

**OXFORD COUNTY COUNCIL
MINUTES**

March 12, 2025

Council Present	Deputy Warden Brian Petrie Councillor Jerry Acchione (Via WebEx) Councillor Bernia Martin Councillor David Mayberry Councillor Jim Palmer Councillor Mark Peterson Councillor Phil Schaefer Alternate Councillor Katie Grigg Alternate Councillor Connie Lauder Alternate Councillor Chris Parker
Council Absent	Warden Marcus Ryan Councillor Deb Gilvesy Councillor Deborah Tait
Staff Present	B. Addley, Chief Administrative Officer M. Abercrombie, Director of Public Works L. Buchner, Director of Corporate Services M. Dager, Director of Long-Term Care L. Mansbridge, Clerk P. Michiels, Director of Community Planning R. Orton, Deputy Chief of Paramedic Services R. Smith, Acting Director of Human Services

1. CALL TO ORDER

Oxford County Council meets in regular session this twelfth day of March, 2025, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Deputy Warden Petrie in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Mark Peterson
Seconded By: Chris Parker

Resolved that the Agenda be approved as amended by changing the order of business by moving Item 7.1, Correspondence from the Township of Norwich, after Item 5.2 (Resolution to Adjourn the Public Meeting).

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 February 26, 2025

RESOLUTION NO. 2

Moved By: Bernia Martin

Seconded By: Phil Schaefer

Resolved that the Council Minutes of February 26, 2025, be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Chris Parker

Seconded By: Phil Schaefer

Resolved that Council rise and go into a Public Meeting pursuant to the Planning Act, and that the Deputy Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:32 a.m.

5.1.1 Application for Official Plan Amendment – OP 24-20-3 Lammert and Klaasje Brons

The Chair calls Paul Michiels, Director of Community Planning forward to present the Application for Official Plan Amendment – OP 24-20-3 Lammert and Klaasje Brons.

P. Michiels, through the use of a map, indicates the Application for Official Plan Amendment proposes to include site-specific policies to permit the expansion of an existing contractor shop and to permit a maximum of five employees not residing on the farm.

The Chair opens the meeting to comments and questions from members of Council. P. Michiels responds to a question from Deputy Warden Petrie.

The Chair opens the meeting to comments and questions from members of the Public. David Roe comes forward to speak in support of the Application. D. Roe indicates that the manufactured steel produced by the operation is typically utilized for farm related purposes and the expansion of the existing contractor shop is required to lay out the steel following manufacturing. D. Roe indicates the Township of Norwich Council supported the application unanimously.

The Chair opens the meeting to comments and questions from members of Council. D. Roe responds to questions from Councillors Peterson, Acchione, Schaefer and Alternate Councillor Grigg. D. Roe asks if Wes Brons may come forward to answer a question from Alternate Councillor Grigg. D. Roe and, with the Chair's permission, W. Brons responds to questions and comments from Alternate Councillor Grigg, Deputy Warden Petrie and Councillor Martin.

5.2 Resolution to Adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Phil Schaefer

Seconded By: Jerry Acchione

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Deputy Warden in the chair.

DISPOSITION: Motion Carried at 9:56 a.m.

RESOLUTION NO. 5

Moved By: Jim Palmer

Seconded By: Jerry Acchione

Resolved that correspondence Item 7.1 on the Open Agenda of March 12, 2025, be received.

DISPOSITION: Motion Carried

5.3 Consideration of Report CP 2025-73 Application for Official Plan Amendment – OP 24-20-3 Lammert and Klaasje Brons

RESOLUTION NO. 6

Moved By: Jim Palmer

Seconded By: Mark Peterson

That Oxford County Council approve Application No. OP 24-20-3, submitted by Lammert and Klaasje Brons for lands legally described as Part of Lot 19, Concession 8 (East Oxford) in the Township of Norwich, to amend the Official Plan to include a site-specific policy to permit the further expansion of an existing welding contractors shop located on the subject lands.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

7.1 Township of Norwich

February 12, 2025

Re: Application for Official Plan Amendment - OP 24-20-3 Lammert and Klaasje Brons

The correspondence was dealt with following the Public Meeting.

7.2 Township of Zorra

February 19, 2025

Re: Road Safety

7.3 Township of Blandford-Blenheim

February 20, 2025

Re: Road Safety

RESOLUTION NO. 7

Moved By: Bernia Martin

Seconded By: Katie Grigg

Resolved that Item 7.2 from the Township of Zorra and Item 7.3 from Township of Blandford-Blenheim be received, and that County Council direct staff to return with a report on recommendations around the feasibility of implementing a long-term Vision Zero Plan and the Good Roads Rural Road Safety Strategy across all of Oxford and that the report include information on advocacy efforts with the Provincial and Federal governments.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2025-73 Application for Official Plan Amendment – OP 24-20-3 Lammert and Klaasje Brons

RECOMMENDATION:

1. That Oxford County Council not approve Application No. OP 24-20-3, submitted by Lammert and Klaasje Brons for lands legally described as Part of Lot 19, Concession 8 (East Oxford) in the Township of Norwich, to amend the Official Plan to include a site-specific policy to permit the further expansion of an existing welding contractors shop located on the subject lands.

The report was dealt with following the Public Meeting.

8.2 PUBLIC WORKS

8.2.1 PW 2025-13 Post Monitoring Speed Reviews – Beachville, Delmer, Verschoyle, Embro, Kintore and Uniondale

RECOMMENDATIONS:

1. That Oxford County Council receive Report PW 2025-13 regarding post monitoring speed reviews completed in Beachville (Oxford Road 9), Delmer (Oxford Road 20), Verschoyle (Oxford Road 10), Embro (Oxford Road 6), Kintore (Oxford Road 16, Oxford Road 119), and Uniondale (Oxford Road 28, Oxford Road 119);
2. And further, that Oxford County Council endorse the implementation of further traffic calming measures in Beachville (Oxford Road 9), Delmer (Oxford Road 20), Embro (Oxford Road 6), Kintore (Oxford Road 16, Oxford Road 119), and Uniondale (Oxford Road 28, Oxford Road 119) as recommended in Report PW 2025-13.

RESOLUTION NO. 8

Moved By: David Mayberry

Seconded By: Katie Grigg

Resolved that the recommendation contained in Report PW 2025-13 titled "Post Monitoring Speed Reviews – Beachville, Delmer, Verschoyle, Embro, Kintore and Uniondale", be adopted.

DISPOSITION: Motion Carried

8.3 HUMAN SERVICES

8.3.1 HS 2025-03 Canada-Wide Early Learning and Child Care (CWELCC)
Update and Expansion Plan

RECOMMENDATION:

1. That County Council receive Report HS 2025-03, entitled
“Canada-Wide Early Learning and Child Care (CWELCC) Update
and Expansion Plan” as information.

RESOLUTION NO. 9

Moved By: Connie Lauder

Seconded By: Jim Palmer

Resolved that the recommendation contained in Report HS 2025-03 titled
"Canada-Wide Early Learning and Child Care (CWELCC) Update and
Expansion Plan", be adopted.

DISPOSITION: Motion Carried

8.4 CAO

8.4.1 CAO 2025-01 Funding for Community Safety and Well-Being Plan Update
and Indigenous Consultation Plan Development

RECOMMENDATION:

1. That County Council receive Report CAO 2025-01 entitled
“Funding for Community Safety and Well-Being Plan Update and
Indigenous Consultation Plan Development” and authorize the
Chief Administrative Officer and Treasurer to reallocate the
unused 2025 Grant Policy Program funding of up to \$118,500 to
support two objectives approved in the 2025 Business Plan and
Budget:
 - a. Safe and Well Oxford Community Safety and Well-Being Plan
update; and
 - b. Development of an Oxford County Indigenous Consultation
Plan.

RESOLUTION NO. 10

Moved By: Bernia Martin

Seconded By: Katie Grigg

Resolved that the recommendation contained in Report CAO 2025-01
titled "Funding for Community Safety and Well-Being Plan Update and
Indigenous Consultation Plan Development ", be adopted.

DISPOSITION: Motion Carried

8.5 CORPORATE SERVICES

8.5.1 CS 2025-09 Delegation Policy Update

RECOMMENDATION:

1. That Schedule "A" to By-law 4890-2007, being a by-law to establish a Delegation of Powers and Duties Policy, be amended as attached to Report CS 2025-09 entitled "Delegation Policy Update", dated March 12, 2025.

RESOLUTION NO. 11

Moved By: Chris Parker

Seconded By: Mark Peterson

Resolved that the recommendation contained in Report CS 2025-09 titled "Delegation Policy Update", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Item List

No discussion takes place regarding the Pending Items List.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

11.1 Councillor Mayberry

That Schedule "A" to By-law 4889-2007, being a by-law to impose fees and charges for services provided by the County of Oxford that are not covered through direct taxation, be amended to increase the Bag Tag fee from \$2.00 to \$3.00, effective January 1, 2026.

RESOLUTION NO. 12

Moved By: David Mayberry

Seconded By: Mark Peterson

That Schedule "A" to By-law 4889-2007, being a by-law to impose fees and charges for services provided by the County of Oxford that are not covered through direct taxation, be amended to increase the Bag Tag fee from \$2.00 to \$3.00, effective January 1, 2026.

DISPOSITION: A recorded vote is requested by Alternate Councillor Chris Parker with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Councillors Peterson, Schaefer, Alternate Councillor Grigg, Councillor Mayberry, Councillors Palmer and Martin and Deputy Warden Petrie.	Councillor Acchione and Alternate Councillors Lauder and Parker.
Total 7	Total 3

DISPOSITION: Motion Carried

12. ENQUIRIES

NIL

13. CLOSED SESSION

RESOLUTION NO. 13

Moved By: Connie Lauder

Seconded By: David Mayberry

That Council rise and go into a closed session to consider Report PW (CS) 2025-14 regarding a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

DISPOSITION: Motion Carried at 11:01 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this 12th day of March, 2025.

11:03 a.m. with Deputy Warden Petrie in the chair.

Council Present	Deputy Warden Brian Petrie
	Councillor Jerry Acchione (Via WebEx)
	Councillor Bernia Martin
	Councillor David Mayberry
	Councillor Jim Palmer
	Councillor Mark Peterson
	Councillor Phil Schaefer
	Alternate Councillor Katie Grigg
	Alternate Councillor Connie Lauder
	Alternate Councillor Chris Parker

Staff Participants:

B. Addley, Chief Administrative Officer
M. Abercrombie, Director of Public Works
L. Buchner, Director of Corporate Services
M. Dager, Director of Long-Term Care
L. Mansbridge, Clerk
P. Michiels, Director of Community Planning
R. Smith, Acting Director of Human Services

**DISCLOSURES OF
PECUNIARY INTEREST
AND THE GENERAL NATURE THEREOF:**

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

UNFINISHED BUSINESS:

NIL

ENQUIRIES:

NIL

REPORTS FROM DEPARTMENTS:

1. PW (CS) 2025-14

RESOLUTION NO. 14

Moved By: Phil Schaefer

Seconded By: Connie Lauder

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 11:05 a.m.

Council and staff return to the Council Chamber at 11:07 a.m. All members of Council present with the exception of Councillor Acchione.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

- 14.1 PW (CS) 2025-14

RESOLUTION NO. 15

Moved By: Jim Palmer

Seconded By: Chris Parker

Resolved that the recommendations contained in Report PW (CS) 2025-14, be adopted.

DISPOSITION: Motion Carried

Councillor Acchione returns to the meeting via WebEx at 11:08 a.m.

15. BY-LAWS

15.1 By-law No. 6714-2025

Being a By-law to remove certain lands from Part Lot Control.

15.2 By-law No. 6715-2025

Being a By-law to amend By-law No. 6621-2024, being a By-law to remove certain lands from Part Lot Control.

15.3 By-law No. 6716-2025

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 16

Moved By: Katie Grigg

Seconded By: Jerry Acchione

Resolved that the following By-laws be read a first and second time: 6714-2025 to 6716-2025 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 17

Moved By: Katie Grigg

Seconded By: Jerry Acchione

Resolved that the following By-laws be given a third and final reading: 6714-2025 to 6716-2025 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

RESOLUTION NO. 18

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the Council meeting of March 12, 2025 be adjourned until the next meeting scheduled for March 26, 2025 at 9:30 a.m.

DISPOSITION: Motion Carried at 11:09 a.m.

Minutes adopted on March 26, 2025 by Resolution No. ____.

MARCUS RYAN, WARDEN

LINDSEY A. MANSBRIDGE, CLERK