



## CATFISH CREEK CONSERVATION AUTHORITY

8079 Springwater Road, R.R. 5, Aylmer, Ontario N5H 2R4

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December 1, 2022

County of Oxford  
P.O. Box 1614, 21 Reeve Street  
Woodstock, ON N4S 7Y3

Attention: Lynn Buchner, Director of Corporate Services

Dear Ms. Buchner:

RE: 2023 CCCA Preliminary Draft Budget

Please find enclosed an Executive Summary of the Catfish Creek Conservation Authority's 2023 Preliminary Draft Budget and General Levy apportionment. Copies of the full detailed Budget document are available upon request.

Attached to the Draft Budget is a schedule indicating each municipality's apportionment based on the updated CVA data provided by the Ministry of Municipal Affairs and Housing to the Ministry of the Environment, Conservation, and Parks. The Township of Southwest Oxford's apportionment is 3.4569% of the total Municipal General Levy. At their October Full Authority meeting, the Board of Directors proposed an overall General Levy adjustment of \$33,517.96.

After adjustments, the levy for the Township of South-West Oxford will increase by \$1,158.68. The Township of South-West Oxford's total Levy for 2023 is \$14,382.93.

The Draft Budget and Levy apportionment is being circulated to each municipality for the 30 day notice period in accordance with the Municipal Levy Regulation made under the Conservation Authorities Act. Each municipal representative on the CCCA Board of Directors will be asked to vote on the 2023 Final Budget at the March 2023 Full Authority meeting.

If you have any questions concerning the attached information, please do not hesitate to contact our office at your convenience.

Sincerely,

Mr. Dusty Underhill  
General Manager / Secretary-Treasurer

DU / ss  
Enclosures



**CATFISH CREEK  
CONSERVATION AUTHORITY**

**2023  
DRAFT BUDGET**

**November 17, 2022**

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2023**  
**SUMMARY OF REVENUE AND EXPENDITURES**  
last modified November 18, 2022

	<b>2023 Budget</b>	<b>2022 Budget</b>	<b>2021 Approved Budget</b>	<b>2021 Actual</b>
<b>REVENUE</b>				
Provincial Grants (Transfer Payments)	\$41,215.00	\$41,215.00	\$41,215.00	\$41,215.00
Other Provincial Grants	\$46,928.64	\$30,321.84	\$16,684.87	\$114,213.24
Federal Grants	\$0.00	\$131,904.79	\$18,035.53	\$3,928.23
Employment Program Grants	\$20,000.00	\$37,000.00	\$50,377.80	\$179,428.59
Municipal General Levies	\$405,939.78	\$372,421.82	\$354,687.09	\$354,687.09
Special Benefiting Levies	\$8,250.00	\$20,890.39	\$36,218.65	\$36,565.00
Donations/Sponsorships	\$40,800.00	\$42,380.00	\$28,775.00	\$53,140.70
Camp User Fees & Sales	\$709,800.00	\$636,589.00	\$583,276.89	\$579,993.44
Maple Syrup	\$29,900.00	\$4,860.00	\$8,637.50	\$5,057.28
Other Revenue	\$72,949.00	\$79,799.61	\$97,586.39	\$129,124.37
Previous Year's Surplus (Deficit)	\$0.00	\$8,666.73	\$593.59	\$593.59
Deferred Revenue	\$0.00	\$0.00	\$349,253.00	-\$55,628.69
From Reserves - Special Projects	\$41,295.30	\$23,673.94	\$31,579.17	\$13,386.81
From Reserves - General	\$233,472.23	\$28,677.93	\$96,543.35	\$127,781.00
<b>TOTAL REVENUE</b>	<b>\$1,650,549.95</b>	<b>\$1,458,401.05</b>	<b>\$1,713,463.83</b>	<b>\$1,583,485.65</b>

	<b>2023 Budget</b>	<b>2022 Budget</b>	<b>2021 Approved Budget</b>	<b>2021 Actual</b>
<b>MANDATORY PROGRAMS</b>				
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services)	\$343,810.11	\$162,205.25	\$165,892.15	\$194,656.92
2 FLOOD FORECASTING & WARNING	\$255,581.38	\$204,457.99	\$215,433.96	\$199,973.27
3 DROUGHT AND LOW WATER RESPONSE	\$17,115.99	\$14,517.11	\$0.00	\$21.76
4 ICE MANAGEMENT	\$14,547.48	\$12,640.39	\$30,468.65	\$30,815.01
5 INFRASTRUCTURE (Dam)	\$25,071.67	\$26,133.72	\$14,136.13	\$14,099.72
6&7 ACT REVIEWS & PLAN REVIEW	\$9,298.25	\$10,310.51	\$0.00	\$0.00
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)	\$41,371.24	\$43,286.76	\$46,769.00	\$46,246.38
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$94,050.30	\$76,296.51	\$55,567.50	\$78,849.83
12 WATER QUALITY (PGMN & PSMP)	\$12,581.91	\$10,179.59	\$1,894.13	\$2,388.49
13 SOURCE PROTECTION	\$5,989.49	\$5,481.84	\$5,043.89	\$3,745.37
<b>SUB TOTAL: MANDATORY PROGRAMS Expenditures</b>	<b>\$819,417.82</b>	<b>\$565,509.67</b>	<b>\$535,205.41</b>	<b>\$570,796.75</b>
<b>OTHER PROGRAMS AND SERVICES</b>				
WATERSHED STEWARDSHIP	\$27,402.25	\$180,077.22	\$35,636.02	\$39,154.55
EDUCATION PROGRAMS	\$7,720.00	\$7,720.00	\$41,164.85	\$26,980.93
SPECIAL PROJECTS	\$1,500.00	\$2,331.00	\$24,744.83	\$16,360.24
C.A. DEVELOPMENT PROJECTS	\$0.00	\$40,182.00	\$381,000.00	\$80,262.84
VEHICLE & EQUIPMENT OPERATIONS	\$95,893.00	\$91,000.00	\$78,393.89	\$29,704.68
MAPLE SYRUP PROGRAM	\$39,634.37	\$4,860.00	\$12,137.50	\$11,755.17
SPRINGWATER CONSERVATION AREA	\$658,982.51	\$566,721.16	\$605,181.33	\$576,040.76
<b>SUB TOTAL: OTHER PROGRAMS Expenditures</b>	<b>\$831,132.13</b>	<b>\$892,891.38</b>	<b>\$1,178,258.42</b>	<b>\$780,259.17</b>
To Reserves - Special Projects	\$0.00	\$0.00	\$0.00	\$43,763.00
To Reserves - General	\$0.00	\$0.00	\$0.00	\$180,000.00
<b>TOTAL EXPENSES</b>	<b>\$1,650,549.95</b>	<b>\$1,458,401.05</b>	<b>\$1,713,463.83</b>	<b>\$1,574,818.92</b>
<b>NET Profit (Loss)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,666.73</b>

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2023**  
**REVENUE SOURCES**

PROGRAM	2023 BUDGET TOTALS	MNRFC GRANT	GENERAL LEVY	SPECIAL LEVY	OTHER PROVINCIAL GRANTS	EMPLOYMENT GRANTS	FEDERAL/ INTERNATIONAL GRANTS	DEFERRED REVENUE	RESERVES	SURPLUS (DEFICIT)	DONATIONS	INCOME
1 RISK OF CERTAIN NATURAL HAZARDS (Corporate Services)	\$ 343,810.11	\$ -	\$ 103,276.01		\$ -	\$ -			\$ 236,034.10	\$ -	\$ 1,000.00	\$ 3,500.00
2 FLOOD FORECASTING & WARNING	\$ 255,581.38	\$ 41,215.00	\$ 188,427.23		\$ 25,939.15							
3 DROUGHT AND LOW WATER RESPONSE	\$ 17,115.99		\$ 17,115.99									
4 ICE MANAGEMENT	\$ 14,547.48	\$ -	\$ 14,547.48									
5 INFRASTRUCTURE (Dam)	\$ 25,071.67	\$ -	\$ 25,071.67		\$ -							
6&7 ACT REVIEWS & PLAN REVIEW	\$ 9,298.25		\$ 9,298.25									
8 ADMININSTRATING & ENFORCING THE ACT (Section 28)	\$ 41,371.24	\$ -	\$ 25,621.24	\$ 8,250.00								\$ 7,500.00
9-11 CONSERVATION AND MANAGEMENT OF LANDS	\$ 94,050.30		\$ 10,000.00						\$ 40,795.30		\$ 30,000.00	\$ 13,255.00
12 WATER QUALITY (PGMN & PSMP)	\$ 12,581.91		\$ 12,581.91						\$ -			
13 SOURCE PROTECTION	\$ 5,989.49		\$ -		\$ 5,989.49				\$ -			
<b>SUB TOTAL: MANDATED PROGRAMS Revenue</b>	<b>\$ 819,417.82</b>	<b>\$ 41,215.00</b>	<b>\$ 405,939.78</b>	<b>\$ 8,250.00</b>	<b>\$ 31,928.64</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 276,829.40</b>	<b>\$ -</b>	<b>\$ 31,000.00</b>	<b>\$ 24,255.00</b>
WATERSHED STEWARDSHIP	\$ 27,402.25				\$ 15,000.00	\$ -	\$ -		\$ 10,521.25		\$ 300.00	\$ 1,581.00
EDUCATION PROGRAMS	\$ 7,720.00								\$ -		\$ 7,000.00	\$ 720.00
SPECIAL PROJECTS	\$ 1,500.00						\$ -		\$ 500.00		\$ 500.00	\$ 500.00
CAPITAL PROJECTS	\$ -							\$ -	\$ -		\$ -	
VEHICLE & EQUIPMENT OPERATIONS	\$ 95,893.00								\$ 50,000.00			\$ 45,893.00
MAPLE SYRUP PROGRAM	\$ 39,634.37								\$ 7,734.37		\$ 2,000.00	\$ 29,900.00
SPRINGWATER CONSERVATION AREA	\$ 658,982.51					\$ 20,000.00			\$ 70,817.49		\$ -	\$ 709,800.00
<b>SUB TOTAL: OTHER PROGRAMS Revenue</b>	<b>\$ 831,132.13</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000.00</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,061.87</b>	<b>\$ -</b>	<b>\$ 9,800.00</b>	<b>\$ 788,394.00</b>
<b>TOTALS</b>	<b>\$ 1,650,549.95</b>	<b>\$ 41,215.00</b>	<b>\$ 405,939.78</b>	<b>\$ 8,250.00</b>	<b>\$ 46,928.64</b>	<b>\$ 20,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 274,767.53</b>	<b>\$ -</b>	<b>\$ 40,800.00</b>	<b>\$ 812,649.00</b>

**CATFISH CREEK CONSERVATION AUTHORITY  
2023 MUNICIPAL GENERAL LEVY COMPARISON**

Municipality	CVA Apport. %	2022 General Levy	2022 General Levy With New CVA	General Levy Change Due to New CVA	* 2022 Planning Levy	2022 Total Levy	Approved General Levy Increase	2023 General Levy	* 2023 Planning Levy	2023 Total Levy
Aylmer, Town of	25.8821%	97,346.87	96,390.59	-956.28	850.00	97,240.59	8,675.15	105,065.74	850.00	105,915.74
Central Elgin, Municipality of	27.7015%	101,338.11	103,166.43	1,828.32	2,150.00	105,316.43	9,284.98	112,451.41	2,150.00	114,601.41
Malahide, Township of	36.8512%	137,263.37	137,241.91	-21.46	4,550.00	141,791.91	12,351.77	149,593.68	4,550.00	154,143.68
South-West Oxford, Township of	3.4569%	13,861.53	12,874.25	-987.28	350.00	13,224.25	1,158.68	14,032.93	350.00	14,382.93
St. Thomas, City of	6.1083%	22,611.94	22,748.64	136.70	350.00	23,098.64	2,047.38	24,796.02	350.00	25,146.02
	<b>100%</b>	<b>372,421.82</b>	<b>372,421.82</b>	<b>0.00</b>	<b>8,250.00</b>	<b>380,671.82</b>	<b>33,517.96</b>	<b>405,939.78</b>	<b>8,250.00</b>	<b>414,189.78</b>

**Footnotes:**

\* Levies partially support the costs of operating the provincially mandated responsibilities of municipal plan input and review. Operating grants for provincially mandated responsibilities have been flatlined since 2000. The Special Planning Levy is calculated based on past, existing, and anticipated program activity. The municipality has the option of recovering this Special Planning Levy through application fees.

**Data for Calculation of Sliding Scale of Grants and Levy for 2023**

Municipality	% of Municipality in Watershed	Current Value Assessment (CVA) for Municipality	Current Value Assessment (CVA) in Watershed	CVA Based Apportionment Percentage
Aylmer, Town of	100%	750,588,870.00	750,588,870.00	25.8821%
Central Elgin, Municipality of	40%	2,008,384,350.00	803,353,740.00	27.7015%
Malahide, Township of	82%	1,303,286,034.00	1,068,694,549.00	36.8512%
South-West Oxford, Township of	8%	1,253,152,275.00	100,252,182.00	3.4569%
St. Thomas, City of	4%	4,428,568,044.00	177,142,722.00	6.1083%
		<b>9,743,979,573</b>	<b>2,900,032,063</b>	<b>100.0000%</b>

The apportionment figures are calculated from assessment data provided by the Municipal Property Assessment Corporation (MPAC), and further revised based on the Conservation Authority Levies Regulation (Ontario Regulation 670/00 under the Conservation Authorities Act).

**CATFISH CREEK CONSERVATION AUTHORITY**  
**DRAFT BUDGET 2023**  
**TRANSFERS TO/FROM RESERVES**  
last modified November 18, 2022

RESERVE NAME	BALANCE at Start Of 2023	Transfers To/From	BALANCE 2023 at Year End	Category
<b>SPECIAL PROJECTS RESERVES:</b>				
Bradley Creek	\$ 5,785.53		\$ 5,785.53	n/a
Commemorative Forest	\$ 3,451.49	\$ -	\$ 3,451.49	n/a
ACCA	\$ 15,335.00	-\$ 5,000.00	\$ 10,335.00	C.A. Lands
Johnson Tract	\$ 3,088.50	\$ -	\$ 3,088.50	n/a
Environmental Education (General)	\$ 15,938.46	\$ -	\$ 15,938.46	n/a
Environmental Education (ELP)	\$ 1,151.77	\$ -	\$ 1,151.77	n/a
Special Projects Support	\$ 7,858.29		\$ 7,858.29	n/a
Funded Projects	\$ -	\$ -	\$ -	n/a
Recycling Initiative	\$ 3,524.43	\$ -	\$ 3,524.43	n/a
Art Trail	\$ 8,310.00		\$ 8,310.00	n/a
Path of Honour	\$ 21,672.98	-\$ 500.00	\$ 21,172.98	Special Projects
YNHA	\$ 20,779.83	-\$ 6,000.00	\$ 14,779.83	C.A. Lands
Springwater Forest	\$ 118,926.79	-\$ 29,795.30	\$ 89,131.49	C.A. Lands
<b>SUB-TOTAL SPECIAL PROJECTS RESERVES</b>	<b>\$ 225,823.07</b>	<b>-\$ 41,295.30</b>	<b>\$ 184,527.77</b>	
<b>GENERAL RESERVES:</b>				
Working Capital		-\$ 236,034.10		Corporate Services
		-\$ 10,521.25		Watershed Stewardship
		\$ 20,000.00		SPW C.A. Operations
	\$ 291,288.89	-\$ 226,555.35	\$ 64,733.54	
Capital Acquisition		-\$ 50,000.00		Tractor Purchase
		\$ 10,000.00		SPW C.A. Operations
	\$ 117,970.17	-\$ 40,000.00	\$ 77,970.17	
Land Acquisition	\$ 85,757.35	\$ -	\$ 85,757.35	
SPW C.A. Development		\$ -		SPW CA Dev. Projects
		-\$ 7,734.37		Maple Syrup
		\$ 40,817.49		SPW C.A. Operations
	\$ 74,874.18	\$ 33,083.12	\$ 107,957.30	
<b>SUB-TOTAL GENERAL RESERVES</b>	<b>\$ 569,890.59</b>	<b>-\$ 233,472.23</b>	<b>\$ 336,418.36</b>	
<b>TOTALS</b>	<b>\$ 795,713.66</b>	<b>-\$ 274,767.53</b>	<b>\$ 520,946.13</b>	