

To: Warden and Members of County Council

From: Director of Corporate Services

Asset Management Plan Update

RECOMMENDATIONS

1. That Report No. CS 2022-13 entitled “Asset Management Plan Update”, be received;
2. And further, that staff be directed to prepare for a Council Workshop for the purpose of educating and training members regarding the proposed County’s Asset Management Plan as updated to meet the requirements of O.Reg. 588/17 on May __, 2022 at __ a.m./p.m., pursuant to Oxford County Procedural By-law No. 6268-2020, which will be open/closed to the public.

REPORT HIGHLIGHTS

- Final approval of the Asset Management Plan update requirements is planned to be presented to Council at their June 8, 2022 regular meeting to ensure the County meets the provincial regulatory requirements, effective July 1, 2022
- Council Workshop in advance of final approval will allow staff to present proposed updates to the Asset Management Plan and an opportunity for open dialogue in preparation for final consideration of the Plan on June 8, 2022

Implementation Points

Upon approval of the recommendations contained in this report, including setting a date and time for a Council workshop; and, if the workshop will be open or closed to the public, staff will proceed with providing public notice of the Council Workshop in accordance with the County’s Procedural By-law and Public Notice By-law as it pertains to notice of special meetings.







Financial Impact

There are no financial impacts beyond what has been approved in the current year’s budget that will result from adoption of the recommendations in this report.

Communications

This report is intended to update Council on staff progress in completing Asset Management Plan updates as required under Ontario Regulation 588/17. The draft water and wastewater system AMP's will be shared with our local area municipalities for comment and input into the final document.

Strategic Plan (2020-2022)

					
WORKS WELL TOGETHER	WELL CONNECTED	SHAPES THE FUTURE	INFORMS & ENGAGES	PERFORMS & DELIVERS	POSITIVE IMPACT
1.ii.		3.iii.			

DISCUSSION

Background

Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure was filed on December 27, 2017 under the Infrastructure for Jobs and Prosperity Act, 2015. The purpose of the Regulation is to implement best practices throughout the municipal sector and provide a degree of consistency to support collaboration between municipalities and the Province. This regulation aims to help municipalities more clearly identify their infrastructure needs, thus, helping municipalities work towards a more sustainable position regarding the funding of their infrastructure. In accordance with Ontario Regulation 588/17, an updated Asset Management Plan deadline imposed for core assets (Water, Wastewater, Roads, Stormwater, Bridges and Major Culverts) was extended to July 1, 2022.

The Regulation also requires updated AMPs to provide planning for growth infrastructure, including estimated capital expenditures and significant operating costs related to new construction or upgrade existing municipal infrastructure assets.

Comments

The Asset Management Systems Enhancement project continues to progress, with project outcomes supporting the required AMP updates. Staff will continue to work on reducing data gaps and tracking lifecycle information (including updating historical information where available) to improve future iterations of the AMP.

As a means to best inform Council and assist in gaining a fulsome perspective of the comprehensive data sources and systems relied on in determining milestones and financial obligations necessary to meet the County's long-term AMP, staff are recommending a Council workshop in May 2022. The workshop will allow for an open dialogue that will assist staff in preparing a Council and public presentation of the final updated AMP at Council's June 8, 2022 regular meeting, in advance of the Regulation's deadline of July 1, 2022.

On that basis, staff are seeking a preferred date and time from the following options, chosen to avoid conflict with regularly scheduled local council meetings, for holding a special Council Workshop in May:

- Monday, May 16 – 1:00 p.m.
- Monday, May 16 – 2:00 p.m.
- Tuesday, May 17 – 2:00 p.m.

Conclusions

This Asset Management Plan policy update process as proposed in this report will ensure sufficient time is permitted to demonstrate to Council that the County is continuously improving asset management practices to ensure they align with Provincial requirements and meet local needs.

SIGNATURES

Report Author:

Original signed by

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Departmental Approval:

Original signed by

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Approved for submission:

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