

OXFORD COUNTY COUNCIL

MINUTES

February 26, 2025

Council Present	Warden Marcus Ryan Deputy Warden Brian Petrie Councillor Jerry Acchione Councillor Deb Gilvesy Councillor Bernia Martin Councillor David Mayberry Councillor Jim Palmer Councillor Mark Peterson Councillor Phil Schaefer Councillor Deborah Tait
Council Absent	N/A
Staff Present	B. Addley, Chief Administrative Officer M. Abercrombie, Director of Public Works L. Buchner, Director of Corporate Services M. Dager, Director of Long-Term Care R. Hall, Director of Paramedic Services L. Mansbridge, Clerk P. Michiels, Director of Community Planning A. Smith, Director of Human Resources R. Smith, Acting Director of Human Services

1. **CALL TO ORDER**

Oxford County Council meets in regular session this twenty sixth day of February, 2025 in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Ryan in the chair.

2. **APPROVAL OF AGENDA**

RESOLUTION NO.1

Moved By: Brian Petrie
Seconded By: Mark Peterson

That the Agenda be approved with the following amendments: that Council include the correspondence from Mayor Brian Petrie of the Town of Ingersoll regarding Development Charges and that Items 15.3 and 15.4 be separated from the other Items under section 15 of the Agenda.

DISPOSITION: Motion Carried

RESOLUTION NO. 2

Moved By: Brian Petrie

Seconded By: Deborah Tait

Resolved that the motion to adjourn the Council meeting of February 26, 2025 be extended to 2:30 p.m.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

3.1 Councillor Bernia Martin discloses a Pecuniary Interest regarding Items - 5.1.3, 5.5, 8.1.3, and 15.4 - Application for Official Plan Amendment CP 2025-51 OP 24-12-8 – 747 Pavey Street Inc. and BenGi Investment Corporation Inc., on the Open Meeting Agenda of February 26, 2025, as she has a current business relationship with the Applicant.

Councillor Martin leaves the Council Chamber at 9:32 a.m.

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 February 12, 2025

RESOLUTION NO. 3

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the Council Minutes of February 12, 2025, be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 4

Moved By: David Mayberry

Seconded By: Jim Palmer

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:33 a.m.

5.1.1 Application for Official Plan Amendment OP 24-04-8 – John and Lesia Crocker

The Chair calls Paul Michiels, Director of Community Planning forward to present the Application for Official Plan Amendment OP 24-04-8 – John and Lesia Crocker.

P. Michiels, through the use of a map, indicates the Application for Official Plan Amendment proposes to redesignate the subject property from Low Density Residential to High Density Residential to facilitate the development of a 32 dwelling unit stacked townhouse development, in the City of Woodstock.

The Chair opens the meeting to comments and questions from members of Council. There are none.

The Chair opens the meeting to comments and questions from members of the public. There are none.

Councillor Martin returns to the Council Chamber at 9:38 a.m.

5.1.2 Application for Official Plan Amendment OP 24-19-1 - Evelyne Baker, John Mensink, Shelley and Eric Hoffer

The Chair calls Paul Michiels, Director of Community Planning forward to present the Application for Official Plan Amendment OP 24-19-1 - Evelyne Baker, John Mensink, Shelley and Eric Hoffer.

P. Michiels, through the use of a map, indicates the Application Official Plan Amendment proposes to allow the severance of the only dwelling from an agricultural lot through a farm consolidation in the Township of Blandford Blenheim.

The Chair opens the meeting to comments and questions from members of Council. P. Michiels responds to comments and questions from Councillor Gilvesy and Warden Ryan.

The Chair opens the meeting to comments and questions from members of the public. There are none.

5.1.3 Application for Official Plan Amendment OP 24-12-8 – 747 Pavey Street Inc. and BenGi Investment Corporation Inc.

Councillor Martin leaves the Council Chamber at 9:41 a.m.

The Chair calls Paul Michiels, Director of Community Planning forward to present the Application for Official Plan Amendment OP 24-12-8 – 747 Pavey Street Inc. and BenGi Investment Corporation Inc.

P. Michiels, through the use of a map, indicates the Official Plan Amendment is proposing to redesignate the subject property from Low Density Residential to Medium Density Residential to facilitate the

development of a 52-unit apartment development, in the City of Woodstock.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Caroline Baker of Baker Planning Group joins the meeting via Web-ex and expresses support for the Application.

The Chair opens the meeting to comments and questions from members of the Public. There are none.

Councillor Martin returns to the Council Chamber at 9:44 a.m.

5.1.4 Application for Official Plan Amendment OP 22-22-5 and Plan of Subdivision SB 22-10-5 Kingwood Riverside Commercial Ltd.

The Chair calls Paul Michiels, Director of Community Planning forward to present the Application for Official Plan Amendment OP 22-22-5 and Plan of Subdivision SB 22-10-5 Kingwood Riverside Commercial Ltd.

P. Michiels, through the use of a map, indicates the Official Plan Amendment and Plan of Subdivision are proposing the re-designation of the subject lands from 'Industrial', 'Low Density Residential', 'Medium Density Residential' and 'Open Space' to 'Low Density Residential', 'Medium Density Residential', 'Village Core' and 'Open Space' to facilitate the development of the lands for mixed-use residential purposes and to include site-specific policies to recognize a density above what is currently permitted within the Medium Density Designation.

P. Michiels indicates the Draft Plan of Subdivision Application proposes a mixed-use residential development consisting of approximately 45 ha (111 ac) and includes an Institutional block for a new elementary school, 2 commercial blocks, 18 lots for single detached dwellings, 11 medium density residential blocks for townhouse dwellings, 2 blocks for stormwater management purposes, 2 blocks for six-storey apartment buildings, a park block, and an open space block containing a multi-use trail in the Village of Thamesford, Township of Zorra.

The Chair opens the meeting to comments and questions from members of Council. There are none.

The Chair opens the meeting to comments and questions from members of the public. There are none.

5.2 Resolution to Adjourn the Public Meeting

RESOLUTION NO. 5

Moved By: Deborah Tait
Seconded By: Deb Gilvesy

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:49 a.m.

- 5.3 Consideration of Report CP 2025-45 Application for Official Plan Amendment OP 24-04-8 - John and Lesia Crocker

RESOLUTION NO. 6

Moved By: Deborah Tait
Seconded By: Deb Gilvesy

Resolved that the recommendations contained in Report CP 2025-45 titled "Application for Official Plan Amendment OP 24-04-8 - John and Lesia Crocker", be adopted.

DISPOSITION: Motion Carried

- 5.4 Consideration of Report CP 2025-46 Application for Official Plan Amendment OP 24-19-1 - Evelyne Baker, John Mensink, Shelley and Eric Hoffer

RESOLUTION NO. 7

Moved By: Mark Peterson
Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CP 2025-46 titled "Application for Official Plan Amendment OP 24-19-1 - Evelyne Baker, John Mensink, Shelley and Eric Hoffer", be adopted.

DISPOSITION: Motion Carried

Councillor Martin leaves the Council Chamber at 9:51 a.m.

- 5.5 Consideration of Report CP 2025-51 Application for Official Plan Amendment OP 24-12-8 - 747 Pavey Street Inc. and BenGi Investment Corporation Inc.

RESOLUTION NO. 8

Moved By: Jerry Acchione
Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report CP 2025-51 titled "Application for Official Plan Amendment OP 24-12-8 747 Pavey Street Inc. and BenGi Investment Corporation Inc.", be adopted.

DISPOSITION: Motion Carried

Councillor Martin returns to the Council Chamber at 9:52 a.m.

- 5.6 Consideration of Report CP 2025-54 Application for Official Plan Amendment OP 22-22-5 and Plan of Subdivision SB 22-10-5 Kingwood Riverside Commercial Ltd.

