

OXFORD COUNTY COUNCIL

MINUTES

November 27, 2024

Council Present	Warden Marcus Ryan Deputy Warden Mark Peterson Councillor Bernia Martin Councillor Brian Petrie Councillor David Mayberry Councillor Deb Gilvesy Councillor Deborah Tait Councillor Jerry Acchione Councillor Jim Palmer Councillor Phil Schaefer
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer L. Buchner, Director of Corporate Services M. Dager, Director of Woodingford Lodge R. Hall, Director of Paramedic Services L. Mansbridge, Clerk P. Michiels, Director of Community Planning A. Smith, Director of Human Resources R. Smith, Acting Director of Human Services

1. **CALL TO ORDER**

Oxford County Council meets in regular session this twenty seventh day of November 2024, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. **APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Mark Peterson
Seconded By: Deborah Tait

Resolved that the agenda be approved as amended to include a Delegation from Tim Dukes, Executive Director at Operation Sharing.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 November 13, 2024

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Deb Gilvesy

Resolved that the Council Minutes of November 13, 2024, be adopted.

DISPOSITION: Motion Carried

4.2 November 20, 2024 Special Budget Meeting

RESOLUTION NO. 3

Moved By: David Mayberry

Seconded By: Bernia Martin

Resolved that the Council Minutes of the Special Budget Meeting held November 20, 2024, be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into Public Meeting Pursuant to the Planning Act

RESOLUTION NO. 4

Moved By: Brian Petrie

Seconded By: Phil Schaefer

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:32 a.m.

5.1.1 Application for Official Plan Amendment OP 24-09-8 – Cengic

The Chair asks Paul Michiels, Director of Community Planning to present the Application for Official Plan Amendment OP 24-09-8 – Cengic.

P. Michiels, through the use of a map, indicates that the Official Plan amendment proposes to redesignate the subject lands from Low Density

Residential to Medium Density Residential to permit the renovation of, and addition to, an existing duplex to create a five unit multiple-attached residential building, in the City of Woodstock.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Denis Brolese joins the meeting in the Council Chamber and expresses support for the Application.

The Chair opens the meeting to comments and questions from members of Council. There are none.

The Chair opens the meeting to comments and questions from members of the public. There are none.

5.2 Resolution to Adjourn the Public Meeting

RESOLUTION NO. 5

Moved By: Deborah Tait
Seconded By: Brian Petrie

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:34 a.m.

5.3 Consideration of Report CP 2024-360 Application for Official Plan Amendment OP 24-09-8 - Cengic

RESOLUTION NO. 6

Moved By: Deborah Tait
Seconded By: Jim Palmer

Resolved that the recommendation(s) contained in Report CP 2024-360 titled "Application for Official Plan Amendment OP 24-09-8 - Cengic", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

6.1 Operation Sharing

Tim Dukes, Executive Director
Re: Building Faster Fund, City of Woodstock

T. Dukes joins the meeting in the Council Chamber and proceeds to speak in support of the City of Woodstock's proposal to dedicate a portion of the City's

Building Faster Fund (BFF) allocation from the Province for the purpose of a permanent homelessness shelter. He talks about the services coordinated by Operation Sharing in relation to homelessness within the City of Woodstock, referring to shortage of showers, and the mental health concerns across the three existing facilities supporting this program. Further, he highlights the inefficiencies of the current system and suggests that support services would be more effective under one roof.

RESOLUTION NO. 7

Moved By: Bernia Martin
Seconded By: David Mayberry

Resolved that the information provided in the Delegation from Tim Dukes, Executive Director at Operation Sharing of November 27, 2024, be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

7.1 Town of Tillsonburg

November 21, 2024
Re: Tillsonburg Request for Equitable Representation

RESOLUTION NO. 8

Moved By: Deb Gilvesy
Seconded By: Deborah Tait

Resolved that the correspondence from the Town of Tillsonburg Re: Tillsonburg Request for Equitable Representation, be received.

