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December 9, 2024

Oxford County Council  
Oxford County Administration Building  
21 Reeve Street  
PO Box 1614  
Woodstock, ON N4S 7Y3

Dear Warden Ryan and Members of Council,

On behalf of Southwestern Public Health, I am writing to formally request a delegation at the January 22, 2025, meeting of Oxford County Council. This follows recent suggestions by the Board of Health about fostering stronger connections and collaboration between our organization and our municipal partners.

Our proposed presentation would serve as the first in a series of delegations throughout the year to showcase the impactful work public health is doing in Oxford County. Our intention will be to:

- Provide key data insights on the health status of our communities.
- Showcase public health services delivered to municipalities, such as health promotion in schools, disease prevention, and emergency preparedness.
- Highlight key initiatives in areas such as chronic disease prevention, supporting children and families, and promoting safe environments.
- Consider opportunities for enhanced collaboration on initiatives that address shared challenges and priorities.

This initial delegation would also provide an opportunity to engage in dialogue with County Council, ensuring alignment between our public health efforts and the needs of Oxford County residents. We hope this initiative will support our mutual goal of ensuring the health and well-being of our communities.

Thank you for considering our request. We look forward to strengthening our partnership through ongoing communication and collaboration. Please let us know if this date is suitable or if alternative arrangements are needed.

Sincerely,

A handwritten signature in black ink that reads 'Cynthia St. John'.

Cynthia St. John  
Chief Executive Officer  
Southwestern Public Health