RESOLUTION NO. 9

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that the recommendations contained in Report CP 2025-54 titled "Application for Official Plan Amendment OP 22-22-5 and Plan of Subdivision SB 22-10-5 Kingwood Riverside Commercial Ltd.", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

- 6.1 Woodstock Hospital and Oxford Ontario Health Team

Alyssa Ward, Jill Blair and Shelley-Lynne Muldoon

Re: HART Hub Client Journey and Model of Care

Alyssa Ward, Jill Blair and Shelley-Lynne Muldoon from Woodstock Hospital and Oxford Ontario Health Team join the meeting in the Council Chamber and proceed through a presentation which formed part of the Agenda. A. Ward, J. Blair and S. Muldoon indicate that the Oxford HART Hub Model of Care and future Wellness Centre in the City of Woodstock, prioritizes person-centered, evidence-based approaches for transitions between housing, health and social services. The presenters answer questions from Councillors Acchione, Peterson, Warden Ryan and Councillors Martin and Gilvesy.

RESOLUTION NO. 10

Moved By: Jerry Acchione

Seconded By: Deb Gilvesy

Resolved that the information provided in Delegation 6.1 on the Open meeting Agenda of February 26, 2025, be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Mayor Brian Petrie, Town of Ingersoll

February 20, 2025

Re: Request for Delay and Consultation on the Development Charge By-law

RESOLUTION NO. 11

Moved By: Brian Petrie

Seconded By: David Mayberry

Resolved that the correspondence from Mayor Brian Petrie be received as information.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2025-45 Application for Official Plan Amendment OP 24-04-8 – John and Lesia Crocker

RECOMMENDATIONS:

1. That Oxford County Council approve Application No. OP 24-04-8 submitted by Key Change Property Management, for lands described as Plan 48, Part Lots 2 and 3 in the City of Woodstock, to redesignate the subject lands from Low Density Residential to High Density Residential;
2. And further, that Council approve the attached Amendment No. 331 to the County of Oxford Official Plan and raise the necessary by-law to approve Amendment No. 331.

The report was dealt with following the Public Meeting.

8.1.2 CP 2025-46 Application for Official Plan Amendment – OP 24-19-1 Evelyne Baker, John Mensink, Shelley and Eric Hoffer

RECOMMENDATION:

1. That Oxford County Council approve the attached Amendment No. 334 to the County of Oxford Official Plan and raise the necessary by-law to approve Amendment No. 334.

The report was dealt with following the Public Meeting.

8.1.3 CP 2025-51 Application for Official Plan Amendment OP 24-12-8 – 747 Pavey Street Inc. and BenGi Investment Corporation Inc.

RECOMMENDATIONS:

1. That Oxford County Council approve Application No. OP 24-12-8 submitted by 747 Pavey Street Inc. and BenGi Investment Corporation Inc., for lands described as Part of Park Lots 2 and 3, Plan 187 in the City of Woodstock, to redesignate the subject

lands from Low Density Residential to Medium Density Residential;

2. And further, That Oxford County Council approve the attached Amendment No. 332 to the County of Oxford Official Plan and raise the necessary by-law to approve Amendment No. 332.

The report was dealt with following the Public Meeting.

- 8.1.4 CP 2025-54 Application for Official Plan Amendment OP 22-22-5 and Plan of Subdivision SB 22-10-5 Kingwood Riverside Commercial Ltd.

RECOMMENDATIONS:

1. That Oxford County Council approve Application OP 22-22-5, submitted by Kingwood Riverside Commercial Ltd. for lands described as Part of Park Lots 6-8, Conc. 1 (North Dorchester) Pt. Lot 18 and Part of St. Patrick Street and Pt. Lots 22 & 23, Registered Plan No. 45, in the Village of Thamesford, to redesignate the subject lands from 'Industrial', 'Low Density Residential', 'Medium Density Residential' and 'Open Space' to 'Low Density Residential', 'Medium Density Residential', 'Village Core' and 'Open Space' to facilitate the development of the lands for a mix of residential, commercial and institutional uses;
2. And further, that Council approve the attached Amendment No. 335 to the County of Oxford Official Plan and raise the necessary by-law to approve Amendment No. 335;
3. And further, that Oxford County Council grant draft approval to proposed mixed-use residential plan of subdivision, Application SB 22-10-5, submitted by Kingwood Riverside Commercial Ltd., for lands described as Part of Park Lots 6-8, Conc. 1 (North Dorchester) Pt. Lot 18 and Part of St. Patrick Street and Pt. Lots 22 & 23, Registered Plan No. 45 in the Village of Thamesford, with a lapsing date of 3 years from the date of draft plan approval, and subject to the conditions attached to this report as Schedule "A" being met prior to final approval.

The report was dealt with following the Public Meeting.

8.2 HUMAN SERVICES

- 8.2.1 HS 2025-02 2024 Progress Report - 10-Year Housing and Homelessness Plan (Housing for All)

RECOMMENDATION:

1. That County Council receive Report HS 2025-03, entitled '2024 Progress Report – 10-Year Housing and Homelessness Plan (Housing for All)' as information.

RESOLUTION NO. 12

Moved By: Jerry Acchione

Seconded By: Deb Gilvesy

Resolved that the recommendation contained in Report HS 2025-02 titled "2024 Progress Report - 10-Year Housing and Homelessness Plan (Housing for All)", be adopted.

DISPOSITION: Motion Carried

8.3 PUBLIC WORKS

8.3.1 PW 2025-09 2025 Garbage Bag Tag Fees

RECOMMENDATION:

1. That Schedule "A" to By-law 4889-2007, being a by-law to impose fees and charges for services provided by the County of Oxford that are not covered through direct taxation, be amended to increase the Bag Tag fee from \$2.00 to \$3.00, effective May 1, 2025, as outlined in Report PW 2025-09.

RESOLUTION NO. 13

Moved By: Deb Gilvesy

Seconded By: Deborah Tait

Be it resolved that a Report be brought back to Council which would provide other options such as a hybrid solution which would explore one free bag to rate payers per collection cycle, with additional bags required to have a \$2.00 to \$3.00 tag per bag.

And that; the Report identify the cost of production of Bag Tags as well as the cost to administer the tags, which would include delivery to Oxford outlets.

DISPOSITION: A recorded vote is requested by Councillor Tait with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Councillors Martin, Acchione, Gilvesy, Schaefer and Tait.	Deputy Warden Petrie, Councillors Peterson, Mayberry, and Palmer and Warden Ryan.
Total 5	Total 5

DISPOSITION: Motion Not Carried

RESOLUTION NO. 14

Moved By: Brian Petrie
Seconded By: David Mayberry

Resolved that the recommendation contained in Report PW 2025-09 titled "2025 Garbage Bag Tag Fees", be adopted.

DISPOSITION: A recorded vote is requested by Councillor Gilvesy with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Councillor Peterson, Warden Ryan, Councillors Mayberry and Palmer and Deputy Warden Petrie.	Councillors Acchione, Tait, Schaefer, Gilvesy and Martin.
Total 5	Total 5

DISPOSITION: Motion Not Carried

Warden Ryan calls for recess at 11:26 a.m.
Members of Council and staff return to the Council Chamber at 11:36 a.m. All members of Council are present.

8.3.2 PW 2025-10 2024 Drinking Water System Performance

RECOMMENDATION:

1. That County Council receive Report PW 2025-10 entitled "2024 Drinking Water System Performance", including the 2024 Annual Drinking Water System Summary Reports.

RESOLUTION NO. 15

Moved By: Bernia Martin
Seconded By: Jim Palmer

Resolved that the recommendations contained in Report PW 2025-10 titled "2024 Drinking Water System Performance", be adopted.

DISPOSITION: Motion Carried

8.3.3 PW 2025-11 Managed Forest Plan Update: 2024 Review and Operational Activity Forecast

RECOMMENDATION:

1. That County Council receive Report PW 2025-11 entitled "Managed Forest Plan Update: 2024 Review and Operational Activity Forecast" for information.

RESOLUTION NO. 16

Moved By: Jim Palmer

Seconded By: David Mayberry

Resolved that the recommendation contained in Report PW 2025-11 titled "Managed Forest Plan Update: 2024 Review and Operational Activity Forecast", be adopted.

DISPOSITION: Motion Carried

Warden Ryan calls for recess at 11:47 a.m.

Members of Council and staff return to the Council Chamber at 12:20 p.m. All members of Council are present.

8.4 CORPORATE SERVICES

8.4.1 CS 2025-05 Addendum to 2024 Development Charge Background Study

RECOMMENDATIONS:

1. That County Council adopt the assumptions contained in the Addendum to the 2024 Development Charges Background Study, dated January 22, 2025, subject to availability of capital grants, subsidies and contribution estimates therein;
2. And further, that Council approve the capital project listing as set out in the Addendum to the 2024 Development Charges Background Study, dated January 22, 2025, subject to review during annual capital budget processes;
3. And further, that the Addendum to the 2024 Development Charges Background Study for each of the service area Development Charge calculations dated January 22, 2025, be received and approved;
4. And further, that pursuant to Section 12(3) of the Development Charges Act, 1997, as amended, the Council of the County of Oxford has determined that a further public meeting is not necessary for the proposed Development Charge by-law;
5. And further, that the Development Charge By-law Amendment No. 6709-2025, be presented to Council for enactment.

RESOLUTION NO. 17

Moved By: Brian Petrie
Seconded By: Deborah Tait

Whereas Section 10(4) of the Development Charges Act, 1997 states in part that:

The Council shall ensure that a Development Charge Background Study is made available to the public at least 60 days prior to the passing of the Development Charge By-law;

And further that, Section 19(1) of that Act states in part that;

19(1) Sections 10 to 18 apply, with necessary modifications, to an Amendment to a Development Charge By-law;

And Whereas the Addendum to 2024 Development Charge Background Study - For Public Circulation and Comment is dated January 22, 2025, which is 34 days from February 26, 2025;

Therefore, Council defer consideration of Item 8.4.1 to obtain a legal opinion on if the notice requirements contained in Section 10(4) and (19.1) of the Development Charges Act, 1997, S.O. 1997, c. 27 have been met in regards to the Addendum to 2024 Development Charge Background Study dated January 22, 2025.

DISPOSITION: Motion Not Carried

RESOLUTION NO. 18

Moved By: Jerry Acchione
Seconded By: Deb Gilvesy

Motion to defer CS 2025-05 to ask for feedback from Economic Development teams in Oxford County and ask for a Report from the Consultant to see what impacts tariffs will have on Oxford County and further what financial impacts can be expected.

DISPOSITION: Motion Withdrawn

RESOLUTION NO. 19

Moved By: David Mayberry
Seconded By: Jim Palmer

Resolved that the recommendations contained in Report CS 2025-05 titled "Addendum to 2024 Development Charge Background Study", be adopted.

DISPOSITION: A recorded vote is requested by Deputy Warden Petrie with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Councillors Mayberry, Palmer, Peterson, Warden Ryan, Councillors Schaefer, Martin and Gilvesy.	Councillors Acchione and Tait and Deputy Warden Petrie.
Total 7	Total 3

DISPOSITION: Motion Carried

8.4.2 CS 2025-06 Payroll, Scheduling and Human Resources Software

RECOMMENDATION:

1. That County Council authorize the transfer of up to \$560,000 from the Corporate General Reserve to fund the implementation costs for Payroll, Scheduling and Human Resources software.

RESOLUTION NO. 20

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that the recommendation contained in Report CS 2025-06 titled "Payroll, Scheduling and Human Resources Software", be adopted.

DISPOSITION: Motion Carried

8.4.3 CS 2025-07 Council Remuneration and Expenses - 2024

RECOMMENDATION:

1. That Report CS 2025-07 entitled "Council Remuneration and Expenses - 2024", for the year ended December 31, 2024, be received as information.

RESOLUTION NO. 21

Moved By: David Mayberry

Seconded By: Deborah Tait

Resolved that the recommendation contained in Report CS 2025-07 titled "Council Remuneration and Expenses - 2024", be adopted.

DISPOSITION: Motion Carried

8.4.4 CS 2025-08 Investment Activity Report and Policy Review - 2024

RECOMMENDATION:

1. That Report CS 2025-08 entitled "Investment Activity Report and Policy Review - 2024", for the year ended December 31, 2024, be received.

RESOLUTION NO. 22

Moved By: Deborah Tait
Seconded By: Jim Palmer

Resolved that the recommendation contained in Report CS 2025-08 titled "Investment Activity Report and Policy Review - 2024", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Item List

No discussion takes place regarding the Pending Items List.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

11.1 Deputy Warden Petrie

Whereas "A living wage is the hourly wage an individual needs to earn to afford basic expenses and participate in their community."; and,

Whereas for example the Ontario Living Wage Network has calculated the 2024 living wage for London Elgin Oxford, was \$19.50/hour; and,

Whereas Oxford County has seen the effects of affordability on residents including our own employees; and,

Whereas one of the main contributors to affordability is a person's ability to afford the increasing costs of goods and services; and,

Whereas all Oxford municipalities have committed to the Safe and Well Oxford Community Safety and Wellbeing Plan which "Prioritizes social development and risk prevention and mitigation strategies, with a focus on causes. By proactively implementing evidence-based situational measures, policies, or programs to reduce priority risks to community safety and well-being we can improve outcomes and reduce crime, victimization, and harm"; and,

Whereas Southwestern Public Health has identified a Living Wage as a tool to address social determinants of health, and as a result become a Living Wage Employer.

Therefore, be it resolved that staff return a report on the feasibility and budget and tax implications of Oxford County becoming a Living Wage Employer.

RESOLUTION NO. 23

Moved By: Brian Petrie

Seconded By: David Mayberry

Whereas "A living wage is the hourly wage an individual needs to earn to afford basic expenses and participate in their community."; and,

Whereas for example the Ontario Living Wage Network has calculated the 2024 living wage for London Elgin Oxford, was \$19.50/hour; and,

Whereas Oxford County has seen the effects of affordability on residents including our own employees; and,

Whereas one of the main contributors to affordability is a person's ability to afford the increasing costs of goods and services; and,

Whereas all Oxford municipalities have committed to the Safe and Well Oxford Community Safety and Wellbeing Plan which "Prioritizes social development and risk prevention and mitigation strategies, with a focus on causes. By proactively implementing evidence-based situational measures, policies, or programs to reduce priority risks to community safety and well-being we can improve outcomes and reduce crime, victimization, and harm"; and,

Whereas Southwestern Public Health has identified a Living Wage as a tool to address social determinants of health, and as a result become a Living Wage Employer.

Therefore, be it resolved that staff return a report on the feasibility and budget and tax implications of Oxford County becoming a Living Wage Employer.

DISPOSITION: Motion Carried

11.2 Councillor Mayberry

Re: Garbage Bag Tag Fees

That Schedule "A" to By-law 4889-2007, being a by-law to impose fees and charges for services provided by the County of Oxford that are not covered through direct taxation, be amended to increase the Bag Tag fee from \$2.00 to \$3.00, effective January 1, 2026.

12. ENQUIRIES

NIL

13. CLOSED SESSION

RESOLUTION NO. 24

Moved By: Jim Palmer

Seconded By: Mark Peterson

That Council rise and go into a closed session to consider Report PW (CS) 2025-12 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

DISPOSITION: Motion Carried at 1:32 p.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this 26th day of February, 2025.

1:35 p.m. with Warden Ryan in the Chair.

All Members of Council in attendance, with the exception of Councillor Tait.

Staff Participants:

- B. Addley, Chief Administrative Officer
- M. Abercrombie, Director of Public Works
- L. Buchner, Director of Corporate Services
- M. Dager, Director of Long-Term Care
- F. Gross, Senior Manager of Transportation and Waste Management
- R. Hall, Director of Paramedic Services
- L. Mansbridge, Clerk
- P. Michiels, Director of Community Planning
- A. Smith, Director of Human Resources
- R. Smith, Acting Director of Human Services

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

UNFINISHED BUSINESS:

NIL

ENQUIRIES:

NIL

REPORTS FROM DEPARTMENTS:

1. PW (CS) 2025-12

RESOLUTION NO. 25

Moved By: Phil Schaefer

Seconded By: Mark Peterson

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 1:56 p.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

- 14.1 PW (CS) 2025-12 Contract Award - Non-Eligible Sourced Recycling

RECOMMENDATIONS:

1. That County Council authorize the collection of non-eligible sourced recycling for collection areas A, B, C, and D as part of the contract award for curbside waste collection services to Emterra Environmental effective May 3, 2027, for a seven-year term, per the terms and conditions of RFP WM-02-2024;
2. And further, that County Council authorize the single source award of transport and processing of non-eligible sourced recycling to Emterra Environmental, effective May 3, 2027, to April 28, 2034, as outlined in Report PW (CS) 2025-08, dated February 12, 2025;
3. And further, that County Council authorize the Chief Administrative Officer and the Director of Public Works to execute all documents related to these contracts with Emterra Environmental as set out in Recommendations 1 to 2 inclusive of this Report;
4. And further, that the recommendations contained in Report PW (CS) 2025-08 and Report PW (CS) 2025-12 be publicly released.

RESOLUTION NO. 26

Moved By: Jerry Acchione

Seconded By: Brian Petrie

Resolved that the recommendations contained in Report PW (CS) 2025-12, be adopted.

DISPOSITION: Motion Carried

PW (CS) 2025-08 Curbside Collection Contract Amendment and Non-Eligible Sourced Recycling

RECOMMENDATIONS:

1. That County Council approve a contract extension for an eight-month term effective May 4, 2025 to December 31, 2025, per the existing terms and conditions of the Curbside Collection Contract RFP-WM-01-2019 and the Transport and Processing of Recyclables Contract RFP-WM-02-2019 with Emterra Environmental, as outlined in Report PW (CS) 2025-08;
2. And further, that County Council approve a contract extension for RFP-WM-01-2019 and RFP-WM-02-2019 contracts with Emterra Environmental, effective January 1, 2026 to April 30, 2027, as amended to include weekly co-collection of garbage and eligible recycling under the Provincial Common Collection System as outlined in Report PW (CS) 2025-08;
3. And further, that County Council approve amendments for RFP-WM-01-2019 and RFP-WM-02-2019 contracts with Emterra Environmental, effective January 1, 2026 to April 30, 2027, to include non-eligible sourced recycling collection, transportation, and processing as outlined in Report PW (CS) 2025-08;
4. And further, that County Council authorize the collection of non-eligible sourced recycling for collection areas A, B, C, and D as part of contract award for curbside waste collection services to Emterra Environmental effective May 3, 2027, for a seven-year term, per the terms and conditions of RFP WM-02-2024;
5. And further, that County Council authorize the single source award of transport and processing of non-eligible sourced recycling to Emterra Environmental, effective May 3, 2027 to April 28, 2034, as outlined in Report PW (CS) 2025-08
6. And further, that County Council authorize the Chief Administrative Officer and the Director of Public Works to execute all documents related to contract amendments and new contracts with Emterra Environmental as set out in Recommendations 1 to 6 inclusive of this Report;
7. And further, that the recommendations contained in Report PW (CS) 2025-08 be publicly released.

At the Regular Meeting of February 12, 2025 Oxford County Council adopted the Report Recommendations contained in Report PW (CS) 2025-08 as follows:

Moved By: David Mayberry
Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report PW (CS) 2025-08, be adopted as amended.

DISPOSITION: Motion Carried

The adoption of the amended report recommendations is as follows:

That Council approve recommendations 1,2,3 of the Report and amend Recommendation 6 to read as follows:

And further, that County Council authorize the Chief Administrative Officer and the Director of Public Works to execute all documents related to contract amendments and new contracts with Emterra Environmental Ltd. as set out in recommendations 1, 2 and 3, and further to negotiate with Emterra Environmental Ltd. in relation to recommendations 4 and 5.

15. BY-LAWS

15.1 By-law No. 6707-2025

Being a By-Law to adopt Amendment Number 335 to the County of Oxford Official Plan.

15.2 By-law No. 6708-2025

Being a By-Law to adopt Amendment Number 334 to the County of Oxford Official Plan.

15.3 By-law No. 6709-2025

Being a By-law to amend Development Charges By-law 6639-2024.

15.4 By-law No. 6710-2025

Being a By-Law to adopt Amendment Number 332 to the County of Oxford Official Plan.

15.5 By-law No. 6711-2025

Being a By-Law to adopt Amendment Number 331 to the County of Oxford Official Plan.

15.6 By-law No. 6712-2025

Being a By-law to set reduced load limits on certain County roads, and repeal By-law No. 6191-2020, as amended.

15.7 By-law No. 6713-2025

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 27

Moved By: Deb Gilvesy
Seconded By: Bernia Martin

Resolved that the following By-laws be read a first and second time: 6707-2025, 6708-2025, 6711-2025, 6712-2025 to 6713-2025.

DISPOSITION: Motion Carried

RESOLUTION NO. 28

Moved By: Deb Gilvesy
Seconded By: Bernia Martin

Resolved that the following By-laws be given a third and final reading: 6707-2025, 6708-2025, 6711-2025, 6712-2025 to 6713-2025.

DISPOSITION: Motion Carried

RESOLUTION NO. 29

Moved By: Deb Gilvesy
Seconded By: Phil Schaefer

Resolved that By-law No. 6709-2025 be given a first and second reading.

DISPOSITION: Motion Carried

RESOLUTION NO. 30

Moved By: Deb Gilvesy
Seconded By: Phil Schaefer

Resolved that By-law No. 6709-2025 be given a third and final reading.

DISPOSITION: Motion Carried

Councillor Martin leaves the Council Chamber at 2:00 p.m.

RESOLUTION NO. 31

Moved By: Deb Gilvesy
Seconded By: Jerry Acchione

Resolved that By-law No. 6710-2025 be given a first and second reading.

DISPOSITION: Motion Carried

RESOLUTION NO. 32

Moved By: Deb Gilvesy
Seconded By: Jim Palmer

Resolved that By-law No. 6710-2025 be given a third and final reading.

DISPOSITION: Motion Carried

Councillor Martin returns to the Council Chamber at 2:01 p.m.

16. ADJOURNMENT

RESOLUTION NO. 33

Moved By: Mark Peterson
Seconded By: Brian Petrie

Resolved that the Council meeting of February 26, 2025 be adjourned until the next meeting scheduled for March 12, 2025 at 9:30 a.m.

DISPOSITION: Motion Carried at 2:01 p.m.

Minutes adopted on March 12, 2025 by Resolution No. ____.

BRIAN PETRIE, DEPUTY WARDEN

LINDSEY A. MANSBRIDGE, CLERK