DISPOSITION: Motion Carried

7.2 Briefing Note PW 2024-01

November 21, 2024
Re: Drinking Water Quality Management System Accreditation

RESOLUTION NO. 9

Moved By: Phil Schaefer
Seconded By: Jerry Acchione

Resolved that correspondence Item 7.2 on the Open meeting Agenda of November 27, 2024, be received.

DISPOSITION: Motion Carried

7.3 City of Woodstock

November 22, 2024

Re: Building Faster Fund

RESOLUTION NO. 10

Moved By: Jerry Acchione

Seconded By: Phil Schaefer

Therefore be it resolved that Council receive the letter from the City of Woodstock and that County staff return with a report on how the BFF funding can be utilized for the development of a Homelessness Service Centre within the City of Woodstock.

DISPOSITION: See Action of Council following Resolution No. 12

RESOLUTION NO. 11

Moved By: Brian Petrie

Seconded By: Deb Gilvesy

Amendment: That the motion be amended to replace “within the City of Woodstock” with “with a focus on transitioning people out of homelessness within the County of Oxford.”

DISPOSITION: Motion Carried

RESOLUTION NO. 12

Moved By: Jerry Acchione

Seconded By: Phil Schaefer

Therefore be it resolved that Council receive the letter from the City of Woodstock and that County staff return with a report on how the BFF funding can be utilized for the development of a Homelessness Service Centre with a focus on transitioning people out of homelessness within the County of Oxford.

DISPOSITION: Motion Carried

Warden Ryan calls for recess at 10:34 a.m.

Council and staff return to the Council Chamber at 10:45 a.m.

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2024-360 Application for Official Plan Amendment OP 24-09-8 – Cengic

RECOMMENDATIONS:

1. That Oxford County Council approve Application No. OP 24-09-8 submitted by Amer Cengic, for lands described as Part Lot 30 e/s Victoria Street, Plan 212, Part 1, 41R3014 in the City of Woodstock, to redesignate the subject lands from Low Density Residential to Medium Density Residential;
2. And further, that Council approve the attached Amendment No. 327 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 327 be raised.

*Dealt with under Item 5.3

8.2 CAO

8.2.1 CAO 2024-08 Green Municipal Fund Application

RECOMMENDATIONS:

1. That County Council authorize staff to apply for funding from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative for the creation of Oxford County's Climate Action Plan;
2. And further, that County Council authorize the Chief Administrative Officer and/or Director of Corporate Services to sign all documents related thereto.

RESOLUTION NO. 13

Moved By: David Mayberry

Seconded By: Brian Petrie

Resolved that the recommendations contained in Report CAO 2024-08 titled "Green Municipal Fund Application", be adopted.

DISPOSITION: Motion Carried

8.3 CORPORATE SERVICES

8.3.1 CS 2024-45 OILC Debenture Issues – Blandford-Blenheim, Tillsonburg, Woodstock and County

RECOMMENDATIONS:

1. That By-law 6682-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 10 years, in the amount of \$1,500,000.00, for the purposes of the Township of Blandford-Blenheim, be presented to Council for enactment;
2. And further, that By-law 6683-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 5 years, in the amount of \$72,382.00, for the purposes of the Town of Tillsonburg, be presented to Council for enactment;
3. And further, that By-law 6684-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 5 years, in the amount of \$266,778.00, for the purposes of the Town of Tillsonburg, be presented to Council for enactment;
4. And further, that By-law 6685-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 10 years, in the amount of \$164,851.00, for the purposes of the Town of Tillsonburg, be presented to Council for enactment;
5. And further, that By-law 6686-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 10 years, in the amount of \$789,587.00, for the purposes of the Town of Tillsonburg, be presented to Council for enactment;
6. And further, that By-law 6687-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 10 years, in the amount of \$1,076,000.00, for the purposes of the City of Woodstock, be presented to Council for enactment;
7. And further, that By-law 6688-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 10 years, in the amount of \$800,000.00, for the purposes of the City of Woodstock, be presented to Council for enactment;
8. And further, that By-law 6689-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 20 years, in the amount of \$1,815,000.00, for the purposes of the City of Woodstock, be presented to Council for enactment;
9. And further, that By-law 6690-2024, being a by-law to authorize the borrowing by issuing debentures, for a term of 20 years, in the amount of \$2,930,000.00, for the purposes of the County of Oxford, be presented to Council for enactment.

RESOLUTION NO. 14

Moved By: Mark Peterson

Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report CS 2024-45 titled "OILC Debenture Issues - Blandford-Blenheim, Tillsonburg, Woodstock and County", be adopted.

DISPOSITION: Motion Carried

8.4 HUMAN RESOURCES

8.4.1 HR 2024-05 Safe and Responsible Driver Policy

RECOMMENDATION:

1. That Policy 7.33 be approved as presented in Attachment 1 to Report HR 2024-05 entitled "Safe and Responsible Driver Policy", effective January 1, 2025.

RESOLUTION NO. 15

Moved By: Jim Palmer

Seconded By: Mark Peterson

Resolved that the recommendation contained in Report HR 2024-05 titled "Safe and Responsible Driver Policy", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items List

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

NIL

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

NIL

15. BY-LAWS

15.1 By-law No. 6682-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the principal amount of \$1,500,000.00 towards the cost of a certain capital work of the Corporation of the Township Blandford-Blenheim set out in Schedule "A" to this By-law.

15.2 By-law No. 6683-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the aggregate principal amount of \$72,382.00 towards the cost of certain capital works of the Corporation of the Town of Tillsonburg set out in Schedule "A" to this By-law.

15.3 By-law No. 6684-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the aggregate principal amount of \$266,778.00 towards the cost of certain capital works of the Corporation of the Town of Tillsonburg set out in Schedule "A" to this By-law.

15.4 By-law No. 6685-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the principal amount of \$164,851.00 towards the cost of a certain capital work of the Corporation of the Town of Tillsonburg set out in Schedule "A" to this By-law.

15.5 By-law No. 6686-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the aggregate principal amount of \$789,587.00 towards the cost of certain capital works of the Corporation of the Town of Tillsonburg set out in Schedule "A" to this By-law.

15.6 By-law No. 6687-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the aggregate principal amount of \$1,076,000.00 towards the cost of certain capital works of the Corporation of the City of Woodstock set out in Schedule "A" to this By-law.

15.7 By-law No. 6688-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the aggregate principal amount of \$800,000.00 towards the cost of certain capital works of the Corporation of the City of Woodstock set out in Schedule "A" to this By-law.

15.8 By-law No. 6689-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the principal amount of \$1,815,000.00 towards the cost of a certain capital work of the Corporation of the City of Woodstock set out in Schedule "A" to this By-law.

15.9 By-law No. 6690-2024

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the principal amount of \$2,930,000.00 towards the cost of a certain capital work of the County of Oxford set out in Schedule "A" to this By-law.

15.10 By-law No. 6691-2024

Being a By-law to provide for the dedication and naming of highways in the County of Oxford.

15.11 By-law No. 6692-2024

Being a By-Law to adopt Amendment Number 327 to the County of Oxford Official Plan.

15.12 By-law No. 6693-2024

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 16

Moved By: Phil Schaefer

Seconded By: Bernia Martin

Resolved that the following By-laws be read a first and second time: 6682-2024 to 6693-2024 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 17

Moved By: Phil Schaefer

Seconded By: Deb Gilvesy

Resolved that the following By-laws be read a third and final time: 6682-2024 to 6693-2024 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 18

Moved By: Mark Peterson
Seconded By: David Mayberry

Resolved that the Council meeting of November 27, 2024 be adjourned until the next meeting scheduled for December 11, 2024 at 9:30 a.m.

DISPOSITION: Motion Carried at 10:52 a.m.

Minutes adopted on December 11, 2024 by Resolution No. ____.

MARCUS RYAN, WARDEN

LINDSEY A. MANSBRIDGE, CLERK