

OXFORD COUNTY COUNCIL MINUTES

December 8, 2021

Council Present	Warden Larry Martin Deputy Warden Ted Comiskey Councillor Trevor Birtch Councillor David Mayberry Councillor Don McKay Councillor Stephen Molnar Councillor Mark Peterson Councillor Marcus Ryan Councillor Deborah Tait Councillor Sandra Talbot
Council Absent	N/A
Staff Participants	M. Duben, Chief Administrative Officer B. Addley, Director of Paramedic Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services G. Hough, Director of Community Planning L. Lanthier, Acting Director of Human Services C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this eighth day of December, 2021 in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Martin in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Sandra Talbot
Seconded By: Trevor Birtch

Resolved that the Agenda be approved as amended to include a correspondence item from Ingersoll resident William Knott regarding Applications for Official Plan Amendment and Plan of Subdivision OP 21-02-6; SB 21-01-6 - Erie Thames Powerlines Corporation.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

- 3.1 Sandra Talbot – Correspondence Item 7.1
Councillor Sandra Talbot discloses a pecuniary interest related to agenda item 7.1 (SWIFT Monthly Project Update – October, 2021) on the Open meeting agenda of December 8, 2021 as an immediate family member is an approved contractor on the SWIFT project. She will not take part in consideration of or voting on items related to this agenda item.
- 3.2 Sandra Talbot – Council Budget forming part of the General Purpose Levy
Councillor Sandra Talbot discloses a pecuniary interest related to agenda item 8.3 (CS 2021-56 – 2022 Business Plans and Budget) on the Open meeting agenda of December 8, 2021 as an immediate family member is an approved contractor on the SWIFT project. She will not take part in consideration of or voting on items related to this agenda item.
- 3.3 Don McKay – CP 2021-343 – Applications for Official Plan Amendment and Draft Plan of Subdivision OP 21-02-6; SB 21-01-6 – Erie Thames Powerlines Corporation
Councillor Don McKay discloses a pecuniary interest related to agenda item 5.3 (CP 2021-343 – Applications for Official Plan Amendment and Draft Plan of Subdivision OP 21-02-6; SB 21-01-6 – Erie Thames Powerlines Corporation) on the Open meeting agenda of December 8, 2021 as he is a Director on the EARTH Corporation Board. He will not take part in consideration of or voting on items related to this agenda item.
- 3.4 David Mayberry – CP 2021-343 – Applications for Official Plan Amendment and Draft Plan of Subdivision OP 21-02-6; SB 21-01-6 – Erie Thames Powerlines Corporation
Councillor David Mayberry discloses a pecuniary interest related to agenda item 5.3 (CP 2021-343 – Applications for Official Plan Amendment and Draft Plan of Subdivision OP 21-02-6; SB 21-01-6 – Erie Thames Powerlines Corporation) on the Open meeting agenda of December 8, 2021 as he is a Board Member of EARTH Corporation. He will not take part in consideration of or voting on items related to this agenda item.

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

- 4.1 November 24, 2021 Special Budget Meeting

RESOLUTION NO. 2

Moved By: Sandra Talbot
Seconded By: Trevor Birtch

Resolved that the minutes of the Special Budget meeting held November 24, 2021 be adopted.

DISPOSITION: Motion Carried

4.2 November 24, 2021

RESOLUTION NO. 3

Moved By: Trevor Birtch
Seconded By: Deborah Tait

Resolved that the Council minutes of November 24, 2021 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 4

Moved By: Trevor Birtch
Seconded By: Deborah Tait

Resolved that Council rise and go into a Public Meeting pursuant to the *Planning Act*, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 9:37 a.m.

5.1.1 Applications for Official Plan Amendment and Plan of Subdivision OP 21-02-6; SB 21-01-6 - Erie Thames Powerlines Corporation

The intent of the Official Plan Amendment is to re-designate the subject lands from 'Open Space' to 'Low Density Residential' to facilitate the development of 8 lots for single detached dwellings and 5 lots that will each accommodate a semi-detached dwelling (10 dwelling units total) on the subject lands. The proposed draft plan will also include a reserve block which contains a sanitary trunk sewer in the Town of Ingersoll.

5.1.2 Correspondence from Ingersoll resident Tim Lobzun

5.1.3 Correspondence from Ingersoll resident William Knott

Warden Martin calls a Recess at 9:40 a.m. due to technical issues.
Council resumes at 9:42 a.m.

The Chair asks Gord Hough, Director of Community Planning to present the applications. G. Hough summarizes the applications as contained in Report No. CP 2021-343 - Applications for Official Plan Amendment and Plan of Subdivision OP 21-02-6; SB 21-01-6 - Erie Thames Powerlines Corporation.

G. Hough, through use of a map, indicates that the official plan amendment and plan of subdivision propose re-designating the subject lands to low-density residential to accommodate the development of eight lots for single detached dwellings on Wonham Street and ten semi-detached dwellings on five lots on Holcroft Street in the Town of Ingersoll. G. Hough indicates that since the publishing of the report, the Town has decided that they would require one of the lots on Wonham Street be dedicated as parkland, reducing the single-detached lots to seven. G. Hough speaks to the concerns expressed by residents through correspondence forming part of the report and posted to Council's electronic agenda, indicating that the concerns range from traffic concerns, pedestrian safety, the type of housing, lot sizing, the loss of greenspace, parking and noise due to its proximity to the railway. G. Hough indicates that a traffic report was conducted which proved satisfactory to the Town of Ingersoll, that the application meets density requirements and that a warning clause will form part of the lot sale documents in respect to the proximity of the lands to the CP Rail line to the immediate east.

In closing, G. Hough indicates that Ingersoll Town Council recommended support of the applications and that staff are satisfied that the applications can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. G. Hough responds to comments and questions from Councillor Molnar.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 5

Moved By: Deborah Tait
Seconded By: Ted Comiskey

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:55 a.m.

- 5.3 Consideration of Report No. CP 2021-343 - Applications for Official Plan Amendment and Plan of Subdivision OP 21-02-6; SB 21-01-6 - Erie Thames Powerlines Corporation

RESOLUTION NO. 6

Moved By: Deborah Tait
Seconded By: Ted Comiskey

Resolved that the recommendations contained in Report No. CP 2021-343, titled "Applications for Official Plan Amendment and Plan of Subdivision OP 21-02-6; SB 21-01-6 - Erie Thames Powerlines Corporation", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 Southwestern Integrated Fibre Technology (SWIFT)
November 19, 2021
Re: SWIFT Monthly Project Update - October, 2021

RESOLUTION NO. 7

Moved By: Marcus Ryan
Seconded By: Don McKay

Resolved that correspondence item 7.1 on the Open meeting agenda of December 8, 2021 be received as information.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

- 8.1.1 CP 2021-343 - Applications for Official Plan Amendment and Plan of Subdivision OP 21-02-6; SB 21-01-6 - Erie Thames Powerlines Corporation

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 21-02-6, submitted by Erie Thames Powerlines Corporation on behalf of

- Reeves Realty Corporation for lands described as Part of Park Lots 6A to 8A, Block 3, Plan 279 and Parts 2 & 3, Plan 41R-6739, Town of Ingersoll to redesignate the subject lands from 'Open Space' to 'Low Density Residential', to facilitate a proposed draft plan of subdivision;
2. And further, that Council approve the attached Amendment No. 264 to the County of Oxford Official Plan;
 3. And further, that the necessary by-law to approve Amendment No. 264 be raised;
 4. And further, that Oxford County Council grant draft approval to the proposed residential subdivision submitted by Erie Thames Powerlines Corporation on behalf of Reeves Realty Corporation (SB 21-01-6) prepared by Brooks & Muir Surveying, dated March 3, 2021, for lands described as Part of Park Lots 6A to 8A, Block 3, Plan 279 and Parts 2 & 3, Plan 41R6739, in the Town of Ingersoll, subject to the conditions attached to this report as Schedule "A" being met prior to final approval.

The Report was dealt with under Public Meetings.

8.2 CORPORATE SERVICES

8.2.1 CS 2021-55 - Borrowing By-law - 2022

RECOMMENDATION

1. That By-law No. 6396-2021, being a by-law to authorize the borrowing of money to meet current expenditures of the County of Oxford for the 2022 fiscal year, be presented to Council for enactment.

RESOLUTION NO. 8

Moved By: Marcus Ryan
Seconded By: Don McKay

Resolved that the recommendation contained in Report No. CS 2021-55, titled "Borrowing By-law – 2022", be adopted.

DISPOSITION: Motion Carried

8.3 CS 2021-56 - 2022 Business Plans and Budget

RECOMMENDATIONS

1. That the 2022 Oxford County Business Plans be adopted as amended;
2. And further, that Oxford County Council approves the 2022 Budget with a general purpose levy of \$ _____;

3. And further, that Oxford County Council approves a 2022 special levy for Library purposes in the amount of \$4,061,003, levied against all area municipalities with the exception of the City of Woodstock;
4. And further, that Oxford County Council approves a 2022 special levy to fund a Woodstock Police Services Grant for court security and prisoner transportation services in the amount of \$51,541, levied against all area municipalities with the exception of the City of Woodstock;
5. And further, that the following grant requests, totalling \$ _____ , be included in the 2022 general purpose levy:

Agricultural Award of Excellence \$ _____

Oxford Connection - Economic Development \$ _____

Oxford County Physician Recruitment \$ _____

Tillsonburg Airport \$ _____

Oxford Creative Connections \$ _____

Social Planning Council Oxford \$ _____

The Small Business Centre \$ _____

North Oxford Intercommunity Bus Transit \$ _____

St. Mary's General Hospital \$ _____

Oxford County Youth Initiatives \$ _____;

6. And further, that the following grant request be funded under the Oxford County Youth Initiatives grant:

Oxford Invitational Youth Robotics Challenge \$ _____;

7. And further, that a by-law to adopt the estimated expenditures for the year 2022 as set out in Report No. CS 2021-56, subject to amendments, be presented to Council for enactment at their regular meeting scheduled for January 12, 2022;
8. And further, that staff be authorized to proceed with implementing the incremental full-time equivalent positions as presented in the Full-time Equivalent Plan attached to Report No. CS 2021-56 upon the passing of the aforementioned by-law.

RESOLUTION NO. 9

Moved By: Sandra Talbot
Seconded By: Trevor Birtch

Resolved that the 2022 Council budget forming part of the General Purpose Levy be separated from approval of the General Levy to address a conflict of interest contained in the Council budget as amended.

DISPOSITION: Motion Carried

RESOLUTION NO. 10

Moved By: Don McKay
Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CS 2021-56, titled "2022 Business Plans and Budget", be adopted as amended.

DISPOSITION: See Action of Council following Resolutions 11 to 17

The motions listed under the Motions section of the agenda are brought forward to be heard during deliberation of Report No. CS 2021-56.

10.1 Notice of Motion 1 (November 16, 2021)

RESOLUTION NO. 11

Moved By: Marcus Ryan
Seconded By: Don McKay

Resolved that the following grants be included in the 2022 budget:

- Oxford Creative Connections - \$60,000
- Social Planning Council Oxford - \$65,000
- North Oxford Intercommunity Bus Transit - \$22,500
- Oxford County Youth Initiatives - \$15,000
- Agricultural Award of Excellence - \$2,000
- Economic Development (Oxford Connection) - \$50,000
- Economic Development (Physician Recruitment) - \$30,000
- Small Business Centre - \$50,000

DISPOSITION: See Action of Council following Resolution No. 12

RESOLUTION NO. 12

Moved By: Mark Peterson
Seconded By: Stephen Molnar

Whereas the "North Oxford Intercommunity Bus Transit Grant" commitment approved under Report No. PW 2020-51 has not proceeded on the timeline as proposed, therefore an agreement with the Township of East Zorra-Tavistock has not been executed and the 2021 grant was not expended;

And whereas the 2022 grant commitment was intended to assist in funding operational costs related to the project;

Be it resolved that the 2022 North Oxford Intercommunity Bus Transit grant in the amount of \$22,500 only be granted if the system becomes operational.

DISPOSITION: Motion Carried

Councillor Tait leaves the Council Chamber at 10:46 a.m. She returns at 10:47 a.m.

RESOLUTION NO. 13

Moved By: David Mayberry
Seconded By: Ted Comiskey

Whereas in the County of Oxford, housing is an upper tier responsibility;

And whereas with approximately 2,400 people on the County's waiting list for housing assistance, there is clear need for more housing across the housing continuum;

Therefore be it resolved that the housing portion of the Human Services budget be increased by \$1.5 million with 50% coming from taxation this year and 50% coming from reserves and/or the sale of surplus county lands;

And further, that staff bring forward a report on how this additional funding could be maximized across the housing continuum in the first quarter of 2022;

And further, that the area municipalities be asked to re-examine any available municipally owned land for potential housing sites;

And further, that the Warden and Council advocate to both the Provincial and Federal governments for matching partnership funding to maximize the County's commitment to addressing our housing and homelessness situation.

DISPOSITION: See Action of Council following Resolution No. 14

RESOLUTION NO. 14

Moved By: Stephen Molnar
Seconded By: Deborah Tait

Resolved that the Motion in Item 10.2 on Agenda of December 8, 2021, regarding Human Services Budget for Housing initiative, be Amended to fund the 50% from Taxation to instead be allocated from Landfill Reserves.

DISPOSITION: A Recorded Vote is requested by Councillor Birtch with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Councillors Birtch, McKay, Molnar, Peterson, Tait and Talbot.	Warden Martin, Deputy Warden Comiskey, Councillors Mayberry and Ryan.
Total 6	Total 4

DISPOSITION: Motion Carried

RESOLUTION NO. 15

Moved By: Stephen Molnar
Seconded By: Trevor Birtch

Resolved that Section 9.1.2 of the County of Oxford's Procedure By-law be suspended during 2022 Business Plan and Budget Deliberations.

DISPOSITION: A Recorded Vote is requested by Councillor Molnar with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Deputy Warden Comiskey, Councillors Birtch, Molnar and Tait.	Warden Martin, Councillors Mayberry, McKay, Peterson, Ryan and Talbot.
Total 4	Total 6

DISPOSITION: Motion Not Carried

Councillor Tait leaves the Council Chamber at 11:07 a.m. She returns at 11:10 a.m.

RESOLUTION NO. 16:

Moved By: Don McKay
Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CS 2021-56, titled "2022 Oxford County Business Plans and Budget" be adopted as amended as follows:

1. A general purpose levy net of the Council portion of the Budget in the amount of \$ 65,967,505;
2. A 2022 special levy for Library purposes in the amount of \$4,061,003, levied against all area municipalities with the exception of the City of Woodstock;
3. A special levy to fund a Woodstock Police Services Grant for court security and prisoner transportation services in the amount of \$51,541, levied against all area municipalities with the exception of the City of Woodstock;

4. Grant requests in the amount of \$ 294,500, be included in the 2022 general purpose levy:
 - Agricultural Award of Excellence \$2,000
 - Oxford Connection - Economic Development \$50,000
 - Oxford County Physician Recruitment \$30,000
 - Oxford Creative Connections \$60,000
 - Social Planning Council Oxford \$65,000
 - Small Business Centre \$50,000
 - County of Oxford Youth Initiatives \$15,000
 - North Oxford Intercommunity Bus Transit \$22,500 if the project is operational in 2022
5. And further, that the following grant request be funded under the Oxford County Youth Initiatives grant:
 - Oxford Invitational Youth Robotics Challenge \$5,000.
6. And further, that a by-law to adopt the estimated expenditures for the year 2022 as set out in Report No. CS 2021-56, subject to amendments, be presented to Council for enactment at their regular meeting scheduled for January 12, 2022;
7. And further, that staff be authorized to proceed with implementing the incremental full-time equivalent positions as presented in the Full-time Equivalent Plan attached to Report No. CS 2021-56 upon the passing of the aforementioned by-law.

DISPOSITION: Motion Carried

RESOLUTION NO. 17

Moved By: Mark Peterson
Seconded By: Stephen Molnar

Resolved that the 2022 Council budget forming part of the General Purpose Levy in the amount of \$ 585,063, be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

Motions occurred earlier in the meeting.

11. NOTICE OF MOTIONS

- 11.1 Councillor Molnar will introduce the following Motion at the meeting of January 12, 2022:

Resolved that the proposed 2022 Grant funding be amended to include \$50,000 for the Tillsonburg Regional Airport.

- 11.2 Councillor Molnar will introduce the following Motion at the meeting of January 12, 2022:

Resolved that the New Initiative (NI 2022-07) – Materials and Equipment Storage Building at Tillsonburg Waste Water Treatment Facility, be removed from the 2022 Business Plan and Budget;
And further, that this initiative be deferred for further consideration in the 2023 Business Plan and Budget deliberations.

- 11.3 Councillor Birtch will introduce the following Motion at the meeting of January 12, 2022:

Resolved that 2022 FTE-09 (1.0 FTE Human Resources Officer) be removed from the 2022 Business Plan and Budget.

- 11.4 Councillor Birtch will introduce the following Motion at the meeting of January 12, 2022:

Resolved that 2022 FTE-05 (1.0 FTE Financial Analyst – Capital) be removed from the 2022 Business Plan and Budget.

- 11.5 Councillor Birtch will introduce the following Motion at the meeting of January 12, 2022:

Resolved that 2022 FTE-06 (1.0 FTE Purchasing Advisor) be removed from the 2022 Business Plan and Budget.

- 11.6 Councillor Birtch will introduce the following Motion at the meeting of January 12, 2022:

Resolved that \$40,000 allocated for re-branding the County Administration Building be removed from the 2022 Business Plan and Budget.

- 11.7 Councillor Birtch will introduce the following Motion at the meeting of January 12, 2022:

Resolved that NI 2022-10 (1.0 FTE Diversity, Equity, and Inclusion Co-Ordinator) be removed from the 2022 Business Plan and Budget.

Councillor McKay leaves the Council Chamber at 11:24 a.m. He returns at 11:28 a.m.

12. NEW BUSINESS/ENQUIRIES/COMMENTS

12.1 Election of Deputy Warden

Warden Martin thanks Deputy Warden Comiskey for his contribution as Deputy Warden over the past year and calls for a motion to proceed with the election of a Deputy Warden.

RESOLUTION NO. 18

Moved By: Ted Comiskey
Seconded By: Marcus Ryan

Resolved that Council proceed to elect a Deputy Warden in accordance with Section 5 of Oxford County Procedure By-law No. 6268-2020 and Resolution No. 6 dated January 9, 2019 resolving that the term of office for the position of Deputy Warden be one year with subsequent nomination dates to occur on December 11, 2019, December 9, 2020 and December 8, 2021.

DISPOSITION: Motion Carried

RESOLUTION NO. 19

Moved By: Marcus Ryan
Seconded By: Deborah Tait

Resolved that Sandra Talbot be nominated for the position of Deputy Warden for the term 2022.

DISPOSITION: Motion Carried

RESOLUTION NO. 20

Moved By: Ted Comiskey
Seconded By: Marcus Ryan

Resolved that nominations for the Office of the Deputy Warden be closed.

DISPOSITION: Motion Carried

Warden Martin declares Councillor Sandra Talbot Deputy Warden Elect for the term 2022.

Councillor Birtch leaves the meeting at 11:35 a.m.

13. CLOSED SESSION

RESOLUTION NO. 21

Moved By: Stephen Molnar
Seconded By: David Mayberry

Resolved that Council rise and go into a Closed Session to consider Report No. PW (CS) 2021-39 regarding a proposed or pending acquisition or disposition of land by the County or local board.

DISPOSITION: Motion Carried at 11:37 a.m.

Oxford County Council meets in Closed Session, as part of a regular meeting, this eighth day of December, 2021.

11:38 a.m. with Warden Martin in the chair.

All Members of Council present with the exception of Councillor Birtch.

Staff Participants	M. Duben, Chief Administrative Officer
	B. Addley, Director of Paramedic Services
	L. Buchner, Director of Corporate Services
	M. Cowan, Manager of Information Services
	G. Hough, Director of Community Planning
	L. Lanthier, Acting Director of Human Services
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

1. PW (CS) 2021-39

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

NEW BUSINESS / ENQUIRIES / COMMENTS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

11:43 a.m.

RESOLUTION NO. 22

Moved By: Stephen Molnar
Seconded By: David Mayberry

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 11:43 a.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 PW (CS) 2021-39

RESOLUTION NO. 23

Moved By: Stephen Molnar
Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. PW (CS) 2021-39 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6396-2021

Being a By-law to authorize the borrowing of money to meet current expenditures of the Council of the County of Oxford (the "Municipality")

- 15.2 By-law No. 6397-2021
Being a By-Law to adopt Amendment Number 264 to the County of Oxford
Official Plan.
- 15.3 By-law No. 6398-2021
Being a By-Law to remove certain lands from Part Lot Control.
- 15.4 By-law No. 6399-2021
Being a By-law to confirm all actions and proceedings of the Council of the
County of Oxford at the meeting at which this By-law is passed

RESOLUTION NO. 24

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the following by-laws be now read a first and second time: 6396-
2021 to 6399-2021 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 25

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the following by-laws be now given a third and final reading: 6396-
2021 to 6399-2021 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 11:45 a.m. until the next meeting scheduled for
January 12, 2022 at 9:30 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK