

Report No. PW 2021-31  
Attachment No. 1

**From:** [Carlos Reyes](#)  
**To:** [Frank Gross](#)  
**Subject:** RE: Oxford County Council: PW 2021-25 - Community Safety Zones  
**Date:** July 27, 2021 9:06:30 AM  
**Attachments:** [image001.png](#)

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Hi Frank, thanks for the additional information. I don't have any further comments for this report.

Regards,

**Carlos Reyes, CMM III, MPA, M.Eng, P.Eng**

Director of Operations and Development  
Town of Tillsonburg  
200 Broadway, Suite 204  
Tillsonburg, ON N4G 5A7  
Phone: 519-688-3009 ext. 4400

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**From:** Frank Gross <fgross@oxfordcounty.ca>  
**Sent:** Wednesday, July 21, 2021 3:00 PM  
**To:** Carlos Reyes <creyes@tillsonburg.ca>  
**Cc:** Kyle Pratt <kpratt@tillsonburg.ca>; Michelle Smibert <msmibert@tillsonburg.ca>; Stephen Molnar <SMolnar@Tillsonburg.ca>; Laura Hamulecki <lhamulecki@oxfordcounty.ca>; David Simpson <dsimpson@oxfordcounty.ca>  
**Subject:** RE: Oxford County Council: PW 2021-25 - Community Safety Zones

Hi Carlos,

Thanks for the feedback.

The intent for Warrant 1: Designated Areas of Special Consideration is that these areas would be adjacent to a County road. This would include schools where the side or back yard is adjacent to a County road not just the frontage. The school on Francis Street would not meet Warrant 1 for a CSZ on Tillson Ave, however it is possible that it would meet the pedestrian warrant if school children were using Tillson Ave as a primary route to walk to school.

Pedestrian studies would be undertaken by the County and the results would be shared with the respective Area Municipality. It is not the intent to undertake Pedestrian Studies in all areas on all County roads but rather in areas as part of Warrant 2 Road Safety i.e. areas that meet Warrant 1. For high pedestrian areas as part of Warrant 1, we would rely on feedback from Area Municipalities to identify potential areas where Pedestrian studies should be considered. i.e. areas that do not meet any of the other Warrant 1 criteria (schools, parks, senior centres, etc.) but are considered an area of special concern due to high pedestrian usage. Pedestrian studies would be completed as part of the CSZ evaluation and would be completed during times when highest pedestrian volumes are anticipated. The pedestrian studies are not intended to be reoccurring but will be completed as necessary

The County currently completes bi-annual (once every two years) traffic counts on County roads.

An entrance would be defined as any access point to the County road: private driveways as well as any side roads (intersections).

Hope this provides some clarification. Let me know if you have any other questions or comments.

Thanks  
Frank

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**From:** Carlos Reyes [<mailto:creyes@tillsonburg.ca>]

**Sent:** July 18, 2021 10:51 PM

**To:** Frank Gross <[fgross@oxfordcounty.ca](mailto:fgross@oxfordcounty.ca)>

**Cc:** Kyle Pratt <[kpratt@tillsonburg.ca](mailto:kpratt@tillsonburg.ca)>; Michelle Smibert <[msmibert@tillsonburg.ca](mailto:msmibert@tillsonburg.ca)>; Stephen Molnar <[smolnar@tillsonburg.ca](mailto:smolnar@tillsonburg.ca)>; Laura Hamulecki <[hamulecki@oxfordcounty.ca](mailto:hamulecki@oxfordcounty.ca)>

**Subject:** FW: Oxford County Council: PW 2021-25 - Community Safety Zones

Hi Frank,

Thanks for the opportunity of reviewing this report and provide our feedback. Please find below my comments/questions:

Regarding the criteria for the **Warrant 1: Designated Areas of Special Consideration**, please clarify if the designated place/facility (i.e School, community centre, playground, hospital, etc) need to be located on County road or if there is an specific area of influence that applies to each facility. For

example, St Joseph's Catholic Elementary School is located approx. 200m east of Tillson Ave (County Road). Does this school qualify as designated area of special consideration?



For the high pedestrian traffic locations criteria, please clarify who will be responsible for completing these pedestrian traffic counts and the frequency (#times/year, seasonal, etc.). In addition, please confirm if this information will be shared with each lower tier.

For the **Warrant 2: Road safety criteria:**

*Collision component and road safety component:* Please confirm the frequency and the methodology for the traffic counts in order to calculate the AADT.

Road safety component: Please provide the definition of “entrance” that will be used as part of the risk factor score matrix (i.e entrance: means that part of a highway that is used to gain access to private property.)

Regards,

**Carlos Reyes, CMM III, MPA, M.Eng, P.Eng**

Director of Operations and Development  
Town of Tillsonburg

200 Broadway, Suite 204  
Tillsonburg, ON N4G 5A7  
Phone: 519-688-3009 ext. 4400

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**From:** Kyle Pratt <[kpratt@tillsonburg.ca](mailto:kpratt@tillsonburg.ca)>  
**Sent:** Wednesday, June 30, 2021 6:44 AM  
**To:** Carlos Reyes <[creyes@tillsonburg.ca](mailto:creyes@tillsonburg.ca)>; Michelle Smibert <[msmibert@tillsonburg.ca](mailto:msmibert@tillsonburg.ca)>  
**Subject:** Fwd: Oxford County Council: PW 2021-25 - Community Safety Zones

Please see below.

Sent from my iPhone

Begin forwarded message:

**From:** Laura Hamulecki <[lhamulecki@oxfordcounty.ca](mailto:lhamulecki@oxfordcounty.ca)>  
**Date:** June 29, 2021 at 11:54:39 AM EDT  
**To:** David Mayberry <[mayor@swox.org](mailto:mayor@swox.org)>, Deb Tait <[dtait@cityofwoodstock.ca](mailto:dtait@cityofwoodstock.ca)>, "dmckay@ezt.ca" <[dmckay@ezt.ca](mailto:dmckay@ezt.ca)>, Marcus Ryan <[mryan@zorra.on.ca](mailto:mryan@zorra.on.ca)>, Mark Peterson <[mpeterson@blandfordblenheim.ca](mailto:mpeterson@blandfordblenheim.ca)>, Sandra Talbot <[stalbot@cityofwoodstock.ca](mailto:stalbot@cityofwoodstock.ca)>, Stephen Molnar <[SMolnar@Tillsonburg.ca](mailto:SMolnar@Tillsonburg.ca)>, Ted Comiskey <[mayor@ingersoll.ca](mailto:mayor@ingersoll.ca)>, Trevor Birtch <[tbirtch@cityofwoodstock.ca](mailto:tbirtch@cityofwoodstock.ca)>, Warden <[warden@oxfordcounty.ca](mailto:warden@oxfordcounty.ca)>, "dcreery@cityofwoodstock.ca" <[dcreery@cityofwoodstock.ca](mailto:dcreery@cityofwoodstock.ca)>, "dmacleod@zorra.on.ca" <[dmacleod@zorra.on.ca](mailto:dmacleod@zorra.on.ca)>, Karen DePrest <[kdeprest@ezt.ca](mailto:kdeprest@ezt.ca)>, "kkruger@norwich.ca" <[kkruger@norwich.ca](mailto:kkruger@norwich.ca)>, Kyle Pratt <[kpratt@tillsonburg.ca](mailto:kpratt@tillsonburg.ca)>, "cao@swox.org" <[cao@swox.org](mailto:cao@swox.org)>, "mgraves@ingersoll.ca" <[mgraves@ingersoll.ca](mailto:mgraves@ingersoll.ca)>, "rmordue@blandfordblenheim.ca"

<[rmordue@blandfordblenheim.ca](mailto:rmordue@blandfordblenheim.ca)>

**Cc:** Michael Duben <[mduben@oxfordcounty.ca](mailto:mduben@oxfordcounty.ca)>, David Simpson

<[dsimpson@oxfordcounty.ca](mailto:dsimpson@oxfordcounty.ca)>, Frank Gross <[fgross@oxfordcounty.ca](mailto:fgross@oxfordcounty.ca)>

**Subject: Oxford County Council: PW 2021-25 - Community Safety Zones**

Good Morning,

At the June 23<sup>rd</sup> meeting, Oxford County Council received the attached Report No. PW 2021-25, entitled "*Community Safety Zones*" for approval. Through resolution, approval of this report was deferred to the August 11, 2021 meeting in order to provide Area Municipalities with the opportunity to further review and provide feedback on this report.

Please direct any questions and/or feedback to Frank Gross  
([fgross@oxfordcounty.ca](mailto:fgross@oxfordcounty.ca) or 519-539-9800 x 3120) no later than July 16<sup>th</sup>.

Thank You,

**LAURA HAMULECKI | Administrative Assistant, Public Works**

OXFORD COUNTY | 21 Reeve St., PO Box 1614, Woodstock, ON, N4S 7Y3

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