

**OXFORD COUNTY COUNCIL
MINUTES**

February 24, 2021

Council Participants	Warden Larry Martin Deputy Warden Ted Comiskey Councillor Trevor Birtch Alternate Councillor Connie Lauder Councillor David Mayberry Councillor Don McKay Councillor Stephen Molnar Councillor Mark Peterson Councillor Marcus Ryan Councillor Sandra Talbot
Council Absent	Councillor Deborah Tait
Staff Participants	M. Duben, Chief Administrative Officer B. Addley, Director of Paramedic Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets electronically in regular session this twenty fourth day of February, 2021 at 7:00 p.m. with Warden Martin in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 February 10, 2021

RESOLUTION NO. 2

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that the Council minutes of February 10, 2021 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Development Charges Act

RESOLUTION NO. 3

Moved By: Sandra Talbot

Seconded By: Trevor Birtch

Resolved that Council rise and go into a Public Meeting pursuant to Section 12 of the Development Charges Act, 1997, to consider the County of Oxford's 2021 Development Charges Background Study and proposed Development Charge By-laws for the County-wide and nine area-specific water and wastewater Development Charges, and that the Warden Chair the Public Meeting.

DISPOSITION: Motion Carried (7:03 p.m.)

5.1.1 County of Oxford's 2021 Development Charges (Consultant Presentation)

Watson & Associates

Background Study and Proposed Development Charge By-laws for the County-wide and Nine Area-Specific Water and Wastewater Development Charges.

[Link to Development Charges and Background Study and Proposed Development Charge By-laws - Speak-Up Oxford](#)

County-wide Water and Wastewater Development Charges Presentation
(Attached)

Area-specific Water and Wastewater Development Charges Presentation
(Attached)

* See Report No. CS 2021-10

Sean-Michael Stephen, Manager, Watson & Associates Economists Ltd., indicates that although a comprehensive Development Charge Background Study was undertaken in 2019, the Study and By-laws are once again being reviewed and updated to reflect legislative changes to the *Development Charges Act* in 2020. S. Stephen proceeds through the County-wide Development Charges PowerPoint presentation which formed part of Council's electronic agenda.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the draft County-wide by-law which has been released to the Oxford County website. There are none.

S. Stephen then proceeds through the Area-specific Water and Wastewater Development Charges presentation which also formed part of Council's electronic agenda.

S. Stephen responds to comments and questions from Councillor Molnar.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the Woodstock Area-Specific draft by-law which has been released to the Oxford County website. Mr. Stephen and L. Buchner, Director of Corporate Services respond to comments and questions from Councillor Birtch. No members of the public had registered for the public meeting.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the Tillsonburg Area-Specific draft by-law which has been released to the Oxford County website. There are none.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the Ingersoll Area-Specific draft by-law which has been released to the Oxford County website. There are none.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the East Zorra-Tavistock (Tavistock) Area-Specific draft by-law which has been released to the Oxford County website. There are none.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the Norwich (Norwich) Area-Specific draft by-law which has been released to the Oxford County website. There are none.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the Zorra (Thamesford) Area-

Specific draft by-law which has been released to the Oxford County website. There are none.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the Blandford-Blenheim (Plattsville) Area-Specific draft by-law which has been released to the Oxford County website. There are none.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the Blandford-Blenheim (Drumbo) Area-Specific draft by-law which has been released to the Oxford County website. There are none.

Warden Martin opens the meeting to comments and questions from members of the public or Council regarding the South-West Oxford (Mt. Elgin) Area-Specific draft by-law which has been released to the Oxford County website. There are none.

5.1.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Sandra Talbot

Seconded By: Trevor Birtch

Resolved that Council adjourn the public meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried (7:30 p.m.)

5.1.3 Consideration of Report No. CS 2021-10 - Development Charges Study and Update - 2021

RESOLUTION NO. 5

Moved By: Trevor Birtch

Seconded By: Connie Lauder

Resolved that the recommendation contained in Report No. CS 2021-10, titled "Development Charges Study and Update - 2021", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Town of Ingersoll
February 8, 2021
Re: County Composition Consideration

- 7.2 Township of Blandford-Blenheim
February 18, 2021
Re: County Council Composition
- 7.3 Infrastructure Canada
February 10, 2021
Re: Plan to Permanently Fund Public Transit and Support Economic Recovery
- 7.4 Minister of Agriculture, Food and Rural Affairs
February 11, 2021
Re: Home-Based Food Businesses
- 7.5 Ministry of Education
February 11, 2021
Re: Exemptions under the Police Record Checks Reform Act, 2015
- 7.6 Ministry of Municipal Affairs and Housing
February 12, 2021
Re: Termination of Declared Emergency and Amendment to Orders under the
Emergency Management and Civil Protection Act and Reopening Ontario Act

RESOLUTION NO. 6

Moved By: Trevor Birtch

Seconded By: Connie Lauder

Resolved that correspondence items 7.1 through 7.6 inclusive on the Open meeting agenda of February 24, 2021 be received as information.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 CORPORATE SERVICES

8.1.1 CS 2021-10 - Development Charges Study and Update - 2021

RECOMMENDATION

1. That in addition to fulfilling the statutory requirement under the Development Charges Act, 1997 to hold a public meeting for the purpose of amending the County's Development Charge Study and By-laws taking place on February 24, 2021, County Council receives public comments submitted to the Clerk as attached to Report No. CS 2021-10.

The Report was dealt with under Public Meetings.

8.1.2 CS 2021-11 - Federation of Canadian Municipalities' Municipal Asset Management Program Grant Submission

RECOMMENDATIONS

1. That County Council authorize staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program to fund \$50,000 of costs related to Implementing Asset Tagging;
2. And further, that Oxford County commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance the County's asset management program:
3. Creation and Application of Asset ID Tags in the field, and
4. Obtain Asset Tag Materials;
5. And further, that Oxford County commits \$24,900 from its Capital budget toward the cost of this initiative;
6. And further, that County Council authorize the Chief Administrative Officer and/or Director of Corporate Services to sign all documents related thereto.

RESOLUTION NO. 7

Moved By: Connie Lauder

Seconded By: Ted Comiskey

Resolved that the recommendations contained in Report No. CS 2021-11, titled "Federation of Canadian Municipalities' Municipal Asset Management Program Grant Submission", be adopted.

DISPOSITION: Motion Carried

8.2 PUBLIC WORKS

8.2.1 PW 2021-04 - 2020 Drinking Water System Performance

RECOMMENDATION

1. That County Council receive Report PW 2021-04 entitled "2020 Drinking Water System Performance", including the attached 2020 Annual Drinking Water System Summary Reports.

RESOLUTION NO. 8

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the recommendation contained in Report No. PW 2021-04, titled "2020 Drinking Water System Performance", be adopted.

DISPOSITION: Motion Carried

8.3 HUMAN SERVICES

8.3.1 HS 2021-05 - 2020 Annual Progress Report - 10 Year Shelter Plan

RECOMMENDATION

1. That Council approve the 2020 Annual Progress Report of the 10 Year Shelter Plan as illustrated in Attachment 1 and as outlined in Report No. HS 2021-05.

RESOLUTION NO. 9

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the recommendation contained in Report No. HS 2021-05, titled "2020 Annual Progress Report - 10 Year Shelter Plan", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

Councillor Mayberry congratulates and commends both Alan Dale who represents the Townships of Norwich and South-West Oxford on becoming the new Chair of the Upper Thames River Conservation Authority and Brian Petrie who represents the Town of Ingersoll on becoming the Vice-Chair.

13. CLOSED SESSION

RESOLUTION NO. 10

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that Council rise and go into a Closed Session to consider Report No. PW (CS) 2021-05 and a correspondence item from Miller Thomson LLP regarding a

proposed or pending acquisition or disposition of lands by the County of Oxford and litigation or potential litigation.

DISPOSITION: Motion Carried (7:40 p.m.)

Oxford County Council meets electronically in Closed Session, as part of a regular meeting, this twenty-fourth day of February, 2021.

7:40 p.m. with Warden Martin in the chair.

All Members of Council present with the exception of Councillor Tait. Alternate Councillor Connie Lauder was also in attendance.

Staff Participants	M. Duben, Chief Administrative Officer
	B. Addley, Director of Paramedic Services
	L. Buchner, Director of Corporate Services
	M. Cowan, Manager of Information Services
	M. Dager, Director of Woodingford Lodge
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

1. PW (CS) 2021-05
2. Correspondence from Miller Thomson LLP

Councillor Ryan leaves the meeting at 7:45 p.m. He returns at 7:49 p.m.

UNFINISHED BUSINESS:

NIL

NEW BUSINESS / ENQUIRIES / COMMENTS:

NIL

Deputy Warden Comiskey leaves the meeting at 7:55 p.m.

TIME OF COMPLETION OF CLOSED SESSION:

7:59 p.m.

RESOLUTION NO. 11

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried (7:59 p.m.)

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 Correspondence from Miller Thomson LLP

RESOLUTION NO. 12

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the correspondence from Miller Thomson LLP, dated February 18, 2021 be received;

And further, that Council direct staff to retain legal counsel on the matter.

DISPOSITION: Motion Carried

14.2 PW (CS) 2021-05

RESOLUTION NO. 13

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendations contained in Report No. PW (CS) 2021-05 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6312-2021

Being a By-law to remove certain lands from Part Lot Control.

15.2 By-law No. 6313-2021

Being a By-law to amend the expiration date of By-law No. 6208-2020, a by-law to remove certain lands from Part Lot Control.

- 15.3 By-law No. 6314-2021
Being a By-law to remove certain lands from Part Lot Control.
- 15.4 By-law No. 6315-2021
Being a By-law to repeal By-law No. 5644-2014, an amendment to By-law No. 3741-98, and further amend By-law No. 3741-98 by establishing an eastbound stop condition on Oxford Road 27 at the Ontario Southland Railway Inc. grade level crossing.
- 15.5 By-law No. 6316-2021
Being a By-law to remove certain lands from Part Lot Control.
- 15.6 By-law No. 6317-2021
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 14

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the following By-laws be now read a first and second time: 6312-2021 through 6317-2021 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 15

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the following By-laws be now given a third and final reading: 6312-2021 through 6317-2021 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 8:01 p.m. until the next meeting scheduled for March 10, 2021 at 9:30 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK