

OXFORD COUNTY COUNCIL

MINUTES

September 25, 2024

Council Present	Warden Marcus Ryan Deputy Warden Mark Peterson Councillor Bernia Martin Alternate Councillor Connie Lauder Councillor David Mayberry Councillor Deb Gilvesy Councillor Deborah Tait Councillor Jim Palmer Councillor Phil Schaefer
Council Absent	Councillor Brian Petrie Councillor Jerry Acchione
Staff Present	B. Addley, Chief Administrative Officer M. Abercrombie, Acting Director of Public Works K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services L. Mansbridge, Clerk P. Michiels, Director of Community Planning A. Smith, Director of Human Resources

1. **CALL TO ORDER**

Oxford County Council meets in regular session this twenty fifth day of September 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. **APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 September 11, 2024

RESOLUTION NO. 2

Moved By: Mark Peterson

Seconded By: Deborah Tait

Resolved that the Council Minutes of September 11, 2024, be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Deborah Tait

Seconded By: Phil Schaefer

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:33 a.m.

5.1.1 Application for Official Plan Amendment OP 23-14-7 - Southside Construction Management Ltd.

The Chair calls Eric Gilbert, Manager of Development Planning, forward to present the Application for Official Plan Amendment OP 23-14-7 – Southside Construction Management Ltd.

E. Gilbert, through the use of a map, indicates that the Official Plan Amendment proposes a redesignation of the subject lands from 'Medium Density Residential' to 'High Density Residential' in the Town of Tillsonburg.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Casey Kulchycki of Zelinko Priamo Limited joins the meeting in the Council Chamber and expresses support for the application.

The Chair opens the meeting to comments and questions from members of Council. There are none.

5.1.2 Application for Official Plan Amendment OP 24-07-8 - County of Oxford

The Chair calls Eric Gilbert, Manager of Development Planning, forward to present the Application for Official Plan Amendment OP 24-07-8 – County of Oxford.

E. Gilbert, through the use of a map, indicates that the Official Plan Amendment proposes development of an apartment dwelling house with 8 storeys and 36 dwelling units in the City of Woodstock.

The Chair opens the meeting to comments and questions from members of Council. E. Gilbert responds to questions from Councillor Palmer.

The Chair opens the meeting to comments and questions from members of Council. There are none.

No members of the Public were in attendance for this application.

5.1.3 Resolution to Adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Deborah Tait

Seconded By: Phil Schaefer

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the Chair.

DISPOSITION: Motion Carried at 9:42 a.m.

5.2 Consideration of Report CP 2024-158 Application for Official Plan Amendment OP 23-14-7 - Southside Construction Management Ltd.

RESOLUTION NO. 5

Moved By: Deb Gilvesy

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report CP 2024-158, titled "Application for Official Plan Amendment OP 23-14-7 - Southside Construction Management Ltd.," be adopted.

DISPOSITION: Motion Carried

5.3 Consideration of Report CP 2024-299 Application for Official Plan Amendment OP 24-07-8 - County of Oxford

RESOLUTION NO. 6

Moved By: Deb Gilvesy
 Seconded By: Mark Peterson

Resolved that the recommendations contained in Report CP 2024-299, titled "Application for Official Plan Amendment OP 24-07-8 - County of Oxford", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

6.1 Big Brothers and Big Sisters of Oxford County

Liz Wismer Van-Meer, Manager of Communications and Kristen Ralph, Executive Director

Re: Big Brothers Big Sisters Month in Oxford County

Liz Wismer Van-Meer, Manager of Communications and Kristen Ralph, Executive Director join the meeting in the Council Chamber and proceeds through a presentation which formed part of the Agenda.

Warden Ryan opens the meeting to comments and questions from members of Council. K. Ralph responds to comments and questions from Councillor Mayberry.

6.2 Segal Construction

Daniel Segal

Re: Municipal Residential Development of Attainable Housing

Councillor Tait leaves the Council Chamber at 10:15 a.m.

Councillor Tait returns to the Council Chamber at 10:17 a.m.

Daniel Segal of Segal Construction joins the meeting via WebEx and proposes a municipal residential development of attainable housing funded through a combination of municipal bonds and provincial and federal funding. D. Segal indicates he prepared a resolution for Council's consideration, which formed part of the Agenda.

Warden Ryan opens the meeting to comments and questions from members of Council. L. Buchner and K. Black respond to a question from Councillor Mayberry. D. Segal responds to questions from Councillors Schaefer and Gilvesy.

