

**OXFORD COUNTY COUNCIL
MINUTES**

April 14, 2021

Council Participants	Warden Larry Martin Deputy Warden Ted Comiskey Councillor David Mayberry Councillor Don McKay Councillor Stephen Molnar Councillor Mark Peterson Councillor Marcus Ryan Councillor Sandra Talbot
Council Absent	Councillor Trevor Birtch Councillor Deborah Tait
Staff Participants	M. Duben, Chief Administrative Officer L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets electronically in regular session this fourteenth day of April, 2021 at 9:30 a.m. with Warden Martin in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 March 24, 2021

RESOLUTION NO. 2

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the Council minutes of March 24, 2021 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that Council rise and go into a Public Meeting pursuant to the *Planning Act*, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried (9:34 a.m.)

5.1.1 Application for Official Plan Amendment OP 20-20-8 - Davinder Grewal, Harvarinder Sidhu and Kuldeep Singh

To amend the special Business Park policy area adjacent to the Brick Wetlands to include a small-scale truck terminal with parking for up to 16 transport trucks as a permitted use on a portion of the said lands municipally known as 1055 Parkinson Road, in the City of Woodstock.

The Chair asks Gord Hough, Director of Community Planning to present the application. G. Hough summarizes the application as contained in Report No. CP 2021-116 - Application for Official Plan Amendment OP 20-20-8 - Davinder Grewal, Harvarinder Sidhu & Kuldeep Singh.

G Hough, through use of a map, indicates that the application for Official Plan Amendment in which the Applicant is proposing to redesignate a portion of the lands to facilitate the development of a small-scale truck operation comprising of an approx. 11,000 sq. ft. building and parking for up to sixteen vehicles. G. Hough indicates that the lands are currently designated for business park use. The application proposes the lands be redesignated to allow the truck operation as an additional use in the business park designation. G. Hough further indicates that the area proposed to be designated for the trucking operation is approximately 2.2 acres of which the remaining eight acres to the north of the property is

associated with the Brick Pond Wetland, are identified as environmentally protected and are intended to remain as so, adding that this application includes a City of Woodstock zoning application to zone the lands as Environmental Protection to ensure they are in keeping with the underlying designation. In closing, G. Hough indicates that staff are in support of the application and that City of Woodstock Council have recommended approval of the application.

The Chair opens the meeting to questions from members of Council.
There are none.

Astrid J. Clos, Planning Consultant on behalf of the property owners speaks in support of the recommendations as contained within the report.

The Chair opens the meeting to questions from members of Council.
There are none.

5.1.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried (9:40 a.m.)

5.1.3 Consideration of Report No. CP 2021-116 - Application for Official Plan Amendment OP 20-20-8 - Davinder Grewal, Harvarinder Sidhu & Kuldeep Singh

RESOLUTION NO. 5

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CP 2021-116, titled "Application for Official Plan Amendment OP 20-20-8 - Davinder Grewal, Harvarinder Sidhu & Kuldeep Singh", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

- 6.1 Tourism Oxford Presentation
Meredith Maywood, Tourism Specialist

Meredith Maywood, Oxford County Tourism Specialist joins the meeting via WebEx and proceeds through a PowerPoint presentation which formed part of Council's electronic agenda.

Warden Martin opens the meeting to comments and questions from members of Council. M. Maywood responds to comments and questions from Councillors Molnar and Ryan.

RESOLUTION NO. 6

Moved By: Don McKay
Seconded By: Mark Peterson

Resolved that the information provided in the presentation from Tourism Oxford be received.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Association of Municipalities Ontario

March 26, 2021
Re: Gas Tax Update

RESOLUTION NO. 7

Moved By: Mark Peterson
Seconded By: Stephen Molnar

Resolved that correspondence item 7.1 on the Open meeting agenda of April 14, 2021 be received as information.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

- 8.1.1 CP 2021-116 - Application for Official Plan Amendment OP 20-20-8 –
Davinder Grewal, Harvarinder Sidhu & Kuldeep Singh

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 20-20-8 submitted by Davinder Grewal, Harvarinder Sidhu & Kuldeep Singh,

for lands described as Part Lots 7 & 9, Plan 491, in the City of Woodstock, to amend the special Business Park policy area adjacent to the Brick Pond Wetlands to include a small-scale truck terminal with parking for up to 16 transport trucks as a permitted use on a portion of the said lands;

2. And further, that Council approve the attached Amendment No. 257 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 257 be raised.

The Report was dealt with under Public Meetings.

8.2 HUMAN SERVICES

- 8.2.1 HS 2021-07 - Affordable Housing Project at 738 Parkinson Road, Woodstock

RECOMMENDATIONS

1. That County Council award a construction contract to Becc Construction Inc., in the amount of \$1,453,000 (excl. HST) for the development of an 8 unit affordable housing project on County owned lands located at 738 Parkinson Road, Woodstock;
2. And further, that in addition to the \$1,122,834 Social Services Relief Fund allocation approved by Council under Report No. HS 2021-04, County Council authorize an allocation of up to \$391,267 from the Canada-Ontario Community Housing Initiative (COCHI) and \$37,199 from the Affordable Housing Reserve, to support the development of the multi-residential affordable housing project;
3. And further, that County Council authorize the Director of Human Services and the Chief Administrative Officer to execute a Municipal Housing Facilities Agreement and all other necessary documents related to the proposed affordable housing development at 738 Parkinson Road, Woodstock.

RESOLUTION NO. 8

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendations contained in Report No. HS 2021-07, titled "Affordable Housing Project at 738 Parkinson Road, Woodstock", be adopted.

DISPOSITION: Motion Carried

8.3 PUBLIC WORKS

8.3.1 PW 2021-11 - Facilities Long Term Renewable Energy Plan - Evaluation Criteria and Weighting System

RECOMMENDATION

1. That Oxford County Council approve the Facilities Long Term Renewable Energy Plan project evaluation criteria and weighting system as set out in Report No. PW 2021-11 entitled “Facilities Long Term Renewable Energy Plan – Evaluation Criteria and Weighting System” for the purpose of developing a multi-year capital plan for renewable energy projects.

RESOLUTION NO. 9

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendation contained in Report No. PW 2021-11, titled “Facilities Long Term Renewable Energy Plan - Evaluation Criteria and Weighting System”, be adopted.

DISPOSITION: See Action of Council following Resolution No. 10

RESOLUTION NO. 10

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendation contained in Report No. PW 2021-11, titled “Facilities Long Term Renewable Energy Plan - Evaluation Criteria and Weighting System”, be adopted;

And further, that an additional letter be written from the Warden to the Ministry of Energy, Northern Development and Mines regarding Net Metering;

And further, that Report No. PW 2021-11 be forwarded to the area municipalities as information.

DISPOSITION: Motion Carried

8.3.2 PW 2021-12 - Proposed Producer Responsibility Regulation for Hazardous and Special Products, Environmental Registry of Ontario Posting No. 019-2836

RECOMMENDATION

1. That Oxford County Council receive Report No. PW 2021-12 entitled “Proposed Producer Responsibility Regulation for Hazardous and

Special Products, Environmental Registry of Ontario Posting No. 019-2836” as information.

RESOLUTION NO.11

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. PW 2021-12, titled “Proposed Producer Responsibility Regulation for Hazardous and Special Products, Environmental Registry of Ontario Posting No. 019-2836”, be adopted.

DISPOSITION: Motion Carried

- 8.3.3 PW 2021-13 - Contract Award – Oxford Road 54 (Huron Street)
Reconstruction – Phase 1, City of Woodstock

RECOMMENDATIONS

1. That Oxford County Council award a contract to the low bidder, Viewcon Construction Ltd., in the amount of \$3,373,030 (excluding HST) for the reconstruction of Oxford Road 54 (Huron Street) from Devonshire Avenue to Ingersoll Avenue in the City of Woodstock;
2. And further, that Oxford Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 12

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. PW 2021-13, titled “Contract Award – Oxford Road 54 (Huron Street) Reconstruction – Phase 1, City of Woodstock”, be adopted.

DISPOSITION: Motion Carried

- 8.3.4 PW 2021-14 - Contract Award – Oxford Road 15 (Parkinson Road)
Bridge Rehabilitation, Left Turn Lane & Pedestrian Crossing

RECOMMENDATIONS

1. That Oxford County Council award a contract to the low bidder, Urbanlink Civil Ltd., in the amount of \$1,101,301 (excluding HST) for the Rehabilitation of Bridge No. 15083 on Oxford Road 15, construction of a left-turn lane and pedestrian crossing;

2. And further, that Oxford County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related thereto.

RESOLUTION NO. 13

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. PW 2021-14, titled "Contract Award – Oxford Road 15 (Parkinson Road) Bridge Rehabilitation, Left Turn Lane & Pedestrian Crossing", be adopted.

DISPOSITION: Motion Carried

- 8.3.5 PW 2021-15 - Contract Award – Oxford Road 59 (Norwich Avenue) and Juliana Drive Intersection Improvements, City of Woodstock

RECOMMENDATIONS

1. That Oxford County Council award a contract to the low bidder, Cassidy Construction London Inc., in the amount of \$1,157,451 (excluding HST) for the intersection improvements of Oxford Road 59 (Norwich Avenue) and Juliana Drive in the City of Woodstock;
2. And further, that Oxford County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 14

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that the recommendations contained in Report No. PW 2021-15, titled "Contract Award – Oxford Road 59 (Norwich Avenue) and Juliana Drive Intersection Improvements, City of Woodstock", be adopted.

DISPOSITION: Motion Carried

8.3.6 PW 2021-16 - Contract Award – 2021 Road Resurfacing Improvements and Culvert Replacements

RECOMMENDATIONS

1. That Oxford County Council award a contract to the low bidder, Coco Paving Inc., in the amount of \$3,968,000 (excluding HST), for the 2021 Road Resurfacing Improvements and Culvert Replacements;
2. And further, that Oxford County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related thereto.

RESOLUTION NO. 15

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that the recommendations contained in Report No. PW 2021-16, titled “Contract Award – 2021 Road Resurfacing Improvements and Culvert Replacements”, be adopted.

DISPOSITION: Motion Carried

8.3.7 PW 2021-17 - Contract Award – 2021 Joint Surface Treatment

RECOMMENDATIONS

1. That County Council award a contract to the low bidder, Norjohn Contracting & Paving Ltd., in the amount of \$1,068,730 (excluding HST), for the County portions of work included in the 2021 Joint Surface Treatment tender;
2. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related thereto.

RESOLUTION NO. 16

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that the recommendations contained in Report No. PW 2021-17, titled “Contract Award – 2021 Joint Surface Treatment”, be adopted.

DISPOSITION: Motion Carried

- 8.3.8 PW 2021-18 - Contract Award – Oxford Road 4, Oxford Road 17 & Lansdowne Avenue Watermain Extension and Sanitary Forcemain: Phase 1 and Phase 2, City of Woodstock

RECOMMENDATIONS

1. That Oxford County Council award a two-year contract to the low bidder, Omega Contractors Inc., in the amount of \$8,630,999 (excluding HST) for the watermain extension and sanitary forcemain on Oxford Road 4, Oxford Road 17 and Lansdowne Avenue in the City of Woodstock;
2. And further, that County Council authorize additional funding in the amount of \$275,000 to address the 2021 budget shortfall (related to sanitary forcemain), to be financed from the Woodstock wastewater reserve;
3. And further, that as part of the two-year contract award, County Council approve the budgetary commitments of \$4,842,018 (excluding HST), included in the total contract price cited in Recommendation No. 1 of Report No. PW 2021-18, for the respective 2022 phase of the project;
4. And further, that County Council authorize the Chief Administrative Officer and Director of Public Works to sign all documents related hereto.

RESOLUTION NO. 17

Moved By: Sandra Talbot

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. PW 2021-18, titled “Contract Award – Oxford Road 4, Oxford Road 17 & Lansdowne Avenue Watermain Extension and Sanitary Forcemain: Phase 1 and Phase 2, City of Woodstock”, be adopted.

DISPOSITION: Motion Carried

- 8.3.9 PW 2021-19 - Emergency Repairs – Sanitary Sewer Stoney Creek Erosion Protection, Tillsonburg

RECOMMENDATION

1. That Oxford County Council receive Report No. PW 2021-19 entitled “Emergency Repairs - Sanitary Sewer Stoney Creek Erosion Protection, Tillsonburg” for information.

RESOLUTION NO. 18

Moved By: Sandra Talbot
Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. PW 2021-19, titled "Emergency Repairs – Sanitary Sewer Stoney Creek Erosion Protection, Tillsonburg", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2021-16 - 2021 Tax Policy By-law

RECOMMENDATION

1. That By-law No. 6335-2021, being a by-law to establish tax ratios and levy tax rates for upper-tier purposes for the year 2021, be presented to Council for enactment.

RESOLUTION NO. 19

Moved By: Sandra Talbot
Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. CS 2021-16, titled "2021 Tax Policy By-law", be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2021-17 - OILC Debenture Issues – County

RECOMMENDATIONS

1. That By-law No. 6336-2021 being a by-law to authorize the borrowing by issuing debentures, for a term of 10 years, in the amount of \$3,250,000.00, for the purposes of the County of Oxford, be presented to Council for enactment;
2. And further, that By-law No. 6337-2021, being a by-law to authorize the borrowing by issuing debentures, for a term of 20 years, in the amount of \$718,436.00, for the purposes of the County of Oxford, be presented to Council for enactment.

RESOLUTION NO. 20

Moved By: Sandra Talbot
Seconded By: David Mayberry

Resolved that the recommendations contained in Report No CS 2021-17, titled "OILC Debenture Issues – County", be adopted.

DISPOSITION: Motion Carried

8.4.3 CS 2021-18 - Court Security and Prisoner Transportation (CSPT)
Program Agreement

RECOMMENDATION

1. That County Council hereby authorizes the Director of Corporate Services to execute a Funding Agreement with the Ministry of Community Safety and Correctional Services, under the Court Security and Prisoner Transportation Program, as outlined in Report No. CS 2021-18.

RESOLUTION NO. 21

Moved By: Sandra Talbot

Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. CS 2021-18, titled "Court Security and Prisoner Transportation (CSPT) Program Agreement", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

9.2 Correspondence from Garrod Pickfield

March 23, 2021

Re: Correspondence to the Local Planning Appeal Tribunal re County of Oxford Appeal to OPA 249

RESOLUTION NO. 22

Moved By: Sandra Talbot

Seconded By: David Mayberry

Resolved that the correspondence dated March 23, 2021 from Garrod Pickfield to the Local Planning Appeal Tribunal regarding County of Oxford Appeal to OPA 249 (Tribunal Case No. PL200633) be received as information.

DISPOSITION: Motion Carried

9.3 Southwestern Ontario Transportation Task Force Update

Michael Duben, Chief Administrative Officer indicates that although no formal response has been received from the Ministry of Transportation regarding an appointment to represent Oxford County Council specifically on the Southwestern Ontario Transportation Task Force, Councillor Birtch has been appointed to represent Woodstock and Councillor Molnar has been appointed to represent Tillsonburg meaning Oxford County is well-represented.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

12.1 Agricultural and Planning Advisory Committee

Councillor Ryan

RESOLUTION NO. 23

Moved By: Marcus Ryan

Seconded By: David Mayberry

Whereas the current Terms of Reference for the Agricultural and Planning Advisory Committee state that it shall consist of one representative from each of several relevant and specified organizations;

And whereas all of those organizations have been asked for, but not all have offered, representation;

And whereas the Committee is to primarily function as an advisory body to the County on agricultural and other land use related matters, and that work is best done with as many perspectives as possible;

Therefore, be it resolved that the Agricultural and Planning Advisory Committee recommend to Oxford County Council that any remaining open spaces for this term be offered to other Oxford agricultural organizations, and that the Terms of Reference be amended accordingly.

DISPOSITION: Motion Carried

12.2 Cancellation of April 28, 2021 meeting

In light of the Stay at Home Order issued by the Province, Warden Martin leads a discussion as to whether or not to cancel the April 28, 2021 meeting of Council. It was determined that such a decision would be made at a later date based on the

urgency of the agenda items to be discussed, and, in accordance with the Procedure By-law, would be subject to agreement of the majority of the members of Council, having been polled by the Clerk.

Councillor Molnar leaves the meeting at 11:16 a.m.

13. CLOSED SESSION

RESOLUTION NO. 24

Moved By: Marcus Ryan

Seconded By: Don McKay

Resolved that Council rise and go into a Closed Session to consider Report No. HS (CS) 2021-06 regarding a proposed or pending acquisition or disposition of lands.

DISPOSITION: Motion Carried (11:20 a.m.)

Oxford County Council meets electronically in Closed Session, as part of a regular meeting, this fourteenth day of April, 2021.

11:22 a.m. with Warden Martin in the chair.

All Members of Council present with the exception of Councillors Birtch, Molnar and Tait.

Staff Participants	M. Duben, Chief Administrative Officer
	L. Buchner, Director of Corporate Services
	M. Cowan, Manager of Information Services
	M. Dager, Director of Woodingford Lodge
	G. Hough, Director of Community Planning
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources
	R. Smith, Manager of Housing Development

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

HS (CS) 2021-06

UNFINISHED BUSINESS:
NIL

NEW BUSINESS / ENQUIRIES / COMMENTS:
NIL

TIME OF COMPLETION OF CLOSED SESSION:
11:25 a.m.

RESOLUTION NO. 25

Moved By: Marcus Ryan
Seconded By: Don McKay

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried (11:25 a.m.)

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 HS (CS) 2021-06

RESOLUTION NO. 26

Moved By: Mark Peterson
Seconded By: Ted Comiskey

Resolved that the recommendations contained in Report No. HS (CS) 2021-06 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6335-2021

Being a By-Law to Establish Tax Ratios and Levy Tax Rates for Upper-Tier Purposes for the Year 2021.

15.2 By-law No. 6336-2021

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the principal amount of \$3,250,000.00 towards the cost of a certain capital work of the County of Oxford set out in Schedule "A" to this By-law.

15.3 By-law No. 6337-2021

Being a By-law of the County of Oxford to authorize the borrowing upon serial debentures in the aggregate principal amount of \$718,436.00 towards the cost of certain capital works of the County of Oxford set out in Schedule "A" to this By-law.

15.4 By-law No. 6338-2021

Being a By-law to adopt Amendment Number 257 to the County of Oxford Official Plan.

15.5 By-law No. 6339-2021

Being a By-law to amend Schedules "A", "B" and "C" to By-law 5725-2015, as amended to provide for speed limits on County Roads.

15.6 By-law No. 6340-2021

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

Proposed Resolutions:

Resolved that the following By-laws be now read a first and second time: 6335-2021 to 6340-2021 inclusive.

Resolved that the following By-laws be now given a third and final reading: 6335-2021 to 6340-2021 inclusive.

RESOLUTION NO. 27

Moved By: Mark Peterson

Seconded By: Ted Comiskey

Resolved that the following By-laws be now read a first and second time: 6335-2021 to 6340-2021 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 28

Moved By: Mark Peterson

Seconded By: Ted Comiskey

Resolved that the following By-laws be now given a third and final reading: 6335-2021 to 6340-2021 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 11:27 a.m. until the next meeting scheduled for April 28, 2021 at 7:00 p.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK