

**OXFORD COUNTY COUNCIL
MINUTES**

June 8, 2022

Council Present	Warden Larry Martin Deputy Warden Sandra Talbot Councillor Trevor Birtch (9:33 a.m.) Councillor Ted Comiskey Alternate Councillor Connie Lauder Councillor David Mayberry Councillor Don McKay (9:42 a.m.) Councillor Stephen Molnar Councillor Mark Peterson Councillor Marcus Ryan
Council Absent	Councillor Deborah Tait
Staff Participants	M. Duben, Chief Administrative Officer B. Addley, Director of Paramedic Services K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this eighth day of June, 2022, in the Council Chamber, County Administration Building, Woodstock at 9:31 a.m. with Warden Martin in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Sandra Talbot
Seconded By: Connie Lauder

Resolved that the Agenda be approved.

DISPOSITION: Motion Carried

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

3.1 Connie Lauder – Item 8.2.1

Alternate Councillor Connie Lauder discloses a pecuniary interest related to agenda item 8.2.1 (CAO 2022-06 - Municipal Housing Facilities Agreement with Woodstock Non-Profit Housing Corporation) on the Open meeting agenda of June 8, 2022, as she is a Director of the Woodstock Non-Profit Housing Board. She will not take part in consideration of or voting on items related to this agenda item.

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 May 25, 2022

RESOLUTION NO. 2

Moved By: Sandra Talbot
Seconded By: Connie Lauder

Resolved that the Council minutes of May 25, 2022 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting

RESOLUTION NO. 3

Moved By: Connie Lauder
Seconded By: Trevor Birtch

Resolved that Council rise and go into a Public Meeting pursuant to the *Planning Act*, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried at 9:34 a.m.

5.1.1 Application for Official Plan Amendment OP 21-09-8 – 2653009 Ontario Inc.

To re-designate the subject lands from 'Entrepreneurial District' to 'Entrepreneurial District' with special policies that would permit a residential density of 178 units per hectare (70 units per acre) and a maximum apartment building height of 6 storeys.

The Chair asks Andrea Hachler, Senior Planner to present the application. A. Hachler, through use of a map, summarizes Report No. CP 2022-230 -

Application for Official Plan Amendment OP 21-09-8 - 2653009 Ontario Inc.

Andrea Hachler indicates that the intent of the application is to re-designate the subject lands from “Entrepreneurial District” to “Entrepreneurial District with special policies” that would permit a 50-unit, 6-storey residential apartment building with 57 parking spaces south of the City of Woodstock’s downtown core area at the intersection of Wellington, Main and Reeve Streets. A. Hachler indicates that the proposed development was before City of Woodstock Council twice. The original plan was for an 8-storey building with 56 units, which was not approved. This prompted the applicant to re-submit the proposal as presented, adding that the City did not support this application either. A. Hachler speaks to the number of letters submitted by members of the public in opposition to the application. Issues included the height of the proposed building, privacy, compatibility to the area, parking and traffic concerns. A. Hachler indicates that in reviewing the application, staff feel it is an overdevelopment for this particular site and recommend that the application not be approved.

The Chair opens the meeting to comments and questions from members of Council. A. Hachler responds to comments and questions from Councillor Molnar.

Michael Barton from MB1 Urban Planning Services and Development Consulting Inc. joins the meeting via WebEx. M. Barton speaks to what he feels is the appropriateness of the proposed application with respect to its location as a gateway to the central area of the city, its proximity to public transit and local businesses and its contribution to the housing objectives for the central area of the city. In closing, M. Barton indicates that the overall design concept has been designed to fit into the goals of a central area.

Nikolai Gagacev from NA Architecture Inc. joins the meeting via WebEx. N. Gagacev shares a 3D modelling of the proposed development and speaks to the various shadow studies which have been undertaken as well as the distances between the proposed development and the existing properties

The Chair opens the meeting to comments and questions from members of Council. There are none.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Connie Lauder

Seconded By: Trevor Birtch

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 9:56 a.m.

- 5.3 Consideration of Report No. CP 2022-230 - Application for Official Plan Amendment OP 21-09-8 - 2653009 Ontario Inc.

RESOLUTION NO. 5

Moved By: Trevor Birtch
Seconded By: Ted Comiskey

Resolved that Oxford County Council adopt Application for Official Plan Amendment OP 21-09-8 - 2653009 Ontario Inc.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

NIL

7. CONSIDERATION OF CORRESPONDENCE

- 7.1 City of Woodstock
May 19, 2022
Re: County of Oxford Transportation Operations and Maintenance Service Delivery Review

- 7.2 Town of Tillsonburg
May 24, 2022
Re: Oxford County Joint Transportation Service Delivery Review - Staff Comments

RESOLUTION NO. 6

Moved By: Trevor Birtch
Seconded By: Ted Comiskey

Resolved that the correspondence from the City of Woodstock and the Town of Tillsonburg regarding the Transportation Joint Service Delivery Review be received and considered along with Report No. PW 2022-30, titled "2018-2020 Transportation Network Service Delivery Review – Outcomes and Recommendations".

DISPOSITION: Motion Carried

- 7.3 Township of Blandford-Blenheim
May 18, 2022
Re: Future reconstruction of Main Street, Princeton

RESOLUTION NO. 7

Moved By: Mark Peterson
Seconded By: David Mayberry

Resolved that Correspondence item 7.3 on the Open meeting agenda of June 8, 2022 be received as information and that staff be directed to continue ongoing discussions with Township of Blandford-Blenheim staff regarding alternative design concepts for Oxford Road 3 (Main Street) in Princeton, which limits potential impacts to on-street parking.

DISPOSITION: Motion Carried

- 7.4 Ministry of Northern Development, Mines, Natural Resources and Forestry
May 31, 2022
Re: Oral Rabies Vaccine Bait Distribution

- 7.5 Woodstock Chamber of Commerce
June 1, 2022
Re: Joint Water & Wastewater Service Delivery Review

- 7.6 Tillsonburg District Chamber of Commerce
June 1, 2022
Re: Joint Water and Wastewater Service Delivery Review

RESOLUTION NO. 8

Moved By: Ted Comiskey
Seconded By: Marcus Ryan

Resolved that correspondence items 7.4 to 7.6 inclusive on the Open meeting agenda of June 8, 2022 be received as information.

DISPOSITION: Motion Carried

Councillor Mayberry leaves the Council Chamber at 10:21 a.m.
He returns at 10:22 a.m.

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

- 8.1.1 CP 2022-217 - Consideration of Party Status for OLT Hearing Consent & Minor Variance Applications B21-120-6 & A21-31-6 (Mounsteven)

RECOMMENDATION

1. That County Council select Option _____ as set out in Report No. CP 2022-217 regarding consideration of party status at any Ontario Land Tribunal proceedings related to the appeal of Consent and Minor Variance Applications B21-120-6 and A21-31-6, and that the Ontario Land Tribunal, the applicant and any other persons that participated in the Land Division Committee meeting of April 7, 2021 regarding these files be notified of Council's decision accordingly.

RESOLUTION NO. 9

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the recommendation contained in Report No. CP 2022-217, titled "Consideration of Party Status for OLT Hearing Consent & Minor Variance Applications B21-120-6 & A21-31-6 (Mounsteven)", be adopted as amended to accept Option 3 described in the aforementioned Report as to not participate in the hearing.

DISPOSITION: Motion Carried

- 8.1.2 CP 2022-230 - Application for Official Plan Amendment OP 21-09-8 – 2653009 Ontario Inc.

RECOMMENDATION

1. That Oxford County Council not approve the application to amend the Official Plan (File No. OP 21-09-8), submitted by 2653009 Ontario Inc., for lands legally described as Parts 2-5, Block 12, Plan 34, in the City of Woodstock, to redesignate the subject lands from 'Entrepreneurial District' to 'Entrepreneurial District' with special policies that would permit a residential density of 178 units/ha and a maximum height for an apartment building of 6 storeys on the said lands, as the proposal is not consistent with the Provincial Policy Statement and does not support the strategic initiatives and objectives of the Official Plan.

The Report was dealt with under Public Meetings.

8.2 CAO

- 8.2.1 CAO 2022-06 - Municipal Housing Facilities Agreement with Woodstock Non-Profit Housing Corporation

RECOMMENDATIONS

1. That County Council authorize the allocation of up to \$1,384,096 from the Affordable Housing Reserve and up to \$585,000 from the upcoming Ontario Priorities Housing Initiative (OPHI), to Woodstock Non-Profit Housing Corporation, to support the development of a 48-unit multi-residential building, including a minimum of 24 affordable units, at 785 Southwood Way, in the City of Woodstock;
2. And further, that Council authorize the Chief Administrative Officer and the Director of Human Services to execute an Agreement of Purchase and Sale with Woodstock Non-Profit Housing Corporation, for the conveyance of the County owned lands located at 785 Southwood Way, Woodstock, as shown on Attachment 1 to this report, to facilitate the proposed affordable housing project;
3. And further, that Council support a partnership with Woodstock Non-Profit Housing Corporation, for the purpose of submitting a proposal to Canada Mortgage Housing Corporation, under Round 3 of the Rapid Housing Initiative (RHI), should it become available, and/or a similar funding program, to potentially increase the number of affordable housing units within the proposed residential building;
4. And further, that County Council authorize the Chief Administrative Officer and the Director of Human Services to execute a Municipal Housing Facilities Agreement and all other necessary documents related to the proposed affordable housing project located at 785 Southwood Way, in the City of Woodstock.

RESOLUTION NO. 10

Moved By: Marcus Ryan

Seconded By: Don McKay

Resolved that the recommendations contained in Report No. CAO 2022-06, titled "Municipal Housing Facilities Agreement with Woodstock Non-Profit Housing Corporation", be adopted.

DISPOSITION: Motion Carried

8.3 PUBLIC WORKS

8.3.1 PW 2022-30 - 2018-2020 Transportation Network Service Delivery Review – Outcomes and Recommendations (Presentation)

RECOMMENDATIONS

1. That Oxford County Council direct staff to proceed to consider and implement the Status quo plus B opportunities with the Area

Municipalities in order to further optimize operational levels of service and cost efficiencies, as detailed in Report No. PW 2022-30;

2. And further, that Council direct staff to establish a municipal working group, comprised of County and Area Municipality staff, to encourage implementation of the Status quo plus B opportunities;
3. And further, that Council direct staff to pursue any necessary funding for implementation of the Status quo plus B opportunities as part of the 2023 Budget process and/or future municipal modernization funding streams;
4. And further, that Council direct staff to annually report on implementation progress of the Status quo plus B undertakings.

With the motion on the floor and prior to the vote, David Simpson, Director of Public Works joins the meeting via WebEx and introduces Bruce Peever and Jamie Cameron from KPMG who also join the meeting via WebEx. They proceed through a PowerPoint presentation which formed part of Council's electronic agenda.

Warden Martin opens the meeting to questions and comments from members of Council. D. Simpson, B. Peever and J. Cameron respond to comments and questions from Councillors Comiskey, Lauder, McKay, Molnar and Ryan.

Deputy Warden Talbot leaves the Council Chamber at 10:33 a.m. She returns at 10:35 a.m.

RESOLUTION NO. 11

Moved By: Marcus Ryan
Seconded By: Don McKay

Resolved that the recommendations contained in Report No. PW 2022-30, titled "2018-2020 Transportation Network Service Delivery Review – Outcomes and Recommendations", be adopted.

DISPOSITION: Motion Not Carried

8.3.2 PW 2022-31 - 2022 Additional Fleet Procurement Request

RECOMMENDATION

1. That Oxford County Council authorize staff to proceed with procurement of the additional fleet vehicles as specified in Report No. PW 2022-31 entitled "2022 Additional Fleet Procurement Request", and approves funding from the Fleet Reserve and Land Ambulance Fleet and Equipment Reserve.

