

**OXFORD COUNTY COUNCIL  
MINUTES**

**January 26, 2022**

Council Present	Warden Larry Martin Deputy Warden Sandra Talbot Councillor Trevor Birtch Councillor Ted Comiskey Councillor David Mayberry Councillor Don McKay Councillor Stephen Molnar Councillor Mark Peterson Councillor Marcus Ryan Councillor Deborah Tait
Council Absent	N/A
Staff Present	M. Duben, Chief Administrative Officer B. Addley, Director of Paramedic Services (late) L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning L. Lanthier, Acting Director of Human Services L. Mansbridge, Deputy Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Oxford County Council meets electronically in regular session this twenty sixth day of January, 2022 at 7:04 p.m. with Warden Martin in the chair.

**2. APPROVAL OF AGENDA**

RESOLUTION NO. 1:

Moved By: Sandra Talbot

Seconded By: Trevor Birtch

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

3.1 Sandra Talbot – Correspondence Item 7.3

Deputy Warden Sandra Talbot discloses a pecuniary interest related to agenda item 7.3 (SWIFT monthly project update) on the Open meeting agenda of January 26, 2022 as an immediate family member is an approved contractor on the SWIFT project. She will not take part in consideration of or voting on items related to this agenda item.

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 January 12, 2022

RESOLUTION NO. 2

Moved By: Trevor Birtch

Seconded By: Deborah Tait

Resolved that the Council minutes of January 12, 2022 be adopted.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

NIL

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

7.1 Association of Municipal Clerks and Treasurers Ontario (AMCTO)

January 18, 2022

Re: Joint and Several Liability Reform

7.2 Association of Municipalities of Ontario (AMO)

January 6, 2022

Re: Call to Action - Joint and Several Liability

RESOLUTION NO. 3

Moved By: Deborah Tait

Seconded By: Ted Comiskey

Resolved that Correspondence Items 7.1 and 7.2 on the Open meeting Agenda of January 26, 2022 be received;

And whereas municipal governments provide essential services to the residents and businesses in their communities; and

Whereas the ability to provide those services is negatively impacted by exponentially rising insurance costs; and

Whereas one driver of rising insurance costs is the legal principle of ‘joint and several liability,’ which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and

Whereas, the Government of Ontario has the authority and responsibility for the legal framework of ‘joint and several liability;’ and

Whereas the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs; and

Whereas the Association of Municipalities of Ontario on behalf of municipal governments has provided recommendations [in a source document](#) to align municipal liability with the proportionate responsibility for incidents and capping awards;

Now, therefore be it resolved, that the County of Oxford hereby supports AMO’s recommendations; and

Further be it resolved that the County of Oxford hereby calls on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address “joint and several liability” before the end of the government’s current term so that municipalities can continue to offer high quality services to their communities.

DISPOSITION: Motion Carried

7.3 Southwestern Integrated Fibre Technology (SWIFT)

January 17, 2022

Re: SWIFT Monthly Project Update - December, 2021

RESOLUTION NO. 4

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that Correspondence Item 7.3 on the Open meeting Agenda of January 26, 2022 be received as information.

DISPOSITION: Motion Carried

**8. REPORTS FROM DEPARTMENTS**

8.1 CORPORATE SERVICES

8.1.1 CS 2022-03 - Municipal Modernization Fund - Intake 2 Review Stream Final Reports (Presentation)

## RECOMMENDATIONS

1. That County Council receive the Oxford County, Town of Ingersoll and Town of Tillsonburg Joint Feasibility Review of Accounts Payable Digitization Process final report prepared by Blackline Consulting, dated December 21, 2021;
2. And further, that Council authorizes staff to proceed with review of the recommendations contained in the aforementioned report with staff of the Towns of Ingersoll and Tillsonburg for a solution to support an Intake 3 Municipal Modernization Fund Implementation Stream project proposal currently under the Province's consideration.

With the motion on the floor and prior to discussion, Ian Shelley of Blackline Consulting, joins the meeting via WebEx to provide a presentation to Council regarding the Accounts Payable Digitization Process final report.

### RESOLUTION NO. 5

Moved By: Marcus Ryan  
Seconded By: Don McKay

Resolved that the recommendations contained in Report No. CS 2022-03, titled "Municipal Modernization Fund - Intake 2 Review Stream Final Reports", be adopted.

DISPOSITION: Motion Carried

#### 8.1.2 CS 2022-02 - 2022 Budget Update – January 2022

### RECOMMENDATION

1. That Report No. CS 2022-02 entitled "2022 Budget Update – January 2022", be received for information.

### RESOLUTION NO. 6

Moved By: Don McKay  
Seconded By: Mark Peterson

Resolved that the recommendation contained in Report No. CS 2022-02, titled "2022 Budget Update – January 2022", be adopted.

