

**To:** Warden and Members of County Council

**From:** Director of Corporate Services

## Striking Committee Appointments

### RECOMMENDATIONS

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1. That County Council appoint the following members of Council to a Striking Committee in accordance with Section 14 of the County of Oxford Procedure By-law No. 6268-2020: the Warden (Chair), and Councillors \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_;
2. And further, that Council endorses the Striking Committee Terms of Reference (Attachment 1) as approved in 2018 (updated to reflect the new term of Council) and outlined in Report No. CS 2022-44.

### REPORT HIGHLIGHTS

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- The Striking Committee of Council will make recommendations for Councillor and Lay Member appointments to various Boards and Committees for the 2023 – 2026 term of Council.
  - Striking Committee Terms of Reference as amended in 2018 for the previous term of Council sets out the Committee's responsibility to present these recommendations to Council for consideration.

### Implementation Points

At the beginning of each Council term of office, County Council makes appointments to various Boards, Committees and external Agencies. As a first step at the beginning of the term of Council, the Striking Committee will recommend Councillor appointments to the various Boards, Committees and external Agencies based on expressions of interest from members of Council. The Striking Committee Appointments will then be presented to Council for consideration at the regular meeting of December 14, 2022.

Subsequently, the Striking Committee will bring forward recommendations for Lay member appointments for Council's consideration at the regular meeting of Council on January 11, 2023, following review of applications received in response to the publicly offered postings through a competitive process.

The Striking Committee will continue to make recommendations for Council and Lay member appointments to Boards, Committees and external Agencies as vacancies arise over the course of this term of Council.

## Financial Impact







There is no financial impact with the implementation of a Striking Committee.

## Communications

Councillor appointments to the various Boards and Committees will be made public following the December 14, 2022 Council meeting.

An advertising campaign consisting of a news release, social media posts, flyers, newspaper and radio advertisements for Lay appointments began on October 31, 2022 and runs until November 25, 2022. Both successful and non-successful members of the public who expressed interest in serving on a Board or Committee will be notified following the January 11, 2023 meeting of Council. The public will be notified of the successful members shortly thereafter through the updating of the County's website.

## Strategic Plan (2020-2022)

					
<b>WORKS WELL TOGETHER</b>	<b>WELL CONNECTED</b>	<b>SHAPES THE FUTURE</b>	<b>INFORMS &amp; ENGAGES</b>	<b>PERFORMS &amp; DELIVERS</b>	<b>POSITIVE IMPACT</b>
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## DISCUSSION

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### Background

At the beginning of each Council term of office, County Council makes Councillor and Lay Member appointments to various Boards, Committees and external Agencies.

The composition and duties of Committees of Council are contained in Section 14 of the County's Procedure By-law No. 6068-2022. Section 14 of the By-law speaks to a variety of related matters:

- Striking of County Committees, Quasi-Judicial Boards, Ad Hoc Committees or Steering Committees
- Content and adoption of the Terms of Reference for County Committees and Boards
- Powers and duties of County Committees and Boards
- Council member appointments – term of office

- Lay appointments – term of office
- Procedures for appointment of Lay members

## **Comments**

In accordance with the Terms of Reference, the Striking Committee will consist of the Warden, to serve as Chair, and three members of Council, for the purpose of appointing members of Council to various Boards and Committees as well as reviewing applications and making recommendations to Council for Lay member appointments to various Boards and Committees of Council.

The Terms of Reference for the Striking Committee are provided as Attachment 1 for reference.

## **Conclusions**

This report recommends the establishment of a Striking Committee as outlined in the Terms of Reference as a vehicle for Council to establish Councillor and Lay member appointments to the various Boards and Committees for the current term of Council.

## **SIGNATURES**

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### **Report Author:**

Original signed by

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Chloé J Senior  
Clerk

### **Departmental Approval:**

Original signed by

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Lynn S. Buchner, CPA, CGA  
Director of Corporate Services

### **Approved for submission:**

Original signed by

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Benjamin R. Addley  
Interim Chief Administrative Officer

## **ATTACHMENT**

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Attachment 1 – 2018 Striking Committee Terms of Reference