RESOLUTION NO. 12

Moved By: Don McKay
Seconded By: Mark Peterson

Resolved that the recommendation contained in Report No. PW 2022-31, titled "2022 Additional Fleet Procurement Request", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2022-19 - 2021 Audited Financial Statements (Presentation)

RECOMMENDATION

1. That the Oxford County Consolidated Financial Statements and the County of Oxford Trust Funds Statements for the year ended December 31, 2021 be accepted.

With the motion on the floor and prior to discussion, Christene Scrimgeour, of the firm Scrimgeour & Company, Chartered Accountants, joins the meeting via WebEx to address Council regarding the 2021 Audited Consolidated Financial Statements and Trust Funds Statement.

RESOLUTION NO. 13

Moved By: Don McKay
Seconded By: Mark Peterson

Resolved that the recommendation contained in Report No. CS 2022-19, titled "2021 Audited Financial Statements", be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2022-20 - 2022 Asset Management Plan (Presentation)

RECOMMENDATION

1. That the "2022 Asset Management Plan" as attached to Report No. CS 2022-20 be adopted.

With the motion on the floor and prior to the vote, Jennifer Lavallee, Manager of Capital Planning joins the meeting via WebEx and proceeds through a PowerPoint presentation which formed part of Council's electronic agenda.

Warden Martin opens the meeting to questions and comments from members of Council. J. Lavallee responds to comments and questions from Councillors Mayberry, McKay and Ryan.

RESOLUTION NO. 14

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendation contained in Report No. CS 2022-20, titled "2022 Asset Management Plan", be adopted.

DISPOSITION: Motion Carried

8.4.3 CS 2022-21 - Terms of Reference and Term Reports for Boards and Committees of Council

RECOMMENDATIONS

1. That Council re-establish the following Boards / Committees for the 2023-2026 term of Council based on the Terms of Reference attached to Report No. CS 2022-21:
 - a. Accessibility Advisory Committee
 - b. Emergency Management Program Committee
 - c. Land Division Committee
 - d. Library Board
 - e. Striking Committee
 - f. Agricultural and Planning Advisory Committee;
2. And further, that the Oxford County Cycling Advisory Committee be re-established as the Active Transportation Advisory Committee;
3. And further, that in accordance with Procedure By-law No. 6268-2020, as amended, Council hereby instructs the Clerk to publicly advertise positions to fulfill the lay member appointments for Boards and Committees as authorized through Report No. CS 2022-21 in the fall of 2022.

RESOLUTION NO. 15

Moved By: Mark Peterson

Seconded By: Stephen Molnar

Resolved that the recommendations contained in Report No. CS 2022-21, titled "Terms of Reference and Term Reports for Boards and Committees of Council", be adopted.

DISPOSITION: Motion Carried

8.4.4 CS 2022-22 - 2023 Draft Budget Schedule

RECOMMENDATIONS

1. That the 2023 draft budget schedule as set out in Report No. CS 2022-22 entitled "2023 Draft Budget Schedule" be approved;
2. And further, that the 2023 budget communication, engagement and reporting plan be approved.

RESOLUTION NO. 16

Moved By: Stephen Molnar

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. CS 2022-22, titled "2023 Draft Budget Schedule", be adopted.

DISPOSITION: Motion Carried

8.5 HUMAN RESOURCES

8.5.1 HR 2022-03 - Council Compensation Review

RECOMMENDATION

1. That By-law No. 6442-2022, being a by-law to amend By-law No. 5248-2011, an amending by-law to By-law No. 3957-99, a by-law amending the composition of Oxford County Council and provide for remuneration, by striking the following wording "...Job Rate of the Directors' Salary Grid on the basis of the Warden receiving 60% of the Job Rate, the Acting Warden receiving 35% of the Warden's rate and County Councillors receiving 30% of the Warden's rate, to take effect after the next Municipal Election in 2010, (for January 1, 2011), except for the Warden's rate which will take effect January 1, 2010."; and replace with "to the County's non-union salary plan; and set the Councillor salary plan to align with the 60th percentile pay target of comparator municipalities as set out in Report No. HR 2022-03 entitled "Council Compensation Review" effective November 15, 2022, upon commencement of the next term of County Council.

RESOLUTION NO. 17

Moved By: Stephen Molnar
Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. HR 2022-03, titled "Council Compensation Review", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

12.1 Standard & Poor's Global Ratings

June 1, 2022

Re: Institutional Framework Assessment

RESOLUTION NO. 18

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the correspondence from Standard & Poor's Global Ratings dated June 1, 2022, announcing the County of Oxford's upgraded rating to AAA be received as information.

DISPOSITION: Motion Carried

12.2 Municipal Class Environmental Assessment Study Notice of Public Consultation Centre #1, Norwich Township

Re: Norwich Wastewater Treatment Plant Capacity Expansion

RESOLUTION NO. 19

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the Municipal Class Environmental Assessment Study Notice of Public Consultation Centre #1, Norwich Township regarding the Norwich Wastewater Treatment Plant Capacity Expansion be received as information.

DISPOSITION: Motion Carried

13. CLOSED SESSION

RESOLUTION NO. 20

Moved By: Sandra Talbot
Seconded By: Connie Lauder

Resolved that Council rise and go into a Closed Session to consider a correspondence item from Aird & Berlis LLP dated June 3, 2022 regarding litigation or potential litigation, including matters before administrative tribunals, affecting the County or local board.

DISPOSITION: Motion Carried at 11:58 a.m.

Councillor Molnar leaves the meeting at 12:00 p.m.
Councillor Birtch leaves the meeting at 12:02 p.m.

Oxford County Council meets in Closed Session in the Council Chamber as part of a regular meeting, this eighth day of June, 2022.

12:02 p.m. with Warden Martin in the chair.

All Members of Council present with the exception of Councillors Birtch, Molnar and Tait. Alternate Councillor Lauder was in attendance as Councillor Tait's alternate.

Staff Participants	M. Duben, Chief Administrative Officer
	B. Addley, Director of Paramedic Services
	K. Black, Director of Human Services
	L. Buchner, Director of Corporate Services
	M. Cowan, Manager of Information Services
	M. Dager, Director of Woodingford Lodge
	C. Senior, Clerk
	D. Simpson, Director of Public Works
	A. Smith, Director of Human Resources

DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

1. Correspondence from Aird & Berlis LLP dated June 3, 2022.

REPORTS FROM DEPARTMENTS:

NIL

DELEGATIONS AND PRESENTATIONS:

NIL

UNFINISHED BUSINESS:

NIL

TIME OF COMPLETION OF CLOSED SESSION:

12:14 p.m.

RESOLUTION NO. 21

Moved By: Connie Lauder

Seconded By: Ted Comiskey

Resolved that Council reconvene in Open session.

DISPOSITION: Motion Carried at 12:14 p.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

RESOLUTION NO. 22

Moved By: David Mayberry

Seconded By: Ted Comiskey

Resolved that the information provided in the correspondence from Aird & Berlis LLP dated June 3, 2022 be received as information and that staff be directed to move forward as instructed.

DISPOSITION: Motion Carried

15. BY-LAWS

15.1 By-law No. 6442-2022

Being a By-law to amend By-law No. 5248-2011, an amending by-law to By-law 3957-99, a by-law amending the composition of Oxford County Council and provide for remuneration of Council.

15.2 By-law No. 6443-2022

Being a by-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 23

Moved By: Ted Comiskey
Seconded By: Marcus Ryan

Resolved that by-laws 6442-2022 and 6443-2022 be now read a first and second time.

DISPOSITION: Motion Carried

RESOLUTION NO. 24

Moved By: Ted Comiskey
Seconded By: Marcus Ryan

Resolved that by-laws 6442-2022 and 6443-2022 be now given a third and final reading.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 12:17 p.m. until the next meeting scheduled for June 22, 2022 at 7:00 p.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK