

**OXFORD COUNTY COUNCIL  
MINUTES**

**November 17, 2021**

Council Present	Warden Larry Martin Deputy Warden Ted Comiskey Councillor Trevor Birtch Councillor David Mayberry Councillor Don McKay Councillor Mark Peterson Councillor Marcus Ryan Councillor Deborah Tait arrives at 10:05 a.m. Councillor Sandra Talbot
Council Absent	Councillor Stephen Molnar
Staff Participants	M. Duben, Chief Administrative Officer B. Addley, Director of Paramedic Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning L. Lanthier, Acting Director of Human Services C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Oxford County Council meets in special session this seventeenth day of November, 2021, in the Council Chamber, County Administration Building, Woodstock at 9:02 a.m. with Warden Martin in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1

Moved By: Don McKay  
Seconded By: Mark Peterson

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

NIL

**5. PUBLIC MEETINGS**

NIL

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

**6.1 STAFF PRESENTATIONS**

2022 Business Plans and Budgets

**RESOLUTION NO. 2**

Moved By: Mark Peterson

Seconded By: Sandra Talbot

Resolved that the information provided in the 2022 Business Plans and Budgets presentation be received and referred to 2022 Budget and Business Plan Deliberations.

**DISPOSITION:** Motion Carried

With the motion on the floor and prior to the vote, Lynn Buchner, Director of Corporate Services, using a PowerPoint presentation which formed part of Council's electronic agenda, provides a high level overview relating to the Budget process, strategic priorities, the capital plan, COVID impacts as well as budget highlights by strategic priority as contained in the proposed Budget. L. Buchner explains some of the challenges and risks which were taken into consideration when developing the 2022 budget and business plans, including COVID-19 response and recovery, the housing crisis and aging infrastructure.

Warden Martin opens the meeting to questions from Council. L. Buchner responds to comments and questions from Councillors Mayberry and Ryan prior to moving into departmental Business Plans and Budgets.

**Public Works**

David Simpson, Director of Public Works, speaks to the Draft Public Works Business Plan and Budget reviewing 2022 priorities and services by division. Warden Martin opens the meeting to questions from Council. D. Simpson responds to comments and questions from Warden Martin and Councillors Mayberry, McKay and Peterson.

Councillor Tait joins the meeting at 10:05 a.m. via WebEx.

Councillor Ryan leaves the Council Chamber at 10:28 a.m.  
He returns at 10:31 a.m.

Councillor Talbot leaves the Council Chamber at 10:28 a.m.  
She returns at 10:31 a.m.

M. Duben leaves the Council Chamber at 10:42 a.m.  
He returns at 10:48 a.m.

Councillor Mayberry leaves the Council Chamber at 10:45 a.m.  
He returns at 10:47 a.m.

A recess is called at 10:56 a.m.  
Council resumes at 11:07 a.m. with Warden Martin in the chair.

All members of Council in attendance with the exception of Deputy Warden Comiskey and Councillor Molnar.

Deputy Warden Comiskey returns to the Council Chamber at 11:09 a.m.

Councillor Ryan leaves the Council Chamber at 11:11 a.m.  
He returns at 11:15 a.m.

### **Human Services**

Lisa Lanthier, Acting Director of Human Services, speaks to the Draft Human Services Business Plan and Budget, going through Community Services, the Housing division and Childcare. Warden Martin opens the meeting to questions from Council. L. Lanthier responds to comments and questions from Councillors Mayberry, McKay, Peterson, Ryan and Talbot. Rebecca Smith, Manager of Housing Development joins the meeting via WebEx and responds to comments and questions from Councillor Mayberry.

Councillor Tait leaves the meeting at 11:43 a.m.

Councillor Talbot leaves the Council Chamber at 12:00 p.m.  
She returns at 12:02 p.m.

Councillor Peterson leaves the Council Chamber at 12:19 p.m.  
He returns at 12:20 p.m.

### **Woodingford Lodge**

Mark Dager, Director of Woodingford Lodge speaks to the Draft Woodingford Lodge Business Plan and Budget slides including 2022's priorities and a capital summary. Warden Martin opens the meeting to questions from Council. M. Dager responds to comments and questions from Councillors Birtch, Mayberry and McKay. L. Buchner also responds to questions from Councillor Birtch.

In closing, L. Buchner, Director of Corporate Services reminds members of the public that the budget meetings are recorded and available for viewing on the County's website and YouTube channels. The next special budget meeting is scheduled for Wednesday, November 24 at 2:00 p.m.

## **7. CONSIDERATION OF CORRESPONDENCE**

NIL

## **8. REPORTS FROM DEPARTMENTS**

NIL

## **9. UNFINISHED BUSINESS**

The following Reports are provided for Ongoing Information Purposes during Budget Consideration:

### **9.1 CS 2021-46 - 2022 Business Plans and Budget**

Report No. [CS 2021-46](#), titled 2022 Business Plans and Budget was received for discussion purposes by Council on November 10, 2021.

### **9.2 CS 2021-48 - 2022 Oxford County Library Business Plan and Budget**

Report No. [CS 2021-48](#), titled 2022 Oxford County Library Business Plan and Budget was received for discussion purposes by Council on November 10, 2021.

### **9.3 CS 2021-49 - 2022 Court Security Grant Levy**

Report No. [CS 2021-49](#) titled 2022 Court Security Grant Levy was received for discussion purposes by Council on November 10, 2021.

### **9.4 CS (CS) 2021-47**

Report No. CS (CS) 2021-47 [Closed Session document], was received for discussion purposes by Council on November 10, 2021.

## **10. MOTIONS**

NIL

**11. NOTICE OF MOTIONS**

Note: Section 9.1.2 of Procedure By-law No. 6268-2020 states:

Notwithstanding Section 9.1.1, during Council's review and consideration of annual business plans and budgets, all amending motions shall be tabled in writing and duly signed as Notices of Motion to be debated at the Budget meeting specifically identified for budget debate. The Clerk will ensure that all such motions are printed in full on the Agenda for the meeting when debate is scheduled to occur.

**12. NEW BUSINESS/ENQUIRIES/COMMENTS**

NIL

**13. CLOSED SESSION**

NIL

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

NIL

**15. BY-LAWS**

15.1 By-law No. 6386-2021

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 3

Moved By: Sandra Talbot

Seconded By: David Mayberry

Resolved that By-law No. 6386-2021 be now read a first and second time.

DISPOSITION: Motion Carried

RESOLUTION NO. 4

Moved By: David Mayberry

Seconded By: Sandra Talbot

Resolved that By-law No. 6386-2021 be now given a third and final reading.

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

Council adjourns its proceedings at 12:32 p.m. until the next meeting scheduled for November 24, 2021 at 2:00 p.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK