

To: Warden and Members of County Council

From: Director of Corporate Services

Ontario Works and Housing Services Administrator Appointment

RECOMMENDATION

1. **That Kelly Black, the Director of Human Services be appointed the Administrator of Ontario Works for the County of Oxford Service Delivery Area.**

REPORT HIGHLIGHTS

- To ensure compliance with the Ontario Works Act with respect to the Administrator's position.

Implementation Points

Upon adoption of Report No. CS 2022-18, staff will forward a resolution formally appointing Kelly Black, Director of Human Services as the Administrator of Ontario Works for the County of Oxford Service Delivery Area to the Ministry of Children, Community and Social Services.







Financial Impact

The approval of this report will have no financial impacts beyond what has been approved in the current year's budget.

Communications

As indicated in Implementation Points, staff will forward a resolution of County Council formally appointing Kelly Black, Director of Human Services as the Administrator of Ontario Works for the County of Oxford Service Delivery Area to the Ministry of Children, Community and Social Services.

Strategic Plan (2020-2022)

					
WORKS WELL TOGETHER	WELL CONNECTED	SHAPES THE FUTURE	INFORMS & ENGAGES	PERFORMS & DELIVERS	POSITIVE IMPACT
			4.ii.		

DISCUSSION

Background

As a result of the retirement of the previous Director of Human Services and the recruitment of Kelly Black as the new Director of Human Services, the Ministry of Children, Community and Social Services has requested that the Administrator role be confirmed by resolution of County Council. Subsequent to said confirmation, the Director of the Ontario Works Branch will approve the appointment.

As provided in Section 43 of the *Ontario Works Act, 1997*, S.O. 1997, c.25, Schedule. A (the Act), each delivery agent shall, with the approval of the Director, appoint an administrator to oversee the administration of this Act and the provision of assistance in the delivery agent's geographic area. 1997, c. 25, Sched. A, s. 43.

Section 44 of the Act provides for the Powers and duties of administrator:

Each administrator shall carry out the following duties:

1. Receive applications for basic financial assistance from persons residing in his or her geographic area.
2. Determine the eligibility of each applicant for basic financial assistance.
3. If an applicant is found eligible for basic financial assistance, determine the amount of the assistance and direct its provision.
4. Determine eligibility for employment assistance and direct its provision.
5. Carry out the prescribed duties. 1997, c. 25, Sched. A, s. 44.

Ontario Regulation 136/98 of the Ontario Works Act at Schedule I provides for the designation of geographic areas and delivery agents

Comments

It is recommended that County Council designate Kelly Black, Director of Human Services as the Administrator of Ontario Works for the County of Oxford Service Delivery area.

Conclusions

Upon adoption of Report No. CS 2022-18, staff will forward a resolution formally appointing Kelly Black, Director of Human Services as the Administrator of Ontario Works for the County of Oxford Service Delivery Area to the Ministry of Children, Community and Social Services.

SIGNATURES

Report Author:

Original signed by

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Original signed by

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Director of Corporate Services

Approved for submission:

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