"  
BRENDA J. TABOR, CLERK



## Protocol for Accepting Hazardous and Liquid Industrial Waste from Waste Generating Facilities at the Oxford County Municipal Hazardous Special Waste (MHSW) Depot

1. Hazardous and Liquid Industrial Waste from Waste Generating Facilities will only be received at the Oxford County MHSW Depot once all components of this protocol have been complied with.
2. Submission of a signed Oxford County Hazardous and Liquid Industrial Waste Disposal Agreement (Appendix A) by the waste generating facility is required.
3. Submission of a completed and signed Application to Ship Hazardous and Liquid Industrial Waste to the Oxford County MHSW Depot (Appendix B) by the waste generating facility is required.
4. Proof of Transportation of Dangerous Goods (TDG) Certification if required and such proof to be submitted to the County with the completed and signed Application to Ship Hazardous and Liquid Industrial Waste and signed Oxford County Hazardous and Liquid Industrial Waste Disposal Agreement.
5. Upon review of the Application to Ship Hazardous and Liquid Industrial Waste to the Oxford County MHSW Depot, the Director of Public Works or designated official will confirm the conditions set forth in the site's Certificated of Approval have been complied with.
6. Once approved, a drop-off date will be scheduled between the waste generation facility and the Director of Public Works or designated official.
7. The County will send the appropriate shipping documents and TDG certification labels to the waste generation facility.
8. Prior to delivery, the waste containers must be properly sealed following TDG guidelines. Each container of hazardous waste shipped to the County shall have a certificate containing the following statements affixed to the container as per the requirements of Oxford County's Provisional Certificate of Approval Waste Disposal Site:
  - (a) "Pursuant to Section 80(1) of Ontario Regulation 347, sections 75, 77 and 79 do not apply to the land disposal of this container as long as the container does not appear to be broken or leaking and the seal does not appear to be broken or tampered with"; and
  - (b) "All waste in this container is hazardous industrial waste, hazardous waste chemical or characteristic waste"; and

- (c) "No waste in this container has been mixed, blended, bulked or in any other way intermingled with any other waste or material"; and
- (d) "This waste has been generated solely at [*insert name of Waste Generation Facility*]'s facility which generates no greater than 5kg of hazardous industrial waste, hazardous waste chemical and characteristic waste in any month and is being accumulated for transportation purposes only";
- (e) "This container and seal comply with the requirements of the Generator Registration Manual<sup>1</sup>"; and
- (f) "The total weight of this container does not exceed 30kg".

9. Receipt of Hazardous Waste from Waste Generation Facilities

- (a) The Oxford County MHSW Depot may only receive up to 60 kg of hazardous waste per year per generator from a single *waste generation facility* no more than 4 times per year.
- (b) The hazardous waste shall be received in container(s) no greater than 25 litres in size.
- (c) The container(s) is sealed in such a way that the container(s) can not be opened without breaking or noticeably tampering with the seal and the seal must be intact when received.
- (d) The container(s) is in good condition, is not broken or leaking and is suitable for the type of waste it contains;

10. Receipt of Liquid Industrial Waste from Waste Generation Facilities

- (a) The receipt of liquid industrial waste must be generated by generator's activities which can not include waste management activities.
- (b) The County may only receive up to a maximum of 300 litres of liquid industrial waste per year per generator from a single generator four (4) times per year.
- (c) Liquid industrial waste shall be shipped in containers no greater than 25 L in size. Where a load consists of a combination of hazardous waste and liquid industrial waste, the sum total of the wastes may not exceed 90 kg per load.
- (d) Containers shall be closed, secured and maintained so that under normal conditions of transport, including handling, there will be no accidental release of waste.
- (e) The Director of Public Works or designated official will sign-off the shipping documents after verification of shipment.

