

**OXFORD COUNTY COUNCIL  
MINUTES**

**November 9, 2022**

Council Present	Warden Larry Martin Deputy Warden Sandra Talbot Councillor Ted Comiskey Alternate Councillor Connie Lauder Councillor Stephen Molnar Councillor David Mayberry Councillor Mark Peterson Councillor Marcus Ryan Councillor Deborah Tait
Council Absent	Councillor Trevor Birtch Councillor Don McKay
Staff Participants	B. Addley, Interim Chief Administrative Officer K. Black, Director of Human Services L. Buchner, Director of Corporate Services M. Cowan, Manager of Information Services R. Hall, Acting Director of Paramedic Services G. Hough, Director of Community Planning C. Senior, Clerk D. Simpson, Director of Public Works A. Smith, Director of Human Resources

**1. CALL TO ORDER**

Oxford County Council meets in regular session this ninth day of November, 2022, in the Council Chamber, County Administration Building, Woodstock at 9:30 a.m. with Warden Martin in the chair.

**2. APPROVAL OF AGENDA**

**RESOLUTION NO. 1**

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that the Agenda be approved.

**DISPOSITION:** Motion Carried

**3. DISCLOSURES OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**

NIL

**4. ADOPTION OF COUNCIL MINUTES OF PREVIOUS MEETING**

4.1 October 26, 2022

RESOLUTION NO. 2

Moved By: Marcus Ryan

Seconded By: Ted Comiskey

Resolved that the Council minutes of October 26, 2022 be adopted.

DISPOSITION: Motion Carried

**5. PUBLIC MEETINGS**

NIL

**6. DELEGATIONS, PRESENTATIONS AND CONSIDERATION THEREOF**

NIL

**7. CONSIDERATION OF CORRESPONDENCE**

7.1 Future Oxford Partnership

RESOLUTION NO. 3

Moved By: Ted Comiskey

Seconded By: Mark Peterson

Resolved that correspondence item 7.1 on the Open meeting agenda of November 9, 2022 be received as information.

DISPOSITION: Motion Carried

**8. REPORTS FROM DEPARTMENTS**

8.1 PUBLIC WORKS

8.1.1 PW 2022-47 - 2024 Water and Wastewater Master Plan – Project Update (Presentation)

RECOMMENDATION

1. That Oxford County Council receive Report No. PW 2022-47 entitled “2024 Water and Wastewater Master Plan – Project Update” as information on the progress of the 2024 Water and

Wastewater Master Plan project and its associated public consultation approach.

With the motion on the floor and prior to the vote, David Simpson, Director of Public Works and Consultant John Tyrrell from R.V. Anderson Associates Limited join the meeting in the Council Chamber and proceed through a PowerPoint presentation which was provided as part of Council's agenda.

The presenters respond to comments and questions from Councillors Mayberry, Molnar, Peterson and Ryan.

Councillor Tait leaves the Council Chamber at 10:05 a.m.  
She returns at 10:10 a.m.

Deputy Warden Talbot leaves the Council Chamber at 10:09 a.m.  
She returns at 10:10 a.m.

Councillor Molnar leaves the Council Chamber at 10:12 a.m.  
He returns at 10:13 a.m.

#### RESOLUTION NO. 4

Moved By: Mark Peterson  
Seconded By: Stephen Molnar

Resolved that the recommendation contained in Report No. PW 2022-47, titled "2024 Water and Wastewater Master Plan – Project Update", be adopted.

DISPOSITION: Motion Carried

#### 8.1.2 PW 2022-46 - 2024 Transportation Master Plan – Project Update (Presentation)

##### RECOMMENDATION

1. That Oxford County Council receive Report No. PW 2022-46 entitled "2024 Transportation Master Plan – Project Update" as information outlining the progress of the County's 2024 Transportation Master Plan project and its associated public consultation approach.

With the motion on the floor and prior to the vote, David Simpson, Director of Public Works and Ryan Vink, Project Engineer, join the meeting in the Council Chamber and proceed through a PowerPoint presentation which was provided as part of Council's agenda.

The presenters respond to comments and questions from Councillors Mayberry and Molnar.

Councillor Comiskey leaves the Council Chamber at 10:22 a.m.  
He returns at 10:24 a.m.

RESOLUTION NO. 5

Moved By: Stephen Molnar  
Seconded By: David Mayberry

Resolved that the recommendation contained in Report No. PW 2022-46, titled "2024 Transportation Master Plan – Project Update ", be adopted.

DISPOSITION: Motion Carried

8.2 COMMUNITY PLANNING

8.2.1 CP 2022-407 - Provincial Consultation on Bill 23, More Homes Built Faster Act, 2022

RECOMMENDATION

1. That the Director of Community Planning, in consultation with other County staff as required, prepare and submit the County of Oxford's formal comments in response to the Provincial consultations on Bill 23, More Homes Built Faster Act, 2022 and other related ERO postings, as generally outlined in Report No. CP 2022-407.

RESOLUTION NO. 6

Moved By: David Mayberry  
Seconded By: Sandra Talbot

Resolved that the recommendation contained in Report No. CP 2022-407, titled "Provincial Consultation on Bill 23, More Homes Built Faster Act, 2022", be adopted.

DISPOSITION: Motion Carried

8.3 CAO

8.3.1 CAO 2022-11 - Tourism Relief Fund Application Update

RECOMMENDATION

1. That County Council receive Report No. CAO 2022-11 entitled "Tourism Relief Fund Application Update", for information.

RESOLUTION NO. 7

Moved By: Sandra Talbot  
Seconded By: Connie Lauder

Resolved that the recommendation contained in Report No. CAO 2022-11, titled "Tourism Relief Fund Application Update", be adopted.

DISPOSITION: Motion Carried

8.4 CORPORATE SERVICES

8.4.1 CS 2022-34 - Business Plan and Budget Review – 3rd Quarter

RECOMMENDATION

1. That Report CS 2022-34 entitled "Business Plan and Budget Review – 3<sup>rd</sup> Quarter" be received for information.

RESOLUTION NO. 8

Moved By: Connie Lauder  
Seconded By: Deborah Tait

Resolved that the recommendation contained in Report No. CS 2022-34, titled "Business Plan and Budget Review – 3rd Quarter", be adopted.

DISPOSITION: Motion Carried

8.4.2 CS 2022-35 - Reserves Year End Allocations and Policy Review

RECOMMENDATIONS

1. That County Council hereby affirms policy provisions contained in Reserves Policy 6.20 as set out in Attachment 1 to Report No. CS 2022-35 entitled "Reserves Year End Allocations and Policy Review";
2. And further, that County Council hereby approves reserve year end allocations to the respective reserve and reserve fund accounts for future use as identified in Attachment 2 to Report No. CS 2022-35.

RESOLUTION NO. 9

Moved By: Deborah Tait  
Seconded By: Ted Comiskey

Resolved that the recommendations contained in Report No. CS 2022-35, titled "Reserves Year End Allocations and Policy Review", be adopted.

DISPOSITION: Motion Carried

**9. UNFINISHED BUSINESS**

9.1 Pending Items

No discussion takes place regarding the Pending Items list.

**10. MOTIONS**

NIL

**11. NOTICE OF MOTIONS**

NIL

**12. NEW BUSINESS/ENQUIRIES/COMMENTS**

12.1 Memo - Automated Speed Enforcement (ASE) Update

12.2 Memo - Oxford Road 19 Class Corridor Improvements Municipal Class  
Environmental Assessment Study #2

RESOLUTION NO. 10

Moved By: Ted Comiskey

Seconded By: Marcus Ryan

Resolved that Public Works Memos 12.1 and 12.2 on the Open meeting agenda of November 9, 2022 be received as information.

DISPOSITION: Motion Carried

12.3 Presentations to Retiring Members of Council

Ben Addley, Interim Chief Administrative Officer presents each retiring Councillor with a professionally framed aerial photograph of the Oxford County Administration Building with two other noteworthy County facilities visible in the background, the Courthouse and the Old Gaol.

On behalf of Oxford County Administration, and the community at large, B. Addley expresses gratitude to members of Council for their service and dedication over this term and beyond adding that they have made a difference to our communities through their service.

B. Addley calls forward Oxford County Warden Larry Martin, from the Township of Norwich for his service as Warden over these past four years, adding that Warden Martin has served Council for 8 years, from 2015 to 2022, and also served as Deputy Warden in 2018. In addition to his framed photo, Warden

Martin receives the traditional plaque and gavel and a donation was made to Sakura House on his and Mrs. Martin's behalf.

B. Addley calls forward Deputy Warden, Sandra Talbot, from the City of Woodstock, who is the longest serving of the retiring Councillors with 29 years of service. Deputy Warden Talbot served from 1992 to 2003 and then 2005 to 2022, and was Deputy Warden in 2016 and 2019.

Councillor Don McKay from the Township of East Zorra-Tavistock was not in attendance. Councillor McKay served from 1995 to 1997 and then 2004 to 2022, and was Oxford County Warden from 2007 through to 2010 for a total of 22 years of service. Arrangements will be made to deliver Councillor McKay's gift to him.

B. Addley calls forward Councillor Stephen Molnar from the Town of Tillsonburg, who has served Oxford County for 15 years, from 2004 to 2010, and then 2015 to 2022. Councillor Molnar served as Deputy Warden for 2020.

B. Addley calls forward Councillor Ted Comiskey from the Town of Ingersoll, who has served Oxford County for 12 years, from 2011 through to 2022. Councillor Comiskey has served as Deputy Warden in 2015 and 2021.

Councillor Trevor Birtch from the City of Woodstock was not in attendance. Councillor Birtch served for 8 years, from 2015 to 2022, and also served as Deputy Warden in 2017. Arrangements will be made to deliver Councillor Birtch's gift to him.

B. Addley calls forward Alternate Councillor Connie Lauder from the City of Woodstock, for her service as an alternate this past council term, adding that Councillor Lauder attended an extended number of meetings and Council and staff appreciate her participation.

In closing, B. Addley thanks all Members of Council for their service.

Warden Martin and outgoing members of council express their gratitude and reflect on past terms of council. Councillors Mayberry, Peterson, Ryan, also express comments.

#### 12.4 Remembrance Day Presentation

Councillor Comiskey indicates that over 20 years ago, he wrote a song titled Red Petalled Flower about the sacrifices that hundreds of veterans have made for our country and our freedom. In light of Remembrance Day, Red Petalled Flower was played for members of Council, staff and the public and can be viewed here: <https://www.youtube.com/watch?v=n8KFoioqyk0&t=5s>

### 13. CLOSED SESSION

NIL

**14. CONSIDERATION OF MATTERS ARISING FROM THE CLOSED SESSION**

NIL

**15. BY-LAWS**

**15.1 By-law No. 6480-2022**

Being a By-law to confirm all actions and proceedings of the Council of the County of Oxford at the meeting at which this By-law is passed.

**RESOLUTION NO. 11**

Moved By: Marcus Ryan

Seconded By: Ted Comiskey

Resolved that By-law No. 6480-2022 be now read a first and second time.

**DISPOSITION:** Motion Carried

**RESOLUTION NO. 12**

Moved By: Marcus Ryan

Seconded By: Stephen Molnar

Resolved that By-law No. 6480-2022 be now given a third and final reading.

**DISPOSITION:** Motion Carried

**16. ADJOURNMENT**

Being no further business, Council adjourns at 11:30 a.m.

Minutes adopted on \_\_\_\_\_ by Resolution No. \_\_\_\_\_.

\_\_\_\_\_  
WARDEN

\_\_\_\_\_  
CLERK