

Council Delegation Request Form

Please complete the following information if you wish to make a presentation during a regular meeting of Council.

Meetings are held in the Council Chamber, Oxford County Administration Building, 21 Reeve Street, Woodstock. Parking is available in the municipal lot on Peel Street at the cost of \$2/day. [Click here for a list of upcoming meetings.](#)

Delegations take place at the beginning of the meeting and are allowed 15 minutes for their presentation after which the Warden opens the floor to questions from Council.

Please note the following:

- Information provided on this form will be publicly available;
- Council meetings are publicly broadcast;
- Delegation Requests will only be granted for those wishing to speak to subject matter which is directly aligned with Oxford County services and/or Strategic Goals.

Delegation information:

Organization's Name (if applicable)	Oxford County Federation of Agriculture
Name and Title of Primary Contact / Main Presenter	June Nussey, Administrator
Street Address	P.O. Box 14, Ingersoll ON
Daytime Contact Number	519-964-8828
Email	oxfordcountyag@gmail.com
Name and Title of Other Presenter (if applicable)	to be determined

Presentation Details:

Date you wish to present to Council	Wednesday, April 9, 2025
How would you like to attend the Council meeting?	<input checked="" type="radio"/> In-Person

Those wishing to attend the meeting in-person are required to attend a briefing session with a member of the Clerk's Dept. 15 minutes prior to the meeting.

Those wishing to participate virtually are required to log in 15 minutes prior to the meeting.

If attending an in-person council meeting, do you or any members of your party require accessibility accommodations? none needed

Use the space below to clearly outline the purpose for your presentation to council. Provide a brief outline of your subject matter including your suggested outcome

The Annual induction of the Agricultural Hall of Fame winner. The 2024 recipient is Steve Veldman. OCFA has a slide presentation showcasing the recipient and why they are the Hall of Fame winner. The Warden will present a framed portrait to the winner (which OCFA has) that will then be hung in the hall of the County Council building. In the past the OCFA has held a small reception in the kitchen next door to council prior to the start of the Council meeting. Council members and guests of the recipient are invited to attend.

Will you be providing any electronic information (i.e. a presentation) beyond your summary above?

Yes

If YES please note it must be provided to the Clerk’s department no later than 4:30 p.m. on the Wednesday prior to the meeting (one week prior to the meeting) in order to be included in the public agenda.

Have you appeared before council to discuss the same topic in the past?

Yes

Please contact the Clerk’s office at 519-539-9800 or email the Clerk's office (clerksoffice@oxfordcounty.ca) if you have any questions or concerns. Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, as amended. Questions about the collection of personal information should be directed to the CAO / Clerk’s Office, County of Oxford.