6.3 Royal Canadian Legion Branch 190 - Norwich

Michael Dymarski - Project Manager/Grants Coordinator and Wayne Cartier, President

Re: Water and Wastewater Development Charges

Councillor Martin leaves the Council Chamber at 10:22 a.m.

Councillor Martin returns to the Council Chamber at 10:26 a.m.

M. Dymarski and W. Cartier join the meeting in the Council Chamber, expressing concern over the Development Charges payable following a building permit application to create an accessible wheelchair lift and washroom at the Royal Canadian Legion Building, located at 55 Stover Street South in Norwich. In conclusion, M. Dymarski is seeking a financial offset in the form of a grant or other means in the amount of \$5,658.24, representing the Development Charges paid by the Legion for the accessibility addition.

Warden Ryan opens the meeting to comments and questions from members of Council. The presenters and L. Buchner respond to questions from Councillors Mayberry, Schaefer and Warden Ryan.

6.4 Woodstock Art Gallery

Danielle Hoevenaars, Head of Collections

Re: Indigenous Artwork Presentation

D. Hoevenaars joins the meeting in the Council Chamber and provides information on Rita Letendre, an Abenaki Canadian artist, in honour of the National Day of Truth and Reconciliation on September 30. A framed serigraph by R. Letendre and an information panel is displayed on easels in the Council Chamber and D. Hoevenaars provides information on the artwork.

Warden Ryan opens the meeting to comments and questions from members of Council. There are none.

RESOLUTION NO. 7

Moved By: Jim Palmer

Seconded By: Connie Lauder

Resolved that the information provided in Delegations 6.1 - 6.4 inclusive on the Open meeting Agenda of September 25, 2024, be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

7.1 Long Point Region Conservation Authority

September 6, 2024

Re: Strategies Consultation

RESOLUTION NO. 8

Moved By: Bernia Martin
 Seconded By: Deb Gilvesy

Resolved that correspondence Item 7.1 on the Open meeting agenda of September 25, 2024, be received.

DISPOSITION: Motion Carried

7.2 South Central Ontario Region Economic Development Corporation (SCOR EDC)

September 17, 2024
 Re: Southwest Community Transit Services

RESOLUTION NO. 9

Moved By: Bernia Martin
 Seconded By: Deb Gilvesy

Resolved that correspondence from the South Central Ontario Region Economic Development Corporation (SCOR) dated September 17, 2024, be received, and;

Whereas the County of Brant, Middlesex County, Municipality of Strathroy Caradoc, Norfolk County, Town of Tillsonburg, Municipality of East Zorra-Tavistock, Grey County, Perth County, City of Stratford, Municipality of Lambton Shores, and Wellington County have successfully utilized government funding to create and sustain local community transit through Southwest Community Transit; and

Whereas 85,000 riders have utilized the Southwest Community Transit services in the first half of 2024 alone, demonstrating significant community reliance on these services; and

Whereas the economic impact of this transit system is estimated to be \$748,800,000 annually, largely due to its role in providing transportation to employment opportunities; and

Whereas the current funding for this critical small urban and rural inter-community transit service is set to expire in March 2025, putting the sustainability of the service at risk;

Therefore, be it resolved that County of Oxford Council urges the provincial government to continue funding Southwest Community Transit beyond March 2025 to ensure the ongoing viability of this essential service for small urban and rural Ontario.

Be it further resolved that this resolution be circulated to the County of Brant, Elgin County, Middlesex County, Norfolk County, Oxford County, Municipality of Strathroy Caradoc, Town of Tillsonburg, Municipality of East Zorra-Tavistock, Perth County, City of Stratford, Municipality of Lambton Shores, Wellington

County, Bruce County, Municipality of Bayham, Municipality of Thames Centre and other relevant stakeholders for their support and advocacy.

DISPOSITION: Motion Carried

Warden Ryan calls for recess at 10:39 a.m.

Council and staff return to the Council Chamber at 10:50 a.m.

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2024-158 Application for Official Plan Amendment OP 23-14-7 – Southside Construction Management Ltd.

RECOMMENDATIONS:

1. That Oxford County Council approve Application OP 23-14-7, submitted by Southside Construction Management Ltd. for lands described as Block 38, Plan 41M-392, in the Town of Tillsonburg, to redesignate the subject lands from 'Medium Density Residential' to 'High Density Residential';
2. And further, that Council approve the attached Amendment No. 318 to the County of Oxford Official Plan;
3. And further, that the necessary By-law to approve Amendment No. 318 be raised.

See Item 5.2

8.1.2 CP 2024-299 Application for Official Plan Amendment OP 24-07-8 – County of Oxford

RECOMMENDATIONS:

1. That Oxford County Council approve Application No. OP 24-07-8 submitted by County of Oxford, for lands described as Part Lot 1, w/s of Light Street, Plan 10, in the City of Woodstock, to redesignate the subject lands to create a special policy area within the Central Business District designation, to permit an eight storey, freestanding residential development, without a commercial component;
2. And further, that Council approve the attached Amendment No. 324 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 324 be raised.

See Item 5.3

8.2 PUBLIC WORKS

8.2.1 PW 2024-34 Request for Project Approval – Oxford Road 30 (11th Line) Slope Rehabilitation, City of Woodstock

RECOMMENDATIONS:

1. That County Council approve the addition of Oxford Road 30 (11th Line) Slope Rehabilitation project as part of the 2024 Capital Budget;
2. And further, that County Council authorize the use of \$125,000 in unspent funds from Capital Account 930080 (retaining walls) to fund the 2024 design efforts.

RESOLUTION NO. 10

Moved by: Connie Lauder

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report PW 2024-34 titled "Request for Project Approval - Oxford Road 30 (11th Line) Slope Rehabilitation, City of Woodstock," be adopted.

DISPOSITION: Motion Carried

8.2.2 PW 2024-36 Automated Speed Enforcement Program Update

RECOMMENDATION:

1. That County Council receive Report PW 2024-36 titled "Automated Speed Enforcement Program Update" as information.

RESOLUTION NO. 11

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the recommendation contained in Report PW 2024-34, titled "Automatic Speed Enforcement Program", be adopted.

DISPOSITION: Motion Carried

8.2.3 PW 2024-35 Water and Wastewater Services Easement – Part of McQueen Street, City of Woodstock

RECOMMENDATIONS:

1. That County Council pass a by-law to authorize the Chief Administrative Officer and Director of Public Works to execute an

easement agreement with the City of Woodstock, as required for the County to obtain legal access to operate and maintain existing water and wastewater infrastructure on McQueen Street, between Metcalf Street and Reeve Street, in the City of Woodstock;

2. And further, that the by-law also authorize the Chief Administrative Officer and Director of Public Works to execute related Acknowledgement and Direction documentation to allow the City of Woodstock's lawyer to complete the easement transfer/registration.

RESOLUTION NO. 12

Moved By: Deborah Tait

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report PW 2024-35, titled "Water and Wastewater Services Easement - Part of McQueen Street, City of Woodstock", be adopted.

DISPOSITION: Motion Carried

8.3 WOODINGFORD LODGE

8.3.1 WDFL 2024-07 Ministry of Long-Term Care, Comprehensive Minor Capital Funding Allocation

RECOMMENDATION:

1. That County Council authorizes staff to proceed with investing the Ministry of Long-term Care comprehensive minor capital funding allocation in key priorities as outlined in Report WDFL 2024-07, including new capital projects not previously approved in the 2024 budget totalling \$321,150 to optimize the use of the funding totalling \$354,992.

RESOLUTION NO. 13

Moved By: Phil Schaefer

Seconded By: Connie Lauder

Resolved that the recommendations contained in Report WDFL 2024-07, titled "Ministry of Long-Term Care, Comprehensive Minor Capital Funding Allocation", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2024-33 2025 Budget Engagement Survey

RECOMMENDATION:

1. That the 2025 Budget Public Survey Results be received for consideration during final budget deliberations.

RESOLUTION NO. 14

Moved By: Deborah Tait

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report CS 2024-33, titled "2025 Budget Engagement Survey" be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2024-34 Credit Rating Review - 2024

RECOMMENDATION:

1. That the County of Oxford Credit Rating Update prepared by Standard & Poor's, dated September 5, 2024, as attached to Report CS 2024-34, be received for information.

RESOLUTION NO. 15

Moved By: Jim Palmer

Seconded By: David Mayberry

Resolved that the recommendations contained in Report CS 2024-34, titled "Credit Rating Review - 2024", be adopted.

DISPOSITION: Motion Carried

8.5 PARAMEDIC SERVICES

8.5.1 PS 2024-05 2025 Land Ambulance Response Time Performance Plan

RECOMMENDATION:

1. That Oxford County Council approve the 2025 Land Ambulance Response Time Performance Plan as set out in this Report.

RESOLUTION NO. 16

Moved By: David Mayberry

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report PS 2024-05, titled "2025 Land Ambulance Response Time Performance Plan", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

10.1 Councillor Gilvesy

Whereas; the County of Oxford strives to achieve the utmost transparency to its citizens;

Whereas; the placement of the overhead video cameras in Council Chambers present both transparency and privacy concerns as they are placed directly behind several members of Council providing a back facing view to the public;

Whereas; members of the public have noted that there is a disconnect with voices and faces creating lack of transparency;

Therefore, be it resolved that Staff investigate cost effective options that may include relocating cameras or using other methods such as the "Owl" to provide transparency to the public for online viewing while protecting privacy of computer screens of affected Council members.

Be it further resolved that a report be brought forth to Council for consideration in the 2025 budget.

RESOLUTION NO. 17

Moved By: Deb Gilvesy

Seconded By: Bernia Martin

Whereas; the County of Oxford strives to achieve the utmost transparency to its citizens;

Whereas; the placement of the overhead video cameras in Council Chambers present both transparency and privacy concerns as they are placed directly behind several members of Council providing a back facing view to the public;

Whereas; members of the public have noted that there is a disconnect with voices and faces creating lack of transparency;

Therefore, be it resolved that Staff investigate cost effective options that may include relocating cameras or using other methods such as the "Owl" to provide

transparency to the public for online viewing while protecting privacy of computer screens of affected Council members.

Be it further resolved that a report be brought forth to Council for consideration in the 2025 budget.

DISPOSITION: Motion Carried

11. NOTICE OF MOTIONS

12. ENQUIRIES

13. CLOSED SESSION

To consider a verbal report from the Chief Administrative Officer regarding labour relations or employee negotiations.

RESOLUTION NO. 18

Moved By: Mark Peterson

Seconded By: Bernia Martin

Resolved that Council rise and go into a Closed Session to consider a Verbal Report from the Chief Administrative Officer regarding labour relations or employee negotiations.

DISPOSITION: Motion Carried at 11:19 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this twenty fifth day of September, 2024.

All members of Council present with the exception of Councillor Tait.

Staff Present: B. Addley, Chief Administrative Officer/Acting Clerk

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

1. REPORTS FROM DEPARTMENTS

1.1 Verbal Report from the Chief Administrative Officer

DELEGATIONS AND PRESENTATIONS

NIL

UNFINISHED BUSINESS

NIL

TIME OF COMPLETION OF CLOSED SESSION:

11:36 a.m.

RESOLUTION NO. 19

Moved By: David Mayberry

Seconded By: Bernia Martin

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 11:39 a.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 Verbal Report from the Chief Administrative Officer

RESOLUTION NO. 20

Moved By: David Mayberry

Seconded By: Bernia Martin

Resolved that the information provided in the verbal report from the Chief Administrative Officer be received.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6659-2024

Being a By-Law to adopt Amendment Number 318 to the County of Oxford Official Plan.

15.2 By-law No. 6660-2024

Being a By-Law to adopt Amendment Number 324 to the County of Oxford Official Plan.

15.3 By-law No. 6661-2024

Being a By-law to further amend By-law No. 6208-2020, being a By-law to remove certain lands from Part Lot Control.

15.4 By-law No. 6662-2024

Being a By-Law to amend By-law No. 6581-2023, being a By-law to remove certain lands from Part Lot Control.

15.5 By-law No. 6663-2024

Being a By-law to further amend By-law No. 6507-2023, being a By-law to remove certain lands from Part Lot Control.

15.6 By-law No. 6664-2024

Being a By-law to authorize the Chief Administrative Officer and the Director of Public Works to sign an Easement Agreement with the City of Woodstock to permit legal access to operate and maintain existing water and wastewater infrastructure on McQueen Street, between Metcalf Street and Reeve Street, in the City of Woodstock.

15.7 By-Law No. 6665-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 21

Moved By: Connie Lauder
Seconded By: David Mayberry

Resolved that the following By-laws be read a first and second time: 6659-2924 and 6665-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 22

Moved By: Connie Lauder
Seconded By: David Mayberry

Resolved that the following By-laws be given a third and final reading: 6659-2024 and 6665-2024 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 23

Moved By: Mark Peterson
Seconded By: Phil Schaefer

Resolved that the Council meeting of September 25, 2024, be adjourned until the next meeting scheduled for October 9, 2024, at 9:30 a.m.

DISPOSITION: Motion Carried at 11:40 a.m.

Minutes adopted on October 9, 2024, by Resolution No. ___.

MARCUS RYAN, WARDEN

LINDSEY A. MANSBRIDGE, CLERK