

OXFORD COUNTY COUNCIL

MINUTES

October 23, 2024

Council Present	Warden Marcus Ryan Councillor Bernia Martin Councillor Brian Petrie Councillor David Mayberry Councillor Deb Gilvesy Councillor Deborah Tait Councillor Jerry Acchione Councillor Jim Palmer Councillor Phil Schaefer
Council Absent	Deputy Warden Mark Peterson
Staff Present	B. Addley, Chief Administrative Officer M. Abercrombie, Acting Director of Public Works L. Buchner, Director of Corporate Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services L. Mansbridge, Clerk P. Michiels, Director of Community Planning A. Smith, Director of Human Resources R. Smith, Acting Director of Human Services

1. CALL TO ORDER

Oxford County Council meets in regular session this twenty third day of October in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Jim Palmer
Seconded By: David Mayberry

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- 3.1 Councillor Martin discloses a Pecuniary Interest regarding Item 8.2.1 - CAO 2024-07 5-Year Tourism Plan 2025-2030 (Presentation) on the Open meeting agenda of October 23, 2024, as she is the owner of a tourism-based business in the Township of Blandford-Blenheim (Oxford County).

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

- 4.1 October 9, 2024

RESOLUTION NO. 2

Moved By: Deborah Tait

Seconded By: David Mayberry

Resolved that the Council Minutes of October 9, 2024, be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

- 5.1 Resolution to go into a Public Meeting Pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Phil Schaefer

Seconded By: Jim Palmer

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden Chair the Public Meeting.

DISPOSITION: Motion Carried at 9:32 a.m.

- 5.1.1 Application for Official Plan Amendment OP 20-14-3 and Draft Plan of Subdivision SB 20-05-3 - Stubbe's Property Development Inc.

The Chair calls Paul Michiels, Director of Community Planning forward to present the Application for Official Plan Amendment OP 20-14-3 and Draft Plan of Subdivision SB 20-05-3 - Stubbe's Property Development Inc.

P. Michiels through the use of a map, indicates that Official Plan Amendment and Draft Plan of Subdivision proposes redesignation of the subject lands from 'Low Density Residential' and 'Open Space' to 'Low Density Residential', 'Open Space' and 'Medium Density Residential – Special Policy Area', to facilitate the development of the subject lands for residential development, in the Township of Norwich.

The Chair opens the meeting to comments and questions from members of Council. P. Michiels answers a question from Councillor Petrie.

Albert Meyer, the Applicant and consultant Brandon Flewwelling of GSP Group join the meeting in the Council Chamber and express support for the applications.

The Chair opens the meeting to comments and questions from members of Council. A. Meyer and B. Flewwelling answer questions from Councillors Schaefer, Martin, and Mayberry.

The Chair opens the meeting to members of the public.

Oxford County resident Annette Lavigne joins the meeting in the Council Chamber and expresses concern over the density, traffic, neighbourhood safety, flooding, and natural heritage in the new proposed subdivision.

Oxford County resident Larry Griswold joins the meeting in the Council Chamber and expresses concern over the density, flooding and drainage in the new proposed subdivision.

The Chair opens the meeting to comments and questions from members of Council. There are none.

The Chair opens the meeting to comments and questions from members of the public. There are none.

5.2 Resolution to Adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Jim Palmer

Seconded By: Phil Schaefer

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the Chair.

DISPOSITION: Motion Carried at 10:02 a.m.

5.3 Consideration of Report CP 2024-321 Application for Official Plan Amendment OP 20-14-3 and Draft Plan of Subdivision SB 20-05-3 - Stubbe's Property Development Inc.

RESOLUTION NO. 5

Moved By: Jim Palmer

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report CP 2024-321, titled "Application for Official Plan Amendment OP 20-14-3 and Draft Plan of Subdivision SB 20-05-3 - Stubbe's Property Development Inc.", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

7. CONSIDERATION OF CORRESPONDENCE

7.1 Town of Ingersoll

Re: Attainable Housing

RESOLUTION NO. 6

Moved By: Brian Petrie

Seconded By: Jerry Acchione

Resolved that correspondence item 7.1 on the Open meeting agenda of October 23, 2024, be received.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2024-321 Application for Official Plan Amendment OP 20-14-3 and Draft Plan of Subdivision SB 20-05-3 - Stubbe's Property Development Inc.

RECOMMENDATIONS:

1. That Oxford County Council approve Official Plan Application OP 20-14-3, submitted by Stubbe's Property Development Inc. for the lands described as Part of Lot 10, Concession 4 (North Norwich), Township of Norwich, to redesignate the subject lands from 'Low Density Residential' and 'Open Space' to 'Low Density Residential', 'Open Space' and 'Medium Density Residential – Special Policy Area', to facilitate the development of the subject lands for residential development;
2. And further, that Council approve the attached Amendment No. 326 to the County of Oxford Official Plan and raise the necessary by-law to approve Amendment No. 326;
3. And further, that Oxford County Council grant draft approval to the proposed plan of subdivision, Application SB 20-05-3 submitted by Stubbe's Property Development Inc. for the lands described as Part of Lot 10, Concession 4 (North Norwich), Township of Norwich, located on the west side of Spring Street, between Main Street West and Quaker Street in the Village of Norwich, subject

to the conditions attached to this report as Schedule 'A' being met prior to final approval.

The Report was dealt with following the Public Meeting.

8.2 CAO

8.2.1 CAO 2024-07 5-Year Tourism Plan 2025-2030 (Presentation)

RECOMMENDATION:

1. That County Council approve the "5-Year Tourism Plan 2025-2030", as attached to Report CAO 2024-07.

Councillor Martin leaves the Council Chamber at 10:13 a.m.

Aileen Murray from Mellor Murray Consulting Inc. joins the meeting in the Council Chamber and proceeds through a presentation which formed part of the Agenda.

Warden Ryan opens the meeting to comments and questions from members of Council.

A. Murray responds to comments and questions from Councillors Acchione, Petrie, and Palmer and Warden Ryan.

RESOLUTION NO. 7

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the recommendation contained in Report CAO 2024-07, titled "5-Year Tourism Plan 2025-2030", be adopted.

DISPOSITION: Motion Carried

Councillor Martin returns to the Council Chamber at 10:36 a.m.

8.3 HUMAN RESOURCES

8.3.1 HR 2024-03 Internal Diversity, Equity, and Inclusion (DEI) Action Plan 2024-2025 Update

RECOMMENDATION:

1. That Council receive Report HR 2024-03 entitled "Internal Diversity, Equity, and Inclusion Action Plan 2024-2025 Update" as information.

RESOLUTION NO. 8

Moved By: Bernia Martin

Seconded By: Brian Petrie

Resolved that the recommendation contained in Report HR 2024-03 titled "Internal Diversity, Equity, and Inclusion (DEI) Action Plan 2024-2025 Update", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2024-36 Business Plan and Budget Review – 3rd Quarter

RECOMMENDATION:

1. That Report CS 2024-36 entitled "Business Plan and Budget Review – 3rd Quarter" be received for information.

RESOLUTION NO. 9

Moved By: Deb Gilvesy

Seconded By: Deborah Tait

Resolved that the recommendation contained in Report CS 2024-36 titled "Business Plan and Budget Review - 3rd Quarter", be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2024-37 Reserves Year End Allocations and Policy Review

RECOMMENDATIONS:

1. That County Council hereby affirms policy provisions contained in Reserves Policy 6.20 as set out in Attachment 1 to Report CS 2024-37 entitled "Reserves Year End Allocations and Policy Review";
2. And further, that County Council hereby approves reserve year end allocations to the respective reserve and reserve fund accounts for future use as identified in Attachment 2 to Report CS 2024-37.

RESOLUTION NO. 10

Moved By: Deb Gilvesy

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CS 2024-37 titled "Reserves Year End Allocations and Policy Review", be adopted.

DISPOSITION: Motion Carried

8.4.3 CS 2024-38 2024 - 2025 Housing Insurance Program

RECOMMENDATION

1. That County Council approve the 2024 - 2025 Social Housing Insurance Program proposed by Housing Services Corporation (HSC) - Marsh at a premium of \$180,195.

RESOLUTION NO. 11

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report CS 2024-38 titled "2024-2025 Housing Insurance Program", be adopted.

DISPOSITION: Motion Carried

8.5 PUBLIC WORKS**8.5.1 PW 2024-41 477 Griffin Way Lease Agreement Expansion****RECOMMENDATIONS:**

1. That County Council approve a revised five-year lease agreement with Griffin Way Developments Inc. to include additional space for a training center for Paramedic Services, as outlined in Report PW 2024-41;
2. And further, that the Chief Administrative Officer and the Director of Public Works be authorized to execute all documents related thereto.

RESOLUTION NO. 12

Moved By: Deborah Tait

Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report PW 2024-41 titled "477 Griffin Way Lease Agreement Expansion", be adopted.

Councillor Gilvesy leaves the Council Chamber at 11:12 a.m.

9. UNFINISHED BUSINESS**9.1 Pending Items List**

No discussion takes place regarding the Pending Items List.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

RESOLUTION NO. 13

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

That Council rise and go into a Closed Session to consider Report PW (CS) 2024-42 and a verbal report from the Chief Administrative Officer regarding a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board and labour relations or employee negotiations.

DISPOSITION: Motion Carried at 11:13 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this twenty third day of October, 2024.

11:15 a.m. with Warden Ryan in the Chair.

All members of Council in attendance, with the exception of Deputy Warden Peterson.

Staff Present:

- B. Addley, Chief Administrative Officer
- M. Abercrombie, Acting Director of Public Works
- M. Amy, Supervisor of Facilities
- L. Buchner, Director of Corporate Services
- M. Dager, Director of Woodingford Lodge
- R. Hall, Director of Paramedic Services
- L. Mansbridge, Clerk
- P. Michiels, Director of Community Planning
- A. Smith, Director of Human Resources
- R. Smith, Acting Director of Human Services

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS

1. PW (CS) 2024-42

Councillor Tait leaves the Closed Session meeting at 11:28 a.m.

2. Verbal Report from the Chief Administrative Officer

All staff with the exception of Ben Addley, Chief Administrative Officer / Acting Clerk leave the Closed Session meeting at 11:34 a.m.

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

11:47 a.m.

RESOLUTION NO. 14

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 11:47 a.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 PW (CS) 2024-42

RESOLUTION NO. 15

Moved By: Brian Petrie

Seconded By: Bernia Martin

Resolved that the recommendations contained in Report PW (CS) 2024-42, be adopted.

DISPOSITION: Motion Carried

14.2 Verbal Report from the Chief Administrative Officer

RESOLUTION NO. 16

Moved By: Bernia Martin

Seconded By: Brian Petrie

Resolved that the information provided in the verbal report from the Chief Administrative Officer be received.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-Law No. 6671-2024

Being a By-law to adopt Amendment Number 326 to the County of Oxford Official Plan.

15.2 By-Law No. 6672-2024

Being a By-law to repeal By-law No. 6666-2024, a By-law to adopt Amendment Number 322 to the County of Oxford Official Plan.

15.3 By-Law No. 6673-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 17

Moved By: David Mayberry
Seconded By: Bernia Martin

Resolved that the following By-laws be read a first and second time: 6671-2024 to 6673-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 18

Moved By: David Mayberry
Seconded By: Bernia Martin

Resolved that the following By-laws be given a third and final reading: 6671-2024 to 6673-2024 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENTRESOLUTION NO. 19

Moved By: David Mayberry
Seconded By: Deb Gilvesy

Resolved that the Council meeting of October 23, 2024 be adjourned until the October 23, 2024 Special Meeting of Council at 1:30 p.m.

DISPOSITION: Motion Carried at 11:49 a.m.

Minutes adopted on November 13, 2024 by Resolution No. _____.

MARCUS RYAN, WARDEN

LINDSEY A. MANSBRIDGE, CLERK