

## OXFORD COUNTY COUNCIL

### MINUTES

**October 9, 2024**

**Council Present**

Warden Marcus Ryan  
Deputy Warden Mark Peterson  
Councillor Bernia Martin  
Councillor Brian Petrie  
Councillor David Mayberry  
Councillor Deb Gilvesy  
Councillor Deborah Tait  
Councillor Jerry Acchione  
Councillor Jim Palmer  
Councillor Phil Schaefer

**Staff Present**

B. Addley, Chief Administrative Officer  
M. Abercrombie, Acting Director of Public Works  
L. Buchner, Director of Corporate Services  
M. Dager, Director of Woodingford Lodge  
R. Hall, Director of Paramedic Services  
L. Mansbridge, Clerk  
P. Michiels, Director of Community Planning  
A. Smith, Director of Human Resources  
R. Smith, Acting Director of Human Services

**1. CALL TO ORDER**

Oxford County Council meets in regular session this ninth day of October, 2024 in the Council Chamber, County Administration Building, Woodstock at 9:31 a.m. with Warden Ryan in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Mark Peterson  
Seconded By: Bernia Martin

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 September 25, 2024

RESOLUTION NO. 2

Moved By: Mark Peterson

Seconded By: Bernia Martin

Resolved that the Council Minutes of September 25, 2024 be adopted, as amended.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

5.1 Resolution to go into a Public Meeting Pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Deborah Tait

Seconded By: Mark Peterson

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden Chair the Public Meeting.

DISPOSITION: Motion Carried at 9:34 a.m.

5.1.1 Application for Official Plan Amendment OP 22-19-7 - Lindprop Corporation

The Chair calls Eric Gilbert, Manager of Development Planning, forward to present the Application for Official Plan Amendment OP 22-19-7 - Lindprop Corporation.

E. Gilbert, through the use of a map, indicates that the Official Plan Amendment proposes redesignation of a portion of the subject lands from Open Space to Medium Density Residential to allow for an enlarged medium density residential development block within a draft plan of subdivision, in the Town of Tillsonburg.

The Chair opens the meeting to comments and questions from members of Council. E. Gilbert responds to questions from Councillors Mayberry, Gilvesy, Petrie and Warden Ryan.

Alex Muirhead of CJDJL Consulting Engineers joins the meeting in the Council Chamber and expresses support for the application.

The Chair opens the meeting to comments and questions from members of Council. A. Muirhead responds to a question from Councillor Petrie.

The Chair opens the meeting to comments and questions from members of the public. There are none.

5.2 Resolution to Adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Deb Gilvesy

Seconded By: Deborah Tait

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the Chair.

DISPOSITION: Motion Carried at 10:01 a.m.

5.3 Consideration of Report CP 2024-300 Application for Official Plan Amendment OP 22-19-7 - Lindprop Corporation

RESOLUTION NO. 5

Moved By: Deb Gilvesy

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CP 2024-300, titled "Application for Official Plan Amendment OP 22-19-7 - Lindprop Corporation," be deferred to address road flooding potential and brought back to Council with an alternative plan.

DISPOSITION: Motion Carried

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

NIL

**8. REPORTS FROM DEPARTMENTS**

8.1 COMMUNITY PLANNING

8.1.1 CP 2024-300 Application for Official Plan Amendment OP 22-19-7 - Lindprop Corporation

RECOMMENDATIONS:

1. That Oxford County Council approve Application OP 22-19-7, submitted by Lindprop Corporation for lands described a Part of Lots 4 & 5, Concession 10 (Dereham) in the Town of Tillsonburg, to re-designate a portion of the subject lands from Open Space to Medium Density Residential to allow for an enlarged medium density residential development block within a draft plan of subdivision;
2. Any further, that Council approve the attached Amendment No. 322 to the County of Oxford Official Plan;
3. And further, that the necessary By-law to approve Amendment No. 322 be raised.

See Item 5.3

8.2 HUMAN SERVICES

8.2.1 HS 2024-11 Application for Homelessness and Addiction Recovery Treatment (HART) Hub Funding – Oxford Ontario Health Team

RECOMMENDATION:

1. That County Council support the Oxford Ontario Health Team (OHT) application for Homelessness and Addiction Recovery Treatment (HART) Hub funding as described in Report HS 2024-11 and authorize the Warden to submit a letter of support, as outlined in the Ministry of Health (MOH) Program Guidelines, endorsing the Oxford OHT application.