DISPOSITION: Motion Carried

## 8.2 HUMAN SERVICES

### 8.2.1 HS 2022-01 - Emergency Shelter Proposal

#### RECOMMENDATIONS

1. That County Council direct staff to proceed with implementing a 24-hour, 7 day a week, emergency shelter, at the existing shelter located at 723 Dundas Street, Woodstock (Option #1), that addresses the details and needs contained in Report No. HS 2022-01;
2. And further, that Council authorize the allocation of up to \$95,000 from the Consolidated Homelessness Prevention Initiative (CHPI) and up to \$180,000 from the County Affordable Housing Reserve, to support the implementation of a 24-hour, 7 day a week emergency shelter, at 723 Dundas Street, Woodstock, as detailed in Report No. HS 2022-01;
3. And further, that staff report back to Council on the key performance indicators and outcomes associated with the operation of the proposed 24-hour, 7 day a week, shelter, within three months of the start of operations;
4. And further, that the Chief Administrative Officer and the Director of Human Services be authorized to execute all documents related thereto.

#### RESOLUTION NO. 7

Moved By: Deborah Tait  
Seconded By: Marcus Ryan

Resolved that the recommendations contained in Report No. HS 2022-01, titled "Emergency Shelter Proposal", be adopted.

DISPOSITION: Motion Carried

## 8.3 COMMUNITY PLANNING

### 8.3.1 CP 2022-16 - Official Plan Updates to Implement Provincial Direction on Additional Residential Units (ARUs) in Rural Areas

#### RECOMMENDATIONS

1. That County Council direct Planning staff to initiate an amendment to the County Official Plan to implement Provincial direction with respect to 'additional residential units (ARUs)' in the County's rural areas (i.e. the five Townships), in accordance with the requirements under the Planning Act and as generally outlined in Report No. CP 2022-16;

2. And further, that Report No. CP 2022-16 be circulated to the Area Municipalities for information;
3. And further, that Planning staff also initiate consultation with the five Townships on local zoning considerations for Additional Residential Units as part of the process.

**RESOLUTION NO. 8**

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendations contained in CP 2022-16, titled “Official Plan Updates to Implement Provincial Direction on Additional Residential Units (ARUs) in Rural Areas”, be adopted.

**DISPOSITION:** Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

10.1 Councillor Molnar

Whereas the Tillsonburg Regional Airport – CYTB (Hereinafter referred to as the Regional Airport) is the only year-round operational Aerodrome in Oxford County with a paved runway, measuring at 5,502 feet in length;

And whereas the Regional Airport has two additional turf runways, a modern terminal, a flight school, café and outdoor patio and various aviation related business;

And whereas the Regional Airport was originally constructed to support flight training by the Royal Canadian Air Force during World War II. For many years the federal government leased the airport to the Town of Tillsonburg and in 1981 the municipality took over full ownership and administration;

And whereas the Regional Airport, as located in the Township of Southwest Oxford, has recently adopted a new Airport Master Plan that demonstrates numerous current and future opportunities to benefit the stakeholders of the County and region it serves;

And whereas the Regional Airport, as owned by the Town of Tillsonburg, is managed by an experienced Airport Management company and has an experienced and dedicated Advisory Committee that advocates for responsible future opportunities, including representation from Southwest Oxford Council;

And whereas the Regional Airport has over Thirty (30) jobs identified with various operations with total wages to residents of the area exceeding \$1 Million;

And whereas the Regional Airport is home to the historically significant Canadian Harvard Aircraft Association and the position they hold in Canadian Aviation history;

And whereas the Regional Airport continues to bring value to the safety and security of the region as a host location for OPP, ORNGE Medical Transfers and Department of National Defense training;

And whereas the Regional Airport will be the host Aerodrome for an Air Show event in September 2022, honouring our regional Health Care Providers, Emergency Service Personnel and Essential Workers, featuring the world famous Canadian Aerobatic team 'Snowbirds';

And whereas the Snowbirds Air Show and other supplemental aircraft displays and activities as being planned will be an enormous tourism attraction for Oxford County;

And whereas the Regional Airport is currently subsidized by the Town of Tillsonburg at a projected level of over \$50,000 in 2022;

And whereas the Airport pays annual Taxes and through its' municipal assessment remitted over \$63,000 to Southwest Oxford Township and Oxford County in 2020;

And whereas in 2021 the Regional Airport received an Oxford County Grant of \$50,000 that was instrumental in enhancing airport safety, expanding Wildlife protection, acceleration of the Master Plan and assistance in analyzing future capital investments to ensure further safety and Economic Development opportunities for the entire County of Oxford ;

And whereas a condition of the 2021 Grant was a comprehensive report to the County, which was satisfied in Q4 of 2021;

And whereas an original request for \$100,000 funding was made to partner in the investments required to expand the benefits of the airport, the loss of \$50K in sustainable Grant from 2021 (Only Grant Cut by County in 2022) would see a detrimental impact on Operations at Oxford County's only full-time functioning Airport;

And whereas despite continued stability, that continues to remit sustainable taxation to Southwest Oxford and Oxford County, and has significant employment, future development is currently hampered by the need for new investments in Site Servicing and Infrastructure improvements;

And whereas the Southwestern Ontario Draft Master Transportation Plan has identified the Air Sector, especially smaller regional airports, as a key driver for the future economy of Ontario;

And whereas the Task Force has concluded that small aerodromes are instrumental in connecting the Southwest and that they are significantly more than a haven for private pilots;

And whereas it has been further recommended that the MTO encourage Southwestern Ontario municipalities and airports to launch local campaigns to inform and educate their communities about the value of their local airports;

And further that the Ministry will work with municipalities and applicable Ministries to promote SWO tourism, support economic recovery and highlight the variety of available modes of travel to and within the region;

And whereas a new Industrial Development in the community of Tillsonburg is currently in progress;

And further that the corporate ownership flew to the Regional Airport to visit the site personally and subsequently expanded the investment and capacity of the project (building size and employment) by an additional 60%

Whereas this is just one more example of the expanded benefit of Assessment and Jobs in Oxford County as a result of a strong functioning Regional Airport in the County;

Therefore be it resolved that the proposed that a 2022 Grant of \$50,000 be awarded to the Tillsonburg Regional Airport;

And further, since the 2022 Oxford County Business Plan and Budget has been adopted that the funding come from Reserves.

RESOLUTION NO. 9

Moved By: Stephen Molnar

Seconded By: Deborah Tait

DISPOSITION: A recorded vote is requested by Councillor Molnar with the following results:

<u>Those in Favour of the Motion</u>	<u>Those Opposed to the Motion</u>
Warden Martin, Councillors Birtch, Molnar, Comiskey, and Tait	Deputy Warden Talbot, Councillors Mayberry, Peterson, McKay and Ryan
Total 5	Total 5

DISPOSTION: Motion Not Carried



**11. NOTICE OF MOTIONS**

- 11.1 Councillor Tait will introduce the following Motion at the meeting of February 9, 2022.

Resolved that Section 9.1.2 of the Procedure By-law be amended as follows:

9.1.2 Notwithstanding Section 9.1.1, during Council's review and consideration of annual business plans and budgets, all amending motions shall may be tabled in writing and duly signed as Notices of Motion to be debated without previous notice at the Budget meeting specifically identified for budget debate. The Clerk will ensure that any budget motions received in advance as Notices of Motion all such motions are printed in full on the Agenda for the meeting when debate is scheduled to occur.

- 11.2 The following motion will be introduced at the meeting of February 9, 2022:

Inaugural Meeting of Oxford County Council

That Section 3.2 (Inaugural Meeting) of the Procedure By-law be amended to align with the amendment to 6(1) of the *Municipal Elections Act*, 1996, that the 2022 term and future terms of office commence on November 15.

**12. NEW BUSINESS/ENQUIRIES/COMMENTS**

- 12.1 Matt Cowan, Manager of Information Services

M. Cowan provides a verbal update regarding change to County's website to provide direct link to livestream Council meetings. M. Cowan demonstrates where the link is now located on the Oxford County Website by sharing his screen.

Warden Martin addresses the members of Council stating that the Province is saying capacity limits are being removed for places where proof of vaccination are required on February 21, 2022. If this is the case, the February 23, 2022 meeting of Council would be a hybrid-style with members either attending in person in the Council Chamber or continue online depending on their comfort levels.

**13. CLOSED SESSION**

NIL

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

NIL

**15. BY-LAWS**

- 15.1 By-law No. 6408-2022  
Being a By-law to further amend By-law No. 6208-2020, passed on March 11, 2020, being a By-law to remove certain lands from Part Lot Control.

- 15.2 By-law No. 6409-2022  
Being a By-law to amend By-law No. 6321-2021, being a By-law to remove certain lands from Part Lot Control.
- 15.3 By-law No. 6410-2022  
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 10

Moved By: David Mayberry  
Seconded By: Sandra Talbot

Resolved that the following by-laws be now read a first and second time: 6408-2022 to 6410-2022 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 11

Moved By: David Mayberry  
Seconded By: Sandra Talbot

Resolved that the following by-laws be now given a third and final reading: 6408-2022 to 6410-2022 inclusive.

DISPOSITION: Motion Carried

**16. ADJOURNMENT**

Council adjourns its proceedings at 8:03 p.m. until the next meeting scheduled for February 9, 2022 at 9:30 a.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK