

**OXFORD COUNTY COUNCIL
MINUTES**

October 27, 2021

Council Participants

Warden Larry Martin
Deputy Warden Ted Comiskey
Councillor Trevor Birtch
Councillor David Mayberry
Councillor Don McKay
Councillor Stephen Molnar
Councillor Mark Peterson
Councillor Marcus Ryan
Councillor Deborah Tait
Councillor Sandra Talbot

Council Absent

NIL

Staff Participants

M. Duben, Chief Administrative Officer
B. Addley, Director of Paramedic Services
L. Buchner, Director of Corporate Services
M. Cowan, Manager of Information Services
M. Dager, Director of Woodingford Lodge
G. Hough, Director of Community Planning
L. Lanthier, Acting Director of Human Services
C. Senior, Clerk
D. Simpson, Director of Public Works
A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets electronically in regular session this twenty-seventh day of October 2021 at 7:02 p.m. with Warden Martin in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- 3.1 Sandra Talbot – Correspondence Item 7.4
Councillor Sandra Talbot discloses a pecuniary interest related to agenda item 7.4 (SWIFT monthly project update) on the Open meeting agenda of October 27, 2021 as an immediate family member is an approved contractor on the SWIFT project. She will not take part in consideration of or voting on items related to this agenda item.

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

- 4.1 October 13, 2021

RESOLUTION NO. 2

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the Council minutes of October 13, 2021 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

NIL

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

- 6.1 Social Planning Council Oxford
Stephanie Ellens-Clark, Executive Director
Megan Neil, Board Chair
Re: 2022 Grant Request

Stephanie Ellens-Clark joins the meeting via telephone and Megan Neil joins the meeting via WebEx and proceed through a PowerPoint presentation, which was provided as an attachment to Council's electronic agenda. In conclusion, Social Planning Council Oxford request financial support in the amount of \$65,000 in 2022.

Warden Martin opens the meeting to questions from Council. There are none.

- 6.2 Oxford Creative Connections Inc.
Mary-Anne Murphy, Cultural Coordinator
Re: 2022 Grant Request

Mary-Anne Murphy joins the meeting via WebEx and proceeds through a PowerPoint presentation, which was provided as an attachment to Council's electronic agenda. In conclusion, Oxford Creative Connections Inc. requests financial support in the amount of \$60,000 in 2022.

Warden Martin opens the meeting to questions from Council. There are none.

- 6.3 Community Futures Oxford
Allan Simm, General Manager
Re: 2022 Grant Request

Allan Simm joins the meeting via WebEx and proceeds through a PowerPoint presentation, which was provided as an attachment to Council's electronic agenda, providing an update on the Future Oxford Legacy Fund and the Oxford Economic Stimulus Fund. In conclusion, Community Futures Oxford requests the renewal of the partnership agreement for the Future Oxford Legacy Fund for a period of five years starting January 1, 2022 to December 31, 2026 including \$100,000 per year plus administration costs starting at \$45,000 with annual increments of \$1,000 to reflect inflationary increases.

Warden Martin opens the meeting to questions from Council. A. Simm responds to questions and comments from Councillor Molnar.

RESOLUTION NO. 3

Moved By: Deborah Tait
Seconded By: Ted Comiskey

Resolved that the information provided in Delegations 6.1 to 6.3 inclusive on the Open meeting agenda of October 27, 2021 be received and referred to 2022 Budget and Business Plan Deliberations.

DISPOSITION: Motion Carried

- 6.4 Future Oxford
Bryan Smith, Rick Cox, Heather Corbett
Re: Program Update

Future Oxford members Bryan Smith, Rick Cox and Heather Corbett join the meeting via WebEx and proceed through a PowerPoint presentation, which was provided as an attachment to Council's electronic agenda. In conclusion, the presenters request that the 2022 Future Oxford Budget remain as status quo at \$77,000.

Warden Martin opens the meeting to questions from Council. B. Smith and R. Cox respond questions and comments from Councillor Birtch.

Deputy Warden Comiskey leaves the meeting at 8:04 p.m.

- 6.5 South Central Ontario Region Economic Development Corporation (SCOR EDC)
Kim Earls, Executive Director
Re: Annual Partner Update

Kim Earls joins the meeting via WebEx and proceeds through a PowerPoint presentation, which was provided as an attachment to Council's electronic agenda.

Warden Martin opens the meeting to questions from Council. There are none.

RESOLUTION NO. 4

Moved By: Deborah Tait

Seconded By: Sandra Talbot

Resolved that the information provided in Delegations 6.4 and 6.5 on the Open meeting agenda of October 27, 2021 be received as information.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

7.1 Southwestern Public Health (SWPH)

October 13, 2021

Re: 2021 Additional Levy

RESOLUTION NO. 5

Moved By: Marcus Ryan

Seconded By: Mark Peterson

Resolved that the correspondence from Southwestern Public Health dated October 13, 2021 informing of an interim additional 2021 levy being imposed to fund cash flow pressures related to COVID-19 response expenditures until the costs are reimbursed by the Ministry of Health be received;

And further, that County Council authorizes the County's portion of the interim additional levy in the amount of \$2,219,015 be funded by the General Reserve;

And further, that Southwestern Public Health be requested to refund the interim additional levy to the County immediately upon receipt of the Ministry of Health's reimbursement of Southwestern Public Health's COVID-19 response related expenditures;

And further, that the County write to the Minister of Municipal Affairs and Housing and the Minister of Health to express our concern at this cash flow situation and its effect of applying pressure to SWPH cash flow during this time when their focus needs to be on vaccination work.

DISPOSITION: Motion Carried

7.2 Southwestern Public Health (SWPH)

October 20, 2021

Re: Formal request to Minister of Health for reimbursement of SWPH's COVID-19 response and vaccination expenses

7.3 Ontario Solicitor General

October 14, 2021

Re: Community Safety and Well-Being Plans

7.4 Southwestern Integrated Fibre Technology (SWIFT)

October 18, 2021

Re: Monthly Project Update - September 2021

7.5 Independent Electricity System Operator (IESO)

October 7, 2021

Re: Technical Assessment evaluating the feasibility of phasing out gas generation in Ontario by 2030

7.6 Ministry of Municipal Affairs and Housing

October 19, 2021

Re: Enhanced COVID-19 Vaccine Certificate with QR Code and Verify Ontario App

RESOLUTION NO. 6

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that correspondence items 7.2 to 7.6 inclusive on the Open meeting agenda of October 27, 2021 be received as information.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2021-337 - Phase 1 Official Plan Review - Draft Agricultural Policies

RECOMMENDATIONS

1. That County Council direct Planning staff to initiate Phase 1 of the County Official Plan Review process, consisting of proposed updates to the agricultural policies, in accordance with the requirements under the Planning Act and as generally outlined in Report No. CP 2021-337;

2. And further, that Report No. CP 2021-337 be circulated to the Area Municipalities for information.

RESOLUTION NO. 7

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendations contained in Report No. CP 2021-337, titled "Phase 1 Official Plan Review - Draft Agricultural Policies", be adopted.

DISPOSITION: Motion Carried

8.2 PUBLIC WORKS

8.2.1 PW 2021-35 - Fleet Utilization Review

RECOMMENDATION

1. That County Council receive this report as information regarding 2021 staff utilization of County fleet vehicles.

RESOLUTION NO. 8

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. PW 2021-35, titled "Fleet Utilization Review", be adopted.

DISPOSITION: Motion Carried

8.3 PARAMEDIC SERVICES

8.3.1 PS 2021-01 - Land Ambulance Response Time Performance Plan

RECOMMENDATION

1. That Oxford County Council approve the 2022 Land Ambulance Response Time Performance Plan.

RESOLUTION NO. 9

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. PS 2021-01, titled "Land Ambulance Response Time Performance Plan", be adopted.

DISPOSITION: Motion Carried

8.4 CAO

8.4.1 CAO 2021-06 - Indigenous Municipal Relations

RECOMMENDATIONS

1. That Oxford County Council receive Report No. CAO 2021-06 titled “Indigenous Municipal Relations”;
2. And further, that County Council direct staff to develop a local response to the Truth and Reconciliation Commission of Canada’s (TRC) Calls to Action (http://trc.ca/assets/pdf/Calls_to_Action_English2.pdf), working with the City of Woodstock, Towns of Ingersoll and Tillsonburg, and the Townships of Blandford-Blenheim, East Zorra-Tavistock, Norwich, South-West Oxford, and Zorra on a coordinated approach to developing a local response, focusing on several calls to action that explicitly include municipal governments.

RESOLUTION NO. 10

Moved By: Marcus Ryan

Seconded By: Don McKay

Resolved that the recommendations contained in Report No. CAO 2021-06, titled “Indigenous Municipal Relations”, be adopted.

DISPOSITION: Motion Carried

8.4.2 CAO 2021-07 - 2021 Future Oxford Staff Update

RECOMMENDATION

1. That Report No. CAO 2021-07, 2021 Future Oxford Staff Update be received for information.

RESOLUTION NO. 11

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that the recommendation contained in Report No. CAO 2021-07, titled “Future Oxford Staff Update”, be adopted.

DISPOSITION: Motion Carried

8.5 CORPORATE SERVICES

8.5.1 CS 2021-42 - Mount Elgin Wastewater System – Internal Long-term Debt Issue

RECOMMENDATION

1. That By-law No. 6378-2021, being a by-law to authorize the borrowing of funds in the amount of \$45,500 from the Landfill and Waste Diversion Reserve Fund to be used for the purposes of financing serviced property owners' charges for capital costs relating to the Mount Elgin Wastewater System Project, be presented to Council for enactment.

RESOLUTION NO. 12

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that the recommendation contained in Report No. CS 2021-42, titled "Mount Elgin Wastewater System – Internal Long-term Debt Issue", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

- 12.1 Warden Martin indicates that the equipment which will allow for the provision of hybrid council meetings is scheduled to be installed in time for the November 10, 2021 meeting of Council. As we acclimatize to the new technology and way of conducting Council business, presenters and members of the public will be asked to join that meeting electronically. Members of Council and Senior Staff are invited to join the meeting in-person if that is their preference. Otherwise, they can choose to join online.

Warden Martin further indicates that prior to opening the Council Chamber to members of the public, he is looking for Council's direction regarding proof of

vaccination status for anyone wishing to attend or participate in a Council meeting in person so that staff are able to advise the public in advance as well as make the necessary screening arrangements, if necessary. Warden Martin opens the meeting to comments and questions from members of Council. Warden Martin and Chief Administrative Officer Michael Duben respond to comments and questions from Councillors Mayberry, Molnar, Peterson and Ryan. Following the discussion, it was determined that anyone wishing to attend or participate in a council meeting in person will be required to show proof of vaccination and that participation and viewing of the Council meetings virtually will continue to be an option.

- 12.2 Councillor Molnar indicates that the Town of Tillsonburg will be featured as one of Rogers Hometown Hockey's tour stops in November. The festivities will be held Saturday, November 20 and Sunday, November 21, 2021 from 11 a.m. to 5 p.m. each day, ending with a live Sportsnet broadcast from Tillsonburg of the Pittsburgh Penguins facing the Winnipeg Jets on Monday, November 22 from 7:30 p.m. to 11:30 p.m. Councillor Molnar encourages and invites everyone to come and celebrate the spirit of hockey during this fun-filled weekend festival. Free tickets are available at <https://hometownhockey.com/tourstops/tillsonburg/>

13. CLOSED SESSION

RESOLUTION NO. 13

Moved By: Sandra Talbot

Seconded By: Trevor Birtch

Resolved that Council rise and go into a Closed Session to consider Report No. PW (CS) 2021-36 regarding a proposed or pending acquisition or disposition of land by the County or local board and to hear a verbal report from the Chief Administrative Officer regarding information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

DISPOSITION: Motion Carried at 8:44 p.m.

Oxford County Council meets electronically in Closed Session, as part of a regular meeting, this twenty-seventh day of October, 2021.

8:45 p.m. with Warden Martin in the chair.

All Members of Council present with the exception of Deputy Warden Comiskey.

Staff Participants	M. Duben, Chief Administrative Officer
	B. Addley, Director of Paramedic Services
	L. Buchner, Director of Corporate Services
	M. Cowan, Manager of Information Services
	M. Dager, Director of Woodingford Lodge

G. Hough, Director of Community Planning
L. Lanthier, Acting Director of Human Services
C. Senior, Clerk
D. Simpson, Director of Public Works
A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

1. PW (CS) 2021-36

The following staff leave the Closed Session meeting at 8:46 p.m.:

B. Addley, M. Dager, L. Lanthier, A. Smith

2. Verbal Report from Chief Administrative Officer

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

NEW BUSINESS / ENQUIRIES / COMMENTS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

9:01 p.m.

RESOLUTION NO. 14

Moved By: Sandra Talbot

Seconded By: Trevor Birtch

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 9:01 p.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

- 14.1 PW (CS) 2021-36

RESOLUTION NO. 15

Moved By: Trevor Birtch

Seconded By: Deborah Tait

Resolved that the recommendations contained in Report No. PW (CS) 2021-36 be adopted.

DISPOSITION: Motion Carried

14.2 Verbal Report from Chief Administrative Officer

RESOLUTION NO. 16

Moved By: Trevor Birtch

Seconded By: Deborah Tait

Resolved that the information provided in the verbal report from the Chief Administrative Officer be received as information.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6378-2021

Being a by-law to authorize borrowed funds from the Landfill and Waste Diversion Reserve Fund in the amount of \$45,500, to be used for the purposes of financing property owners' charges for capital costs related to services provided under the Mount Elgin Wastewater System Project (the "Project").

15.2 By-law No. 6379-2021

Being a By-Law to remove certain lands from Part Lot Control.

15.3 By-law No. 6380-2021

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 17

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that the following by-laws be now read a first and second time: 6378-2021 to 6380-2021 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 18

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that the following by-laws be now given a third and final reading: 6378-2021 to 6380-2021 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 9:04 p.m. until the next meeting scheduled for November 10, 2021 at 9:30 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK