

## Supplementary Information

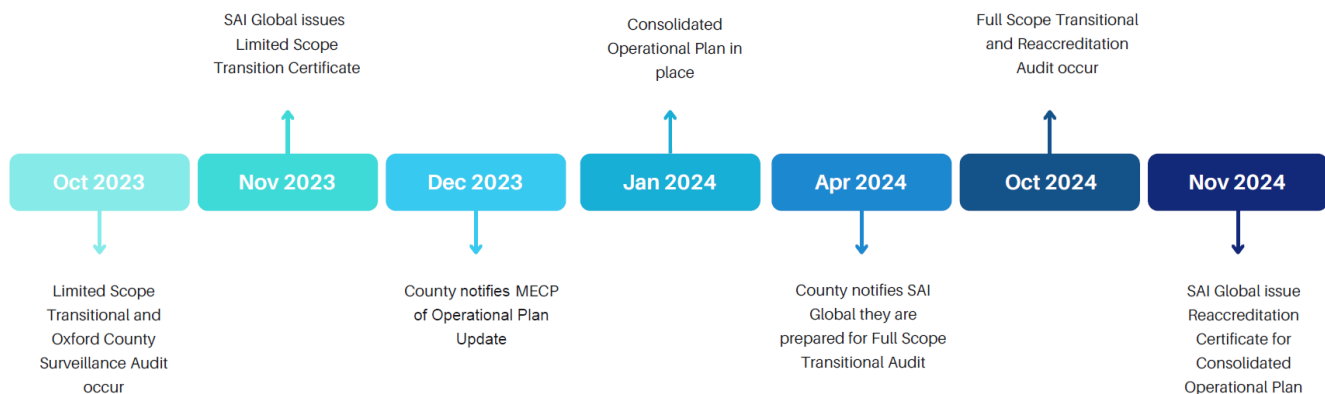
### Drinking Water Quality Management System Accreditation Update

#### Overview

- Oxford County Public Works has successfully achieved their re-accreditation certificate (attached).
- An accredited Operational Plan is 1 of the 5 components the County maintains for each of the 17 Municipal Drinking Water Licenses.
- The certificate is awarded following a detailed third-party audit of the County’s policies, procedures, and management systems against the Drinking Water Quality Management Standard.
- The update also marks the final step in the County’s consolidation to a single Operational Plan for water services for all 17 municipal drinking water systems.

#### Key points

- Staff began the administrative work in 2023 to consolidate the Operational Plans for the City of Woodstock and Town of Tillsonburg in accordance with new Service Agreements.
- A limited scope transitional audit was performed by a third party to review the proposed changes to policies, procedures, and management systems prior to them taking affect. This audit was a success and there were no non-conformances noted.
- Staff proceeded to transition to the single Operational Plan in January 2024.
- To finalize the change, a Full Scope Transitional Reaccreditation Audit of the Quality Management System was required in October of 2024.



- Based on the results of this audit, it was determined that the management system is effectively implemented and maintained and meets the requirements of the standard and completes the final step for Oxford County Public Works to Operate all County drinking water systems under one Operational Plan.

**Respectfully Submitted by:**

Don Ford, Manager Water and Wastewater Services

**Approved for Submission by:**

Ben Addley, Chief Administrative Officer