

## OXFORD COUNTY COUNCIL

### MINUTES

**November 25, 2024**

Council Present	Warden Marcus Ryan Deputy Warden Mark Peterson Councillor Bernia Martin Councillor Brian Petrie Councillor David Mayberry Councillor Deb Gilvesy Councillor Deborah Tait Councillor Jerry Acchione Councillor Jim Palmer Councillor Phil Schaefer
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer M. Abercrombie, Acting Director of Public Works L. Buchner, Director of Corporate Services R. Hall, Director of Paramedic Services C. King, Manager of Finance J. Lavallee, Manager of Capital Planning L. Mansbridge, Clerk P. Michiels, Director of Community Planning A. Smith, Director of Human Resources R. Smith, Acting Director of Human Services

#### 1. **CALL TO ORDER**

Oxford County Council meets in special session this twenty fifth day of November, 2024 in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

#### 2. **APPROVAL OF AGENDA**

##### RESOLUTION NO. 1

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

RESOLUTION NO. 2

Moved By: Deborah Tait  
Seconded By: Deb Gilvesy

Resolved that Section 11.3.1 of the Procedure By-law, which reads "Presentations by County staff at meetings shall endeavor to be a maximum of fifteen (15) minutes", be waived for the purpose of Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

RESOLUTION NO. 3

Moved By: Deb Gilvesy  
Seconded By: Bernia Martin

Resolved that the motion to adjourn the Special Meeting of November 25, 2024 be extended to 2:30 p.m.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

NIL

**5. PUBLIC MEETINGS**

NIL

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

6.1 Staff Presentations

Re: 2025 Business Plans and Budgets

Lynn Buchner, Director of Corporate Services, using a presentation which formed part of Council's agenda provides a high-level overview relating to the Budget process as well as highlights of the proposed 2025 Budgets and Business Plans.

Warden Ryan opens the meeting to questions from Council. L. Buchner responds to questions from members of Council.

## **CAO**

Ben Addley, Chief Administrative Officer, speaks to the Draft 2025 CAO Business Plan and Budget.

Warden Ryan opens the meeting to questions from Council. B. Addley responds to questions from members of Council.

## **Paramedic Services**

Ryan Hall, Director of Paramedic Services, speaks to the Draft 2025 Paramedic Services Business Plan and Budget.

Warden Ryan opens the meeting to questions from Council. R. Hall responds to questions from members of Council.

## **Community Planning**

Paul Michiels, Director of Community Planning, speaks to the Draft 2025 Community Planning Business Plan and Budget.

Warden Ryan opens the meeting to questions from Council. There are none.

### RESOLUTION NO. 4

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that the information provided in the 2025 Business Plans and Budgets presentation be received and referred to 2025 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

## **7. CONSIDERATION OF CORRESPONDENCE**

### **7.1 Long Point Region Conservation Authority (LPRCA)**

November 15, 2024

Re: 2025 Long Point Region Conservation Authority Draft Budget

### **7.2 Upper Thames River Conservation Authority (UTRCA)**

November 18, 2024

Re: 2025 Upper Thames River Conservation Authority Draft Budget

### RESOLUTION NO. 5

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that the Long Point Conservation Authority and Upper Thames River Conservation Authority 2025 Draft Budgets be received and referred to 2025 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

**8. REPORTS FROM DEPARTMENTS**

NIL

**9. UNFINISHED BUSINESS**

The following Reports are provided for ongoing information purposes during Budget consideration:

9.1 CS 2024-39 2025 Water and Wastewater Rates

Report [CS 2024-39](#), titled 2025 Water and Wastewater rates was received for discussion purposes by Council on November 13, 2024.

9.2 CS 2024-40 2025 Business Plans and Budget

Report [CS 2024-40](#), titled 2025 Business Plans and Budget was received for discussion purposes by Council on November 13, 2024.

9.3 CS 2024-41 2025 Oxford County Library Business Plan and Budget

Report [CS 2024-41](#), titled 2025 Oxford County Library Business Plan and Budget was received for discussion purposes by Council on November 13, 2024.

9.4 CS 2024-42 Court Security Grant Special Tax Levy

Report [CS 2024-42](#), titled 2025 Court Security Grant Special Tax Levy was received for discussion purposes by Council on November 13, 2024.

9.5 CS (CS) 2024-45

Report CS (CS) 2024-45 [Closed Session Document] was received for discussion purposes by Council on November 13, 2024.

**10. MOTIONS**

NIL

**11. NOTICE OF MOTIONS**

Note: Section 9.1.2 of Procedure By-law No. 6268-2020 as amended states:

Notwithstanding Section 9.1.1, during Council's review and consideration of annual business plans and budgets, all amending motions shall be tabled in writing and duly signed as Notices of Motion to be debated at the Budget meeting specifically identified for budget debate. The Clerk will ensure that all such motions are printed in full on the Agenda for the meeting when debate is scheduled to occur.

11.1 Notice of Motion 1

Warden Ryan

Whereas Council passed a resolution at their November 13, 2024 Council meeting directing staff to take all necessary steps to amend the development charge policy and by-law at the earliest date to remove the non-statutory exemption related to industrial buildings, and will allow for the funding provision for the non-statutory exemption to be removed from the draft 2025 budget;

Therefore be it resolved, that the 2025 Business Plan and Budget be amended to remove the funding provision for non-statutory exemptions related to industrial development.

**12. ENQUIRIES**

NIL

**13. CLOSED SESSION**

NIL

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

NIL

**15. BY-LAWS**

15.1 By-law No. 6681-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 6

Resolved that By-law No. 6681-2024 be given a first and second reading.

Moved by: David Mayberry

Seconded by: Brian Petrie

DISPOSITION: Motion Carried

RESOLUTION NO. 7

Resolved that By-law No. 6681-2024 be given a third and final reading.

Moved by: David Mayberry

Seconded by: Brian Petrie

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

RESOLUTION NO. 8

Moved By: Mark Peterson

Seconded By: Jim Palmer

Resolved that the Special Council meeting of November 25, 2024 be adjourned until the next Regular Council meeting of November 27, 2024 at 9:30 a.m.

DISPOSITION: Motion Carried at 10:28 a.m.

Minutes adopted on December 11, 2024 by Resolution No. \_\_\_\_.

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MARCUS RYAN, WARDEN

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LINDSEY A. MANSBRIDGE, CLERK