

**OXFORD COUNTY COUNCIL  
MINUTES**

**October 26, 2022**

Council Present	Warden Larry Martin Deputy Warden Sandra Talbot Councillor Ted Comiskey Alternate Councillor Connie Lauder Councillor David Mayberry Councillor Mark Peterson Councillor Marcus Ryan Councillor Deborah Tait
Council Absent	Councillor Trevor Birtch Councillor Don McKay Councillor Stephen Molnar
Staff Participants	B. Addley, Interim Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services R. Hall, Acting Director of Paramedic Services G. Hough, Director of Community Planning K. Scott, Information Services C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Oxford County Council meets in regular session this twenty-sixth day of October, 2022, in the Council Chamber, County Administration Building, Woodstock at 7:00 p.m. with Warden Martin in the chair.

**2. APPROVAL OF AGENDA**

**RESOLUTION NO. 1**

Moved By: Deborah Tait  
Seconded By: Ted Comiskey

Resolved that the Agenda be approved as amended to include a correspondence item from Minister of Municipal Affairs and Housing Steve Clark regarding "More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023".

**DISPOSITION:** Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**  
NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 October 12, 2022

RESOLUTION NO. 2

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the Council minutes of October 12, 2022 be adopted.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

5.1 Resolution to go into a Public Meeting pursuant to the Planning Act

RESOLUTION NO. 3

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that Council rise and go into a Public Meeting pursuant to the *Planning Act*, and that the Warden chair the public meeting.

DISPOSITION: Motion Carried at 7:03 p.m.

5.1.1 Application for Official Plan Amendment OP 22-10-4 - Almeda & Leslie  
Charlton

To provide a site-specific development policy to facilitate the severance of lands for conservation and preservation purposes on lands located in the northeast corner of Breen Road and Pigram Line, immediately northwest of Highway 401, municipally known as 3002 Pigram Line in the Township of South-West Oxford.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough joins the meeting in the Council Chamber and through use of a map, indicates that the County of Oxford and the Township of South-West Oxford have received applications for Official Plan Amendment and Zone Change to facilitate the severance of approximately 12.1 ha (30 ac) of land for the purpose of transferring the property to the Thames Talbot Land Trust (TTLT) for long-term ecological protection. It is proposed that

approximately 8.5 ha (21 ac) be retained for agricultural purposes and that no development is proposed with respect to these applications.

G. Hough indicates that Planning staff are of the opinion that the applicant's proposal to amend the Official Plan to facilitate the severance and conveyance of lands to the TTLT for conservation purposes is appropriate and consistent with the relevant policy direction contained in the Provincial Policy Statement (PPS). While the lands are within a Prime Agricultural Area, the lands proposed to be conveyed to the TTLT are affected by significant natural features and that the severance of the lands and conveyance to the TTLT will have no impact on existing agricultural operations in the area and would serve to protect the said natural features for the long term.

In closing, G. Hough indicates that staff are satisfied that the application can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. There are none.

Leslie Charlton, the property owner attends the meeting in the Council Chamber, speaking to the work and effort that goes into maintaining the ponds on their property with the assistance of the Upper Thames River Conservation Authority, the Township of South-West Oxford, Ducks Unlimited and the TTLT and their intention of maintaining it as a conservation area into the future.

The Chair opens the meeting to comments and questions from members of Council. There are none.

#### 5.1.2 Application for Official Plan Amendment OP 22-07-8 - Canfield Acres Inc.

To re-designate the portion of the subject lands currently designated 'Service Commercial' to 'Traditional Industrial' to facilitate the redevelopment of the site for a manufacturing plant on the south side of Dundas Street, west of Oxford Road 4, municipally known as 1366 Dundas Street, Woodstock.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough joins the meeting in the Council Chamber and through use of a map, indicates that applications have been received by the County of Oxford and the City of Woodstock for amendments to the Official Plan and Zoning By-law to re-designate and re-zone the northern portion of the site from Service Commercial and Special Highway Commercial Zone to Traditional Industrial and 'Special General Industrial Zone to facilitate the redevelopment of the subject lands for a manufacturing plant.

G. Hough indicates that the subject lands are approximately 8.2 ha (20 ac) in area, and contain an existing single detached dwelling and a number of former agricultural buildings that are proposed to be removed. Surrounding land uses include industrial uses and service commercial uses on Dundas Street.

G. Hough also indicates that the applicants have submitted a traffic impact study, servicing report and storm water management details in support of the proposed development.

In closing, G. Hough indicates that staff are satisfied that the application can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. There are none.

5.1.3 Application for Official Plan Amendment OP 22-13-8 - Hacienda Leasing Inc.

To re-designate the subject lands from 'Traditional Industrial' to 'Service Commercial' to facilitate an expansion to an existing automobile dealership on the south side of Dundas Street, between Beard's Lane and Oxford Road 4 on lands municipally known as 1290 Dundas Street, City of Woodstock.

The Chair asks Gord Hough, Director of Community Planning to present the application.

G. Hough joins the meeting in the Council Chamber and through use of a map, indicates that applications have been received by the County of Oxford and the City of Woodstock for amendments to the Official Plan and Zoning By-law to re-designate and re-zone the subject lands from Traditional Industrial and General Industrial Zone to Service Commercial and Special Highway Commercial Zone to facilitate the expansion of an existing automobile dealership. The subject lands have been conditionally severed and are approximately 0.77 ha (3.2 ac) in area. The lands are proposed to be added to an existing automobile dealership with an overall lot size of 1.13 ha (2.8 ac).

In closing, G. Hough indicates that staff are satisfied that the application can be given favourable consideration.

The Chair opens the meeting to comments and questions from members of Council. There are none.

5.1.4 Resolution to adjourn the Public Meeting

RESOLUTION NO. 4

Moved By: Mark Peterson  
Seconded By: David Mayberry

Resolved that Council adjourn the Public Meeting and reconvene as Oxford County Council with the Warden in the chair.

DISPOSITION: Motion Carried at 7:13 p.m.

- 5.2 Consideration of Report No. CP 2022-390 - Application for Official Plan Amendment OP 22-10-4 - Almeda & Leslie Charlton

RESOLUTION NO. 5

Moved By: Sandra Talbot  
Seconded By: Connie Lauder

Resolved that the recommendations contained in Report No. CP 2022-390, titled "Application for Official Plan Amendment OP 22-10-4 - Almeda & Leslie Charlton", be adopted.

DISPOSITION: Motion Carried

- 5.3 Consideration of Report No. CP 2022-394 - Application for Official Plan Amendment OP 22-07-8 – Canfield Acres Inc.

RESOLUTION NO. 6

Moved By: Connie Lauder  
Seconded By: Deborah Tait

Resolved that the recommendations contained in Report No. CP 2022-394, titled "Application for Official Plan Amendment OP 22-07-8 – Canfield Acres Inc.", be adopted.

DISPOSITION: Motion Carried

- 5.4 Consideration of Report No. CP 2022-395 - Application for Official Plan Amendment OP 22-13-8 – Hacienda Leasing Inc.

RESOLUTION NO. 7

Moved By: Deborah Tait  
Seconded By: Ted Comiskey

Resolved that the recommendations contained in Report No. CP 2022-395, titled "Application for Official Plan Amendment OP 22-13-8 – Hacienda Leasing Inc.", be adopted.

DISPOSITION: Motion Carried

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

7.1 Minister of Municipal Affairs and Housing  
October 25, 2022

Re: More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023

RESOLUTION NO. 8

Moved By: David Mayberry

Seconded By: Mark Peterson

Resolved that the correspondence from Minister of Municipal Affairs and Housing Steve Clark dated October 25, 2022 regarding "More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023", be received as information.

DISPOSITION: Motion Carried

**8. REPORTS FROM DEPARTMENTS**

**8.1 COMMUNITY PLANNING**

8.1.1 CP 2022-371 - Supplemental Report re Proposed Official Plan  
Amendment (OP 22-16-9) - Additional Residential Units in Rural Areas

**RECOMMENDATIONS**

1. That Oxford County Council approve Application No. OP 22-16-9, initiated by the County of Oxford, to amend the Official Plan to implement Additional Residential Units in the rural areas of the County;
2. And further, that Council approve the attached Amendment No. 285 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 285 be raised.

RESOLUTION NO. 9

Moved By: Marcus Ryan

Seconded By: David Mayberry

Resolved that the recommendations contained in Report No. CP 2022-371, titled "Supplemental Report re Proposed Official Plan Amendment

(OP 22-16-9) - Additional Residential Units in Rural Areas", be deferred pending further information.

DISPOSITION: Motion Carried

- 8.1.2 CP 2022-390 - Application for Official Plan Amendment OP 22-10-4 – Almeda & Leslie Charlton

RECOMMENDATIONS

1. That Oxford County Council approve Application No. OP 22-10-4, submitted by Thames Talbot Land Trust c/o Daria Kosciński on behalf of Leslie & Almeda Charlton for lands described as Part Lot 28, Conc. 1, (Dereham) as in 362455, Township of South-West Oxford to include a site specific development policy to facilitate the severance of lands for conservation and preservation purposes;
2. And further, that Council approve the attached Amendment No. 288 to the County of Oxford Official Plan;
3. And further, that the necessary by-law to approve Amendment No. 288 be raised.

The Report was dealt with under Public Meetings.

- 8.1.3 CP 2022-394 - Application for Official Plan Amendment OP 22-07-8 – Canfield Acres Inc.

RECOMMENDATIONS

1. That Oxford County Council approve Application OP 22-07-8, submitted by Canfield Acres Inc., for lands described as Part Lot 14, Concession 1, (East Oxford) in the City of Woodstock, to redesignate the site from Service Commercial to Traditional Industrial to facilitate the redevelopment of the subject lands for a manufacturing plant;
2. And further, that the necessary by-law to approve Amendment No. 286 be raised.

The Report was dealt with under Public Meetings.

- 8.1.4 CP 2022-395 - Application for Official Plan Amendment OP 22-13-8 – Hacienda Leasing Inc.

RECOMMENDATIONS

1. That Oxford County Council approve Application OP 22-13-8, submitted by Hacienda Leasing Inc., for lands legally described as Part of Lot 23, Registered Plan No. 573, being Parts 13, 29 & 30, Reference Plan No. 41R-9971, in the City of Woodstock, to re-designate lands from Traditional Industrial to Service Commercial to facilitate an expansion to an existing automobile dealership;
2. And further, that the necessary by-law to approve Amendment No. 287 be raised.

The Report was dealt with under Public Meetings.

#### 8.1.5 CP 2022-397 - Potential Options for Increasing Residential Density

##### RECOMMENDATIONS

1. That Report No. CP 2022-397 be received for information;
2. And further, that Report No. CP 2022-397 be circulated to the Area Municipalities for their information.

##### RESOLUTION NO. 10

Moved By: David Mayberry  
Seconded By: Marcus Ryan

Resolved that Report No. CP 2022-397, titled "Potential Options for Increasing Residential Density", be adopted;

And further, that staff arrange a workshop to be held on February 8, 2023 for council to explore in more detail the options and opportunities to enhance density in all areas of the county.

DISPOSITION: Motion Carried

#### 8.2 CORPORATE SERVICES

##### 8.2.1 CS 2022-33 - Electronic Monitoring Policy

##### RECOMMENDATION

1. That the Electronic Monitoring Policy 8.14, as attached to Report No. CS 2022-33, be approved and included in the County's General Policy Manual, effective October 11, 2022.

##### RESOLUTION NO. 11

Moved By: David Mayberry  
Seconded By: Mark Peterson



Resolved that the recommendation contained in Report No. CS 2022-33, titled "Electronic Monitoring Policy", be adopted.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

NIL

**11. NOTICE OF MOTIONS**

NIL

**12. NEW BUSINESS/ENQUIRIES/COMMENTS**

NIL

**13. CLOSED SESSION**

NIL

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

NIL

**15. BY-LAWS**

15.1 By-law No. 6468-2022

Being a By-Law to adopt Amendment Number 285 to the County of Oxford Official Plan.

15.2 By-law No. 6475-2022

Being a By-Law to adopt Amendment Number 286 to the County of Oxford Official Plan.

15.3 By-law No. 6476-2022

Being a By-Law to adopt Amendment Number 287 to the County of Oxford Official Plan.

15.4 By-law No. 6477-2022

Being a By-Law to adopt Amendment Number 288 to the County of Oxford Official Plan.

15.5 By-law No. 6478-2022

Being a By-Law to remove certain lands from Part Lot Control.

- 15.6 By-law No. 6479-2022  
Being a by-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

RESOLUTION NO. 12

Moved By: Mark Peterson  
Seconded By: David Mayberry

Resolved that the following by-laws be now read a first and second time: 6475-2022 to 6479-2022 inclusive.

DISPOSITION: Motion Carried

RESOLUTION NO. 13

Moved By: Mark Peterson  
Seconded By: David Mayberry

Resolved that the following by-laws be now given a third and final reading: 6475-2022 to 6479-2022 inclusive.

DISPOSITION: Motion Carried

**15. ADJOURNMENT**

Council adjourns its proceedings at 7:22 p.m. until the next meeting scheduled for November 9, 2022 at 9:30 a.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK