



Elgin St. Thomas Site
Administrative Office
1230 Talbot Street
St. Thomas, ON
N5P 1G9

Woodstock Site
410 Buller Street
Woodstock, ON
N4S 4N2

December 4, 2024

Mr. Ben Addley, Chief Administrative Officer
Ms. Lynn Buchner, Director of Corporate Services
County of Oxford
21 Reeve Street
Woodstock, ON N4S 7Y3

Dear Ben and Lynn,

On behalf of the Board of Health, we are pleased to advise you that the Oxford Elgin St. Thomas Board of Health otherwise known as Southwestern Public Health, unanimously approved, via recorded vote, the 2025 General Programs and Related Services budgets at its November 28, 2024 Board meeting with the following resolution:

That the Board of Health approve the 2025 Budgets for General Cost-Shared program, for 100% Provincially funded ongoing initiatives, and for 100% Provincially funded one-time initiatives as presented, and to take its existing reserve in the amount of \$255,500 to offset the proposed municipal levy of the 2025 draft budget and that any 2024 surplus be carried forward to be applied to SWPH's reserve in 2025.

The total cost shared budget for SWPH public health has been set at \$21,360,535 which represents a total budget increase of 3.9% over 2024. The total 2025 levy for the above noted budget for the County of Oxford is \$4,586,059 which represents the County's portion of the reserve fund applied to the levy based on the Board's resolution.

There are no cost shared one-time business cases in the 2025 budget as all requested one-time business cases will be submitted as 100% Ministry of Health funded for this year. Enclosed are further details of these budgets and corresponding costs.

Please forward payment to Southwestern Public Health in monthly installments.

A copy of the Board-approved financial audited statements for the period ending December 31, 2024 will be forwarded to the County of Oxford once that work is completed, likely April 2025.

If you have any questions, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink that reads 'Bernia Martin'.

Ms. Bernia Martin
Chair, Board of Health
Southwestern Public Health

A handwritten signature in black ink that reads 'Cynthia St. John'.

Cynthia St. John
Chief Executive Officer
Southwestern Public Health

c. Monica Nusink, Director of Finance, SWPH
encl. 2025 General Programs and Related Services Budgets