

**OXFORD COUNTY COUNCIL
MINUTES**

April 27, 2022

Council Present	Warden Larry Martin Deputy Warden Sandra Talbot Alternate Councillor Fred Freeman Alternate Councillor Connie Lauder Councillor David Mayberry Councillor Don McKay Councillor Mark Peterson Councillor Marcus Ryan Councillor Deborah Tait
Council Absent	Councillor Trevor Birtch Councillor Ted Comiskey Councillor Stephen Molnar
Staff Participants	M. Duben, Chief Administrative Officer B. Addley, Director of Paramedic Services K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services D. Guy, Acting Director of Woodingford Lodge G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this twenty-seventh day of April, 2022, in the Council Chamber, County Administration Building, Woodstock at 7:00 p.m. with Warden Martin in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Connie Lauder
Seconded By: Deborah Tait

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

April 13, 2022

RESOLUTION NO. 2

Moved By: Connie Lauder

Seconded By: Deborah Tait

Resolved that the Council minutes of April 13, 2022 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Deborah Tait

Seconded By: Fred Freeman

Resolved that Council rise and go into a Public Meeting pursuant to the *Planning Act*, and that the Warden chair the Public Meeting.

DISPOSITION: Motion Carried at 7:03 p.m.

5.1.1 Application of Official Plan Amendment OP 21-21-6 - Sifton Properties Ltd.

To amend the site specific Highway Service Commercial Area policies that apply to this site to facilitate the development of a place of worship on the subject lands on the northwest corner of Clarke Road East and Hollingshead Road, in the Town of Ingersoll.

The Chair asks Gordon Hough, Director of Community Planning to present the application. G. Hough, through use of a map summarizes Report No. CP 2022-157, titled "Application for Official Plan Amendment OP 21-21-6 – Sifton Properties Ltd.

G. Hough indicates that the intent of the Official Plan Amendment is to amend the site specific Highway Service Commercial Area policies to facilitate the development of a place of worship on the northwest corner of Clark Road East and Hollingshead Road, Ingersoll. G. Hough indicates that staff are satisfied that the proposed amendment is in line with the Town of Ingersoll's policies and zoning provisions, adding that Ingersoll Council recommended support of the Official Plan amendment and approved the proposed zoning by-law amendment "in principle" at its regular meeting of April 11, 2022.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Michael Watson, Rector's Warden of St. James Anglican Church Ingersoll joins the meeting via WebEx to respond to questions.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Devon Posthumus, Senior Planner, Sifton Properties joins the meeting via WebEx to respond to questions.

The Chair opens the meeting to comments and questions from members of Council. There are none.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Deborah Tait

Seconded By: Fred Freeman

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 7:08 p.m.

5.3 Consideration of Report No. CP 2022-157 - Application for Official Plan Amendment OP 21-21-6 – Sifton Properties Ltd.

RESOLUTION NO. 5

Moved By: Fred Freeman

Seconded By: Marcus Ryan

Resolved that the recommendations contained in Report No. CP 2022-157, titled "Application for Official Plan Amendment OP 21-21-6 – Sifton Properties Ltd.", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

6.1 12th Annual Oxford Stewardship Award Presentation

Warden Martin presents the 2020/2021 Oxford Stewardship Award to Teresa Piraino, Blandford-Blenheim Township, in recognition of her and her family's efforts toward land improvement and sustainability. The winner of the Oxford Stewardship Award is chosen by representatives of local stewardship organizations, with Wes Hart, Soil & Crop Improvement Association, and Cher Sprague, Stewardship Oxford, leading the judging process. This year's other short-listed candidates included: John McRoberts, East Zorra-Tavistock Township and Chris Lee and family, Norwich Township.

Teresa was chosen by the award selection committee for her passion and commitment to preserving the natural beauty of their 55-acre property in Blandford-Blenheim Township. Teresa, a wildlife biologist, demonstrates how mixing work with pleasure is growing stewardship.

Teresa and her family have developed a one-acre wetland as well as different microhabitats and microclimates to attract and retain more than 1,000 different species of plants and animals they have recorded on their property. They have also created a pollinator field and have built large underground habitats to protect the snake population.

Teresa was among three short-listed candidates chosen from a pool of projects supported by the Clean Water Program. The program is funded by Oxford County and administered by the Upper Thames River Conservation Authority, and promotes water quality improvement, as well as woodland and wetland conservation and enhancement. All of this year's finalists undertook various land improvements to protect the local environment.

As the 2020/2021 winner, Teresa will receive a \$500 gift certificate towards the purchase of original artwork by Wendy Gielis and a gift basket of local products from Your Farm Market.

In addition to this prize, she will also be added to the recognition wall at the Oxford County Administration Building, designed to honour all past, and future, recipients of the Oxford Stewardship Award.

Teresa and Scott Piraino join the meeting via WebEx, and express gratitude for being recognized for their efforts and congratulate all of the nominees. S. Piraino thanks the many volunteers, local farmers, friends, family and organizations who have contributed to their efforts in the protection of local wildlife and in making the Snake Woods Nature Preserve possible.

7. CONSIDERATION OF CORRESPONDENCE

7.1 Township of South-West Oxford

April 20, 2022

Re: Broadband Internet Funding

RESOLUTION NO. 6

Moved By: Fred Freeman

Seconded By: Marcus Ryan

Resolved that the correspondence from the Township of South-West Oxford dated April 20, 2022 regarding Broadband Internet Funding be received and referred to 2023 Budget and Business Plan deliberations.

DISPOSITION: Motion Carried

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2022-157 - Application for Official Plan Amendment OP 21-21-6 – Sifton Properties Ltd.

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 21-21-6, submitted by Sifton Properties Ltd. for lands described as Part Block 66, Registered Plan 41M-309, Town of Ingersoll to amend the site specific Highway Service Commercial Area designation to facilitate the development of a place of worship on the subject lands;
2. And further, that Council approve the attached Amendment No. 274 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 274 be raised.

The Report was dealt with under Public Meetings.

8.1.2 CP 2022-180 - Provincial Consultation on the 'More Homes for Everyone Plan'

RECOMMENDATIONS

1. That the Director of Community Planning, in consultation with other County staff as required, prepare and submit the County of Oxford's formal comments in response to the Provincial consultations on Bill 109, More Home For Everyone Act, 2022 and specific housing related topic areas, as generally outlined in Report No. CP 2022-180;

2. And further, that Report No. CP 2022-180 be circulated to the Area Municipalities for their information.

RESOLUTION NO. 7

Moved By: Marcus Ryan

Seconded By: Don McKay

Resolved that the recommendations contained in Report No. CP 2022-180, titled "Provincial Consultation on the 'More Homes for Everyone Plan'", be adopted;

And further, that the Warden submit comments to the Province to express the County's concerns with respect to Provincial approval of Bill 109 while still in the 30 day posting/consultation period.

DISPOSITION: Motion Carried

8.2 CAO

8.2.1 CAO 2022-04 - Tourism Relief Fund Application Proposal

RECOMMENDATIONS

1. That Oxford County Council authorize staff to submit an application for Southwestern Ontario Tourism Corporation Tourism Relief Funding;
2. And further, that County Council authorize the Chief Administrative Officer and/or Director of Corporate Services to sign all documents related thereto.

RESOLUTION NO. 8

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CAO 2022-04, titled "Tourism Relief Fund Application Proposal", be adopted.

DISPOSITION: Motion Carried

8.3 CORPORATE SERVICES

8.3.1 CS 2022-13 - Asset Management Plan Update

RECOMMENDATIONS

1. That Report No. CS 2022-13 entitled "Asset Management Plan Update", be received;

2. And further, that staff be directed to prepare for a Council Workshop for the purpose of educating and training members regarding the proposed County's Asset Management Plan as updated to meet the requirements of O.Reg. 588/17 on May ____, 2022 at ____ a.m./p.m., pursuant to Oxford County Procedural By-law No. 6268-2020, which will be open/closed to the public.

RESOLUTION NO. 9

Moved By: Don McKay

Seconded By: Mark Peterson

Resolved that the recommendations contained in Report No. CS 2022-13, titled "Asset Management Plan Update", be adopted as amended to set the Council Workshop meeting date and time for May 11, 2022 at 1 p.m., which will be open to the public.

DISPOSITION: Motion Carried

8.3.2 CS 2022-14 - Development Charges Annual Report - 2021

RECOMMENDATION

1. That County Council receive Report No. CS 2022-14 prepared in accordance with Section 12 of O.Reg.82/98 of the *Development Charges Act, 1997*, and authorize posting the report for public information.

RESOLUTION NO. 10

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. CS 2022-14, titled "Development Charges Annual Report – 2021", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

10.1 Deputy Warden Talbot

RESOLUTION NO. 11

Moved By: Sandra Talbot
Seconded By: Deborah Tait

Whereas the Council of the City of Woodstock adopted the following Motion at its meeting of April 21, 2022:

"Whereas the charges against Mayor Trevor Birtch remain a matter for Mayor Birtch to respond to through the court proceedings, and whereas responding to the charges through the court proceedings is expected to take a significant period of time, therefore be it resolved that City Council approves a leave of absence with remuneration for Mayor Trevor Birtch until such time as any court proceedings are concluded not to exceed the end of this term of Council".

Therefore be it resolved that County Council approves a leave of absence with remuneration for Councillor Trevor Birtch until such time as any court proceedings are concluded not to exceed the end of this term of Council.

DISPOSITION: See Action of Council following Resolution No. 15

RESOLUTION NO. 12

Moved By: David Mayberry
Seconded By: Mark Peterson

Resolved that Council rise and go into a Closed Session to discuss matters about an identifiable individual, including County or local board employees.

DISPOSITION: Motion Carried at 7:57 p.m.

Oxford County Council meets in Closed Session in the Council Chamber, County Administration Building, as part of a Regular meeting, this twenty-seventh day of April, 2022.

8:02 p.m. with Warden Martin in the chair.

All Members of Council present with the exception of Alternate Councillor Lauder and Councillors Birtch, Comiskey, Molnar and Tait.

Councillor Freeman was in attendance as Councillor Comiskey's Alternate.

Staff Present

M. Duben, Chief Administrative Officer
B. Addley, Director of Paramedic Services
K. Black, Director of Human Services
L. Buchner, Director of Corporate Services

M. Cowan, Manager of Information Services
D. Guy, Acting Director of Woodingford Lodge
G. Hough, Director of Community Planning
C. Senior, Clerk
D. Simpson, Director of Public Works
A. Smith, Director of Human Resources

**DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE
THEREOF:**

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

RESOLUTION NO. 13

Moved By: David Mayberry

Seconded By: Marcus Ryan

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 9:12 p.m.

TIME OF COMPLETION OF CLOSED SESSION:

9:12 p.m.

All Members of Council present with the exception of Councillors Birtch, Comiskey and Molnar.

Councillor Freeman was in attendance as Councillor Comiskey's Alternate.
Councillor Lauder was in attendance as Councillor Birtch's Alternate.

RESOLUTION NO. 14

Moved By: Mark Peterson
Seconded By: David Mayberry

Resolved that Motion 10.1 be amended as follows: Whereas the Council of the City of Woodstock adopted the following Motion at its meeting of April 21, 2022:

"Whereas the charges against Mayor Trevor Birtch remain a matter for Mayor Birtch to respond to through the court proceedings, and whereas responding to the charges through the court proceedings is expected to take a significant period of time, therefore be it resolved that City Council approves a leave of absence with remuneration for Mayor Trevor Birtch until such time as any court proceedings are concluded not to exceed the end of this term of Council".

Therefore be it resolved that subject to pending receipt of a written request for a leave of absence from Councillor Trevor Birtch, that County Council approves such leave of absence until such time as any court proceedings are concluded not to exceed the end of this term of Council.

DISPOSITION: A Recorded Vote is requested by Councillor Tait with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Warden Martin, Deputy Warden Talbot, Councillors Mayberry, McKay, Peterson, Ryan, Alternate Councillor Freeman	Councillor Tait and Alternate Councillor Lauder
Total 7	Total 2

DISPOSITION: Motion Carried

RESOLUTION NO. 15

Whereas the Council of the City of Woodstock adopted the following Motion at its meeting of April 21, 2022:

"Whereas the charges against Mayor Trevor Birtch remain a matter for Mayor Birtch to respond to through the court proceedings, and whereas responding to the charges through the court proceedings is expected to take a significant period of time, therefore be it resolved that City Council approves a leave of absence with remuneration for Mayor Trevor Birtch until such time as any court proceedings are concluded not to exceed the end of this term of Council".

Therefore be it resolved that subject to pending receipt of a written request for a leave of absence from Councillor Trevor Birtch, that County Council approves such leave of absence until such time as any court proceedings are concluded not to exceed the end of this term of Council.

DISPOSITION: A Recorded Vote is requested by Councillor Tait with the following results:

Those in Favour of the Motion	Those Opposed to the Motion
Warden Martin, Deputy Warden Talbot, Councillors Mayberry, McKay, Peterson, Ryan, Alternate Councillor Freeman	Councillor Tait and Alternate Councillor Lauder
Total 7	Total 2

DISPOSITION: Motion Carried

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

12.1 Update of Water System Annual Reports

RESOLUTION NO. 16

Moved By: Sandra Talbot

Seconded By: Deborah Tait

Resolved that the Public Works memo titled "Update of Water System Annual Reports", dated April 19, 2022, be received as information.

DISPOSITION: Motion Carried

13. CLOSED SESSION

See 10.1 – Motions.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

See 10.1 – Motions.

15. BY-LAWS

15.1 By-Law No. 6432-2022

Being a By-Law to adopt Amendment Number 274 to the County of Oxford Official Plan.

15.2 By-law No. 6433-2022

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 17

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the following by-laws be now read a first and second time: 6432-2022 and 6433-2022 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 18

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the following by-laws be given a third and final reading: 6432-2022 and 6433-2022 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 9:22 p.m. until the next meeting scheduled for May 11, 2022 at 9:30 a.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK