

## REPORT TO COUNTY COUNCIL

# Construction, Renovation and Demolition Recycling Hauling and Processing Services – Multi-year Contract Award

**To:** Warden and Members of County Council

**From:** Director of Public Works

## RECOMMENDATION

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1. That County Council award Contract WM-02-2025 to TRY Recycling Inc., the lowest compliant Bidder, for a seven-year term (2025 – 2032) for the provision of hauling and processing of construction, renovation, and demolition waste received at the Oxford County Waste Management Facility, as outlined in Report PW 2025-28, and authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

## REPORT HIGHLIGHTS

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- The purpose of this report is to seek Council approval to award a multi-year service contract to TRY Recycling Inc. for hauling and processing of construction, renovation and demolition (CRD) waste that is received at the Oxford County Waste Management Facility (OCWMF) and diverted from landfilling.
- The proposed service contract is for a seven-year term (2025 – 2032) with year six and year seven being optional at the County's discretion. Year one pricing will be subject to an annual price adjustment for years two – seven based on the Consumer Price Index (CPI).

## IMPLEMENTATION POINTS

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Following Council's approval, the contract will be executed by TRY Recycling Inc. and the County.

## Financial Impact

The annual cost for hauling and processing of CRD waste material is included in the 2025 Business Plan and Budget as part of Waste Management Operations and as summarized below in Table 1.

Table 1: 2025 CRD Hauling and Processing Costs

Account / Description	Available 2025 Budget	Year 1 <sup>1</sup> Bid Amount <sup>2</sup> (excluding HST)
<b>Construction, Renovation and Demolition Material – Purchased Services</b> (2025 budget less estimated expenditures to date)	\$675,000	\$401,200
<b>Non-Refundable HST (1.76%)</b>		<b>7,061</b>
<b>TOTAL ESTIMATED CONSTRUCTION EXPENDITURES</b>		<b>\$408,261</b>
<b>ESTIMATED REVENUE<sup>2</sup> (tipping fees as per 2025 fees and charges by-law)</b>		<b>\$491,400</b>

1. Contract year is from April to March.
2. Bid amount and revenue are based on estimated annual quantity (5,400t) and will vary depending on actual quantity.

The annual tender price submitted by TRY Recycling Inc. is within the allocated amount in the 2025 Business Plan and Budget and is funded from tipping fee revenue collected at the OCWMF.

## Communications




As an operational matter, communication will take place between the vendor and Waste Management staff to ensure smooth implementation of the contract. A copy of Report PW 2025-28 will be circulated to the City of Woodstock and the Town of Tillsonburg.

## 2023-2026 STRATEGIC PLAN

Oxford County Council approved the **2023-2026 Strategic Plan** on September 13, 2023. The Plan outlines 39 goals across three strategic pillars that advance Council's vision of "Working together for a healthy, vibrant, and sustainable future." These pillars are: (1) *Promoting community vitality*, (2) *Enhancing environmental sustainability*, and (3) *Fostering progressive government*.

The recommendation in this report supports the following strategic goals.

## Strategic Plan Pillars and Goals

PILLAR 1	PILLAR 2	PILLAR 3
		
Promoting community vitality	Enhancing environmental sustainability	Fostering progressive government
	<p>Goal 2.1 – Climate change mitigation and adaptation</p> <p>Goal 2.2 – Preserve and enhance our natural environment</p>	<p>Goal 3.1 – Continuous improvement and results-driven solutions</p> <p>Goal 3.4 – Financial sustainability</p>

See: [Oxford County 2023-2026 Strategic Plan](#)

## DISCUSSION

### Background

The service contract for hauling and processing of CRD waste material received at the OCWMF is scheduled for renewal and requires County Council approval in accordance with the County's purchasing policy since the total value of the multi-year contract exceeds \$1 million.

The CRD waste recycling program was first implemented in 2010 and diverts approximately 5,000 - 6,000 tonnes of waste per year from the landfill for beneficial reuse. CRD material is received at the OCWMF from residential and commercial customers as well as material collected from the City of Woodstock Enviro Depot and Town of Tillsonburg Transfer Station.

CRD material is hauled offsite for processing and is reused in aggregates, asphalt mix supplements, soil amendments and livestock bedding. Metal material is separated and recycled accordingly. Some of the CRD material received (e.g. concrete rubble) is used directly onsite at the OCWMF to construct and reinforce haul roads, offsetting the cost of raw aggregates.

Acceptable CRD material includes the following:

- Asphalt, concrete and masonry
- Metal (steel, brass, aluminum, copper)
- Untreated wood, wood scrap, pallets, crates
- Gypsum drywall
- Glass
- Asphalt shingles
- Porcelain fixtures (toilets, sinks)

## Comments

Pre-qualified vendors were requested to submit tenders to provide hauling and processing services of CRD waste material for a seven-year term (2025 – 2032) with year six and year seven being optional at the County's discretion. In response, the County received the following tender submissions.

Table 2: Summary of Tender Submissions

Vendor	Year 1 Bid Amount <sup>1</sup> (HST Excluded)
TRY Recycling Inc.	\$401,200
Artscrushing and Recycling Inc.	\$453,330
York1 Environmental Ltd.	\$879,800

1. Annual cost for Years 2 – 7 is adjusted per Consumer Price Index

The tender submission received from TRY Recycling Inc. was reviewed by staff and confirmed as the lowest compliant bid. The contract amount over the seven-year term (five years plus two – one-year extensions) with an estimated 2% annual increase will be approximately \$3 million. Annual contract costs will vary due to CPI and the amount of material tonnage processed. To mitigate the County's risk associated with failure to meet contractual obligations, the successful Vendor is required to provide a performance bond equal to 100% of the annual contract value.

TRY Recycling Inc. is the County's current service provider for CRD hauling and processing and their tender submissions aligns closely with historical pricing that is within the allotted 2025 budget amount.

## CONCLUSIONS

The CRD program at the OCWMF has been an effective resource recovery initiative to extend the life of the County's landfill and supports a circular economy.

Staff recommends award of the multi-year service contract for CRD hauling and processing to TRY Recycling Inc.

## SIGNATURES

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### Report author:

Original signed by

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Andrea Coverdale  
Coordinator of Waste Management

### Departmental approval:

Original signed by

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Melissa Abercrombie, P. Eng, PMP  
Director of Public Works

### Approved for submission:

Original signed by

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Benjamin R. Addley  
Chief Administrative Officer