

**OXFORD COUNTY COUNCIL
MINUTES**

September 14, 2022

Council Present	Warden Larry Martin Deputy Warden Sandra Talbot Councillor Ted Comiskey Councillor David Mayberry Councillor Don McKay (9:32 a.m.) Councillor Stephen Molnar Councillor Mark Peterson Councillor Deborah Tait
Council Absent	Councillor Trevor Birtch Councillor Marcus Ryan
Staff Participants	B. Addley, Interim Chief Administrative K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

1. CALL TO ORDER

Oxford County Council meets in regular session this fourteenth day of September, 2022, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Martin in the chair.

2. APPROVAL OF AGENDA

RESOLUTION NO. 1

Moved By: Sandra Talbot

Seconded By: Deborah Tait

Resolved that the Agenda be approved as amended to include a correspondence item from Minister of Municipal Affairs and Housing Steve Clark regarding Official Plan Amendment 269 and a correspondence item from the Ontario Electoral Boundaries Commission regarding the Proposal for Ontario's Federal Electoral Boundaries.

DISPOSITION: Motion Carried

As suggested by Councillor Mayberry, a moment of silence is observed to reflect on the life and legacy of service of Her Majesty Queen Elizabeth II who passed away on September 8, 2022.

3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

NIL

4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING

4.1 August 10, 2022

RESOLUTION NO. 2

Moved By: Sandra Talbot

Seconded By: Deborah Tait

Resolved that the Council minutes of August 10, 2022 be adopted.

DISPOSITION: Motion Carried

5. PUBLIC MEETINGS

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: Sandra Talbot

Seconded By: Deborah Tait

Resolved that Council rise and go into a Public Meeting pursuant to the *Planning Act*, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried at 9:35 a.m.

5.1.1 Source Protection Updates to the Official Plan

To present County Council with updates to the water quality policies in the Official Plan specific to protection of the County's municipal drinking water supplies in accordance with *the Clean Water Act* (i.e. source protection plans).

The Chair asks Paul Michiels, Manager of Planning Policy, to present the report. P. Michiels joins the meeting via WebEx indicating that the purpose of the report is to update the existing water quality policies and present proposed updates that ensure Oxford County's municipal drinking water supplies are protected from threats from a risk management and

developmental review process. In closing, P. Michiels indicates that staff are satisfied the proposed updates are in keeping with applicable provincial plans, are consistent with the Provincial Policy Statement and are recommending approval.

The Chair opens the meeting to comments and questions from members of Council. There are none.

No members of the public were in attendance to speak either in support of or in opposition of the report.

5.1.2 Proposed Amendment to the Official Plan (OP 22-16-9) - Additional Residential Units in Rural Areas (Presentation)

To consider additional input received in response to draft Amendment No. 285 to the County of Oxford Official Plan with respect to Additional Residential Units in Rural Areas and any additional public input related to the proposed amendments prior to bringing the final amendment back for Council approval at a future meeting.

The Chair asks Meghan House, Development Planner, to present the report. M. House joins the meeting via WebEx and proceeds through a PowerPoint presentation, which formed part of Council's electronic agenda.

The Chair opens the meeting to comments and questions from members of Council. There are none.

The Chair asks if any members of the public are in attendance to speak either in favour of or opposed to the proposed amendment to the Official Plan (OP 22-16-9) - Additional Residential Units in Rural Areas.

Bev Beaton, a resident of Princeton joins the meeting in the Council Chamber. B. Beaton indicates that in his opinion, eight different policies for a population of 110,000 residents is problematic and feels one common policy, in line with the Province of Ontario's goal towards making home ownership affordable should be adopted across the County of Oxford.

B. Beaton speaks of the difficulties young people currently face when trying to enter the housing market, including the need for a living wage, the rate of inflation, the high cost of building materials and simple greed driving up the cost of housing. B. Beaton indicates that an Additional Residential Unit (ARU) policy should serve as a solution to help resolve some of these issues as well as address minimum lot sizes, septic system hookup requirements and permitting tiny homes and ancillary dwellings. The proposed requirement for a minimum lot area of 0.6 ha

(1.48 ac) increases the difficulty and cost of finding a property where an ARU could be permitted in an ancillary structure.

In closing, B. Beaton speaks of the wartime housing initiative which the Federal Government implemented for war workers, veterans and their families across Canada following World War II which was a practical answer to the housing issues of the day, stating that Additional Residential Unit policies should be intelligent, permissive and practical for them to work in solving today's housing issues.

The Chair opens the meeting to comments and questions from members of Council. M. House and B. Beaton respond to comments and questions from Councillors Mayberry and Peterson. Councillor Peterson expresses concern that the proposed minimum lot area is too restrictive and would prevent ARUs from being located in an ancillary structure in many of the settlement areas without wastewater services. Councillor Mayberry states that consistent zoning provisions across area municipalities would be ideal, but may not be possible. Councillor Mayberry further comments that he supports measures to protect private drinking water supplies and is not opposed to the proposed minimum lot area standard.

5.1.3 Application for Official Plan Amendment - OP 22-09-3 – Winzen Norwich Homes Ltd.

To consider an Official Plan amendment which proposes to re-designate the subject lands from 'Low Density Residential' to 'Medium Density Residential' to facilitate the development of 22 street fronting townhouses on lands that have been draft approved for residential development on lands municipally known as 18 Dufferin Street in the Village of Norwich.

The Chair asks Gord Hough, Director of Planning to present the report. G. Hough joins the meeting via WebEx and through use of a map summarizes Report No. CP 2022-340 - Application for Official Plan Amendment - OP 22-09-3 – Winzen Norwich Homes Ltd.

G. Hough indicates that the Application for Official Plan Amendment is located in the Village of Norwich and proposes changing the designation from low density residential to medium density residential to facilitate the construction of 22 townhouse units. G. Hough indicates that the Application was supported by Township of Norwich Council and that staff are recommending support of the application.

The Chair opens the meeting to comments and questions from members of Council. There are none.

No members of the public were in attendance to speak either in support of or in opposition to the application.

5.1.4 Application for Official Plan Amendment - OP 22-03-8 - Tiffany Development Corporation

To consider an Official Plan amendment which proposes to amend the 'High Density Residential' designation that currently applies to the subject lands to include a site-specific policy that will facilitate a 12-storey apartment building containing up to 142 dwelling units on lands municipally known as 335 Juliana Drive, Woodstock.

The Chair asks Gord Hough, Director of Planning to present the report. G. Hough joins the meeting via WebEx and through use of a map summarizes Report No. CP 2022-354 - Application for Official Plan Amendment - OP 22-03-8 - Tiffany Development Corporation.

G. Hough indicates that the Application for Official Plan Amendment is located in the southeasterly portion of the City of Woodstock, near the Woodstock Hospital. G. Hough indicates that the Applicant is proposing to amend the policy to increase the density from 150 units per hectare to 179 units per hectare. G. Hough indicates that the current zoning does permit a twelve-storey apartment building on the current site but only up to 131 units while permitting the policy amendment would allow up to 142 units. G. Hough indicates that based on the surrounding land uses and proximity to services, the site is appropriate to accommodate the proposal. G. Hough indicates that the proposed parking for this site is to be largely underground with a limited number of visitor parking spots and greenspace on the surface. In closing, G. Hough indicates that the City of Woodstock Council recommended support of the application and that staff are also in support of the application.

The Chair opens the meeting to comments and questions from members of Council. There are none.

No members of the public were in attendance to speak either in support of or in opposition to the application.

5.2 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Deborah Tait
Seconded By: Ted Comiskey

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 10:18 a.m.

- 5.3 Consideration of Report No. CP 2022-329 - Source Protection Updates to the Official Plan

RESOLUTION NO. 5

Moved By: Deborah Tait
Seconded By: Ted Comiskey

Resolved that the recommendations contained in Report No. CP 2022-329, titled "Source Protection Updates to the Official Plan", be adopted.

DISPOSITION: Motion Carried

- 5.4 Consideration of Report No. CP 2022-332 - Proposed Amendment to the Official Plan (OP 22-16-9) - Additional Residential Units in Rural Areas

RESOLUTION NO. 6

Moved By: Deborah Tait
Seconded By: Ted Comiskey

Resolved that the recommendations contained in Report No. CP 2022-332, titled "Proposed Amendment to the Official Plan (OP 22-16-9) - Additional Residential Units in Rural Areas", be adopted.

DISPOSITION: Motion Carried

- 5.5 Consideration of Report No. CP 2022-340 - Application for Official Plan Amendment - OP 22-09-3 – Winzen Norwich Homes Ltd.

RESOLUTION NO. 7

Moved By: Ted Comiskey
Seconded By: Don McKay

Resolved that the recommendations contained in Report No. CP 2022-340, titled "Application for Official Plan Amendment - OP 22-09-3 – Winzen Norwich Homes Ltd.", be adopted.

DISPOSITION: Motion Carried

- 5.6 Consideration of Report No. CP 2022-354 - Application for Official Plan Amendment - OP 22-03-8 - Tiffany Development Corporation

RESOLUTION NO. 8

Moved By: Ted Comiskey
Seconded By: Don McKay

Resolved that the recommendations contained in Report No. CP 2022-354, titled "Application for Official Plan Amendment - OP 22-03-8 - Tiffany Development Corporation", be adopted.

DISPOSITION: Motion Carried

6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF

Councillor Mayberry leaves the Council Chamber at 10:20 a.m.
He returns at 10:22 a.m.

6.1 Rail Safety Week

RESOLUTION NO. 9

Moved By: Ted Comiskey
Seconded By: Don McKay

Whereas Rail Safety Week is to be held across Canada from September 19 to 25, 2022;

And whereas it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

And whereas Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

And whereas CN has requested County Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby resolved that Oxford County Council support national Rail Safety Week to be held from September 19 to 25, 2022.

DISPOSITION: Motion Carried

7. CONSIDERATION OF CORRESPONDENCE

7.1 Woodstock Art Gallery
August 19, 2022
Re: Request for letter of support to Digital Museums of Canada

RESOLUTION NO. 10

Moved By: Don McKay
Seconded By: Mark Peterson

Resolved that a letter of support be prepared regarding the Woodstock Art Gallery and Oxford County Archives' joint funding application regarding an Emily "Ella" Carlyle (nee Youmans) digital journal exhibition.

DISPOSITION: Motion Carried

7.2 Federal Electoral Boundary Reform 2022

RESOLUTION NO. 11

Moved By: Stephen Molnar

Seconded By: Ted Comiskey

Resolved that the information regarding the Federal Electoral Boundary Reform be received as information;

And further, that the County of Oxford strongly opposes the proposed realignment;

And further, that The County of Oxford makes application for representation to effectively present their position through the Public Engagement process, in advance of September 25, 2022;

And further, that this material be shared with MP Mackenzie, MPP Hardeman and all municipalities of Oxford County as information.

DISPOSITION: Motion Carried

7.3 Oxford County Road Supervisors Association
September, 2022

Re: 2025 Association of Ontario Road Supervisor's (AORS) Municipal Trade Show

RESOLUTION NO. 12

Moved By: Don McKay

Seconded By: Mark Peterson

Whereas the Oxford County Road Supervisors Association is seeking to host the 2025 Association of Ontario Road Supervisor's (AORS) Municipal Trade Show;

And Whereas this event draws more than 2,000 participants to share information and technical developments related to municipal roads and infrastructure with 200+ exhibitors (300 booths) of public works products and services;

And Whereas this event provides an opportunity to showcase the County and local municipalities while providing support to the local economy through accommodations, meals and other related spinoffs;

And Whereas municipal support for the show and public works staff involved in planning, organizing and running the Trade Show is required for it to be successful;

Now therefore be it resolved that the Council of the County of Oxford hereby endorses the Oxford County Road Supervisors Association bid for the 2025 AORS Municipal Trade Show;

And further endorses the utilization of public works staff to assist with planning, organizing and running the 2025 AORS Municipal Trade Show.

DISPOSITION: Motion Carried

- 7.4 Ontario Electoral Boundaries Commission
September 6, 2022
Re: Proposal for Ontario's Federal Electoral Boundaries

RESOLUTION NO. 13

Moved By: Mark Peterson
Seconded By: Stephen Molnar

Resolved that the correspondence from the Ontario Electoral Boundaries Commission dated September 6, 2022 regarding the Proposal for Ontario's Federal Electoral Boundaries be received as information.

DISPOSITION: Motion Carried

- 7.5 Minister of Municipal Affairs and Housing
September 12, 2022
Re: Official Plan Amendment 269

RESOLUTION NO. 14

Moved By: Mark Peterson
Seconded By: Stephen Molnar

Resolved that the correspondence from Minister of Municipal Affairs and Housing Steve Clark, dated September 12, 2022 regarding Official Plan Amendment 269 be received as information.

DISPOSITION: Motion Carried

Councillor Molnar leaves the meeting at 10:29 a.m.

8. REPORTS FROM DEPARTMENTS

8.1 COMMUNITY PLANNING

8.1.1 CP 2022-329 - Source Protection Updates to the Official Plan

RECOMMENDATIONS

1. That Oxford County Council approve application OP 22-17-9 to amend Chapter 3, Section 3.2.7.2.3 – Water Quality, of the County Official Plan, to update the County’s source protection policies;
2. And further, that Council approve the attached Amendment No. 282 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 282 be raised.

The Report was dealt with under Public Meetings.

8.1.2 CP 2022-332 - Proposed Amendment to the Official Plan (OP 22-16-9) - Additional Residential Units in Rural Areas

RECOMMENDATIONS

1. That Oxford County Council direct that Planning staff consider any additional input received in response to the attached draft Amendment No. 285 to the County of Oxford Official Plan and bring back a final draft of the amendment, with any necessary revisions, for Council’s consideration at a future meeting;
2. And further, that County Council direct that Planning staff consult with the Ministry of Municipal Affairs and Housing (MMAH) to determine the most appropriate process to incorporate the necessary amendments to Section 3.1 – Agricultural Land Resource with respect to Additional Residential Units, while OPA 269 (Agricultural Policy Updates) is still undergoing review by MMAH;
3. And further, that Report No. CP 2022-332 be circulated to the Area Municipalities for information.

The Report was dealt with under Public Meetings.

8.1.3 CP 2022-340 - Application for Official Plan Amendment - OP 22-09-3 – Winzen Norwich Homes Ltd.

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 22-09-3, submitted by Girard Engineering on behalf of Norwich Winzen Homes Ltd. for lands described as Part of Lot 9, Concession 5 (North Norwich), Lot 109 and Part of Lots 108 & 110, Plan 226 in

the Village of Norwich, to re-designate the subject lands from 'Low Density Residential' to 'Medium Density Residential' to facilitate the construction of 22 street fronting townhouses;

2. And further, that Council approve the attached Amendment No. 283 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 283 be raised.

The Report was dealt with under Public Meetings.

8.1.4 CP 2022-354 - Application for Official Plan Amendment - OP22-03-8 – Tiffany Development Corporation

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 22-03-8 submitted by Tiffany Development Corporation, for lands described as Part Block 137, Plan 41M234, Part 3, 41R8712 in the City of Woodstock, to amend the current High Density Residential designation that applies to the lands to increase the density of development to facilitate the establishment of a 12-storey residential apartment building with up to 142 units;
2. And further, that Council approve the attached Amendment No. 284 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 284 be raised.

The Report was dealt with under Public Meetings.

8.2 HUMAN SERVICES

8.2.1 HS 2022-06 - Canada Wide Early Learning Child Care System Update

RECOMMENDATION

1. That County Council receive Report No. HS 2022-06, entitled "Canada Wide Early Learning Child Care System Update," as information.

RESOLUTION NO. 15

Moved By: Mark Peterson

Seconded By: Ted Comiskey

Resolved that the recommendation contained in Report No. HS 2022-06, titled "Canada Wide Early Learning Child Care System Update", be adopted.

DISPOSITION: Motion Carried

8.3 HUMAN RESOURCES

8.3.1 HR 2022-06 - Employee Turnover and Workload Data

RECOMMENDATION

1. That Council receive report HR 2022-06 entitled "Employee Turnover and Workload Data" as information.

RESOLUTION NO. 16

Moved By: Ted Comiskey
Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. HR 2022-06, titled "Employee Turnover and Workload Data", be adopted.

DISPOSITION: Motion Carried

9. UNFINISHED BUSINESS

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

10. MOTIONS

NIL

11. NOTICE OF MOTIONS

NIL

12. NEW BUSINESS/ENQUIRIES/COMMENTS

12.1 Oxford County 2024 Water and Wastewater Master Plan

Re: Municipal Class Environmental Assessment Study - Phase 1 & 2 Notice of Public Consultation Centre #1 (Virtual), Oxford County

RESOLUTION NO. 17

Moved By: Ted Comiskey
Seconded By: David Mayberry

Resolved that the Memo regarding Municipal Class Environmental Assessment Study - Phase 1 & 2 Notice of Public Consultation Centre #1 regarding the Oxford County 2024 Water and Wastewater Master Plan be received as information.

DISPOSITION: Motion Carried

13. CLOSED SESSION

RESOLUTION NO. 18

Moved By: Mark Peterson

Seconded By: David Mayberry

Resolved that Council rise and go into a Closed Session to consider Report No. HS (CS) 2022-05 and HR (CS) 2022-07 regarding a proposed or pending acquisition or disposition of land by the County or local board and labour relations or employee negotiations.

DISPOSITION: Motion Carried at 10:39 a.m.

Oxford County Council meets in Closed Session in the Council Chamber as part of a regular meeting, this fourteenth day of September, 2022.

10:41 a.m. with Warden Martin in the chair.

All Members of Council present with the exception of Councillors Birtch, Molnar and Ryan.

Staff Participants	B. Addley, Interim Chief Administrative K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services M. Dager, Director of Woodingford Lodge G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources R. Smith, Manager of Housing Development (leaves at 10:45 a.m.)
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DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF:

NIL

CONSIDERATION OF CORRESPONDENCE:

NIL

REPORTS FROM DEPARTMENTS:

1. HS (CS) 2022-05
2. HR (CS) 2022-07 (begins at 10:45 a.m.)

DELEGATIONS AND PRESENTATIONS:
NIL

UNFINISHED BUSINESS:
NIL

TIME OF COMPLETION OF CLOSED SESSION:
10:48 a.m.

RESOLUTION NO. 19

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that Council reconvene in Open Session.

DISPOSITION: Motion Carried at 10:48 a.m.

Councillor Molnar re-joins the meeting at 10:49 a.m.

14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION

14.1 HS (CS) 2022-05

RESOLUTION NO. 20

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the recommendations contained in Report No. HS (CS) 2022-05 be adopted.

DISPOSITION: Motion Carried

14.2 HR (CS) 2022-07

RESOLUTION NO. 21

Moved By: David Mayberry
Seconded By: Sandra Talbot

Resolved that the recommendation contained in Report No. HR (CS) 2022-07 be adopted.

DISPOSITION: Motion Carried

15. BY-LAWS

- 15.1 By-law No. 6464-2022
Being a by-law to remove certain lands from Part Lot Control.
- 15.2 By-law No. 6465-2022
Being a By-law to adopt Amendment Number 282 to the County of Oxford Official Plan.
- 15.3 By-law No. 6466-2022
Being a By-law to adopt Amendment Number 283 to the County of Oxford Official Plan.
- 15.4 By-law No. 6467-2022
Being a by-law to remove certain lands from Part Lot Control.
- 15.5 By-law No. 6469-2022
Being a By-law to adopt Amendment Number 284 to the County of Oxford Official Plan.
- 15.6 By-law No. 6470-2022
Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 22

Moved By: Sandra Talbot
Seconded By: Deborah Tait

Resolved that the following by-laws be now read a first and second time: 6464-2022 to 6467-2022 inclusive and 6469-2022 to 6470-2022 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 23

Moved By: Sandra Talbot
Seconded By: Deborah Tait

Resolved that the following by-laws be now given a third and final reading: 6464-2022 to 6467-2022 inclusive and 6469-2022 to 6470-2022 inclusive.

DISPOSITION: Motion Carried

16. ADJOURNMENT

Council adjourns its proceedings at 10:52 a.m. until the next meeting scheduled for September 28, 2022 at 7:00 p.m.

Minutes adopted on _____ by Resolution No. _____.

WARDEN

CLERK