

Public Works MEMORANDUM

TO: Oxford County Council

FROM: David Simpson, Director of Public Works

DATE: September 14, 2022

RE: **Oxford County 2024 Water and Wastewater Master Plan
Municipal Class Environmental Assessment Study – Phase 1 & 2
Notice of Public Consultation Centre #1 (Virtual), Oxford County**

Oxford County has commenced the 2024 *Water and Wastewater Master Plan (W/WWMP)* Class Environmental Assessment (EA) Study to provide the County with strategic long-term water and wastewater servicing strategies that will support existing servicing needs and accommodate further projected population and employment growth to the year 2046. Public and review agency consultation is a key element of the Master Plan process.

Public Consultation Centre (PCC) #1 will be in virtual meeting format, and will include a presentation by the County's project Consultant (R.V. Anderson Associates Ltd.) followed by a Q/A period. The presentation agenda will include an introduction to the W/WWMP, provide an overview of the Class EA Master Plan process, summarize the existing water and wastewater infrastructure of the County, and discuss next steps in the Master Plan Process.

A short survey to leave comments will be available through the Speak-Up! Oxford (SUO) project web page and remain active 3 weeks after the Virtual PCC date. As detailed in the attached Notice, the PCC #1 date and registration information are as follows:

Date: Thursday, September 29, 2022

Time: 5:00 pm – 7:00 pm

Register: www.oxfordcounty.ca/wwwmp

In addition to the virtual PCC #1, in-person opportunities for public engagement will also be available on Wednesday, September 14th in Woodstock at the Outdoor Farm Show, Friday, September 23rd in Tillsonburg at Tillsonburg Ribfest, and Monday, September 26th in Ingersoll at the Town Hall.

Notice of the Virtual PCC #1 and the in-person engagement opportunities will be advertised in local newspapers and social media in advance of these events.

A handwritten signature in black ink, appearing to read 'David Simpson', with a stylized flourish at the end.

David Simpson, P.Eng., PMP
Director of Public Works

Encl. *Notice of Public Consultation Centre #1*

Notice of Public Consultation Centre #1

Oxford County Water and Wastewater Master Plan

Oxford County has initiated the development of a Water and Wastewater Master Plan (W/WW MP) to provide the County with strategic long-term water and wastewater servicing strategies that will support existing servicing needs and accommodate further projected population and employment growth to the year 2046.

About the Water and Wastewater Master Plan

The 2024 Water and Wastewater Master Plan (W/WW MP) is a long-term planning document that identifies municipal water treatment, water supply, wastewater collection and wastewater treatment strategies to meet Oxford County's growth needs and service goals in existing serviced areas. The plan will:

- Consider population trends and servicing needs across the County;
- Provide infrastructure solutions that meet the County's level of service framework and objectives; and,
- Recognize water conservation measures and wastewater treatment efficiency optimization to support the County's commitment to environmental sustainability.

R.V. Anderson Associates Limited has been retained by Oxford County to complete the W/WW MP. Key objectives of the master plan include:

- Assess the current water and wastewater systems performance and deficiencies;
- Offer solutions that evaluate full lifecycle costs to understand overall financial implications and sustainability; and,
- Develop a system plan, which will ensure reliability, redundancy, and security of water resources for existing and future consumers through to the year 2046.

The W/WW MP is being conducted in accordance with the Master Plan requirements of Phases 1 and 2 of the *Municipal Class Environmental Assessment* (2000, as amended in 2007, 2011 & 2015), approved under the *Ontario Environmental Assessment Act*.

Information will be collected in accordance with the Municipal Freedom of Information and Protection of Privacy Act. With the exception of personal information, all comments will become part of the public record.

We want to hear from you

Public and technical agency consultation will be fundamental in developing the Master Plan, and members of the public are invited and encouraged to comment on the project at any time during the Study.

The Project Team is hosting the study's first Public Consultation Centre (PCC) to introduce the 2024 Water and Wastewater Master Plan. This will be a virtual (online) event held:

Thursday, September 29, 2022

5:00 PM – 7:00 PM

Log-in details at www.oxfordcounty.ca/wwwmp

Representatives from the County and its consultants will be available at the PCC to answer questions and discuss the next steps in the study.

In addition to PCC #1, the Project Team is attending local events to engage directly with members of the community. Pop-up events are planned for:

Wednesday, September 14: Canada's Outdoor Farm Show in Woodstock

Friday, September 23: Ribfest in Tillsonburg.

Events will be advertised via social media, *Speak Up Oxford!*, and local media prior to the event.

The comment period for the W/WW MP PCC#1 closes on **Wednesday, October 19, 2022**.

Contacts for information

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Posted September 9, 2022