

## Council Delegation Request Form

Please complete the following information if you wish to make a presentation during a regular meeting of Council.

Meetings are held in the Council Chamber, Oxford County Administration Building, 21 Reeve Street, Woodstock. Parking is available in the municipal lot on Peel Street at the cost of \$2/day. [Click here for a list of upcoming meetings.](#)

Delegations take place at the beginning of the meeting and are allowed 15 minutes for their presentation after which the Warden opens the floor to questions from Council.

Please note the following:

- Information provided on this form will be publicly available;
- Council meetings are publicly broadcast;
- Delegation Requests will only be granted for those wishing to speak to subject matter which is directly aligned with Oxford County services and/or Strategic Goals.

### Delegation information:

<b>Organization's Name (if applicable)</b>	Town of Tillsonburg
<b>Name and Title of Primary Contact / Main Presenter</b>	Cephas Panschow, Development Commissioner
<b>Street Address</b>	10 Lisgar Ave
<b>Daytime Contact Number</b>	519.688.5651
<b>Email</b>	cpanschow@tillsonburg.ca

### Presentation Details:

<b>Date you wish to present to Council</b>	Wednesday, March 26, 2025
<b>How would you like to attend the Council meeting?</b>	<input checked="" type="radio"/> In-Person

Those wishing to attend the meeting in-person are required to attend a briefing session with a member of the Clerk's Dept. 15 minutes prior to the meeting.

Those wishing to participate virtually are required to log in 15 minutes prior to the meeting.

<b>If attending an in-person council meeting, do you or any members of your party require accessibility accommodations?</b>	No
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**Use the space below to clearly outline the purpose for your presentation to council. Provide a brief outline of your subject matter including your suggested outcome**

Tillsonburg Town Council passed a resolution regarding the removal of the exemption for Industrial Development Charges at their February 24, 2025 meeting and directed staff to speak to County Council in this regard (see below resolution).

- A. THAT report EDM 25-009 titled “Economic Development Advisory Committee Recommendation – Proposed Industrial Development Charges” be received as information; and
- B. THAT Council supports the Economic Development Advisory Committee’s recommendation; and
- C. THAT Council direct the Development Commissioner to submit a delegation request to Oxford County Council to speak to the impact of development charges on industrial development particularly in light of a softening industrial market, the Town’s supply of industrial land coming to market and the impact of the U.S. tariffs which could further exacerbate the challenge of attracting industrial development to help the Town of Tillsonburg maintain a more competitive position against neighbouring municipalities that do not have development charges currently.

**Will you be providing any electronic information (i.e. a presentation) beyond your summary above?**

Yes

If YES please note it must be provided to the Clerk’s department no later than 4:30 p.m. on the Wednesday prior to the meeting (one week prior to the meeting) in order to be included in the public agenda.

**Have you appeared before council to discuss the same topic in the past?**

No

Please contact the Clerk’s office at 519-539-9800 or email the Clerk’s office (clerksoffice@oxfordcounty.ca) if you have any questions or concerns. Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, as amended. Questions about the collection of personal information should be directed to the CAO / Clerk’s Office, County of Oxford.