RESOLUTION NO. 6

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report HS 2024-11 titled "Application for Homelessness and Addiction Recovery Treatment (HART) Hub Funding - Oxford Ontario Health Team," be adopted.

DISPOSITION: Motion Carried

8.3 CAO

8.3.1 CAO 2024-06 Climate Change in Oxford County: Current State and Next Steps

RECOMMENDATION:

1. That Council receive Report CAO 2024-06 for information and circulate it to Area Municipalities, Zero Waste Oxford, Smart Energy Oxford and the Woodstock Environmental Advisory Committee.

RESOLUTION NO. 7

Moved By: David Mayberry  
Seconded By: Brian Petrie

Resolved that the recommendations contained in Report CAO 2024-06 titled "Climate Change in Oxford County: Current State and Next Steps," be adopted.

DISPOSITION: Motion Carried

8.4 PUBLIC WORKS

8.4.1 PW 2024-37 Single Source and Early Procurement of Woodingford Lodge Woodstock Air Handler Units

RECOMMENDATIONS:

1. That County Council approve the single source equipment purchase for the replacement of air handler unit number 2 for \$375,800, excluding HST, at Woodingford Lodge Woodstock from Engineered Air, pursuant to Section 7.3 of the County's Purchasing Policy 6.07;
2. And further, that Council authorize the 2025 single source equipment early procurement for the replacement of air handler unit number 4 totalling \$276,500, excluding HST, at Woodingford Lodge Woodstock from Engineered Air, pursuant to Section 7.3 of the County's Purchasing Policy 6.07;
3. And further, that Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents hereto.

RESOLUTION NO. 8

Moved By: Phil Schaefer  
Seconded By: Bernia Martin

Resolved that the recommendations contained in Report PW 2024-37, titled "Single Source and Early Procurement of Woodingford Lodge Woodstock Air Handler Units," be adopted.

DISPOSITION: Motion Carried

8.4.2 PW 2024-38 Contract Award – Bowerhill Booster Pumping Station, Woodstock

RECOMMENDATIONS:

1. That County Council award a multi-year construction contract to the low bidder, Finnbilt General Contracting Limited, in the amount of \$4,191,882 (excluding HST) for the Bowerhill Booster Pumping Station project in the City of Woodstock;
2. And further, that County Council approve a consulting engineering services contract with GEI Consultants required for the engineering review and construction administration of the Bowerhill Booster Pumping Station, for a consultant contract price of \$185,520 (excluding HST);
3. And further, that as part of the multi-year contract award, County Council approve the budgetary commitments of \$3,675,000 in 2025 and \$370,000 in 2026, included in the total contract prices cited in Recommendation 1 and Recommendation 2 of this report, in advance of the 2025 and 2026 budget process;
4. And further, that Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 9

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report PW 2024-38 titled "Contract Award - Bowerhill Booster Pumping Station, Woodstock," be adopted.

DISPOSITION: Motion Carried

8.4.3 PW 2024-39 Contract Award – Lansdowne Avenue Sanitary Pumping Station (SPS) and Sanitary Sewer Extension, City of Woodstock

RECOMMENDATIONS:

1. That County Council award a multi-year construction contract to the low bidder, Stone Town Construction Limited, in the amount of \$6,264,807 (excluding HST) for the Lansdowne Avenue Sanitary Pumping Station and Sanitary Sewer Extension project to be located in the City of Woodstock;
2. And further, that County Council approve consulting engineering services contract with AECOM Canada Ltd, in the amount of \$693,907 (excluding HST), required for the engineering review

and construction administration of the Lansdowne Avenue Sanitary Pumping Station;

3. And further, that as part of the multi-year contract award, County Council approve the budgetary commitments of \$2,730,000 in 2025 and \$725,000 in 2026, included in the total contract price cited in Recommendation 1 and Recommendation 2 of this report, in advance of the 2025 and 2026 budget process;
4. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 10

Moved By: Jerry Acchione

Seconded By: Jim Palmer

Resolved that the recommendations contained in Report PW 2024-39 titled " Contract Award - Lansdowne Avenue Sanitary Pumping Station (SPS) and Sanitary Sewer Extension, City of Woodstock," be adopted.

DISPOSITION: Motion Carried

8.4.4 PW 2024-40 Curries Road Wetland Conservation Agreement

RECOMMENDATION:

1. That By-law 6669-2024, being a by-law to authorize the Chief Administrative Officer and Director of Public Works to execute an agreement with Ducks Unlimited Canada to maintain the naturalized property known as the Curries Road Wetland, for a 20-year period, be presented to Council for enactment.

RESOLUTION NO. 11

Moved By: Jim Palmer

Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report PW 2024-40, titled " Curries Road Wetland Conservation Agreement," be adopted.

DISPOSITION: Motion Carried

8.5 CORPORATE SERVICES

8.5.1 CS 2024-35 OILC Financing Application – Tillsonburg

RECOMMENDATION:

1. That By-law No. 6667-2024, being a by-law to authorize the submission of an application to the Ontario Infrastructure Lands Corporation for temporary and long-term borrowing through the issue of debentures for the purposes of the Town of Tillsonburg, be presented to Council for enactment.

RESOLUTION NO. 12

Moved By: Deb Gilvesy

Seconded By: Brian Petrie

Resolved that the recommendation contained in Report CS 2024-35 titled "OILC Financing Application - Tillsonburg," be adopted.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items List

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

**11. NOTICE OF MOTIONS**

**12. ENQUIRIES**

12.1 Councillor Gilvesy

Re: Document Accessibility and Coloured Visuals

Councillor Gilvesy provides feedback to staff that coloured visuals displaying the same colour palette with different shades are challenging for those individuals with colour blindness. Councillor Gilvesy provides the suggestion that coloured visuals should contain a range of different colours so they can be distinguished.

**13. CLOSED SESSION**

NIL

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

**15. BY-LAWS**

15.1 By-law No. 6666-2024

Being a By-Law to adopt Amendment Number 322 to the County of Oxford Official Plan.

15.2 By-law No. 6667-2024

Being a by-law to approve the submission of an application to Ontario Infrastructure Lands Corporation ("OILC") for the long-term financing of certain



capital works of the Corporation of the Town of Tillsonburg (the "Lower Tier Municipality") through the issue of debentures by the County of Oxford (the "Upper Tier Municipality"); and to authorize the entering into of a rate offer letter agreement pursuant to which the Upper Tier Municipality will issue debentures on behalf of the Lower Tier Municipality to OILC.

15.3 By-law No. 6668-2024

Being a By-Law to remove certain lands from Part Lot Control.

15.4 By-law No. 6669-2024

Being a By-law to authorize the execution of an agreement between the County of Oxford and Ducks Unlimited Canada, which includes the properties legally described as PT LT 19-20 CON 4 EAST OXFORD; PT LT 21, 20 CON 5 EAST OXFORD; PT RDAL BTN CON 4 & 5 EAST OXFORD AS IN A5036, A6204, A3926, A5144, A22058, & A5092 EXCEPT PT 2 & 4 41R2597 & AS IN A3950 EXCEPT EASEMENTS THEREIN; DESCRIPTION MAY NOT BE ACCEPTABLE IN FUTURE AS IN A5036, A6204, & A22058; NORWICH.

15.5 By-law No. 6670-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 13

Moved By: David Mayberry

Seconded By: Phil Schaefer

Resolved that the following By-laws be read a first and second time: 6666-2024 and 6670-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 14

Moved By: David Mayberry

Seconded By: Phil Schaefer

Resolved that the following By-laws be given a third and final reading: 6666-2024 and 6670-2024 inclusive.

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

RESOLUTION NO. 15

Moved By: Mark Peterson  
Seconded By: Jerry Acchione

Resolved that the Council meeting of October 9, 2024 be adjourned until the next meeting scheduled for October 23, 2024 at 9:30 a.m.

DISPOSITION: Motion Carried at 10:44 a.m.

Minutes adopted on October 23, 2024 by Resolution No.\_\_\_\_.

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MARCUS RYAN,                      WARDEN

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LINDSEY A. MANSBRIDGE,      CLERK