

OXFORD COUNTY COUNCIL

MINUTES

April 8, 2026

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| Council Present | Deputy Warden Bernia Martin Councillor Jerry Acchione Councillor Deb Gilvesy Councillor David Mayberry Councillor Jim Palmer Councillor Mark Peterson Councillor Phil Schaefer Councillor Deborah Tait Alternate Councillor Lindsay Wilson Alternate Councillor Katie Grigg |
| Council Absent | Warden Marcus Ryan Councillor Brian Petrie |
| Staff Present | B. Addley, Chief Administrative Officer M. Abercrombie, Director of Public Works M. Dager, Director of Long-Term Care R. Hall, Director of Paramedic Services C. King, Director of Financial Services L. Mansbridge, Clerk P. Michiels, Director of Community Planning A. Smith, Director of Human Resources and Corporate Services R. Smith, Director of Human Services |

1. **CALL TO ORDER**

Oxford County Council meets in regular session this eight day of April, 2026 in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Deputy Warden Martin in the chair.

2. **APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Lindsay Wilson

Seconded By: Mark Peterson

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 March 25, 2026

RESOLUTION NO. 2

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the Council Minutes of March 25, 2026 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

7.1 Township of Oro-Medonte

March 13, 2026

Re: Association of Ontario Road Supervisors (AORS) request for Provincial Legislation Amendments, Health and Safety

RESOLUTION NO. 3

Moved By: Phil Schaefer

Seconded By: Mark Peterson

Resolved that Correspondence Item 7.1 on the Open meeting Agenda of April 8, 2026 be received;

And further, be it resolved that Oxford County Council supports the resolution from Township of Oro-Medonte regarding the Association of Ontario Road Supervisors request for Provincial Legislation Amendments to strengthen protections for municipal workers and contractors.

And that a copy of this Resolution be sent to:

1. The Premier of Ontario
2. Michael Kerzner, Solicitor General of Ontario
3. Jill Dunlop, Minister of Emergency Preparedness and Response
4. Rob Flack, Minister of Municipal Affairs and Housing

5. Prabmeet Sakaria, Minister of Transportation
6. MPP Ernie Hardeman
7. Association of Municipalities of Ontario (AMO)
8. Association of Ontario Roads Supervisors (AORS)
9. Ontario municipalities

DISPOSITION: Motion Carried

7.2 Township of South-West Oxford

March 25, 2026

Re: Resolution of Support for Township of Blandford-Blenheim and Township of Zorra and Rural Oxford Economic Development Corporation re: Tax Class Advocacy

RESOLUTION NO. 4

Moved By: David Mayberry

Seconded By: Lindsay Wilson

Resolved that Correspondence Item 7.2 on the Open meeting Agenda of April 8, 2026 be received.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2026-41 New Official Plan: Project Framework and Work Plan

RECOMMENDATIONS:

1. That County Council receive the report regarding the proposed project framework and work plan for the preparation of a New Official Plan, as generally outlined in Report CP 2026-41 for information;
2. And further, that Report CP 2026-41 be circulated to the Area Municipalities for their information.

RESOLUTION NO. 5

Moved By: Phil Schaefer

Seconded By: David Mayberry

Resolved that the recommendations contained in Report CP 2026-41 titled "New Official Plan: Project Framework and Work Plan ", be adopted.

DISPOSITION: Motion Carried

8.2 FINANCIAL SERVICES

8.2.1 FS 2026-07 2026 Tax Policy and Rates By-Laws

RECOMMENDATIONS:

1. That By-Law 6817-2026, being a by-law to adopt optional subclass small-scale on-farm business subclass, be presented to Council for enactment;
2. And further, that By-Law 6818-2026, being a by-law to establish tax policy and levy tax rates for upper-tier purposes for the year 2026, be presented to Council for enactment.

RESOLUTION NO. 6

Moved By: Deborah Tait

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report FS 2026-07 titled "2026 Tax Policy and Rates By-Laws", be adopted.

DISPOSITION: Motion Carried

8.3 CAO

8.3.1 CAO 2026-07 Oxford County Archives 2025 Community Impact Report

RECOMMENDATION:

1. That Report CAO 2026-07 entitled "Oxford County Archives 2025 Community Impact Report" be received as information.

RESOLUTION NO. 7

Moved By: Jim Palmer

Seconded By: Mark Peterson

Resolved that the recommendation contained in Report CAO 2026-07 titled "Oxford County Archives 2025 Community Impact Report ", be adopted.

DISPOSITION: Motion Carried

8.3.2 CAO 2026-08 Oxford Tourism 2025 Annual Review

RECOMMENDATION:

1. That Oxford County Council receive Report CAO 2026-08 entitled "Oxford Tourism 2025 Annual Review" as information.

RESOLUTION NO. 8

Moved By: Deb Gilvesy
Seconded By: Jerry Acchione

Resolved that the recommendation contained in Report CAO 2026-08 titled "Oxford Tourism Annual Review ", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items List

No discussion takes place regarding the Pending Items List.

9.2 FS 2026-05 Grants Program Policy Review and Update

Deferred March 25, 2026

To defer the [Report](#) to allow an updated policy to be presented to Council that separates funding requests by organizations defined under "Area Municipal or Area Municipalities' Economic Development Offices" through service agreements.

RESOLUTION NO. 9

Moved By: Jerry Acchione
Seconded By: Deborah Tait

Resolved that the recommendation contained in Report FS 2026-05 titled "Grants Program Policy Review and Update", be adopted as amended to include the revised Attachment 1, as attached to Unfinished Business Item 9.2 on the Open meeting Agenda of April 8, 2026.

DISPOSITION: Motion Carried

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. ENQUIRIES

NIL

13. CLOSED SESSION

RESOLUTION NO. 10

Moved By: Lindsay Wilson
Seconded By: Jim Palmer

That Council rise and go into a Closed Session to consider Reports HRCS (CS) 2026-02 and CAO (CS) 2026-09 regarding labour relations or employee negotiations and personal matters about an identifiable individual, including County or local board employees.

DISPOSITION: Motion Carried at 10:03 a.m.

Oxford County Council meets in Closed Session in Room 129 as part of a regular meeting, this eighth day of April, 2026.

10:05 a.m. with Deputy Warden Martin in the chair.

Council Present Deputy Warden Bernia Martin
Councillor Jerry Acchione
Councillor Deb Gilvesy
Councillor David Mayberry
Councillor Jim Palmer
Councillor Mark Peterson
Councillor Phil Schaefer
Councillor Deborah Tait
Alternate Councillor Lindsay Wilson
Alternate Councillor Katie Grigg

Council Absent Warden Marcus Ryan
Councillor Brian Petrie

Staff Present B. Addley, Chief Administrative Officer
M. Abercrombie, Director of Public Works
M. Dager, Director of Long-Term Care
R. Hall, Director of Paramedic Services
C. King, Director of Financial Services
L. Mansbridge, Clerk
P. Michiels, Director of Community Planning
A. Smith, Director of Human Resources and Corporate Services
R. Smith, Director of Human Services

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

UNFINISHED BUSINESS:

NIL

ENQUIRIES:

NIL

REPORTS FROM DEPARTMENTS:

13.1.1 HRCS (CS) 2026-02

13.1.2 CAO (CS) 2026-09

RESOLUTION NO. 11

Moved By: Katie Grigg

Seconded By: Deb Gilvesy

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 10:09 a.m.

All Members of Council and Staff return to the Council Chamber at 10:11 a.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 HRCS (CS) 2026-02

RESOLUTION NO. 11

Moved By: Deb Gilvesy

Seconded By: Phil Schaefer

Resolved that the recommendations contained in Report HRCS (CS) 2026-02, be adopted.

DISPOSITION: Motion Carried

14.2 CAO (CS) 2026-09 Recommendation of the Striking Committee - Lay Member Appointments to the Oxford County Accessibility Advisory Committee

RECOMMENDATIONS:

1. That Cathy Smiley and Marianne Park be appointed as a lay members to the Oxford County Accessibility Advisory Committee;
2. And further, that Report CAO (CS) 2026-09 be publicly released.

RESOLUTION NO. 12

Moved By: David Mayberry
Seconded By: Deborah Tait

Resolved that the recommendations contained in Report CAO (CS) 2026-09, be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6813-2026

Being a By-law to remove certain lands from Part Lot Control.

15.2 By-law No. 6814-2026

Being a By-law to remove certain lands from Part Lot Control.

15.3 By-law No. 6815-2026

Being a By-law to remove certain lands from Part Lot Control.

15.4 By-law No. 6816-2026

Being a By-law to remove certain lands from Part Lot Control.

15.5 By-law No. 6817-2026

Being a By-law to create a new small-scale-on-farm business subclass.

15.6 By-law No. 6818-2026

Being a By-law to establish Tax Policy and Levy Tax Rates for Upper-Tier purposes for the year 2026.

15.7 By-law No. 6819-2026

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 13

Moved By: Katie Grigg
Seconded By: Jerry Acchione

Resolved that the following By-laws be read a first and second time: 6813-2026 to 6819-2026 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 14

Moved By: Katie Grigg
Seconded By: Jerry Acchione

Resolved that the following By-laws be given a third and final reading: 6813-2026 to 6819-2026 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Moved By: Mark Peterson
Seconded By: David Mayberry

Resolved that the Council Meeting of April 8, 2026 be adjourned until the next meeting scheduled for April 22, 2026.

DISPOSITION: Motion Carried at 10:13 a.m.

Minutes adopted on April 22, 2026 by Resolution No. ____.

MARCUS RYAN, WARDEN

LINDSEY A. MANSBRIDGE, CLERK