

REPORT TO COUNTY COUNCIL

Ministry of Long-Term Care, Comprehensive Minor Capital Funding Allocation

To: Warden and Members of County Council

From: Director of Woodingford Lodge

RECOMMENDATION

1. That County Council authorizes staff to proceed with investing the Ministry of Long-term Care comprehensive minor capital funding allocation in key priorities as outlined in Report WDFL 2024-07, including new capital projects not previously approved in the 2024 budget totalling \$321,150 to optimize the use of the funding totalling \$354,992.

REPORT HIGHLIGHTS

- This funding is intended to provide financial support for long-term care homes to help relieve financial pressures and address key priorities. This funding consolidates three previous funding streams of Infection Prevention and Control Minor Capital, Long-Term Care Minor Capital and Falls Prevention Equipment Fund into one.
- Funding amounts are described below with Woodstock receiving \$188,328, Ingersoll \$83,332 and Tillsonburg \$83,332.

IMPLEMENTATION POINTS

Upon Council approval, staff will proceed in collaboration with Public Works – Facilities to complete proposed capital projects. The implementation involves support from Public Works to source vendors and facilitate installation according to County policies.

Financial Impact

Staff are recommending the funding to be received from the Ministry of Long-Term Care, in the amount of \$354,992, be invested in projects as outlined in Table 1, including additional projects not included in the 2024 Capital budget, which require Council approval in order to proceed in accordance with the County's Purchasing Policy 6.07. Proposed projects had replacement timing within the near term.

Table 1 – Summary of Funding Source for Proposed New Projects

Project Description	2024 Approved Budget	Cost Estimate (including non refundable HST)	Project Type
Woodstock			
Fall prevention equipment	\$-	\$16,000	Operating
Floor scrubber	-	13,000	Capital
Dining Room Furniture	-	64,000	Capital
Office chairs 25	5,100	11,250	Capital
Lounge furniture	-	75,000	Capital
Resident room privacy curtains	-	5,000	Capital
Contingency	-	4,078	Operating
Woodstock Site Total	\$5,100	\$188,328	
Tillsonburg			
Fall prevention equipment	\$-	\$3,400	Operating
Flooring Replacement - hallways of all home areas	-	79,000	Capital
Contingency	-	932	Operating
Tillsonburg Site Total	\$-	\$83,332	
Ingersoll			
Fall prevention equipment	\$-	\$3,400	Operating
Flooring Replacement - hallways of all home areas	-	79,000	Capital
Contingency	-	932	Operating
Ingersoll Site Total	\$-	\$83,332	
Total	\$5,100	\$354,992	

Utilizing the funding from the ministry for these projects will result in \$5,100 remaining in the Woodingford Lodge Capital reserve for future needs. The 2024 Asset Management Plan (AMP) identified a \$10 million deficit in funding availability for Woodingford Lodge capital lifecycle needs over the 2024 to 2033 period. The funding investment strategy as outlined in this report funds key projects in the AMP which will have a minor positive impact on that funding deficit and offer partial relief of short-term pressures for capital project needs.

Communications

Staff will inform Woodingford Lodge residents of the work and disruptions that will occur when required.

2023-2026 STRATEGIC PLAN

Oxford County Council approved the [2023-2026 Strategic Plan](#) on September 13, 2023. The Plan outlines 39 goals across three strategic pillars that advance Council's vision of "Working together for a healthy, vibrant, and sustainable future." These pillars are: (1) *Promoting community vitality*, (2) *Enhancing environmental sustainability*, and (3) *Fostering progressive government*.

The recommendation in this report supports the following strategic goals.

Strategic Plan Pillars and Goals

PILLAR 1	PILLAR 2	PILLAR 3
		
Promoting community vitality	Enhancing environmental sustainability	Fostering progressive government
Goal 1.2 – Sustainable infrastructure and development		Goal 3.1 – Continuous improvement and results-driven solutions Goal 3.4 – Financial sustainability

See: [Oxford County 2023-2026 Strategic Plan](#)

DISCUSSION

Background

The Ministry of Long-Term Care announced on August 22, 2024, that it is providing investments in long-term care homes of up to \$101.3M in 2024-25 through the Comprehensive Minor Capital Fund. The purpose of this fund is to support improvements directly linked to improve Infection Prevention and Control (IPAC) practices, to maintain and extend the life of LTC Homes, to help reduce the number of falls and fall related injuries in LTC homes and promote increased mobility and enhanced safety and quality of life for LTC residents.

The program requires that the funding allocation be spent by March 31, 2025. Unspent funds as of that date will have to be returned to the Ministry.

Comments

In keeping with the Ministry’s intent for use of the funding, staff have identified projects for each of the Woodingford Lodge sites that would enhance and/or maintain our resident, employee and community members’ safety, as well as ensure the homes remain compliant with the Fixing Long Term Care Act and Regulations.

Table 2 table identifies the 2024-25 Comprehensive Minor Capital funding announcements.

Table 2 – Summary of Comprehensive Minor Capital funding amounts per location.

Funding Envelope		Rate	160	34	34
			Woodstock	Ingersoll	Tillsonburg
IPAC Comprehensive Minor Capital Funding	Base Allocation		\$ 50,000	\$ 50,000	\$ 50,000
	Per Bed Allocation	\$ 215	\$ 34,400	\$ 7,310	\$ 7,310
IPAC Comprehensive Minor Capital Funding Total			\$ 84,400	\$ 57,310	\$ 57,310
LTC Minor Capital Funding Program	Base Allocation		\$ 5,000	\$ 5,000	\$ 5,000
	Per Diem Allocation	\$ 1.42	\$ 82,928	\$ 17,622	\$ 17,622
LTC Minor Capital Funding Program Total			\$ 87,928	\$ 22,622	\$ 22,622
Falls Prevention Funding	Per bed	100	\$ 16,000	\$ 3,400	\$ 3,400
Total Estimated Comprehensive Minor Capital Funding 2024/25			\$ 188,328	\$ 83,332	\$ 83,332

The proposed capital projects to be added to the 2024 Capital Plan, as outlined in this report, had replacement timing within the near term.

CONCLUSIONS

Staff will continue to monitor and commit to maximize funding opportunities to optimize service delivery and complete lifecycle projects identified through asset management planning. This in turn allows for available funding in the Woodingford Lodge Capital Reserve to be directed to other identified lifecycle needs that may have been deferred otherwise.

SIGNATURES

Departmental approval:

Original signed by _____

Mark Dager
 Director of Woodingford Lodge

Approved for submission:

Original signed by _____

Benjamin R. Addley
 Chief Administrative Officer