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<sup>1</sup> Registration Guidance Manual for Generators of Liquid Industrial and Hazardous Waste, Ontario Ministry of the Environment



## Oxford County Hazardous and Liquid Industrial Waste Disposal Agreement

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*Business Name (Waste Generation Facility)*

is entering into a Hazardous and Liquid Industrial Waste Disposal Agreement with

Oxford County  
(County)

in accordance with the following:

- 1 The *County* may only accept **HAZARDOUS WASTE** from a *Waste Generation Facility* under the following restrictions:
  - (a) the *County* shall only receive hazardous waste from a *Waste Generation Facility* that has entered into an agreement with the *County* and who has provided the *County* with a signed copy of the Oxford County Hazardous and Liquid Industrial Waste Disposal Agreement;
  - (b) the *County* may only receive up to 60 kg of hazardous waste per year per generator;
  - (c) the *County* may only receive hazardous waste from a single *waste generation facility* no more than 4 times per year;
  - (d) the hazardous waste shall be received in container(s) no greater than 25 litres in size;
  - (e) the container(s) is sealed in such a way that the container(s) can not be opened without breaking or noticeably tampering with the seal and the seal must be intact when received;
  - (f) the container(s) is in good condition, is not broken or leaking and is suitable for the type of waste it contains;
  - (g) the container(s) is identified with a label which contains the company name, address, telephone number and name of the company representative and the contents of the container; and

- 2 The *Waste Generation Facility* shall ensure that each container(s) of hazardous waste shipped to the *County* shall have a certificate containing the following statements affixed to the container:
  - (a) "Pursuant to Section 80(1) of Ontario Regulation 347, sections 75, 77 and 79 do not apply to the land disposal of this container as long as the container does not appear to be broken or leaking and the seal does not appear to be broken or tampered with"; and
  - (b) "All waste in this container is hazardous industrial waste, hazardous waste chemical or characteristic waste"; and
  - (c) "No waste in this container has been mixed, blended, bulked or in any other way intermingled with any other waste or material"; and
  - (d) "This waste has been generated solely at [*insert name of Waste Generation Facility*]'s facility which generates no greater than 5 kg of hazardous industrial waste, hazardous waste chemical and characteristic waste in any month and is being accumulated for transportation purposes only ";
  - (e) "This container and seal comply with the requirements of the Generator Registration Manual<sup>2</sup>"; and
  - (f) "The total weight of this container does not exceed 30 kg".
  
- 3 The *County* may only accept **LIQUID INDUSTRIAL WASTE** from *Waste Generation Facilities* under the following restrictions:
  - (a) the *County* shall only receive liquid industrial waste from a generator that has entered into an agreement with the *County* and who has provided the *County* with a signed copy of the Oxford County Hazardous Waste Agreement;
  - (b) the liquid industrial waste must be generated by generator's activities which can not include waste management activities;
  - (c) the *County* may only receive up to a maximum of 300 litres of liquid industrial waste per year per generator;
  - (d) the *County* may only ship liquid industrial waste from a single generator four (4) times per year.
  - (e) liquid industrial waste shall be shipped in containers no greater than 25 L in size. Where a load consists of a combination of hazardous waste and liquid industrial waste, the sum total of the wastes may not exceed 90 kg per load;
    - (a) containers shall be closed, secured and maintained so that under normal conditions of transport, including handling, there will be no accidental release of waste;
    - (b) the container is identified with a label which contains the name, address and telephone number of the generator and the contents of the container.
  
- 4 The *Waste Generation Facility* will not ship Ontario Regulation 347, Schedule 3 waste (severely toxic waste) in any amounts.
  
- 5 The *Waste Generation Facility* must transport its waste to the *County* using its own vehicle(s).

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<sup>2</sup> Registration Guidance Manual for Generators of Liquid Industrial and Hazardous Waste, Ontario Ministry of the Environment

- 6 The *Waste Generation Facility* must have a copy of the agreement entered into with the *County* in the vehicle at the time of waste transport.
- 7 The *Waste Generation Facility* transport waste using municipal roads unless a permit has been obtained from the Ontario Ministry of Transportation in accordance with Section 2 of the Dangers Goods Transportation Act.
- 8 In the event of a hazardous and/or liquid industrial waste spills while transporting waste from the *Waste Generation Facility* to the *County* the *Waste Generation Facility* shall contact the *County's* emergency response service provider.
- 9 The *Waste Generation Facility* shall have the contact information for the emergency response services program, and the means with which to initiate contact (i.e.: cellular phone), available in the vehicle used to transport hazardous and/or liquid industrial waste at all times that waste is being transported.
- 10 The *Waste Generation Facility* will be responsible for any and all costs associated with emergency response services and site remediation efforts incurred as a result of a hazardous and/or liquid industrial waste spill while transporting waste from the *Waste Generation Facility* to the *County*.
- 11 The *County's* Emergency Response Service provider will invoice the *Waste Generation Facility* directly.
- 12 The *Waste Generation Facility* must complete the *County's* Application to Ship Hazardous and/or Liquid Industrial Waste to the Oxford County MHSW Depot and this application must be received and approved by the Director of Public Works or designated official prior to the shipment of hazardous and/or liquid industrial waste to *County*.
- 13 The *Waste Generation Facility* must schedule delivery of hazardous and/or liquid industrial waste by contacting the Waste Management Division at 519-539-9800 ext. 3114.

\_\_\_\_\_  
 Signature and Title of Waste Generation Facility  
 Authorized Signing Officer

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Robert Walton, P.Eng./Designated Official  
 Director of Public Works  
 Oxford County

\_\_\_\_\_  
 Date



**Application to Ship Hazardous and/ Liquid Industrial Waste to the County of Oxford HHW Depot**

**Date of Application:** \_\_\_\_\_

**Business Information:**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Contact Person:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

| <b>Waste Information:</b> | Shipped | Received (County Use Only) |
|---------------------------|---------|----------------------------|
| Material Name:            | _____   | _____                      |
| Material Description:     | _____   | _____                      |
| Quantity To Be Shipped:   | _____   | _____                      |
| Unit of Measurement:      | _____   | _____                      |
| Physical State:           | _____   | _____                      |
| Type of Packaging:        | _____   | _____                      |
| Number of Containers:     | _____   | _____                      |

Oxford County Hazardous and Liquid Industrial Waste Agreement Attached:  Yes  No

**Disclaimer**

**I hereby certify that the information provided in this document is current and accurate.**

\_\_\_\_\_  
Authorized Signing Officer

\_\_\_\_\_  
Date

**Oxford County Internal Use Only:**

Copy of signed Oxford County Hazardous and Liquid Industrial Waste Agreement at time of disposal

|                          |     |                          |    |
|--------------------------|-----|--------------------------|----|
| <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
|--------------------------|-----|--------------------------|----|

Certificate of Shipment Issued

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Certificate of Shipment Affixed to Waste

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Container Size(s) No Greater than 25 Litres?

|                          |     |                          |    |
|--------------------------|-----|--------------------------|----|
| <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
|--------------------------|-----|--------------------------|----|

Total Number of Hazardous Shipments Year to Date by Generator?

|                         | Shipments | Volume |
|-------------------------|-----------|--------|
| Hazardous Waste         |           |        |
| Liquid Industrial Waste |           |        |

**Condition of Container:**

Sealed and Intact:

|                          |     |                          |    |
|--------------------------|-----|--------------------------|----|
| <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
|--------------------------|-----|--------------------------|----|

Container in good condition (no leaks, suitable for waste stream):

|                          |     |                          |    |
|--------------------------|-----|--------------------------|----|
| <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
|--------------------------|-----|--------------------------|----|

Container is identified with Client Information and Certificate for Sealed Containers: (as per Section 40 and/or 41 of Site CofA)

|                          |     |                          |    |
|--------------------------|-----|--------------------------|----|
| <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |
|--------------------------|-----|--------------------------|----|

Comments:

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Date of Shipment: \_\_\_\_\_

\_\_\_\_\_  
Oxford County Signature

\_\_\_\_\_  
Date