

Council Delegation Request Form

Please complete the following information if you wish to make a presentation during a regular meeting of Council.

Meetings are held in the Council Chamber, Oxford County Administration Building, 21 Reeve Street, Woodstock. Parking is available in the municipal lot on Peel Street at the cost of \$2/day. [Click here for a list of upcoming meetings.](#)

Delegations take place at the beginning of the meeting and are allowed 15 minutes for their presentation after which the Warden opens the floor to questions from Council.

Please note the following:

- Information provided on this form will be publicly available;
- Council meetings are publicly broadcast;
- Delegation Requests will only be granted for those wishing to speak to subject matter which is directly aligned with Oxford County services and/or Strategic Goals.

Delegation information:

Organization's Name (if applicable)	Southwestern Public Health
Name and Title of Primary Contact / Main Presenter	Wai Lee / Mary Van Den Neucker, Program Manager
Street Address	1230 Talbot Street, St. Thomas, ON
Daytime Contact Number	5197773731
Email	wlee@swpublichealth.ca
Name and Title of Other Presenter (if applicable)	Emily Robertson, Public Health Nurse

Presentation Details:

Date you wish to present to Council	Wednesday, November 12, 2025
How would you like to attend the Council meeting?	<input type="button" value="In-Person"/>

Those wishing to attend the meeting in-person are required to attend a briefing session with a member of the Clerk's Dept. 15 minutes prior to the meeting.

Those wishing to participate virtually are required to log in 15 minutes prior to the meeting.

If attending an in-person council meeting , do you or any members of your party require accessibility accommodations? No

Use the space below to clearly outline the purpose for your presentation to council. Provide a brief outline of your subject matter including your suggested outcome

October 10, 2025

Oxford County Council
Oxford County Administration Building
21 Reeve Street
PO Box 1614
Woodstock, ON N4S 7Y3

Dear Warden Ryan and Members of Council,

On behalf of Southwestern Public Health, we are requesting a delegation at an upcoming meeting of Oxford County Council to introduce the Intervention for Health Enhancement And Living (iHEAL) program, a new and evidence-based service supporting women who have experienced intimate partner violence (IPV) in our region.

Developed by a national team of nurse researchers, iHEAL fills a critical gap in care by offering six to seven months of one-on-one, women-led support with a specially trained Public Health Nurse. Rather than a crisis service, this is a structured approach that helps clients develop and strengthen their sense of safety, stability, and wellbeing.

The delegation will provide:

- A brief overview of the iHEAL program and its core components;
- Key messaging we are sharing to promote awareness and encourage participation; and
- Ways that municipalities can help connect residents who may benefit from this service.

This program represents an important step forward in addressing the needs of a vulnerable population in our growing communities. We welcome the chance to share how it enhances community wellbeing and aligns with local priorities for health and safety.

Thank you for considering our request. Please let us know if a particular meeting date would be preferred.

Sincerely,

Cynthia St. John
Chief Executive Officer
Southwestern Public Health

Will you be providing any electronic information (i.e. a presentation) beyond your summary above? Yes

If YES please note it must be provided to the Clerk's department no later than 4:30 p.m. on the Wednesday prior to the meeting (one week prior to the meeting) in order to be included in the public agenda.

If YES, please upload here (Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif)

LTR SWPH Delegation Request to Oxf... .pdf

Have you appeared before council to discuss the same topic in the past? No

Please contact the Clerk's office at 519-539-9800 or email the Clerk's office

(clerksoffice@oxfordcounty.ca) if you have any questions or concerns. Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, as amended. Questions about the collection of personal information should be directed to the CAO / Clerk's Office, County of Oxford.