

To: Warden and Members of County Council

From: Director of Corporate Services

Council Remuneration and Expenses - 2021

RECOMMENDATION

1. That Report No. CS 2022-05 entitled “Council Remuneration and Expenses - 2021”, for the year ended December 31, 2021, be received as information.

REPORT HIGHLIGHTS

- Total Council remuneration and expenses in 2021 was \$433,421
- Representing an increase from 2020 of \$18,256 or 4.4%

Implementation Points

This report fulfills the Treasurer’s obligation in accordance with subsections 284(1) and 284(2) of the *Municipal Act, 2001*, to provide an itemized statement of remuneration and expenses paid in the previous year to each member of council and person appointed by the municipality to serve as a member of any local board, in respect of their services as a member of the Council, body or local board.







Financial Impact

Total remuneration and expenses relating to the Oxford County Council budget were under budget by \$13,830. The savings, related to training, seminars, conferences and travel, are the result of continued public health restrictions on large gatherings to mitigate the spread of the ongoing pandemic.

Communications

There are no further communication requirements of the *Municipal Act, 2001*, or otherwise, related to the statement contained in this report.

Strategic Plan (2020-2022)

					
WORKS WELL TOGETHER	WELL CONNECTED	SHAPES THE FUTURE	INFORMS & ENGAGES	PERFORMS & DELIVERS	POSITIVE IMPACT
				5.i.	

DISCUSSION

Background

The purpose of this report is to fulfill the statutory requirement of reporting Council remuneration and expenses for the year ended December 31, 2021.

In accordance with subsection 284(1) of the *Municipal Act, 2001*, “The Treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

- (a) each member of council in respect of his or her services as a member of council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.”

Further, subsection 284(2) of the *Municipal Act, 2001* requires the Treasurer to cite the by-law(s) that authorize the remuneration and expenses that were paid in the fiscal year of the statement contained in this report. Accordingly, Oxford County By-law No. 3957-99, as amended by By-law No. 5248-2011 authorizes the remuneration paid.

The respective expenses paid to members of council and local boards contained within this report have been authorized under By-law No. 5447-2013 - Employee Expense Policy.

Comments

Attachment 1 to this report summarizes the remuneration, travel, conference and seminar expenses paid to Council members and local board members appointed by Council for 2021.

The total expenditures for 2021 totaled \$433,421 (2020- \$415,165) which represents a 4.4% increase, or \$18,256 more than 2020.

Conclusions

In light of the ongoing pandemic it is anticipated that the 2022 council expenses related to training, seminars, conferences and travel will continue to remain relatively low.

SIGNATURES

Report Author:

Original signed by

Carolyn King, CPA, CA
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Departmental Approval:

Original signed by

Lynn S. Buchner, CPA, CGA
Director of Corporate Services

Approved for submission:

Original signed by

Michael Duben, B.A., LL.B.
Chief Administrative Officer

ATTACHMENT

Attachment 1 – Council Remuneration and Expense Report – 2021