



## The Corporation of the Township of Norwich

September 29, 2025

Oxford County Council  
21 Reeve St., PO Box 1614  
Woodstock, ON  
N4S 7Y3

Dear Warden Ryan and Councillors

Re: Oxford County Council Resolution to Join the FCM-ICLEI  
Partners for Climate Protection Program

At their meeting held Tuesday September 23, 2025, the Council of the Township of Norwich passed the following resolution:

*“Whereas, on November 8, 2017, over seven and a half years ago, Oxford County Council passed a resolution entitled “Oxford County Council Resolution to Join the FCM-ICLEI (Local Governments for Sustainability) Partners for Climate Protection Program.” (Hereinafter “the Joining Resolution”);*

*Whereas, between 2022 and 2025, Oxford County levied over 31 million dollars related to Norwich Township residents;*

*Whereas, between 2022 and 2025, the amount Oxford County levied related to Norwich residents increased by over 36 per cent;*

*Whereas, paragraph four of the Joining Resolution contemplates Canada’s cities and communities driving systemic low-carbon practices that include building high-efficiency buildings, undertaking building retrofits, building electric vehicle infrastructure and electrified public transit; and implementing near-zero Green House Gas (hereinafter “GHG”) waste plans;*

*Whereas, paragraph nine of the Joining Resolution states that Partners for Climate Protection members commit to adopt a community GHG reduction of 30 per cent below 2005 levels by 2030 and to consider adopting a deeper community and corporate emissions reduction target of 80 per cent by 2050;*

*Whereas, paragraph ten of the Joining Resolution states that the Partners for Climate Protection Program is based on a five-milestone framework that involves:*

- I. Completing a GHG inventory and forecast;*
- II. Setting a GHG reduction target;*

- III. Developing a local action plan;
- IV. Implementing the local action plan; and,
- V. Monitoring progress and reporting results.

Whereas, paragraph eleven of the Joining Resolution states that Partners for Climate Protection Program members commit to carry out the five-milestone framework within 10 years of joining the program and to report on progress at least once every two years;

Whereas, paragraph fourteen of the Joining Resolution authorizes Oxford County staff to communicate to the Federation of Canadian Municipalities its participation in the Partners for Climate Protection Program and its commitment to achieving the milestones set out in the Partners for Climate Protection five-milestone framework; and,

Whereas, paragraph fifteen of the Joining Resolution appointed the Oxford County Deputy Warden and the Oxford County Chief Administrative Officer to oversee implementation of the Partners for Climate Protection milestones.

Whereas, at the April 23, 2025 Oxford County Council meeting Warden Marcus Ryan:

- a) Referred to Oxford County's leadership on environmental issues;
- b) Stated that 100% renewable energy is essential to his role on Council; and,
- c) Stated that Oxford County's environmental policies are working for our residents from a financial standpoint.

Be it resolved that Norwich Township Council hereby requests Oxford County Council make the following information available to the general public within sixty days of today's date:

1. Pursuant to paragraph ten of the Joining Resolution – has Oxford County completed a GHG inventory? If so:
  - a) Please publish a copy of the GHG inventory.
  - b) Has the GHG inventory been formally and publicly adopted by Oxford County Council?
  - c) What was the cost incurred by Oxford County to complete the GHG inventory? (Without limiting the generality of the foregoing, please include costs pertaining to staff hours, data-collection, consultants, and legal fees.)
2. Also pursuant to paragraph ten of the Joining Resolution – has Oxford County completed a GHG forecast? If so:
  - a) Please publish a copy of the GHG forecast.
  - b) Has the GHG forecast been formally and publicly adopted by Oxford County Council?

- c) *What was the cost incurred by Oxford County to complete the GHG forecast? (Without limiting the generality of the foregoing, please include costs pertaining to staff hours, data-collection, consultants, and legal fees.)*
3. *Also pursuant to paragraph ten of the Joining Resolution – has Oxford County set a GHG reduction target? If so:*
- a) *What is the Oxford County GHG reduction target?*
  - b) *How was the Oxford County GHG reduction target determined?*
  - c) *Has the GHG reduction target been formally and publicly adopted by Oxford County Council?*
  - d) *What was the cost incurred by Oxford County in order to determine the GHG reduction target? (Without limiting the generality of the foregoing, please include costs pertaining to staff hours, data-collection, consultants, and legal fees.)*
4. *Also pursuant to paragraph ten of the Joining Resolution – has Oxford County developed a local action plan? If so:*
- a) *Please publish a copy of the local action plan.*
  - b) *Has the local action plan been formally and publicly adopted by Oxford County Council?*
  - c) *What was the cost incurred by Oxford County to develop the local action plan? (Without limiting the generality of the foregoing, please include costs pertaining to staff hours, data-collection, consultants, and legal fees.)*
  - d) *Has the progress of the local action plan been monitored? If so, how has it been monitored?*
  - e) *What is the current status as regards implementation of the local action plan?*
  - f) *Have the results of the local action plan been reported? If so, please publish those reports.*
5. *Pursuant to paragraph eleven of the Joining Resolution – has Oxford County reported on the progress of the Partners for Climate Protection five-milestone framework at least once every two years? If so, please publish a copy of those reports.*
6. *As regards the fiscal years 2018 to 2025, please publish a year-by-year, line-item summary of the costs incurred by Oxford County associated with:*
- a) *Implementation of the Partners for Climate Protection Program five-milestone framework;*
  - b) *Climate change mitigation efforts; and,*
  - c) *Green-energy expenditures.*

*Again, without limiting the generality of the foregoing, please include costs pertaining to staff hours, data-collection, consultants, and legal fees. Please also include any expenditures related to engagement sessions, printed or web materials, events, and any grants awarded to local non-governmental organizations or community groups.*

7. *Looking forward, does Oxford County expect to incur any additional costs as regards:*

- a) Implementation of the Partners for Climate Protection Program five-milestone framework;*
- b) Climate change mitigation efforts; or,*
- c) Green-energy expenditures.*

*If so, please provide a year-by-year, line-item summary of those expected costs.”*

Thank you for your consideration in this matter.

Yours Truly



Kimberley Armstrong  
Director of Corporate Services/Clerk